 <b>UNIVERSITY OF SOUTH CAROLINA</b>	<b>REQUEST FOR PROPOSALS</b>	Solicitation Number	<b>USC-RFP-2268-KS</b>
		Date Issued	<b>June 28<sup>th</sup> 2012</b>
		Date Posted	<b>June 28<sup>th</sup>, 2012</b>
		Procurement Officer	<b>Kevin Sanders</b>
		Phone	<b>803.777.4115</b>
		E-Mail Address	<b>ksanders@mailbox.sc.edu</b>

DESCRIPTION: Provide, Deliver, and Install Wall Graphics and Signage as specified

USING GOVERNMENT AGENCY: UNIVERSITY OF SOUTH CAROLINA

*The Term "Offer" Means Your "Bid" or "Proposal".*

SUBMIT OFFER BY: July 20<sup>th</sup>, 2012 2:30pm

See "Deadline for Submission of Offer" provision

QUESTIONS MUST BE RECEIVED BY:  
July 12<sup>th</sup>, 2012 12:00 noon

See "Questions From Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED:

1 Original (marked Original) 5 copies (marked copy) and 1 electronic copy. Original Shall Prevail

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

<b>MAILING ADDRESS:</b>	<b>PHYSICAL ADDRESS:</b>
University of South Carolina – Purchasing Dept. 1600 Hampton St., Suite 606 Columbia, SC 29208	University of South Carolina – Purchasing Dept. 1600 Hampton St., Suite 606 Columbia, SC 29208

See "Submitting Your Offer" provision

<p>CONFERENCE TYPE: Site Visit DATE &amp; TIME: Lot 1 (Graphics) July 10<sup>th</sup> 2012 10:00am Lot 2 (Signage) Immediately following Lot 1 site visit  As appropriate, see "Conferences-Pre-Bid/Proposal" &amp; "Site Visit" provisions</p>	<p>LOCATION: Rice Athletics Center 1304 Heyward St, Lobby Columbia, SC 29208</p>
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<b>AWARD &amp; AMENDMENTS</b>	Award will be posted at the Physical Address stated above on <b>July 31<sup>st</sup> 2012</b> . The award, this solicitation, and any amendments will be posted at the following web address: <a href="http://purchasing.sc.edu">http://purchasing.sc.edu</a>
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR <small>(Full legal name of business submitting the offer)</small>		<b>OFFEROR'S TYPE OF ENTITY:</b> <small>(Check one)</small> <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Tax –exempt corporate entity <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____  <small>(See "Signing Your Offer" provision.)</small>
AUTHORIZED SIGNATURE  <small>(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)</small>		
TITLE <small>(Business title of person signing above)</small>		
PRINTED NAME <small>(Printed name of person signing above)</small>	DATE SIGNED	

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO.  
(See "Taxpayer Identification Number" provision)

**PAGE TWO**

**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business)	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	_____ Area Code - Number - Extension                      Facsimile _____ E- mail Address

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)	<b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address <b>(check only one)</b>	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address <b>(check only one)</b>

**ACKNOWLEDGMENT OF AMENDMENTS**  
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<b>DISCOUNT FOR PROMPT PAYMENT</b> (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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**PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:** Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

\_\_\_\_\_ In-State Office Address same as Home Office Address  
 \_\_\_\_\_ In-State Office Address same as Notice Address    (check only one)

## Solicitation Outline

- I. Scope of Solicitation
- II. Instructions to Offerors
  - A. General Instructions
  - B. Special Instructions
- III. Scope of Work / Specifications  
May be blank if Bidding Schedule / Cost Proposal attached
- IV. Information for Offerors to Submit
- V. Qualifications
- VI. Award Criteria
- VII. Terms and Conditions
  - A. General
  - B. Special
- VIII. Bidding Schedule / Cost Proposal
- IX. Attachments to Solicitation

### I. Scope Of Solicitation

ACQUIRE SUPPLIES / EQUIPMENT (JAN 2006): The purpose of this solicitation is to establish a source or sources of supply for the purchase of new supplies and/or equipment as listed.

It is the intent of the University of South Carolina to solicit bids from qualified sources of supply to furnish, deliver, and install \_\_\_wall graphics and signage\_\_\_ for the \_\_\_Athletic\_\_\_ Department of the University of South Carolina in accordance with all requirements stated herein.

### II. Instructions To Offerors - A. General Instructions

DEFINITIONS (JANUARY 2006) EXCEPT AS OTHERWISE PROVIDED HEREIN, THE FOLLOWING DEFINITIONS ARE APPLICABLE TO ALL PARTS OF THE SOLICITATION.

AMENDMENT – means a document issued to supplement the original solicitation document.

BUYER – means the Procurement Officer.

CHANGE ORDER - means any written alteration in specifications, delivery point, rate of delivery, period of performance, price, quantity, or other provisions of any contract accomplished by mutual agreement of the parties to the contract.

CONTRACT - See clause entitled “Contract Documents & Order of Precedence.”

CONTRACT MODIFICATION – means a written order signed by the Procurement Officer, directing the contractor to make changes which the changes clause of the contract authorizes the Procurement Officer to order without the consent of the contractor.

CONTRACTOR - means the Offeror receiving an award as a result of this solicitation.

COVER PAGE – means the top page of the original solicitation on which the solicitation is identified by number. Offerors are cautioned that Amendments may modify information provided on the Cover Page.

OFFER – means the bid or proposal submitted in response this solicitation. The terms “Bid” and “Proposal” are used interchangeably with the term “Offer.”

OFFEROR – means the single legal entity submitting the offer. The term “Bidder” is used interchangeably with the term “Offeror.” See bidding provisions entitled “Signing Your Offer” and “Bid/Proposal As Offer To Contract.”

ORDERING ENTITY - Using Governmental Unit that has submitted a Purchase Order.

PAGE TWO – means the second page of the original solicitation, which is labeled Page Two.

PROCUREMENT OFFICER – means the person, or his successor, identified as such on the Cover Page.

YOU and YOUR – means Offeror.

SOLICITATION – means this document, including all its parts, attachments, and any Amendments.

STATE – means the Using Governmental Unit(s) identified on the Cover Page.

SUBCONTRACTOR – means any person having a contract to perform work or render service to Contractor as a part of the Contractor’s agreement arising from this solicitation.

USING GOVERNMENTAL UNIT – means the unit(s) of government identified as such on the Cover Page. If the Cover Page names a “Statewide Term Contract” as the Using Governmental Unit, the Solicitation seeks to establish a Term Contract [11-35-310(35)] open for use by all South Carolina Public Procurement Units [11-35-4610(5)].

WORK - means all labor, materials, equipment and services provided or to be provided by the Contractor to fulfill the Contractor’s obligations under the Contract.

AMENDMENTS TO SOLICITATION (JANUARY 2006) (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <http://purchasing.sc.edu>. (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and

returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

**AWARD NOTIFICATION (NOV 2007):** Notice regarding any award or cancellation of award will be posted at the location specified on the Cover Page. If the contract resulting from this Solicitation has a total or potential value of fifty thousand dollars or more, such notice will be sent to all Offerors responding to the Solicitation. Should the contract resulting from this Solicitation have a total or potential value of one hundred thousand dollars or more, such notice will be sent to all Offerors responding to the Solicitation and any award will not be effective until the eleventh day after such notice is given. [02-2A010-1]

**BID / PROPOSAL AS OFFER TO CONTRACT (JANUARY 2006)** By submitting Your Bid or Proposal, You are offering to enter into a contract with the Using Governmental Unit(s). Without further action by either party, a binding contract shall result upon final award. Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror on the Cover Page. An Offer may be submitted by only one legal entity; "joint bids" are not allowed.

**BID ACCEPTANCE PERIOD (JANUARY 2006)** In order to withdraw Your Offer after the minimum period specified on the Cover Page, You must notify the Procurement Officer in writing.

**BID IN ENGLISH & DOLLARS (JANUARY 2006)** Offers submitted in response to this solicitation shall be in the English language and in US dollars, unless otherwise permitted by the Solicitation.

**CERTIFICATION REGARDING DEBARMENT AND OTHER RESPONSIBILITY MATTERS (JANUARY 2006)**

(a)(1) By submitting an Offer, Offeror certifies, to the best of its knowledge and belief, that-

(i) Offeror and/or any of its Principals-

(A) Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any state or federal agency;

(B) Have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(C) Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision.

(ii) Offeror has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any public (Federal, state, or local) entity.

(2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

(b) Offeror shall provide immediate written notice to the Procurement Officer if, at any time prior to contract award, Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) If Offeror is unable to certify the representations stated in paragraphs (a)(1), Offer must submit a written explanation regarding its inability to make the certification. The certification will be considered in connection with a review of the Offeror's responsibility. Failure of the Offeror to furnish additional information as requested by the Procurement Officer may render the Offeror nonresponsive.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly or in bad faith rendered an erroneous certification, in addition to other remedies available to the State, the Procurement Officer may terminate the contract resulting from this solicitation for default.



CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (MAY 2008)

GIVING FALSE, MISLEADING, OR INCOMPLETE INFORMATION ON THIS CERTIFICATION MAY RENDER YOU SUBJECT TO PROSECUTION UNDER SECTION 16-9-10 OF THE SOUTH CAROLINA CODE OF LAWS AND OTHER APPLICABLE LAWS.

(a) By submitting an offer, the offeror certifies that-

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to-

- (i) Those prices;
- (ii) The intention to submit an offer; or
- (iii) The methods or factors used to calculate the prices offered.

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory-

(1) Is the person in the offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to paragraphs (a)(1) through (a)(3) of this certification; or

(2)(i) Has been authorized, in writing, to act as agent for the offeror's principals in certifying that those principals have not participated, and will not participate in any action contrary to paragraphs (a)(1) through (a)(3) of this certification [As used in this subdivision (b)(2)(i), the term "principals" means the person(s) in the offeror's organization responsible for determining the prices offered in this bid or proposal];

(ii) As an authorized agent, does certify that the principals referenced in subdivision (b)(2)(i) of this certification have not participated, and will not participate, in any action contrary to paragraphs (a)(1) through (a)(3) of this certification; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to paragraphs (a)(1) through (a)(3) of this certification.

**CLARIFICATION (NOV 2007)** Pursuant to Section 11-35-1530(6), the Procurement Officer may elect to communicate with you after opening for the purpose of clarifying either your offer or the requirements of the solicitation. Such communications may be conducted only with offerors who have submitted an offer which obviously conforms in all material aspects to the solicitation. Clarification of an offer must be documented in writing and included with the offer. Clarifications may not be used to revise an offer or the solicitation. [Section 11-35-1530(6); R.19-445.2080] [02-2B055-1]

**CODE OF LAWS AVAILABLE (JAN 2006):** The South Carolina Code of Laws, including the Consolidated Procurement Code, is available at <http://www.scstatehouse.net/code/statmast.htm>. The South Carolina Regulations are available at: <http://www.scstatehouse.net/coderegs/statmast.htm>.

**COMPLETION OF FORMS / CORRECTION OF ERRORS (JAN 2006):** All prices and notations should be printed in ink or typewritten. Errors should be crossed out, corrections entered and initialed by the person signing the bid. Do not modify the solicitation document itself (including bid schedule). (Applicable only to offers submitted on paper.)

**DEADLINE FOR SUBMISSION OF OFFER (JANUARY 2006)** Any offer received after the Procurement Officer of the governmental body or his designee has declared that the time set for opening has arrived, shall be rejected unless the offer has been delivered to the designated purchasing office or the governmental bodies' mail room which services that purchasing office prior to the bid opening. [R.19-445.2070(H)]

**DISCLOSURE OF CONFLICTS OF INTEREST OR UNFAIR COMPETITIVE ADVANTAGE (MAY 2011):** You warrant and represent that your offer identifies and explains any unfair competitive advantage you may have in competing for the proposed contract and any actual or potential conflicts of interest that may arise from your participation in this competition or your receipt of an award. The two underlying principles are (a) preventing the existence of conflicting roles that might bias a contractor's judgment, and (b) preventing an unfair competitive advantage. If you have an unfair competitive advantage or a conflict of interest, the state may withhold award. Before withholding award on these grounds,

an offeror will be notified of the concerns and provided a reasonable opportunity to respond. Efforts to avoid or mitigate such concerns, including restrictions on future activities, may be considered.

**DISCUSSIONS and NEGOTIATIONS (NOV 2007):** Submit your best terms from a cost or price and from a technical standpoint. Your proposal may be evaluated and your offer accepted without any discussions, negotiations, or prior notice. Ordinarily, nonresponsive proposals will be rejected outright. Nevertheless, the State may elect to conduct discussions, including the possibility of limited proposal revisions, but only for those proposals reasonably susceptible of being selected for award. If improper revisions are submitted, the State may elect to consider only your unrevised initial proposal. [11-35-1530(6); R.19-445.2095(I)] The State may also elect to conduct negotiations, beginning with the highest ranked offeror, or seek best and final offers, as provided in Section 11-35-1530(8). If negotiations are conducted, the State may elect to disregard the negotiations and accept your original proposal. [02-2B060-1]

**DRUG FREE WORK PLACE CERTIFICATION (JANUARY 2006)** By submitting an Offer, Contractor certifies that, if awarded a contract, Contractor will comply with all applicable provisions of The Drug-free Workplace Act, Title 44, Chapter 107 of the South Carolina Code of Laws, as amended.

**DUTY TO INQUIRE (JANUARY 2006)** Offeror, by submitting an Offer, represents that it has read and understands the Solicitation and that its Offer is made in compliance with the Solicitation. Offerors are expected to examine the Solicitation thoroughly and should request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements in the Solicitation. Failure to do so will be at the Offeror's risk. Offeror assumes responsibility for any patent ambiguity in the Solicitation that Offeror does not bring to the State's attention.

**ETHICS CERTIFICATE (May 2008):** By submitting an offer, the offeror certifies that the offeror has and will comply with, and has not, and will not, induce a person to violate Title 8, Chapter 13 of the South Carolina Code of Laws, as amended (ethics act). The following statutes require special attention: Section 8-13-700, regarding use of official position for financial gain; Section 8-13-705, regarding gifts to influence action of public official; Section 8-13-720, regarding offering money for advice or assistance of public official; Sections 8-13-755 and 8-13-760, regarding restrictions on employment by former public official; Section 8-13-775, prohibiting public official with economic interests from acting on contracts; Section 8-13-790, regarding recovery of kickbacks; Section 8-13-1150, regarding statements to be filed by consultants; and Section 8-13-1342, regarding restrictions on contributions by contractor to candidate who participated in awarding of contract. The state may rescind any contract and recover all amounts expended as a result of any action taken in violation of this provision. If contractor participates, directly or indirectly, in the evaluation or award of public contracts, including without limitation, change orders or task orders regarding a public contract, contractor shall, if required by law to file such a statement, provide the statement required by Section 8-13-1150 to the procurement officer at the same time the law requires the statement to be filed. [02-2A075-2]

#### **ILLEGAL IMMIGRATION CLAUSES (2008)**

Procurement Code Transactions: Non-Construction

**ILLEGAL IMMIGRATION (NOV. 2008):** (An overview is available at [www.procurement.sc.gov](http://www.procurement.sc.gov)) By signing your offer, you certify that you will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agree to provide to the State upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable to you and your subcontractors or sub-subcontractors; or (b) that you and your subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony, and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14. [07-7B097-1]

Procurement Code Transactions: Construction

By signing its bid or proposal, Contractor certifies that it will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agrees to provide to the State upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable both to Contractor and its subcontractors or sub-subcontractors; or (b) that Contractor and its subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony, and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." Contractor agrees to include in any contracts with its subcontractors language requiring its subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14. (An overview is available at [www.procurement.sc.gov](http://www.procurement.sc.gov))

## Other Transactions

By submitting an offer, Contractor certifies that it will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws (originally enacted as Section 3 of The South Carolina Illegal Immigration Reform Act, 2008 S.C. Act No. 280) and agrees to provide upon request any documentation required to establish either: (a) the applicability of Title 8, Chapter 14 to Contractor and any subcontractors or sub-subcontractors; or (b) the compliance with Title 8, Chapter 14 by Contractor and any subcontractor or sub-subcontractor. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony, and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." Contractor agrees to include in any contracts with its subcontractors language requiring the subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in any contracts with the sub-subcontractors language requiring the sub-subcontractor to comply with the applicable requirements of Title 8, Chapter 14.

**OMIT TAXES FROM PRICE (JANUARY 2006):** Do not include any sales or use taxes in Your price that the State may be required to pay.

**PROCUREMENT AGENT (AUG 2004)** Authorized Agent. All authority regarding the conduct of this procurement is vested solely with the responsible Procurement Officer. Unless specifically delegated in writing, the Procurement Officer is the only government official authorized to bind the government with regard to this procurement.

**PROTESTS (JUNE 2006)** Any prospective bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the solicitation of a contract shall protest within fifteen days of the date of issuance of the applicable solicitation document at issue. Any actual bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the intended award or award of a contract shall protest within ten days of the date notification of award is posted in accordance with this code. A protest shall be in writing, shall set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided, and must be received by the appropriate Chief Procurement Officer within the time provided. See clause entitled "Protest-CPO". [~ 11-35-4210]

**PUBLIC OPENING (JANUARY 2006)** Offers will be publicly opened at the date / time and at the location identified on the Cover Page, or last Amendment, whichever is applicable

**QUESTIONS FROM OFFERORS (JANUARY 2006):** (a) Any prospective offeror desiring an explanation or interpretation of the solicitation, drawings, specifications, etc., must request it in writing. Questions must be received by the Procurement Officer no later than five (5) days prior to opening unless otherwise stated on the Cover Page. Label any communication regarding your questions with the name of the procurement officer, and the solicitation's title and number. Oral explanations or instructions will not be binding. Any information given a prospective offeror concerning a solicitation will be furnished promptly to all other prospective offerors as an Amendment to the solicitation, if that information is necessary for submitting offers or if the lack of it would be prejudicial to other prospective offerors. (b) The State seeks to permit maximum practicable competition. Offerors are urged to advise the Procurement Officer – as soon as possible – regarding any aspect of this procurement, including any aspect of the Solicitation that unnecessarily or inappropriately limits full and open competition.

