



AMENDMENT NO. 4 TO SOLICITATION

TO: ALL VENDORS

FROM: Bruce Breedlove – Purchasing Department

SUBJECT: SOLICITATION NUMBER: USC-RFP-2305-BB
PROVIDE HUMAN RESOURCE/PAYROLL/FINANCE SERVICES

DATE: October 29, 2012

This Amendment No.4 modifies the Request for Proposals only in the manner and to the extent as stated herein.

Please see below a follow-up question to Amendment #3 questions and answers:

BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT **NO. 4** IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

Authorized Signature

Name of Offeror

Date

Vendor #3 Follow-Up Question:

Based on Amendment 3 Question #4 from Vendor #3, this follow-up question is being submitted for SOLICITATION NUMBER: USC-RFP-2305-BB.

The RFP includes a few contract terms that, as a large, reputable service provider, we would need to reasonably clarify in our proposal response in order for us to be able to bid. Our expectation would be that if our proposal is accepted without negotiations, as the State is permitted to do as specified in the Discussions and Negotiations subsection in Section II of the RFP, that such clarifications would take precedence over the Solicitation's contract terms, as written. However, per the Contract Documents and Order of Precedence subsection of Section VII, it appears that the Solicitation takes precedence over our proposal, so that any clarifications to contract terms we include in our proposal would be overridden, even if the State accepts our offer with no negotiations.

Given the above, and the fact that a Record of Negotiations takes precedence over the solicitation, please confirm that it is the State's intent to 1) automatically conduct negotiations with the selected Offeror where its proposal includes clarifications to the Solicitation's contract terms, 2) document the results of a successful negotiation in a Record of Negotiations, and 3) allow the selected Offeror to remove its proposal from consideration in the case of an unsuccessful negotiation.

Answer:

The University reads the statement above as accurate, but clarification does not include qualifying your offer to change or modify the terms and conditions in the RFP as issued. Qualifying your offer may result in your Proposal being deemed non-responsive.