**REJECTION/CANCELLATION (JAN 2004)** The State may cancel this solicitation in whole or in part. The State may reject any or all proposals in whole or in part. [SC Code Section 11-35-1710 & R.19-445.2065.]

### **RESPONSIVENESS / IMPROPER OFFERS (JANUARY 2006)**

(a) Bid as Specified. Offers for supplies or services other than those specified will not be considered unless authorized by the Solicitation.

(b) Multiple Offers. Offerors may submit more than one Offer, provided that each Offer has significant differences other than price. Each separate Offer must satisfy all Solicitation requirements. If this solicitation is an Invitation for Bids, each separate offer must be submitted as a separate document. If this solicitation is a Request for Proposals, multiple offers may be submitted as one document, provided that you clearly differentiate between each offer and you submit a separate cost proposal for each offer, if applicable.

(c) Responsiveness. Any Offer which fails to conform to the material requirements of the Solicitation may be rejected as nonresponsive. Offers which impose conditions that modify material requirements of the Solicitation may be rejected. If a fixed price is required, an Offer will be rejected if the total possible cost to the State cannot be determined. Offerors will not be given an opportunity to correct any material nonconformity. Any deficiency resulting from a minor informality may be cured or waived at the sole discretion of the Procurement Officer. [R.19-445.2070 and Section 11-35-1520(13)]

(d) Price Reasonableness: Any offer may be rejected if the Procurement Officer determines in writing that it is unreasonable as to price. [R. 19-445.2070].

(e) Unbalanced Bidding. The State may reject an Offer as nonresponsive if the prices bid are materially unbalanced between line items or subline items. A bid is materially unbalanced when it is based on prices significantly less than cost for some work and prices which are significantly overstated in relation to cost for other work, and if there is a reasonable doubt that the bid will result in the lowest overall cost to the State even though it may be the low evaluated bid, or if it is so unbalanced as to be tantamount to allowing an advance payment.

**RESTRICTIONS APPLICABLE TO OFFERORS (JANUARY 2006)** Violation of these restrictions may result in disqualification of your offer, suspension or debarment, and may constitute a violation of the state Ethics Act. (a) After issuance of the solicitation, *you agree not to discuss this procurement activity in any way with the Using Governmental Unit or its employees, agents or officials*. All communications must be solely with the Procurement Officer. This restriction may be lifted by express written permission from the Procurement Officer. This restriction expires once a contract has been formed. (b) Unless otherwise approved in writing by the Procurement Officer, *you agree not to give anything to any Using Governmental Unit*

**SIGNING YOUR OFFER (JANUARY 2006)** Every Offer must be signed by an individual with actual authority to bind the Offeror. (a) If the Offeror is an individual, the Offer must be signed by that individual. If the Offeror is an individual doing business as a firm, the Offer must be submitted in the firm name, signed by the individual, and state that the individual is doing business as a firm. (b) If the Offeror is a partnership, the Offer must be submitted in the partnership name, followed by the words "by its Partner," and signed by a general partner. (c) If the Offeror is a corporation, the Offer must be submitted in the corporate name, followed by the signature and title of the person authorized to sign. (d) An Offer may be submitted by a joint venturer involving any combination of individuals, partnerships, or corporations. If the Offeror is a joint venture, the Offer must be submitted in the name of the Joint Venture and signed by every participant in the joint venture in the manner prescribed in paragraphs (a) through (c) above for each type of participant. (e) If an Offer is signed by an agent, other than as stated in subparagraphs (a) through (d) above, the Offer must state that it has been signed by an Agent. Upon request, Offeror must provide proof of the agent's authorization to bind the principal.

**STATE OFFICE CLOSINGS (JANUARY 2006)** If an emergency or unanticipated event interrupts normal government processes so that offers cannot be received at the government office designated for receipt of bids by the exact time specified in the solicitation, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal government processes resume. In lieu of an automatic extension, an Amendment may be issued to reschedule bid opening. If state offices are closed at the time a pre-bid or pre-proposal conference is scheduled, an Amendment will be issued to reschedule the conference. Useful information may be available at: [http://www.scemd.org/scgovweb/weather\\_alert.htm](http://www.scemd.org/scgovweb/weather_alert.htm).

**SUBMITTING CONFIDENTIAL INFORMATION (AUG 2002):** (An overview is available at [www.procurement.sc.gov](http://www.procurement.sc.gov)) For every document Offeror submits in response to or with regard to this solicitation or request, Offeror must separately mark with the word "CONFIDENTIAL" every page, or portion thereof, that Offeror contends contains information that is exempt from public disclosure because it is either (a) a trade secret as defined in Section 30-4-40(a)(1), or (b) privileged and confidential, as that phrase is used in Section 11-35-410. For every document Offeror submits in response to or with regard to this solicitation or request, Offeror must separately mark with the words "TRADE SECRET" every page, or portion thereof, that Offeror contends contains a trade secret as that term is defined by Section 39-8-20 of the Trade Secrets Act. For every document Offeror submits in response to or with regard to this solicitation or request, Offeror must separately mark with the word "PROTECTED" every page, or portion thereof, that Offeror contends is protected by Section 11-35-1810. All markings must be conspicuous; use color, bold, underlining, or some other method in order to conspicuously distinguish the mark from the other text. Do not mark your entire response (bid, proposal, quote, etc.) as confidential, trade secret, or protected! If your response, or any part thereof, is improperly marked as confidential or trade secret or protected, the State may, in its sole discretion, determine it nonresponsive. If only portions of a page are subject to some protection, do not mark the entire page. By submitting a response to this solicitation or request, Offeror (1) agrees to the public disclosure of every page of every document regarding this solicitation or request that was submitted at any time prior to entering into a contract (including, but not limited to, documents contained in a response, documents submitted to clarify a response, and documents submitted during negotiations), unless the page is conspicuously marked "TRADE SECRET" or "CONFIDENTIAL" or "PROTECTED", (2) agrees that any information not marked, as required by these bidding instructions, as a "Trade Secret" is not a trade secret as defined by the Trade Secrets Act, and (3) agrees that, notwithstanding any claims or markings otherwise, any prices, commissions, discounts, or other financial figures used to determine the award, as well as the final contract amount, are subject to public disclosure. In determining whether to release documents, the State will detrimentally rely on Offeror's marking of documents, as required by these bidding instructions, as being either "Confidential" or "Trade Secret" or "PROTECTED". By submitting a response, Offeror agrees to defend, indemnify and hold harmless the State of South Carolina, its officers and employees, from every claim, demand, loss, expense, cost, damage or injury, including attorney's fees, arising out of or resulting from the State withholding information that Offeror marked as "confidential" or "trade secret" or "PROTECTED". (All references to S.C. Code of Laws.)

**SUBMITTING REDACTED OFFERS (FEB 2007):** You are required to mark the original copy of your offer to identify any information that is exempt from public disclosure. You must do so in accordance with the clause entitled "Submitting Confidential Information." In addition, you must also submit one complete copy of your offer from which you have removed any information that you marked as exempt, i.e., a redacted copy. The information redacted should mirror in every detail the information marked as exempt from public disclosure. The redacted copy should (i) reflect the same pagination as the original, (ii) show the empty space from which information was redacted, and (iii) be submitted on magnetic media. (See clause entitled "Magnetic Media Required Format.") Except for the redacted information, the CD must be identical to the original hard copy. Portable Document Format (.pdf) is preferred. [04-4030-1]

**SUBMITTING YOUR OFFER OR MODIFICATION (JANUARY 2006)** (a) Offers and offer modifications shall be submitted in sealed envelopes or packages (unless submitted by electronic means) – (1) Addressed to the office specified in the Solicitation; and (2) Showing the time and date specified for opening, the solicitation number, and the name and address of the bidder. (b) If you are responding to more than one solicitation, each offer must be submitted in a different envelope or package. (c) Each Offeror must submit the number of copies indicated on the Cover Page. (d) Offerors using commercial carrier services shall ensure that the Offer is addressed and marked on the outermost envelope or wrapper as prescribed in paragraphs (a)(1) and (2) of this provision when delivered to the office specified in the Solicitation. (e) Facsimile or e-mail offers, modifications, or withdrawals, will not be considered unless authorized by the Solicitation. (f) Offers submitted by electronic commerce shall be considered only if the electronic commerce method was specifically stipulated or permitted by the solicitation.

**TAX CREDIT FOR SUBCONTRACTING WITH DISADVANTAGED SMALL BUSINESSES (JAN 2008):** Pursuant to Section 12-6-3350, a taxpayer having a contract with this State who subcontracts with a socially and economically disadvantaged small business is eligible for an income tax credit equal to four percent of the payments to that subcontractor for work pursuant to the contract. The subcontractor must be certified as a socially and economically disadvantaged small business as defined in Section 11-35-5010 and regulations pursuant to it. The credit is limited to a maximum of fifty thousand dollars annually. A taxpayer is eligible to claim the credit for ten consecutive taxable years beginning with the taxable year in which the first payment is made to the subcontractor that qualifies for the credit. After the above ten consecutive taxable years, the taxpayer is no longer eligible for the credit. A taxpayer claiming the credit shall maintain evidence of work performed for the contract by the subcontractor. The credit may be claimed on Form TC-2, "Minority Business Credit." A copy of the subcontractor's certificate from the Governor's Office of Small and Minority Business (OSMBA) is to be attached to the contractor's income tax return. Questions regarding the tax credit and how to file are to be referred to: SC Department of Revenue, Research and Review, Phone: (803) 898-5786, Fax: (803) 898-5888. Questions regarding subcontractor certification are to be referred to: Governor's Office of Small and Minority Business Assistance, Phone: (803) 734-0657, Fax: (803) 734-2498. [02-2A135-1]

**TAXPAYER IDENTIFICATION NUMBER (JANUARY 2006):** (a) If Offeror is owned or controlled by a common parent as defined in paragraph (b) of this provision, Offeror shall submit with its Offer the name and TIN of common parent. (b) Definitions: "Common parent," as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member. "Taxpayer Identification Number (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number. (c) If Offeror does not have a TIN, Offeror shall indicate if either a TIN has been applied for or a TIN is not required. If a TIN is not required, indicate whether (i) Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States; (ii) Offeror is an agency or instrumentality of a state or local government; (iii) Offeror is an agency or instrumentality of a foreign government; or (iv) Offeror is an agency or instrumentality of the Federal Government.

**WITHDRAWAL OR CORRECTION OF OFFER (JANUARY 2006)** Offers may be withdrawn by written notice received at any time before the exact time set for opening. If the Solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for opening. A bid may be withdrawn in person by a bidder or its authorized representative if, before the exact time set for opening, the identity of the person requesting withdrawal is established and the person signs a receipt for the bid. The withdrawal and correction of Offers is governed by S.C. Code Section 11-35-1520 and Regulation 19-445.2085.

## **II. Instructions To Offerors - B. Special Instructions**

### **SUBMISSION OF QUESTIONS**

**Mark envelopes on questions mailed:**

**QUESTIONS: USC-RFP-2268-KS**

**Title:** Provide, Deliver, and Install Wall Graphics and Signage as specified

**Attn:** Kevin Sanders

**QUESTIONS MAY BE E-MAILED TO:**

**Buyer's E-mail address** ksanders@mailbox.sc.edu

**FAXED TO:**

**803-777-2032**

CONTENTS OF OFFER (RFP) – SPO (JAN 2006): (a) Offers should be complete and carefully worded and should convey all of the information requested. (b) Offers should be prepared simply and economically, providing a straightforward, concise description of offeror's capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content. (c) Each copy of your offer should be bound in a single volume where practical. All documentation submitted with your offer should be bound in that single volume. (d) If your offer includes any comment over and above the specific information requested in the solicitation, you are to include this information as a separate appendix to your offer. Offers which include either modifications to any of the solicitation's contractual requirements or an offeror's standard terms and conditions may be deemed non-responsive and not considered for award.

DESCRIPTIVE LITERATURE – LABELLING (JAN 2006): Include offeror's name on the cover of any specifications or descriptive literature submitted with your offer.

DISCUSSION WITH OFFERORS (JAN 2006): After opening, the Procurement Officer may, in his sole discretion, initiate discussions with you to discuss your offer. [Section 11-35-1530(6)]

MAGNETIC MEDIA – REQUIRED FORMAT (JAN 2006): As noted on the cover page, an original hard copy of your offer must be accompanied by the specified number of copies in the following electronic format: compact disk (CD) in one of the following formats: **CD-R; DVD ROM; DVD-R; or DVD+R**. Formats such as CD-RW, DVD-RAM, DVD-RW, DVD+RW, or DVIX **are not acceptable** and will result in the Offeror's proposal being rejected. Every CD must be labeled with offeror's name, solicitation number, and specify whether contents address technical proposal or business proposal. If multiple CD sets are provided, each CD in the set must be appropriately identified as to its relationship to the set, e.g., 1 of 2. Each CD must be identical to the original hard copy. File format shall be MS Word 97 or later.

**SAMPLES): Free samples are required for testing and/or evaluation. Your failure to provide a sample will result in rejection of your offer. You must send your sample to the Facilities Management Center under separate cover, mark the solicitation number on the outside of the shipping carton, and tag each sample with your name and other pertinent information. The Facilities Management Center ( Ann Derrick) must receive your samples at a minimum of 24 hours prior to opening date and time. Send Sample To:**

**Facilities Management Center**

**743 Greene St**

**Columbia, SC 29208**

**Attn: Ann Derrick**

**Unless your sample is accompanied by a request for return (and third party billing information for its return), your sample will not be returned.**

**LEGAL AGREEMENTS INCLUDED WITH PROPOSALS MUST BE APPROVED**

**Any proposal that includes legal agreement(s) the University is expected to sign to do business with offeror, offeror's terms and conditions, and/or similar type legal documents pursuant to potential contract award that have not been approved by the University of South Carolina Purchasing Department (i.e. Procurement Officer for the solicitation) prior to the deadline for receipt of proposals / bid opening will cause offeror's proposal to be rejected. Vendors interested in including legal agreement(s) the University is expected to sign to do business with them, their terms and conditions, and/or similar type legal documents pursuant to potential contract award**

with their proposals must submit these documents to the University of South Carolina Purchasing Department (i.e. Procurement Officer for the solicitation) for consideration during the time period for questions regarding the solicitation. If vendor submits legal agreement(s) the University is expected to sign to do business with it, its terms and conditions, and/or similar type legal documents pursuant to potential contract award to the University of South Carolina Purchasing Department (i.e. Procurement Officer for the solicitation) for consideration, the legal documents are subject to being published in their entirety in the amendment to the solicitation that includes questions and answers.

### III. Scope of Work / Specifications

DELIVERY / PERFORMANCE LOCATION – PURCHASE ORDER (JAN 2006): After award, all deliveries shall be made and all services provided to the location specified by the Using Governmental Unit in its purchase order.

#### **SCOPE OF WORK**

**This solicitation is for two (2) lots. Offerors may respond to both or either lots. Offerors must identify which lot is being responded to.**

**Lot 1 Graphics/Installation**

**Note: Samples required**

**Send Sample To:**

**Facilities Management Center**

**743 Greene St**

**Columbia, SC 29208**

**Attn: Ann Derrick**



GRAPHICS PACKAGE ELEMENTS: SHEET vii

OVERHEAD DIAGRAMS

FIRST FLOOR SHEET viii

SECOND FLOOR SHEET vix

THIRD FLOOR SHEET x

SIGN TYPE

SIGN TYPE 1: FREE-STANDING KIOSK

SIGN TYPE 2: THE GARNET AWARD

SIGN TYPE 3: GAMECOCK GALLERY (TWO STORY GRAPHIC)

SIGN TYPE 4: GAMECOCK GALLERY (80" LCD)

SIGN TYPE 5: WAITING AREA GAMECOCK BRANDING

SIGN TYPE 6: RECEPTION BRANDING (4 LOCATIONS)

SIGN TYPE 7: TEAMMATE OF THE MONTH

SIGN TYPE 10: MAIN ENTRANCE LOBBY GAMECOCK ICON

SIGN TYPE 11: MAIN ENTRANCE LOBBY BRANDING OPPORTUNITY

SIGN TYPE 12: CORRIDOR DISPLAYS (CONNECTING SPORTS PODS)

SIGN TYPE 13: CORRIDOR "SEC" DISPLAY (RECRUITING DECK)

SIGN TYPE 15: DIRECTORS OF ATHLETICS DISPLAY

SIGN TYPE 17: DONOR RECOGNITION

SIGN TYPE 19: GAMECOCK CLUB DOOR LETTERING

SIGN TYPE 20: DIRECTIONAL SIGNAGE

SIGN TYPE 21: 30" X 42" ACRYLIC PANELS WITH STANDOFF MOUNTING HARDWARE

THE FOLLOWING SIGN TYPES HAVE BEEN REMOVED FROM THE SCOPE OF THE PROJECT AND AS A RESULT ARE REPRESENTED IN THE PACKET

SIGN TYPE 8: REMOVED FROM PROJECT SCOPE

SIGN TYPE 9: REMOVED FROM SCOPE

SIGN TYPE 14: REMOVED FROM SCOPE

SIGN TYPE 16: REMOVED FROM PROJECT

SIGN TYPE 18: REMOVED FROM SCOPE

UNLESS OTHERWISE NOTATED ON THE CONCEPT PAGES:

1 - All fonts used are: ITC Machine (Bold and Regular) Secondary font is Myriad Pro (Regular and Bold)

2 - The official red of the University of South Carolina is PMS 202. The reproduction of the red where seen and indicated in the bid documents must match PMS 202.

3 - The installer (**Contractor**) shall conform to all of the architect's drawings and specifications, and will submit samples to the architect for all materials and finishes included in their scope of work before commencement of such work.

4 - All dimensions are to the exterior face of the finished material, unless otherwise noted. All elevations are noted from finish floor elevations.

5 - All sizes are approximate for bidding, and will need to be field-measured for specific fit before starting production.

6 - All hanging and mounting systems need to be approved by the architect, and the **Contractor** must provide shop drawings of hanging and mounting systems for approval before production.

7 - All graphics and colors provided must conform to scale, specifications, and PMS

numbers where provided.

8 - All final sizes need to be field measured before starting production. Field measurements are the responsibility of the **Contractor**.

## GRAPHICS SPECIFICATION

### 1. INTRODUCTION

The purpose of this document is to serve as a reference which identifies materials, construction, specifications, and quality controls, as well as graphics fabricator/contractor's responsibilities and obligations. **Contractor** shall furnish graphics as detailed on drawings and/or described in these specifications.

### 2. DEFINITION OF TERMS

#### 2.1 Documents

Refers to the drawings, specifications, graphics schedule, including all addendum and modifications incorporated therein before their execution. When applicable, additional appendages provided by Owner (**University of South Carolina**) or Owner's Representative shall also become part of the contract documents.

#### 2.2 Owner

Shall refer to:

University of South Carolina  
743 Greene Street  
Columbia, SC 29208  
Project Manager: Ann Derrick

#### 2.3 Graphics Contractor/Fabricator

Refers to the **Contractor** (group(s), firm(s), or corporation(s)) designated as such in an Agreement with the Owner or designated representative of the Owner (such as Owner's Representative), and shall apply to any such group(s) under contractual obligation to perform any design, fabrication, finishing, printing or other work related to the signs and graphics, as referenced within this document.

#### 2.4 Work

As employed herein, includes any material, equipment, construction, labor, installation, service or maintenance, and warranties required to complete the design and fabrication prescribed in these specifications and contract documents. This shall include, but not limited to, all of the graphic types listed in the graphic schedule and drawings including all required material and labor for the hanging, mounting and /or installation of the graphics.

#### 2.5 Addendum

Covering changes, corrections, and special interpretations of the drawings and specifications, shall become a part of the documents.

#### 2.6 Substitutions

When one or more than one product is specified and the Graphics Contractor wishes to offer a substitute product which will completely accomplish the purpose of the contract documents. See Section 6.0 for the conditions governing all substitutions. Bidders must notify **the Procurement Officer for this solicitation** of all questions and of all intended substitutions three (3) calendar days prior to submission of **proposal**. A response will be issued as an Addendum (Amendment) to the **solicitation** prior to **deadline for receipt of proposals**.

#### 2.7 Approved, Acceptable or Satisfactory

Shall be understood as approved by, acceptable with, or satisfactory to the Owner. Equal or satisfactory approved equal items and substitutions thereof shall be considered only prior to time of bid and must be clearly identified to Owner as such.

Where observed discrepancies occur between documents (drawings, schedules, or specifications) or within a document section, submit notice of same and assumption concerning same with proposal, and attached letter with proposal setting forth discrepancy and basis used in proposal. Thereafter, the time or arrangement of better quality, greater quantity, or higher cost shall be deemed included in the **solicitation or amendment to the solicitation**.

#### 2.8 Not in Contract (N.I.C.)

Refers to work not included in this contract.

#### 2.9 Final Completion and Payment

The date when the Owner finds the entire work as described in the contract documents, acceptable and fully performed, as written in the final certificate of payment. Contractor will have 60 days from the date of commencement (roughly August 14, 2012).

### 3. GENERAL CONDITIONS

#### 3.1 Quality Assurance

The Graphics Contractor shall be responsible for the quality and materials and workmanship required for the execution of this contract including the materials and workmanship of any firms or individuals who act as his sub-contractors.

It is intended that the work described in these documents be of sound, quality construction. The Graphics Contractor shall be solely responsible for the inclusion of adequate amounts to cover delivery of all items indicated, described and/or implied.

#### 3.2 Commencement

The work described in these documents shall only begin when an Owner-authorized, written Purchase Order has been issued to the Graphics Contractor with instructions to proceed, provided other requirements have been met.

#### 3.3 Contract Administration

Graphics Contractor shall allow Owner's Representative or an authorized representative complete access to his plant, excluding such areas or processes judged by the Graphics Contractor to be of a highly secretive or proprietary nature, for the purpose of inspecting production techniques, materials, or other items related to the manufacturing of which the

Owner is committed or which may be contemplated.

### 3.4 Retainage

All payments and invoices shall be submitted to the Owner for initial approval. The Owner will review all invoices for accuracy and completion of work, and forward for payment any recommendations or comments.

### 3.5 Artwork

Included in this **solicitation**, Graphics Contractor is to provide the creation of ALL final art files necessary for the production of the graphics. Graphics Contractor will be provided graphics layouts showing design intent in low resolution Adobe PDF format. These PDF's will serve as the design basis to be replicated by the Graphics Contractor in the development of the final art files. Graphics Contractor is to create all necessary files needed for production including modification of all photos, text, sizes, and layouts. Graphics Contractor must provide all graphics to the Owner for approval in electronic and printed media prior to manufacturing. It will be the responsibility of the Graphics Contractor to make all necessary modifications of all files in order to receive approval from the Owner for production.

Graphics Contractor will receive only photos and text from the Owner. Graphics Contractor will be required to provide all files necessary for printing and manufacture of this **solicitation** package.

### 3.6 Other

Field dimensions shall be taken by the Graphics Contractor prior to preparation of shop drawings and fabrication where possible. All site visits for field verification must be scheduled in advance with the Owner. Allow time for trimming and fitting wherever the taking of field measurements before fabrication might delay work.

All supplementary parts necessary to complete each item shall be furnished by the Graphics Contractor, even though such parts are not definitely shown or specified. All anchors and other fasteners for securing work to the construction shall be included.

Verification of existing conditions is the responsibility of the Graphics Contractor. Verify actual mounting conditions prior to manufacture of anchorage systems.

## 4. GRAPHICS CONTRACTOR RESPONSIBILITIES

### 4.1 Design Responsibility

The graphic design requirements shown by the details on the graphic drawing documents are for design intent only and intended to establish basic dimensions of units or modules, profiles and sight lines of members, and appearance. Within these limitations, the Graphics Contractor is responsible for fabrication of the entire system, and to make whatever modifications of, and additions to the details as may be required. Maintain the visual design concept as shown, including member's sizes, profiles and alignment of components as accurately as possible.

Graphics Contractor is to include the creation of ALL final art files necessary for the production of the graphics. Graphics Contractor will be provided graphics layouts showing design intent in low resolution Adobe PDF format. These PDF's will serve as the design basis to be replicated by the Graphics Contractor in the development of the final art files. Graphics Contractor is to create all necessary files needed for production including modification of all photos, text, sizes,

and layouts. Graphics Contractor must provide all graphics to the Owner for approval in electronic and printed media prior to manufacturing. It will be the responsibility of the Graphics Contractor to make all necessary modifications of all files in order to receive approval from the Owner for production.

Graphics Contractor will receive only photos and text from the Owner. Graphics Contractor will be required to provide all files necessary for printing and manufacture of this **solicitation** package.

#### 4.2 Statement of Application

The Graphics Contractor, by commencing the work of the project (**contract**), assumes overall responsibility, as a part of his warranty of the work, to assure that all assembled components and parts shown or required within the work of this project comply with the construction specification including attachments. The Graphics Contractor shall further warrant:

- A. That all components specified, or required, to satisfactorily complete the installation, are compatible with each other and with the conditions of installation and expected use.
- B. The overall effective integration and correctness of individual parts and of the whole the system.
- C. Compatibility with adjoining substrate, materials and work by other trades.
- D. There shall be no premature material failure due to improper design or fabrications of the system. All materials are to fully perform to their normal life expectancy.

#### 4.3 Execution

The Graphics Contractor shall be responsible for all work done under **the** contract, including:

- A. Faulty or improper work of subcontractor(s) and others under him by contract or otherwise.
- B. Diligent execution of work and giving his personal attention and supervision to same until completed.
- C. All delays caused by neglect on his part or of those under him by contract or otherwise.
- D. Compliance with all laws, ordinances and regulations bearing on the conduct of the work as drawn and specified.
- E. Obtaining, at his own cost, inspection certificates which may be required of the project by local authorities, or any other governing body. The Graphic Contractor shall procure and pay for all permits, licenses and approvals necessary for the execution of the work.

#### 4.4 Submittals

By the approval and submission of shop drawings and samples, the Graphics Contractor thereby represents that he has determined and verified all field measurements, field construction criteria, materials, catalogue numbers, and similar data or will do so, and that he has checked and coordinated each shop drawing and sample with the requirements of the work and the contract documents. Refer to Section 5.0 for a list of required submittals.

Fabricator (**Contractor**) is required to submit a final Graphic Schedule for the Owner's approval.

#### 4.5 Acts and Omissions

The Graphics Contractor is responsible for having free access to the premises upon prior approval from the Owner for the purpose of acquainting himself with the conditions, delivering furnishings and equipment and performing the work under this contract. He (**the contractor**) should cooperate with the Owner and the separate contractors who may currently be working on the premises, integrating the work with that of others, all to the best interest of the project and its orderly completion. Damages to the building contents, when such damages result from the use of faulty materials or negligent workmanship, shall be the responsibility of the Graphics Contractor.

#### 4.6 Protection and Handling of Products

Store all graphic items under cover and off the ground. Handle in such a manner so as to protect surfaces and to prevent damage during storage and delivery. Protect exposed finishes by covering with adhesive paper or other suitable covering where adhesive is not appropriate for finish material. Apply covering prior to shipment from the fabricating or finishing shop. Covering shall not adversely affect finish.

#### 4.7 Shipping and Transportation

Graphics Contractor will be responsible for proper shipping and transportation of all signage to the job site and will specify whether it will be common carrier or on his own trucks. Graphics Contractor will be responsible for scheduling shipping with the Owner to meet the installation schedule. Graphics Contractor will be responsible for shipping and the receiving/unloading of all materials to the job-site.

#### 4.8 Warranty

Upon final completion, the Graphics Contractor will warrant all work and materials to be in full and complete accordance with the contract documents and agreement between Owner and Graphics Contractor, and requirements appertaining thereto; that all work and materials are free from any and all defects and imperfections, and fully meet the manufacturer's published performance criteria for the use and purposes for which each and every part is specified.

The Graphics Contractor also agrees that, should any defect develop or appear, which the Owner finds was not caused by improper use, the Graphics Contractor shall promptly, upon demand, fully correct, substitute and make good any such defective material without any cost to the Owner and will hold the Owner harmless against any claim, demand, loss or damage by reason of any breach of this warranty.

The period of this warranty shall commence on the date on which the Owner determines the Graphics Contractor has met all Final Completion requirements. The period of said warranty shall last twenty-four (24) months unless otherwise specified.

### 5. SUBMITTALS

All submittals and shop drawings are to be delivered to the Owner for distribution. The Graphic Contractor shall transmit four (4) copies to the Owner.

#### 5.1 Schedule

A detailed graphic schedule by phases of production and installation is to be submitted by the successful bidder no later than three (3) days upon award of the project (**contract**).

#### 5.2 Samples

Submit four (4) 3" x 3" samples of each color and finish of exposed materials and accessories, or final material substrate to be used in the project.

Submit one (1) control sample of all materials for the Owners's approval before beginning final production.

These samples shall become the property of the Owner.

### 5.3 Shop Drawings

Submit one (1) reproducible copy of shop drawings in ledger format (11"x17"), for the manufacturing, fabrication, and erection of graphic work at large scale. Show jointage, anchorage, accessory items, and finishes.

- A. Acceptance of shop drawings does not in any way change the documents. Documents may only be changed in writing.
- B. The Graphics Contractor is responsible for reviewing shop drawings for conformance with the documents and notifying, in writing, the Owner of any variation from the documents.
- C. Changes to the shop drawings are to be made by the Graphics Contractor as directed by the Owner.

### 5.4 Manufacturer's Data

Submit two (2) copies of the manufacturer's printed specifications, anchorage details and installation, and maintenance instructions for products to be used in the fabrication of graphics work.

## 6. SUBSTITUTIONS

### 6.1 Consideration

Any substitutions requested after the award of the contract will be considered only under these cases:

- A. When the specified product is not available.
- B. When a certain product or process is specified, a warranty of performance is required, and, in the judgment of the Graphics Contractor, the specified product or process will not produce the desired results.

### 6.2 Requests

Request for substitutions of products, materials or processes other than those specified will be accompanied by the evidence that the proposed substitution;

- A. Is equal in quality and serviceability to the specified item
- B. Will not entail changes in details and construction of related work
- C. Will be acceptable in consideration of the required design and artistic effort
- D. Will provide a cost advantage to the Owner
- E. Will not impede the schedule for production or installation

The Graphics Contractor shall furnish with his request such drawings, specification samples, performance data and other information as may be required of him to assist the Owner in determining whether the proposed substitution is acceptable. The burden of proof shall be upon the Graphics Contractor.

### 6.3 Warranty

Regardless of the evidence submitted or any review or independent investigation by the Owner or the **Owner's** Architect, a request for a substitution of products, materials, or processes is a warranty by the Graphics Contractor to the Owner that the requested substitution,

- A. Is equal in quality and serviceability to the specified item



- B. Will not entail changes in details and construction of related work
- C. Will be acceptable in consideration of the required design and artistic effect
- D. Will not involve any change in cost to the Owner other than that specified in an accompanying request for a change order.

#### 6.4 Schedule

Proposed substitutions will be made **by offerors** in the form of **questions regarding the solicitation prior to deadline for receipt of questions**. Submit requests for substitutions **to the procurement officer for this solicitation** in writing, giving sufficient information and samples for evaluation with the difference in costs, if any. Substitution must be approved in writing by the Owner before they may be used.

### 7. FABRICATION

Shop fabrication and tolerances shall conform to the standards of the industry. All items shall be shop fabricated so far as practicable. Perform high-quality, professional workmanship. Attach materials with sufficient strength, number and spacing not to fail until materials joined are broken or permanently deformed. Fabricate all work to be truly straight, plumb, level and square and to sizes, shapes and profiles indicated on the approved shop drawings.

#### 7.1 Shop Assembly

Preassemble items in shop to greatest extent possible to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations. Clearly mark units for reassembly and coordinated installation.

#### 7.2 Flatness of Panels

Panels shall show no visual distortion when viewed in installed position. All panel faces shall be of such flatness that when measured, the maximum slope of the surface at point, measured from the nominal plane of the surface, shall not exceed 1.0%. Any panel not meeting these requirements is subject to rejection by the Owner.

#### 7.3 Thermal Movement

Design, fabricate and install component parts to provide for expansion and contraction over a temperature range for the material of 50 degrees Fahrenheit, without buckling, sealant joint failure, glass breakage, undue stress on members or anchors, and other detrimental effect.

#### 7.4 Castings

Castings shall have fine, even texture and shall be un-warped and sound. Lines and meters shall be sharp, arised unbroken, profiles accurate and ornament true to pattern. Plane surfaces shall be smooth. Ornament shall not have excess material or imperfections that obscure design, undercut to restore detail. Filed or cut areas shall have texture restored.

#### 7.5 Other

Holes for bolts and screws shall be drilled. Parts to receive hardware shall be countersunk. Fasteners shall be of basic metal and alloy, matching finished color and texture as the metal being fastened, unless otherwise indicated. There shall be no exposed fasteners; all fasteners shall be concealed. Exposed ends and edges shall be milled smooth, with corners slightly

rounded.

Design components to allow for expansion and contraction for a minimum material temperature range of 50 degrees Fahrenheit, without causing buckling, excessive opening of joints or over-stressing of welds and fasteners. Joints shall be fastened flush to conceal reinforcement or welded where thickness of section permits. Contact surfaces of connected members shall be ground true. Parts shall be so assembled that joints will be tight and practically unnoticeable, without use of filling compound.

Form work to the required shapes and sizes, with true curves, lines and angles. Provide necessary rebates lugs and brackets for assembly of units. Use concealed fasteners wherever possible.

## 8. INSTALLATION

### 8.1 Preparation

Coordinate setting drawings, diagrams, templates, instructions and directions for the installation of items having integral anchors which are to be embedded in concrete or masonry construction.

### 8.2 Delivery to Premise

Unless indicated to the contrary, items of loose material shall be delivered, uncrated, assembled, set in proper place and installed ready for use, free from breakage, blemishes or other defects. Coordinate delivery dates and locations with the Owner.

### 8.3 Inspection

Examine the substrate and the conditions under which the materials are to be installed. Do not proceed with the work until unsatisfactory conditions detrimental to the timely and proper completion of the work have been corrected.

### 8.4 Cutting, Fitting, and Placement

Perform all cutting, drilling and fitting required for installation. Set the work accurately in location, alignment and elevation, plumb, level and true, measured from established lines and levels. Provide temporary bracing or anchors as required.

Form tight joints with exposed connection accurately fitted with uniform reveals and spaces for sealants and joint filler. Where cutting, welding and grinding are required for proper shop fitting and jointing of the work, restore finishes to eliminate any evidence of such corrective work.

Do not cut or abrade finishes which cannot be completely restored in the field. Return items with such finishes to the shop for required alterations, followed by complete refinishing or provide new units at Architect's option.

### 8.5 Erection

All surfaces shall be covered with protective cover non-deleterious to finish for protection until final installation or erection. Complete all connections in proper alignment and tighten bolts securely. After erection, all surfaces marred during erection and exposed bolts, bolt heads, etc., shall be retouched with the same paint used previously.

## 8.6 Cleaning of Premises

The Graphics Contractor shall use special care in the disposition of excess materials and rubbish. Rubbish shall not be allowed to accumulate and shall be consistently collected and removed at the completion of this work, on a daily basis.

Storage for paint materials, preparation and mixing, shall be in well lit and ventilated central location but shall not be allowed on finished or carpeted flooring. Storage location will be identified by the Owner. Ample protection by means of drop cloths or layers of paper must be provided for existing apparatus or parts of the building.

Adequate safeguards shall be provided against fire by placing oils, rags, and waste in self-closing metal receptacles and shall be removed from the work and storage area at the end of each work shift. Under no circumstances will they be allowed to accumulate.

## 9. MATERIALS AND FINISHES

### 9.1 Acrylics

Provide acrylic plastics equivalent to "Plexiglas" manufactured by Rohm and Haas Company, in sizes as shown. Provide colors as shown, or as selected by the Owner.

### 9.2 Wallpaper and Prints

All materials used in printing of wallpaper and prints are to be "Low VOC"

All wallpaper prints to be laminated with 1 mil. Printshield Standard, UV-protected, matte finish overlamination Wallpaper-DMIBOP 10, indoor banner outdoor poster paper, nylon reinforced, 10 mil. + 250 microns.

All prints, including wallpaper, are to be printed using UV-protected inks. All wallpaper to be installed with clear wallpaper paste. No adhesive backed paper is acceptable. All wallpaper seams to be trimmed flush. No overlap of wallpaper seams is acceptable.

All walls receiving wallpaper shall be primed with Gardz® Surface Sealer prior to installation of wallpaper substrate.

All prints, other than wallpaper, are to be Mactac, printable adhesive back vinyl, then laminated with a 5 mil. scuff-resistant UV-protected polycarbonate overlamine. Prints are then mounted to a solid sintra panel with art work to wrap sides. NO prints are to be gloss lamination. NO prints are to be 3M Scotchprints or similar material.

### 9.3 Laminates

NEMA LD-3 horizontal grade, in colors and patterns shown, or as selected by the Owner. Provide one of the following:

- Nevamar: Exxon Chemical Company USA
- Wilson Art: Ralph Wilson Plastics Company
- Micarta: Westinghouse Electric Company
- Chemetal: Division of The October Company, Inc.
- Textolite: Parkwood Division of General Electric Company
- Formica: Division of Cyanamid Corporation

## 10. MISCELLANEOUS PRODUCTS

10.1 Adhesives - Verify "Low VOC" before use

#### 10.1.1 Foam Tape

1/16" (1.6mm) thick, double-faced white pressure sensitive urethane foam tape, one of the following:

- A. 3M Company: No. 4016 or AI4432YEAam9576
- B. Spectape of Texas: No. ST1132

#### 10.1.2 Film Tape

4 mil. (0.1mm) thick, double-faced pressure sensitive film tape, one of the following:

#### 10.1.3 3M Company: No. 415

Macbond: No. SB1786 or No. 05304S-0303-KA1100

#### 10.1.4 Silicone

FS TT-S-001543, Class A, one of the following:

- A. General Electric: Silicone Sealant #1200
- B. Dow Corning: Building Sealant #781

#### 10.1.5 Epoxy

Two component thermosetting epoxy adhesive with 100% solids content, one of the following:

- A. Miracle Adhesives: No. NP-428
- B. Hughson Chemicals: Chemlok #304

### 10.2 Vinyl

This specification defines basic materials and fabrication methods for markings/graphics to be used by the Graphic Contractor for cut out graphics. No deviation from these specifications is permissible without the written approval of the Owner. The Graphics Contractor shall certify that all markings/graphics conform to these specifications, and will be replaced without additional cost to the Owner if they fail to meet this requirement.

#### 10.2.1 Non-Reflective

The marking film used shall be 3M ScotchCal brand film, series 220. The finished emblems shall be pre-masked.

#### 10.2.2 Pressure Sensitive

Cut vinyl to be 1.8mil (.89) thick, pre-spaced and pre-aligned on transfer paper. Provide vinyl graphics in colors and type styles shown.

#### 10.2.3 Letterforms

Size: Letterforms shall be as shown or indicated on the drawings, and shall be the only typography used. Letter size for the appropriate sign types shall be as shown on the drawings and graphic layouts. Alternate letterforms and letter size will not be accepted.

Spacing: Letter spacing shall be at the standard optical-spacing. Spacing between words shall equal the horizontal dimension of the lower-case "m" for the size of the copy being used.

#### 10.2.4 General Requirements

- 10.2.4.1 Color, copy, and logotype rendition shall be approved by Owner or Architect prior to production.
- 10.2.4.2 Graphics shall be wear-resistant and shall not be affected by oil, water, salt spray or alcohol.
- 10.2.4.3 Where specifically noted, provide reverse cut copy for application to glass. All other applications shall be "correct-reading" on the exterior glass.

- 10.2.4.4 Size, colors, and shape of markings to be fabricated in accordance with 3M Product Specs for each item. Marking shall be in accordance with 3M Instruction Bulletin No. 5.
- 10.2.4.5 All cut edges (i.e. laser, kiss cut, guillotined, etc.) shall be smooth and free of ragged areas.
- 10.2.4.6 Markings shall be packaged in substantial cartons, which will protect against physical damage in shipping and handling and against dirt or moisture contamination.

### 10.3 Codes, Regulations, and Standards

It is the intent of these specifications to establish quality and performance standards of materials and equipment installed, hence, specific items are identified by manufacturer, trade name and catalog designation where possible. Should the Graphics Contractor propose to furnish materials and equipment other than those specified as permitted by the "or approved equal" clauses, he shall submit as a separate request.

While every attempt has been made in preparation of these plans to avoid mistakes, Owner cannot guarantee against human error or other variances from standard construction practices and techniques. Consequently, the client and contractors on the job ensure compliance and acceptability. Therefore, all written dimensions rule over scale of plan. Contractor is responsible for final verification of structural integrity and material list quantities. All Federal, State, and Local codes, ordinances, regulations, etc. shall be considered as part of building specifications.

## 11. GRAPHICS PACKAGE

This section details the design, manufacturing, delivery, and installation requirements for each of the to be provided items. Graphics Contractor (GC) is to provide each item as listed with NO EXCEPTIONS. The Graphics Contractor is responsible for all graphic design production files. Graphics Contractor will only be provided with the following:

- A. Low resolution Adobe PDF version of the graphics package
- B. All photos necessary for each graphic in raw form. The graphics contractor will be responsible for all trimming, cropping, and modifications.
- C. Text in electronic form.

**ZE DESIGN**

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**THE UNIVERSITY OF SOUTH CAROLINA**  
COACHES SUPPORT BUILDING

Graphics BID PACKAGE



JUNE 15, 2012



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**THE FOLLOWING SIGN TYPES HAVE BEEN REMOVED FROM THE SCOPE OF THE PROJECT AND AS A RESULT ARE REPRESENTED IN THE PACKET**

SIGN TYPE 8: REMOVED FROM PROJECT SCOPE ON 12/2/11  
SIGN TYPE 9: REMOVED FROM SCOPE ON 1/10/12  
SIGN TYPE 13: REMOVED FROM SCOPE ON 1/10/12  
SIGN TYPE 16: REMOVED FROM PROJECT SCOPE ON 12/2/11  
SIGN TYPE 18: REMOVED FROM SCOPE ON 1/10/12





**UNLESS OTHERWISE NOTATED ON THE CONCEPT PAGES:**

- 1 - All fonts used are: ITC Machine (Bold and Regular) Secondary font is Myriad Pro (Regular and Bold)
- 2 - The official red of the University of South Carolina is PMS 202. The reproduction of the red where seen and indicated in the bid documents must match PMS 202.
- 3 - The installer shall conform to all of the architect's drawings and specifications, and will submit samples to the architect for all materials and finishes included in their scope of work before commencement of such work.
- 4 - All dimensions are to the exterior face of the finished material, unless otherwise noted. All elevations are noted from finish floor elevations.
- 5 - All sizes are approximate for bidding, and will need to be field-measured for specific fit before starting production.
- 6 - All hanging and mounting systems need to be approved by the architect, and the Graphics Contractor must provide shop drawings of hanging and mounting systems for approval before production.
- 7 - All graphics and colors provided must conform to scale, specifications, and PMS numbers where provided.
- 8 - All final sizes need to be field measured before starting production. Field measurements are the responsibility of the Graphics Contractor awarded contract.





### GRAPHICS SPECIFICATION

#### 1. INTRODUCTION

The purpose of this document is to serve as a reference which identifies materials, construction, specifications, and quality controls, as well as graphics fabricator/contractor's responsibilities and obligations. Graphic Contractor shall furnish graphics as detailed on drawings and/or described in these specifications.

#### 2. DEFINITION OF TERMS

##### 2.1 Documents

Refers to the drawings, specifications, graphics schedule, including all addendum and modifications incorporated therein before their execution. When applicable, additional appendages provided by Owner or Owner's Representative shall also become part of the contract documents.

##### 2.2 Owner

Shall refer to:  
University of South Carolina  
743 Greene Street  
Columbia, SC 29208  
Project Manager: Ann Derrick

##### 2.3 Graphics Contractor/Fabricator

Refers to the group(s), firm(s), or corporation(s) designated as such in an Agreement with the Owner or designated representative of the Owner (such as Owner's Representative), and shall apply to any such group(s) under contractual obligation to perform any design, fabrication, finishing, printing or other work related to the signs and graphics, as referenced within this document.

##### 2.4 Work

As employed herein, includes any material, equipment, construction, labor, installation, service or maintenance, and warranties required to complete the design and fabrication prescribed in these specifications and contract documents. This shall include, but not limited to, all of the graphic types listed in the graphic schedule and drawings including all required material and labor for the hanging, mounting and /or installation of the graphics.

##### 2.5 Addendum

Covering changes, corrections, and special interpretations of the drawings and specifications, shall become a part of the documents.

##### 2.6 Substitutions

When one or more than one product is specified and the Graphics Contractor wishes to offer a substitute product which will completely accomplish the purpose of the contract documents. See Section 6.0 for the conditions governing all substitutions. Bidders must notify the Owner of all questions and of all intended substitutions three (3) calendar days prior to submission of bid. A response will be issued as an Addendum to the bid documents prior to bid.

##### 2.7 Approved, Acceptable or Satisfactory

Shall be understood as approved by, acceptable with, or satisfactory to the Owner. Equal or satisfactory approved equal items and substitutions thereof shall be considered only prior to time of bid and must be clearly identified to Owner as such.

Where observed discrepancies occur between documents (drawings, schedules, or specifications) or within a document section, submit notice of same and assumption concerning same with proposal, and attached letter with proposal setting forth discrepancy and basis used in proposal. Thereafter, the time or arrangement of better quality, greater quantity, or higher cost shall be deemed included in the bid.

##### 2.8 Not in Contract (N.I.C.)

Refers to work not included in this contract.

##### 2.9 Final Completion and Payment

The date when the Owner finds the entire work as described in the contract documents, acceptable and fully performed, as written in the final certificate of payment. Contractor will have 60 days from the date of commencement (roughly August 14, 2012).

#### 3. GENERAL CONDITIONS

##### 3.1 Quality Assurance

The Graphics Contractor shall be responsible for the quality and materials and workmanship required for the execution of this contract including the materials and workmanship of any firms or individuals who act as his sub-contractors.

It is intended that the work described in these documents be of sound, quality construction. The Graphics Contractor shall be solely responsible for the inclusion of adequate amounts to cover delivery of all items indicated, described and/or implied.

##### 3.2 Commencement

The work described in these documents shall only begin when an Owner-authorized, written Purchase Order has been issued to the Graphics Contractor with instructions to proceed, provided other requirements have been met.

##### 3.3 Contract Administration

Graphics Contractor shall allow Owner's Representative or an authorized representative complete access to his plant, excluding such areas or processes judged by the Graphics Contractor to be of a highly secretive or proprietary nature, for the purpose of inspecting production techniques, materials, or other items related to the manufacturing of which the Owner is committed or which may be contemplated.

##### 3.4 Retainage

All payments and invoices shall be submitted to the Owner for initial approval. The Owner will review all invoices for accuracy and completion of work, and forward for payment any recommendations or comments.

##### 3.5 Artwork

Included in this bid, Graphics Contractor is to provide the creation of ALL final art files necessary for the production of the graphics. Graphics Contractor will be provided graphics layouts showing design intent in low resolution Adobe PDF format. These PDF's will serve as the design basis to be replicated by the Graphics Contractor in the development of the final art files. Graphics Contractor is to create all necessary files needed for production including modification of all photos, text, sizes, and layouts. Graphics Contractor must provide all graphics to the Owner for approval in electronic and printed media prior to manufacturing. It will be the responsibility of the Graphics Contractor to make all necessary modifications of all files in order to receive approval from the Owner for production.

Graphics Contractor will receive only photos and text from the Owner. Graphics Contractor will be required to provide all files necessary for printing and manufacture of this bid package.

##### 3.6 Other

Field dimensions shall be taken by the Graphics Contractor prior to preparation of shop drawings and fabrication where possible. All site visits for field verification must be scheduled in advance with the Owner. Allow time for trimming and fitting wherever the taking of field measurements before fabrication might delay work.

All supplementary parts necessary to complete each item shall be furnished by the Graphics Contractor, even though such parts are not definitely shown or specified. All anchors and other fasteners for securing work to the construction shall be included.

Verification of existing conditions is the responsibility of the Graphics Contractor. Verify actual mounting conditions prior to manufacture of anchorage systems.

#### 4. GRAPHICS CONTRACTOR RESPONSIBILITIES

##### 4.1 Design Responsibility

The graphic design requirements shown by the details on the graphic drawing documents are for design intent only and intended to establish basic dimensions of units or modules, profiles and sight lines of members, and appearance. Within these limitations, the Graphics Contractor is responsible for fabrication of the entire system, and to make whatever modifications of, and additions to the details as may be required. Maintain the visual design concept as shown, including member's sizes, profiles and alignment of components as accurately as possible.

Graphics Contractor is to include the creation of ALL final art files necessary for the production of the graphics. Graphics Contractor will be provided graphics layouts showing design intent in low resolution Adobe PDF format. These PDF's will serve as the design basis to be replicated by the Graphics Contractor in the development of the final art files. Graphics Contractor is to create all necessary files needed for production including modification of all photos, text, sizes, and layouts. Graphics Contractor must provide all graphics to the Owner for approval in electronic and printed media prior to manufacturing. It will be the responsibility of the Graphics Contractor to make all necessary modifications of all files in order to receive approval from the Owner for production.

Graphics Contractor will receive only photos and text from the Owner. Graphics Contractor will be required to provide all files necessary for printing and manufacture of this bid package.

##### 4.2 Statement of Application

The Graphics Contractor, by commencing the work of the project, assumes overall responsibility, as a part of his warranty of the work, to assure that all assembled components and parts shown or required within the work of this project comply with the construction specification including attachments. The Graphics Contractor shall further warrant:

- A. That all components specified, or required, to satisfactorily complete the installation, are compatible with each other and with the conditions of installation and expected use.
- B. The overall effective integration and correctness of individual parts and of the whole the system.
- C. Compatibility with adjoining substrate, materials and work by other trades.
- D. There shall be no premature material failure due to improper design or fabrications of the system. All materials are to fully perform to their normal life expectancy.

##### 4.3 Execution

The Graphics Contractor shall be responsible for all work done under his contract, including:





- A. Faulty or improper work of subcontractor(s) and others under him by contract or otherwise.
- B. Diligent execution of work and giving his personal attention and supervision to same until completed.
- C. All delays caused by neglect on his part or of those under him by contract or otherwise.
- D. Compliance with all laws, ordinances and regulations bearing on the conduct of the work as drawn and specified.
- E. Obtaining, at his own cost, inspection certificates which may be required of the project by local authorities, or any other governing body, The Graphic Contractor shall procure and pay for all permits, licenses and approvals necessary for the execution of the work.

#### 4.4 Submittals

By the approval and submission of shop drawings and samples, the Graphics Contractor thereby represents that he has determined and verified all field measurements, field construction criteria, materials, catalogue numbers, and similar data or will do so, and that he has checked and coordinated each shop drawing and sample with the requirements of the work and the contract documents. Refer to Section 5.0 for a list of required submittals.

Fabricator is required to submit a final Graphic Schedule for the Owner's approval.

#### 4.5 Acts and Omissions

The Graphics Contractor is responsible for having free access to the premises upon prior approval from the Owner for the purpose of acquainting himself with the conditions, delivering furnishings and equipment and performing the work under this contract. He should cooperate with the Owner and the separate contractors who may currently be working on the premises, integrating the work with that of others, all to the best interest of the project and its orderly completion. Damages to the building contents, when such damages result from the use of faulty materials or negligent workmanship, shall be the responsibility of the Graphics Contractor.

#### 4.6 Protection and Handling of Products

Store all graphic items under cover and off the ground. Handle in such a manner so as to protect surfaces and to prevent damage during storage and delivery. Protect exposed finishes by covering with adhesive paper or other suitable covering where adhesive is not appropriate for finish material. Apply covering prior to shipment from the fabricating or finishing shop. Covering shall not adversely affect finish.

#### 4.7 Shipping and Transportation

Graphics Contractor will be responsible for proper shipping and transportation of all signage to the job site and will specify whether it will be common carrier or on his own trucks. Graphics Contractor will be responsible for scheduling shipping with the Owner to meet the installation schedule. Graphics Contractor will be responsible for shipping and the receiving/unloading of all materials to the job-site.

#### 4.8 Warranty

Upon final completion, the Graphics Contractor will warrant all work and materials to be in full and complete accordance with the contract documents and agreement between Owner and Graphics Contractor, and requirements appertaining thereto; that all work and materials are free from any and all defects and imperfections, and fully meet the manufacturer's published performance criteria for the use and purposes for which each and every part is specified.

The Graphics Contractor also agrees that, should any defect develop or appear, which the Owner finds was not caused by improper use, the Graphics Contractor shall promptly, upon demand, fully correct, substitute and make good any such defective material without any cost to the Owner and will hold the Owner harmless against any claim, demand, loss or damage by reason of any breach of this warranty.

The period of this warranty shall commence on the date on which the Owner determines the Graphics Contractor has met all Final Completion requirements. The period of said warranty shall last twenty-four (24) months unless otherwise specified.

#### 5. SUBMITTALS

All submittals and shop drawings are to be delivered to the Owner for distribution. The Graphic Contractor shall transmit four (4) copies to the Owner.

##### 5.1 Schedule

A detailed graphic schedule by phases of production and installation is to be submitted by the successful bidder no later than three (3) days upon award of the project.

##### 5.2 Samples

Submit four (4) 3" x 3" samples of each color and finish of exposed materials and accessories, or final material substrate to be used in the project.

Submit one (1) control sample of all materials for the Owners's approval before beginning final production.

These samples shall become the property of the Owner.

##### 5.3 Shop Drawings

Submit one (1) reproducible copy of shop drawings in ledger format (11"x17"), for the manufacturing, fabrication, and erection of graphic work at large scale. Show jointage, anchorage, accessory items, and finishes.

- A. Acceptance of shop drawings does not in any way change the documents. Documents may only be changed in writing.
- B. The Graphics Contractor is responsible for reviewing shop drawings for conformance with the documents and notifying, in writing, the Owner of any variation from the documents.
- C. Changes to the shop drawings are to be made by the Graphics Contractor as directed by the Owner,

##### 5.4 Manufacturer's Data

Submit two (2) copies of the manufacturer's printed specifications, anchorage details and installation, and maintenance instructions for products to be used in the fabrication of graphics work.

#### 6. SUBSTITUTIONS

##### 6.1 Consideration

Any substitutions requested after the award of the contract will be considered only under these cases:

- A. When the specified product is not available.
- B. When a certain product or process is specified, a warranty of performance is required, and, in the judgment of the Graphics Contractor, the specified product or process will not produce the desired results.

##### 6.2 Requests

Request for substitutions of products, materials or processes other than those specified will be accompanied by the evidence that the proposed substitution;

- A. Is equal in quality and serviceability to the specified item
- B. Will not entail changes in details and construction of related work
- C. Will be acceptable in consideration of the required design and artistic effort
- D. Will provide a cost advantage to the Owner
- E. Will not impede the schedule for production or installation

The Graphics Contractor shall furnish with his request such drawings, specification samples, performance data and other information as may be required of him to assist the Owner in determining whether the proposed substitution is acceptable. The burden of proof shall be upon the Graphics Contractor.

#### 6.3 Warranty

Regardless of the evidence submitted or any review or independent investigation by the Owner or the Architect, a request for a substitution of products, materials, or processes is a warranty by the Graphics Contractor to the Owner that the requested substitution,

- A. Is equal in quality and serviceability to the specified item
- B. Will not entail changes in details and construction of related work
- C. Will be acceptable in consideration of the required design and artistic effect
- D. Will not involve any change in cost to the Owner other than that specified in an accompanying request for a change order.

#### 6.4 Schedule

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Preassemble items in shop to greatest extent possible to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations. Clearly mark units for reassembly and coordinated installation.

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Panels shall show no visual distortion when viewed in installed position. All panel faces shall be of such flatness that when measured, the maximum slope of the surface at point, measured from the nominal plane of the surface, shall not exceed 1.0%. Any panel not meeting these requirements is subject to rejection by the Owner.

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Holes for bolts and screws shall be drilled. Parts to receive hardware shall be countersunk.





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#### 8.4 Cutting, Fitting, and Placement

Perform all cutting, drilling and fitting required for installation. Set the work accurately in location, alignment and elevation, plumb, level and true, measured from established lines and levels. Provide temporary bracing or anchors as required.

Form tight joints with exposed connection accurately fitted with uniform reveals and spaces for sealants and joint filler. Where cutting, welding and grinding are required for proper shop fitting and jointing of the work, restore finishes to eliminate any evidence of such corrective work.

Do not cut or abrade finishes which cannot be completely restored in the field. Return items with such finishes to the shop for required alterations, followed by complete refinishing or provide new units at Architect's option.

#### 8.5 Erection

All surfaces shall be covered with protective cover non-deleterious to finish for protection until final installation or erection. Complete all connections in proper alignment and tighten bolts securely. After erection, all surfaces marred during erection and exposed bolts, bolt heads, etc., shall be retouched with the same paint used previously.

#### 8.6 Cleaning of Premises

The Graphics Contractor shall use special care in the disposition of excess materials and rubbish.

Rubbish shall not be allowed to accumulate and shall be consistently collected and removed at the completion of this work, on a daily basis.

Storage for paint materials, preparation and mixing, shall be in well lit and ventilated central location but shall not be allowed on finished or carpeted flooring. Storage location will be identified by the Owner. Ample protection by means of drop cloths or layers of paper must be provided for existing apparatus or parts of the building.

Adequate safeguards shall be provided against fire by placing oils, rags, and waste in self-closing metal receptacles and shall be removed from the work and storage area at the end of each work shift. Under no circumstances will they be allowed to accumulate.

### 9. MATERIALS AND FINISHES

#### 9.1 Acrylics

Provide acrylic plastics equivalent to "Plexiglas" manufactured by Rohm and Haas Company, in sizes as shown. Provide colors as shown, or as selected by the Owner.

#### 9.2 Wallpaper and Prints

All materials used in printing of wallpaper and prints are to be "Low VOC"

All wallpaper prints to be laminated with 1 mil. Printshield Standard, UV-protected, matte finish overlamination Wallpaper-DMIBOP 10, indoor banner outdoor poster paper, nylon reinforced, 10 mil. + 250 microns.

All prints, including wallpaper, are to be printed using UV-protected inks. All wallpaper to be installed with clear wallpaper paste. No adhesive backed paper is acceptable. All wallpaper seams to be trimmed flush. No overlap of wallpaper seams is acceptable.

All walls receiving wallpaper shall be primed with Gardz® Surface Sealer prior to installation of wallpaper substrate.

All prints, other than wallpaper, are to be Mactac, printable adhesive back vinyl, then laminated with a 5 mil. scuff-resistant UV-protected polycarbonate overlamine. Prints are then mounted to a solid sintra panel with art work to wrap sides. NO prints are to be gloss lamination. NO prints are to be 3M Scotchprints or similar material.

#### 9.3 Laminates

NEMA LD-3 horizontal grade, in colors and patterns shown, or as selected by the Owner. Provide one of the following:

- Nevamar: Exxon Chemical Company USA
- Wilson Art; Ralph Wilson Plastics Company
- Micarta: Westinghouse Electric Company
- Chemetal: Division of The October Company, Inc.
- Textolite: Parkwood Division of General Electric Company
- Formica: Division of Cyanamid Corporation

### 10. MISCELLANEOUS PRODUCTS

#### 10.1 Adhesives - Verify "Low VOC" before use

##### 10.1.1 Foam Tape

1/16" (1.6mm) thick, double-faced white pressure sensitive urethane foam tape, one of the following:

- A. 3M Company: No. 4016 or AI4432YEAam9576
- B. Spectape of Texas: No. ST1132

##### 10.1.2 Film Tape

4 mil. (0.1 mm) thick, double-faced pressure sensitive film tape, one of the following:

##### 10.1.3 3M Company: No. 415

Macbond: No. SB1786 or No. 05304S-0303-KA1100

##### 10.1.4 Silicone

FS TT-S-001543, Class A, one of the following:

- A. General Electric: Silicone Sealant #1200
- B. Dow Corning: Building Sealant #781

##### 10.1.5 Epoxy

Two component thermosetting epoxy adhesive with 100% solids content, one of the following:

- A. Miracle Adhesives: No. NP-428
- B. Hughson Chemicals: Chemlok #304

### 10.2 Vinyl

This specification defines basic materials and fabrication methods for markings/graphics to be used by the Graphic Contractor for cut out graphics. No deviation from these specifications is permissible without the written approval of the Owner. The Graphics Contractor shall certify that all markings/graphics conform to these specifications, and will be replaced without additional cost to the Owner if they fail to meet this requirement.

#### 10.2.1 Non-Reflective

The marking film used shall be 3M ScotchCal brand film, series 220. The finished emblems shall be pre-masked.

#### 10.2.2 Pressure Sensitive

Cut vinyl to be 1.8mil (.89) thick, pre-spaced and pre-aligned on transfer paper. Provide vinyl graphics in colors and type styles shown.

#### 10.2.3 Letterforms

Size: Letterforms shall be as shown or indicated on the drawings, and shall be the only typography used. Letter size for the appropriate sign types shall be as shown on the drawings and graphic layouts. Alternate letterforms and letter size will not be accepted.

Spacing: Letter spacing shall be at the standard optical-spacing. Spacing between words shall equal the horizontal dimension of the lower-case "m" for the size of the copy being used.

#### 10.2.4 General Requirements

- 10.2.4.1 Color, copy, and logotype rendition shall be approved by Owner or Architect prior to production.
- 10.2.4.2 Graphics shall be wear-resistant and shall not be affected by oil, water, salt spray or alcohol.
- 10.2.4.3 Where specifically noted, provide reverse cut copy for application to glass. All other applications shall be "correct-reading" on the exterior glass.
- 10.2.4.4 Size, colors, and shape of markings to be fabricated in accordance with 3M Product Specs for each item. Marking shall be in accordance with 3M Instruction Bulletin No. 5.
- 10.2.4.5 All cut edges (i.e. laser, kiss cut, guillotined, etc.) shall be smooth and free of ragged areas.
- 10.2.4.6 Markings shall be packaged in substantial cartons, which will protect against physical damage in shipping and handling and against dirt or moisture contamination.

### 10.3 Codes, Regulations, and Standards

It is the intent of these specifications to establish quality and performance standards of materials and equipment installed, hence, specific items are identified by manufacturer, trade name and catalog designation where possible. Should the Graphics Contractor propose to furnish materials and equipment other than those specified as permitted by the "or approved equal" clauses, he shall submit as a separate request.





While every attempt has been made in preparation of these plans to avoid mistakes, Owner cannot guarantee against human error or other variances from standard construction practices and techniques. Consequently, the client and contractors on the job ensure compliance and acceptability. Therefore, all written dimensions rule over scale of plan. Contractor is responsible for final verification of structural integrity and material list quantities. All Federal, State, and Local codes, ordinances, regulations, etc. shall be considered as part of building specifications.

#### 11. GRAPHICS PACKAGE

This section details the design, manufacturing, delivery, and installation requirements for each of the to be provided items. Graphics Contractor (GC) is to provide each item as listed with **NO EXCEPTIONS**. The Graphics Contractor is responsible for all graphic design production files. Graphics Contractor will only be provided with the following;

- A. Low resolution Adobe PDF version of the graphics package
- B. All photos necessary for each graphic in raw form. The graphics contractor will be responsible for all trimming, cropping, and modifications.
- C. Text in electronic form,



PROJECT FONTS

**ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890**

ITC MACHINE - MEDIUM

**ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890**

ITC MACHINE - BOLD

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz

1234567890

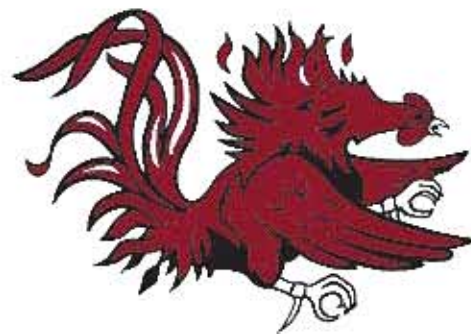
MYRIAD PRO - REGULAR

**ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz**

**1234567890**

MYRIAD PRO - BOLD

PROJECT ICONS



PROJECT PAINT

COLOR #	COLOR
1	MATCH PMS #202 'RED'
2	MAP 'SILVER'

PROJECT VINYL

COLOR #	COLOR
1	GLOSS BLACK VINYL
2	GLOSS WHITE VINYL
3	GLOSS RED VINYL TO MATCH PMS 202

PROJECT LAMIATES

COLOR #	COLOR
1	CHEMETAL # 901 'CHROME METAL'
2	CHEMETAL #902 'BRUSHED METAL'
3	GLOSS RED LAMINATE TO MATCH PMS 202
4	GLOSS BLACK LAMINATE
5	CHEMETAL #916 BRUSHED PEWTER ALUMINUM
6	WILSONART MODEL NO. 7122T-07 EMPIRE MAHOGANY

LAMINATE



**FIRST LEVEL FLOOR PLAN**

\*All numbered graphic locations are representative of the previously established sign types. In some instances there are more than one location for each sign type. These are defined with a secondary alpha character.

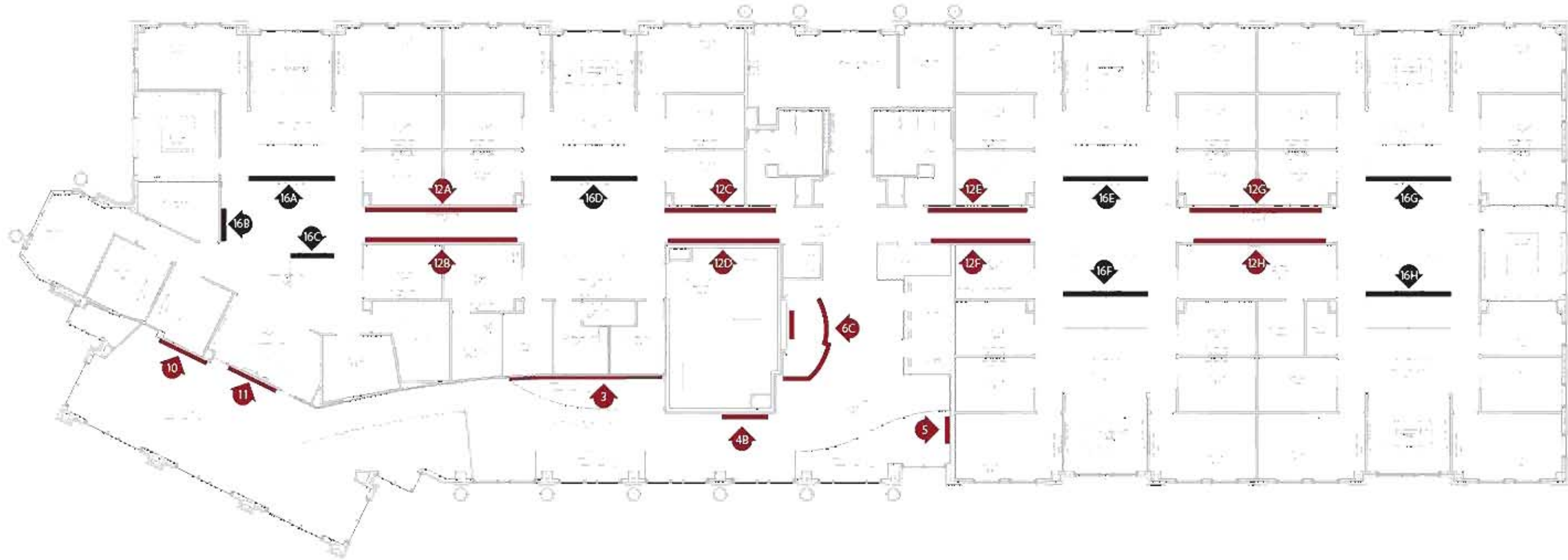
**COACHES SUPPORT BUILDING**

**FIRST FLOOR**

SIGNAGE SCHEDULE - BID SET

University of South Carolina





**SECOND LEVEL FLOOR PLAN**

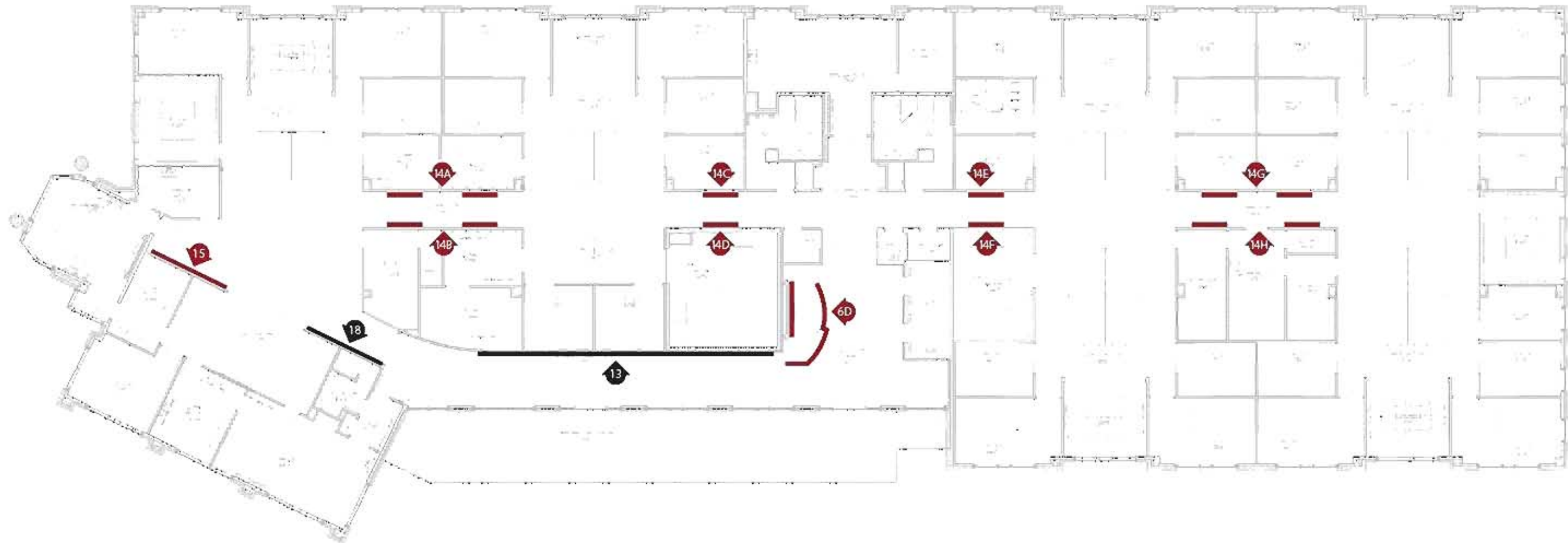
\*All numbered graphic locations are representative of the previously established sign types. In some instances there are more than one location for each sign type. These are defined with a secondary alpha character.

**COACHES SUPPORT BUILDING**

**SECOND FLOOR**

SIGNAGE SCHEDULE - BID SET

University of South Carolina



**THIRD LEVEL FLOOR PLAN**

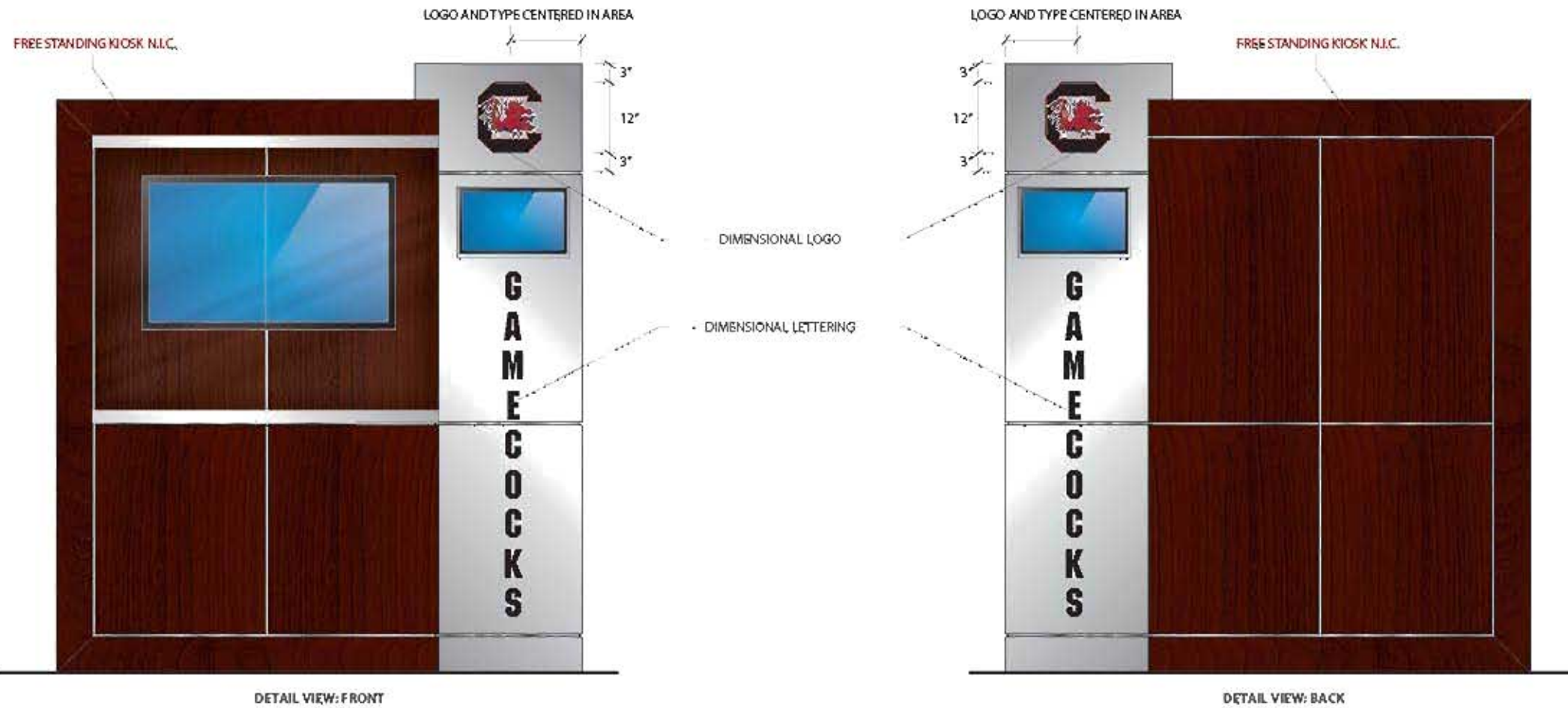
\*All numbered graphic locations are representative of the previously established sign types. In some instances there are more than one location for each sign type. These are defined with a secondary alpha character.

**COACHES SUPPORT BUILDING**

**THIRD FLOOR**

SIGNAGE SCHEDULE - BID SET

University of South Carolina



GRAPHIC CONTRACTOR RESPONSIBLE FOR APPLICATION OF DIMENSIONAL LETTERING AND DIMENSIONAL LOGOS TO THE FRONT AND BACK OF FREE STANDING KIOSK

**SIGN TYPE 1: FREE STANDING KIOSK**



DETAIL VIEW: FRONT



DETAIL VIEW: SIDE



LAYER 1:  
.25" THICK SINTRA PAINTED  
TO MATCH PMS 202

LAYER 2:  
GLOSS BLACK VINYL



LAYER 3:  
.125" THICK GLOSS WHITE ACRYLIC

LAYER 4:  
GLOSS BLACK VINYL

LAYER 5:  
GLOSS RED VINYL TO MATCH PMS 202



DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

QUANTITY: 2  
.25" THICK GLOSS BLACK ACRYLIC LETTERING APPLIED TO FACE OF BRUSHED ALUMINUM WALL  
TYPE IS APPLIED VERTICALLY

**DIMENSIONAL LETTERING**

QUANTITY: 2  
LOGO APPLIED TO FACE OF BRUSHED ALUMINUM WALL

**DIMENSIONAL LOGO**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

1

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618





DETAIL VIEW: FRONT

BRUSHED METAL PANEL, WITH ACRYLIC RECOGNITION

**SIGN TYPE 2: GARNET AWARD DISPLAY**

DETAIL VIEW: SIDE



**DISPLAY IN ARCHITECTURAL ELEVATION**

5" **THE GARNET AWARD**

DETAIL VIEW: FRONT

5" THICK LETTERING BRUSHED METAL FACE SIDES TO MATCH

**DIMENSIONAL LETTERING**



DETAIL VIEW: SIDE

**ZE DESIGN**

2732 bohnstiel drive  
Mankato, MN 55303 p951-433-0510  
www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

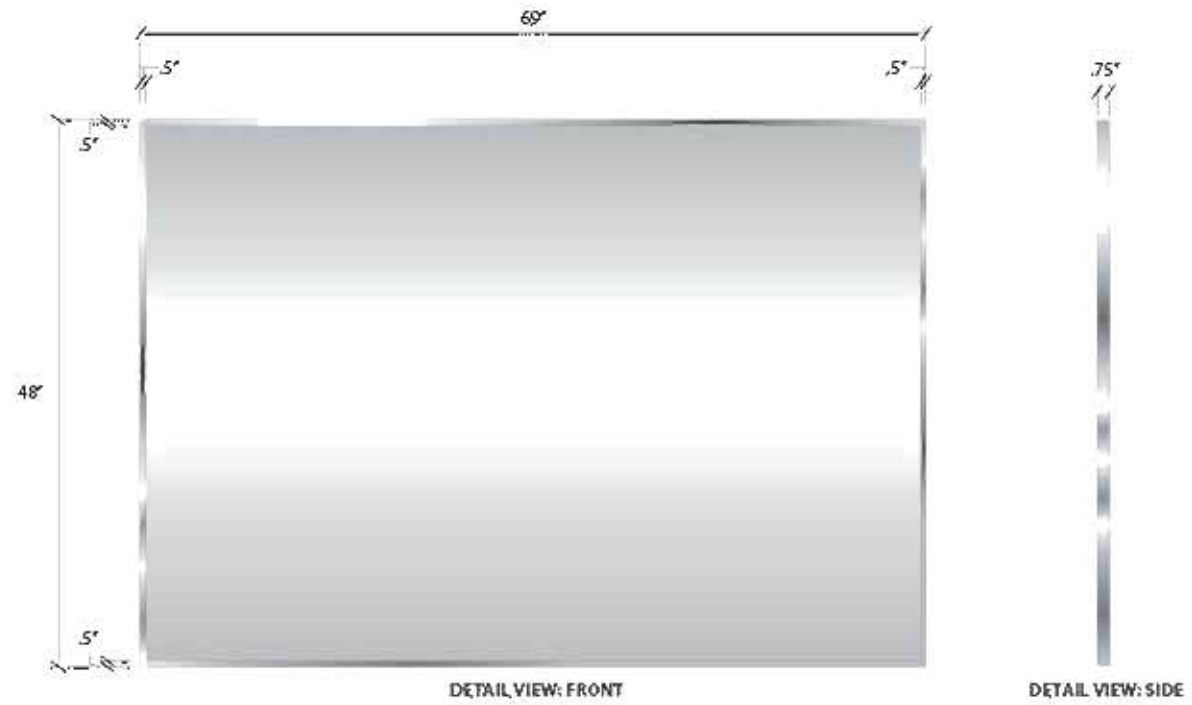
**SIGN TYPE**

2

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

**2-1**



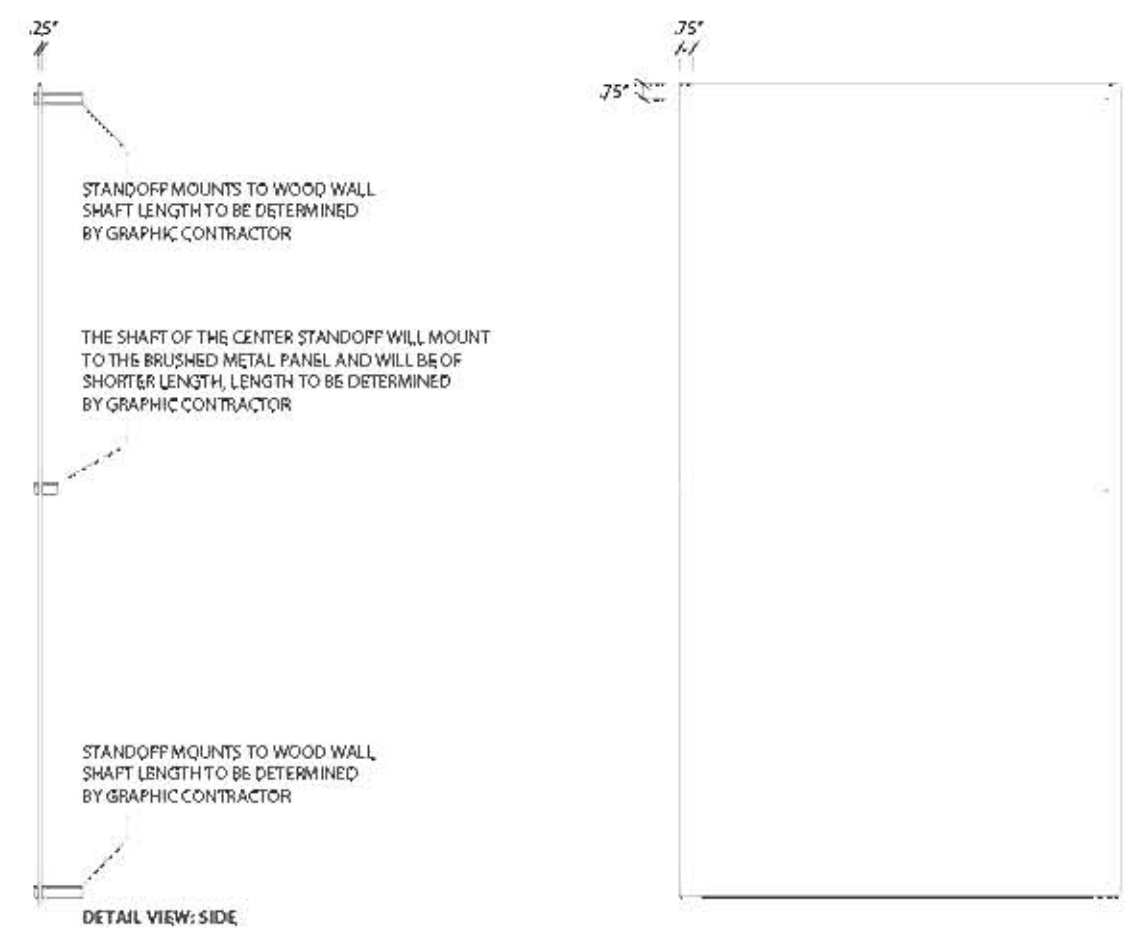
.75" THICK MELAMINE PANEL WITH BRUSHED METAL FACE, SIDE ARE CHROME METAL LAMINATE WITH .5" BORDER OF CHROME LAMINATE AROUND PANEL

**BRUSHED METAL PANEL**



.25" THICK ACRYLIC WITH BACKMOUNTED PRINT, .75" DIAMETER ALUMINUM STANDOFFS

**CLEAR ACRYLIC WITH BACKMOUNTED PRINT**



.25" THICK CLEAR ACRYLIC, HOLES PRE-DRILLED FOR STANDOFFS



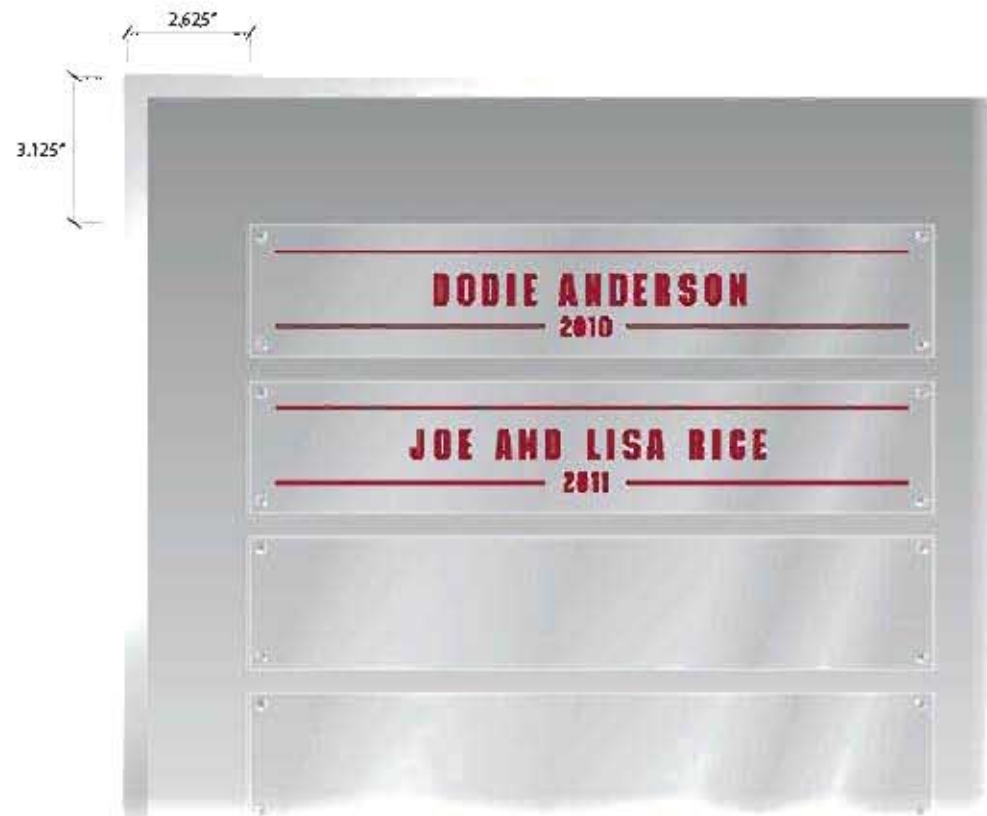
PRINT GRAPHIC APPLIED TO SECOND SURFACE OF CLEAR ACRYLIC

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

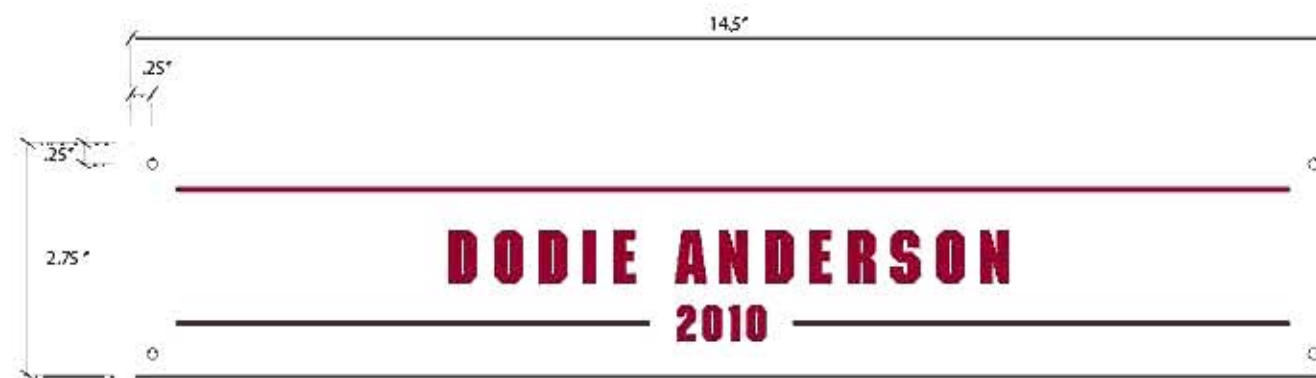


.5" VERTICAL SPACING BETWEEN ACRYLICS

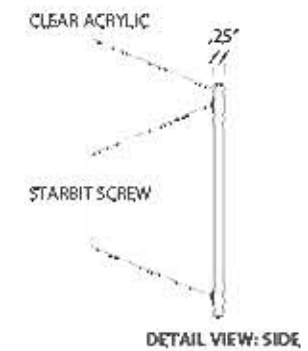
**AWARD WINNERS**



**AWARD WINNERS**



DETAIL VIEW: FRONT



DETAIL VIEW: SIDE

QUANTITY: 26  
 .25" THICK CLEAR ACRYLIC, HOLES PRE-DRILLED STARBIT SCREWS, VINYL MOUNTED TO SECOND SURFACE



GLOSS RED VINYL TO MATCH PMS 202

**AWARD WINNERS**

**ZE DESIGN**

2732 bohnstiel drive  
 Manassas, VA 45342 p093-433-0510  
 www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

2

SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618

**2-3**



REVEALS IN WALL ARE .5" DEEP X .5" TALL

DIMENSIONAL LOGO

WALLPAPER GRAPHIC

HIGHLIGHT PANELS

WOOD N.I.C.

DIMENSIONAL LETTERING

DIMENSIONAL PANELS: PANELS ARE TO BE SECOND SURFACE MOUNTED PRINTS ON ACRYLIC, PANELS TO BE MOUNTED USING STAND-OFF MOUNTING "PUCKS" AT VARIOUS LENGTHS TO CREATE DEPTH FOR THIS ELEMENT OF THE DISPLAY.

SECOND FLOOR STRUCTURE

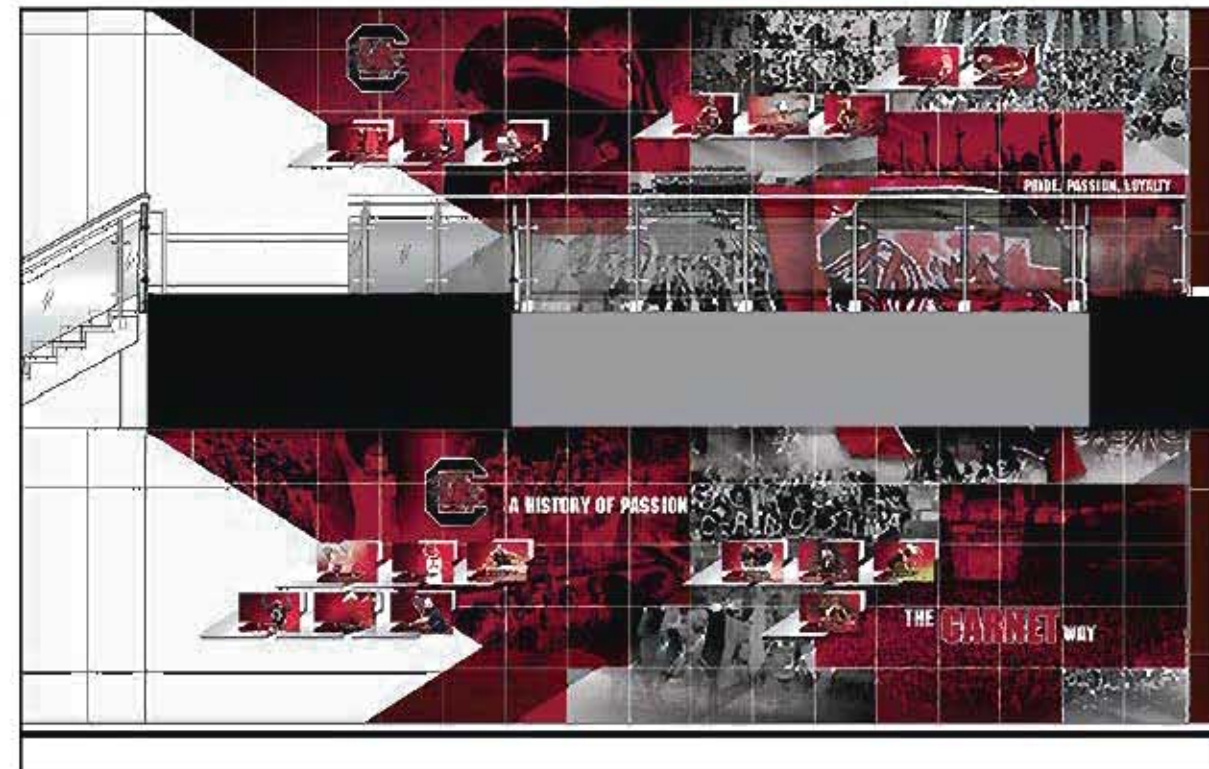
DIMENSIONAL LETTERING

REVEALS IN WALL ARE .5" DEEP X .5" TALL

TWO STORY WALLPAPER GRAPHIC WITH DIMENSIONAL LOGOS, DIMENSIONAL LETTERING, HIGHLIGHT PANELS

SIGN TYPE 3: GAMECOCK GALLERY TWO STORY GRAPHIC

DETAIL VIEW: TWO STORY WALLPAPER GRAPHIC WITH HANDRAIL



**ZE DESIGN**

2732 bohnstiel drive  
Mankato, MN 55303 p951-433-0510  
www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

SIGN TYPE

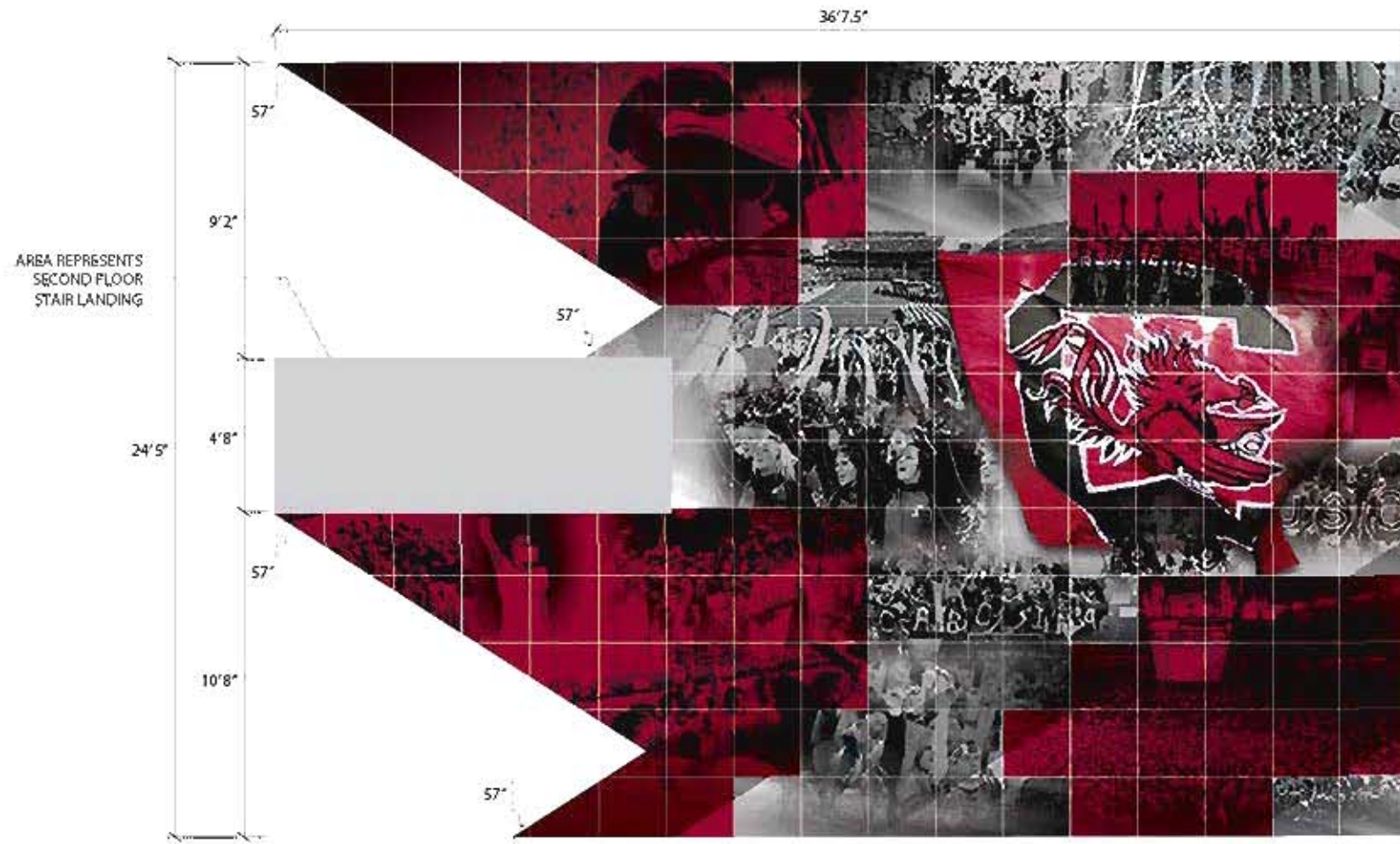
3

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

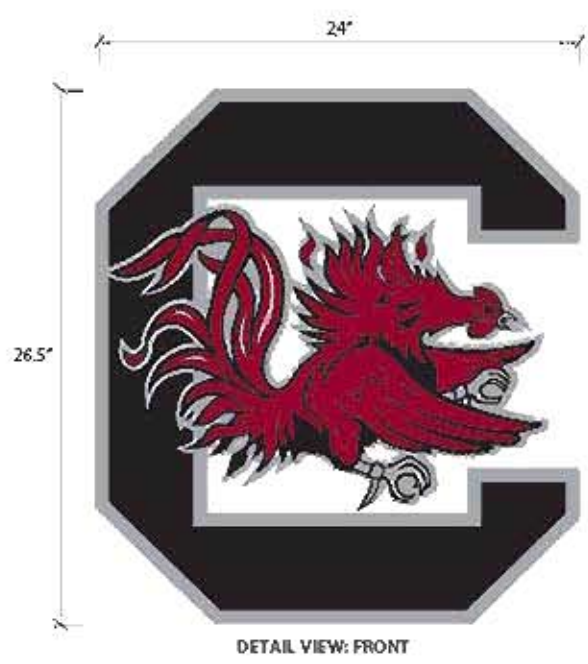
**3-1**



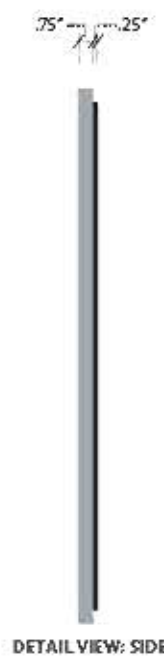


ARBA REPRESENTS SECOND FLOOR STAIR LANDING

**WALLPAPER GRAPHIC**



DETAIL VIEW: FRONT



DETAIL VIEW: SIDE



LAYER 1:  
.75\"/>



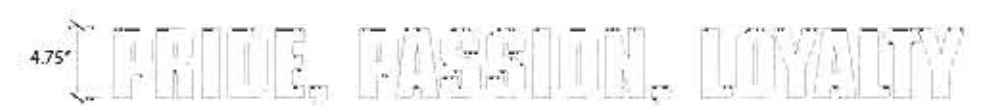
LAYER 2:  
.25\"/>



LAYER 3:  
GLOSS RED VINYL TO MATCH PMS 202  
APPLIED TO LAYER 2

QUANTITY 2; DIMENSIONAL LOGO APPLIED TO FACE OF WALLPAPER

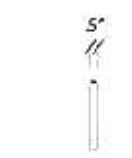
**DIMENSIONAL LOGO**



DETAIL VIEW: FRONT

.5\"/>

**DIMENSIONAL LETTERING**



DETAIL VIEW: SIDE



DETAIL VIEW: FRONT

.5\"/>

**DIMENSIONAL LETTERING**



DETAIL VIEW: SIDE

**ZE DESIGN**

2732 bohnstiel drive  
Mankato, MN 55342 p951-433-0510  
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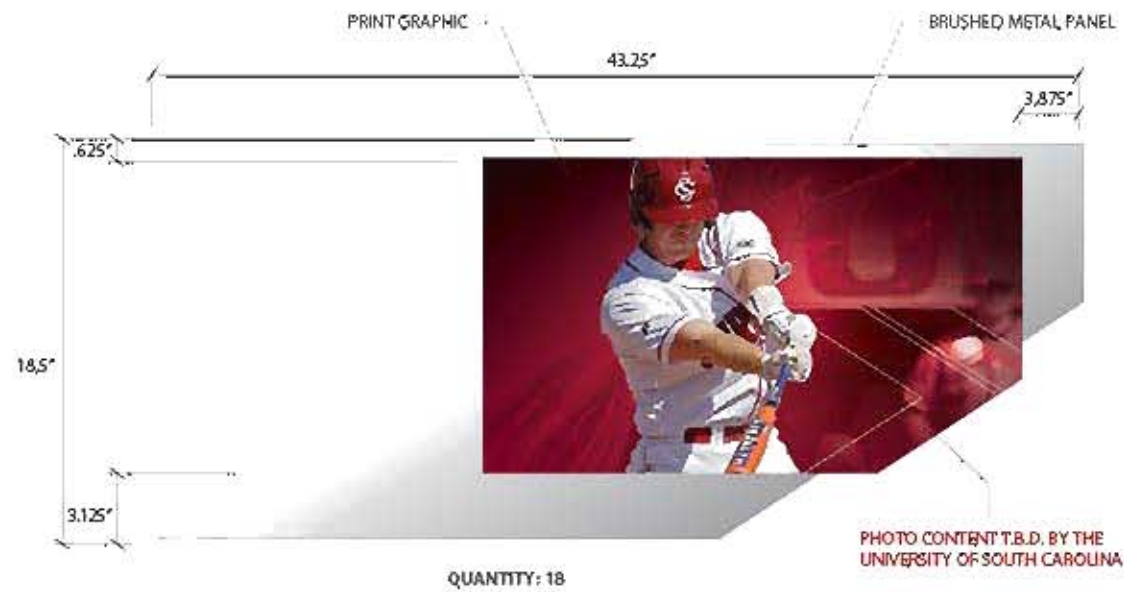
**SIGN TYPE**

3

SHEET DATE  
06.15.12

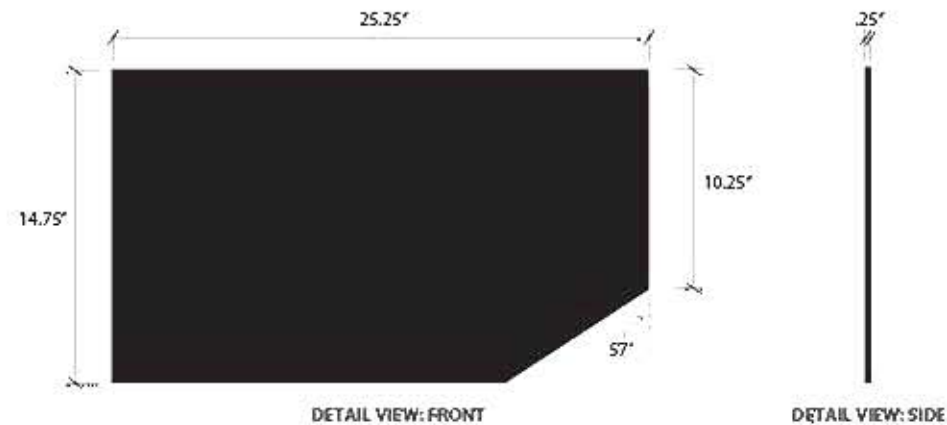
PROJECT NUMBER  
0000.11618





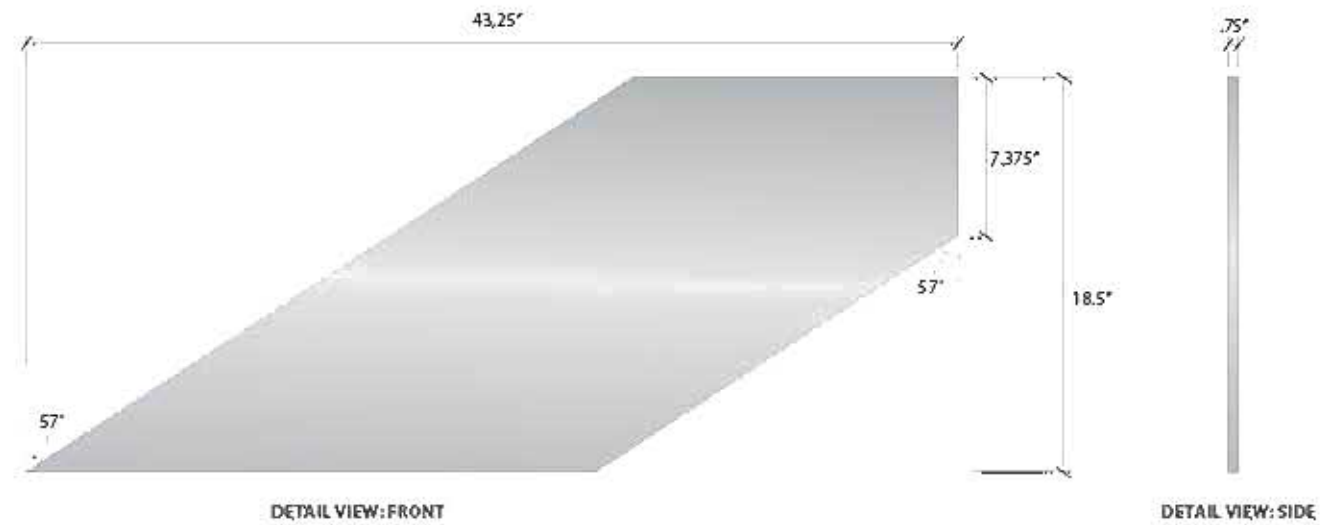
BRUSHED METAL PANEL WITH PRINT GRAPHIC

**HIGHLIGHT GRAPHIC**



.25" THICK SINTRA PANEL WITH WRAPPED PRINT GRAPHIC (PRINT GRAPHIC CONTENT VARIES FOR EACH PANEL) GRAPHIC MOUNTS TO MELAMINE PANEL

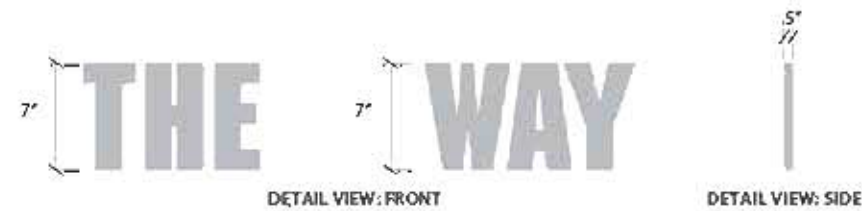
**GRAPHIC PANEL**



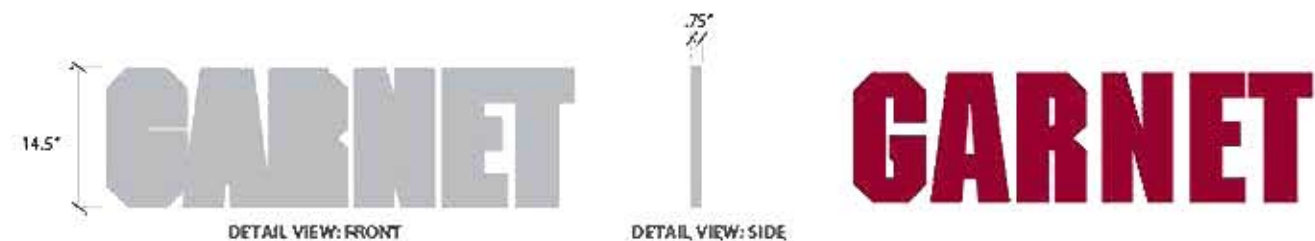
.75" THICK MELAMINE PANEL WITH BRUSHED METAL FACE AND SIDES, Z-CLIP MOUNTING SYSTEM



DIMENSIONAL LETTERING APPLIED TO WALLPAPER



.5" THICK LETTERING BRUSHED METAL FACE SIDES TO MATCH



LAYER 1:  
.75" THICK LETTERING BRUSHED METAL FACE SIDES TO MATCH

LAYER 2:  
GLOSS RED VINYL TO MATCH PMS 202  
APPLIED TO LAYER 1

**DIMENSIONAL LETTERING**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

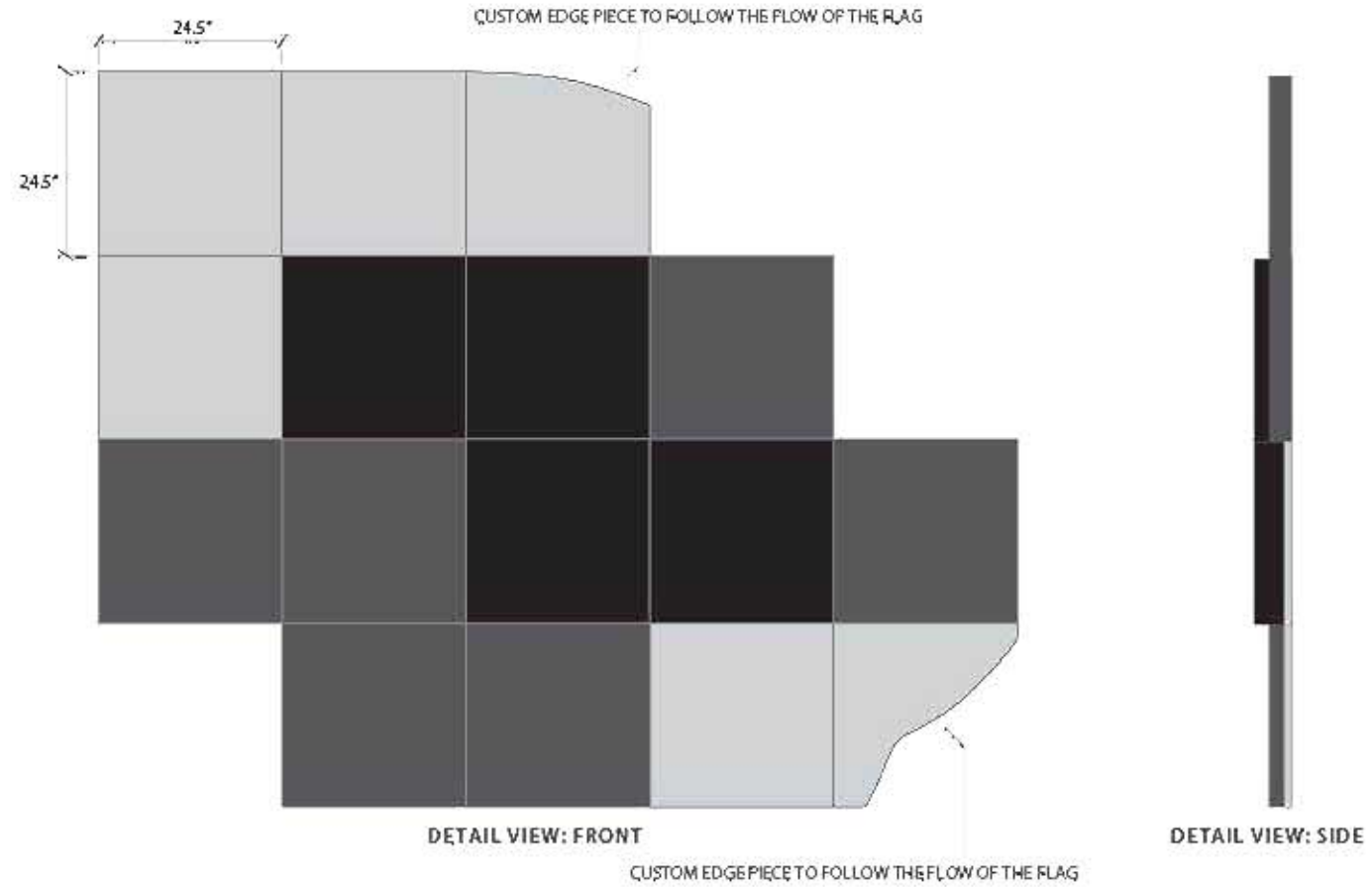
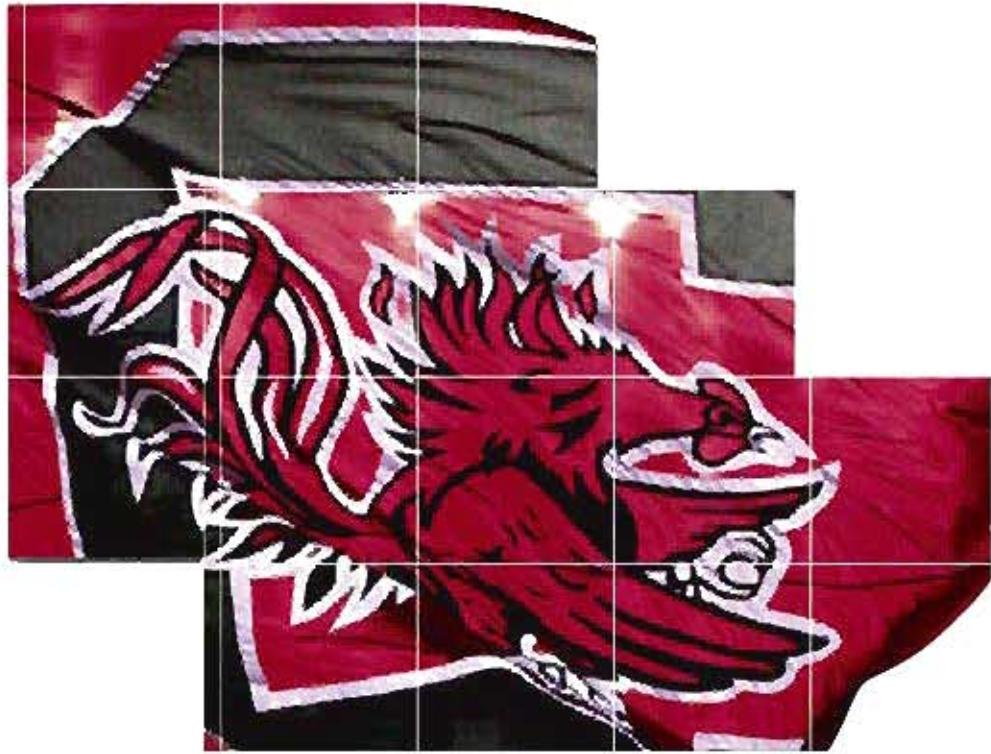
APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

3

SHEET DATE  
06.15.12

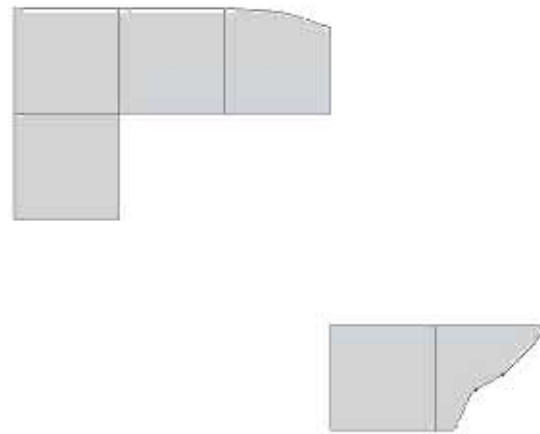
PROJECT NUMBER  
0000.11618



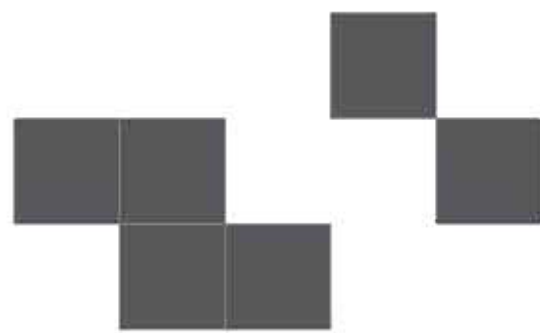
FLAG IN WALLPAPER TO BE HIGHLIGHTED WITH DIMENSIONAL PANELS, USING THE GRIDWORK WITHIN THE WALLPAPER THE FLAG WILL BE DIMENSIONALIZED BY USING MULTIPLE DEPTH PANELS.

WIDTH AND HEIGHT SHOWN FOR PANELS ARE APPROXIMATE, SIZE OF PANEL TO REFLECT GRID SIZE IN WALLPAPER GRAPHIC

**DIMENSIONAL FLAG GRAPHIC**



1" STAND-OFF MOUNTING PUCKS



3" STAND-OFF MOUNTING PUCKS



5" STAND-OFF MOUNTING PUCKS

**DIMENSIONAL FLAG GRAPHIC**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

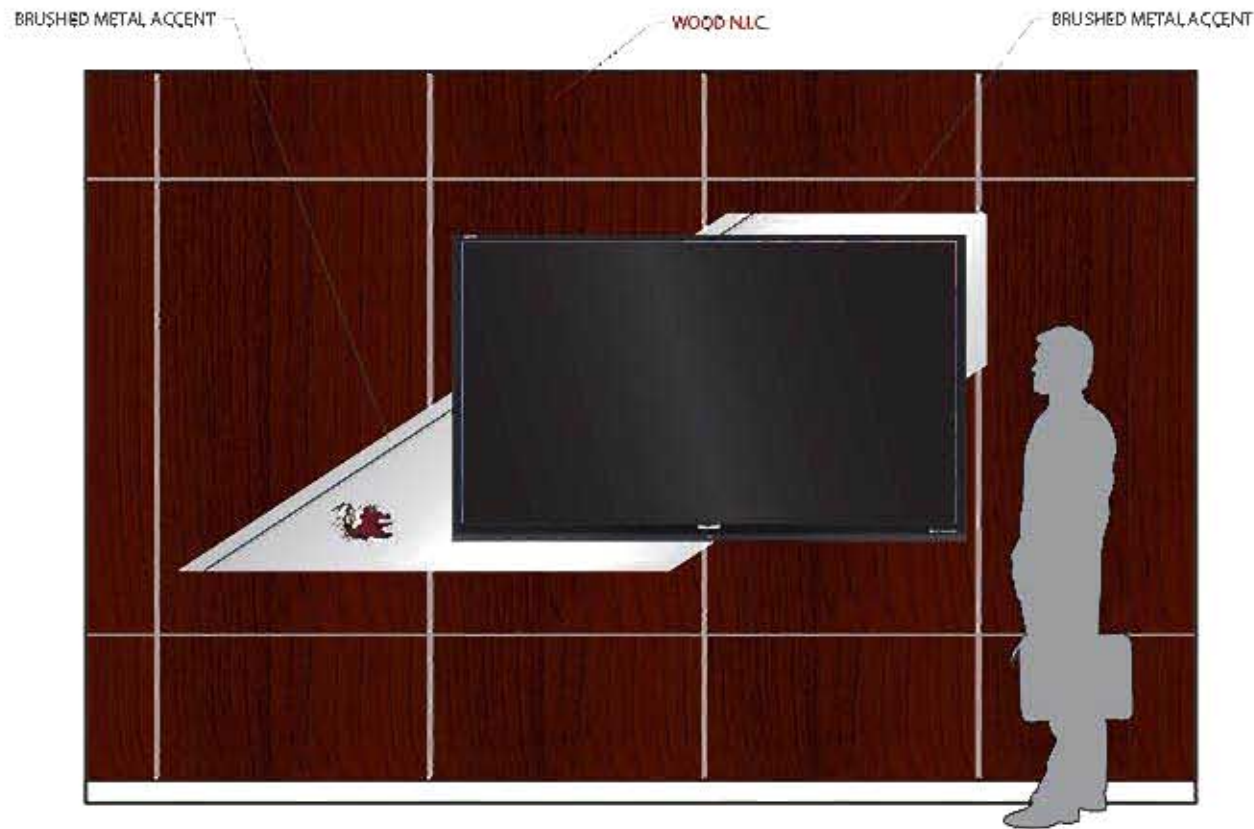
**SIGN TYPE**

3

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

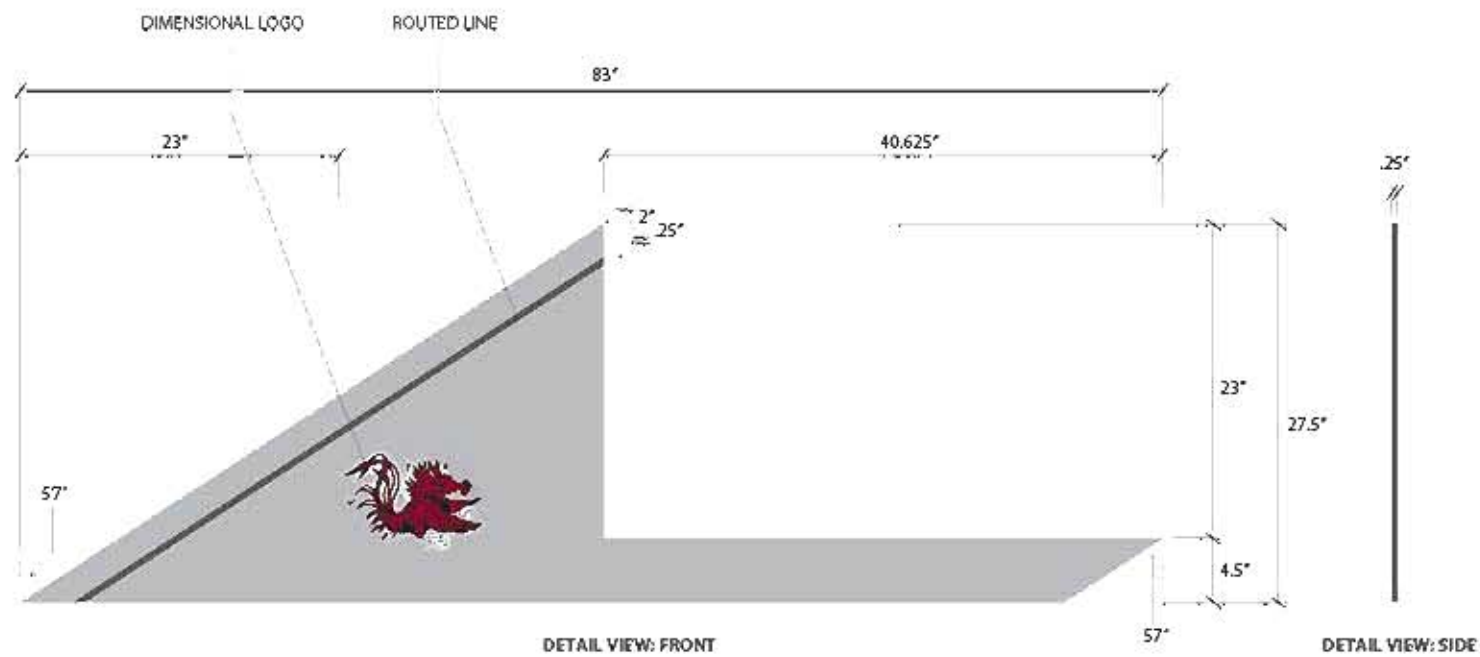




QUANTITY: 2

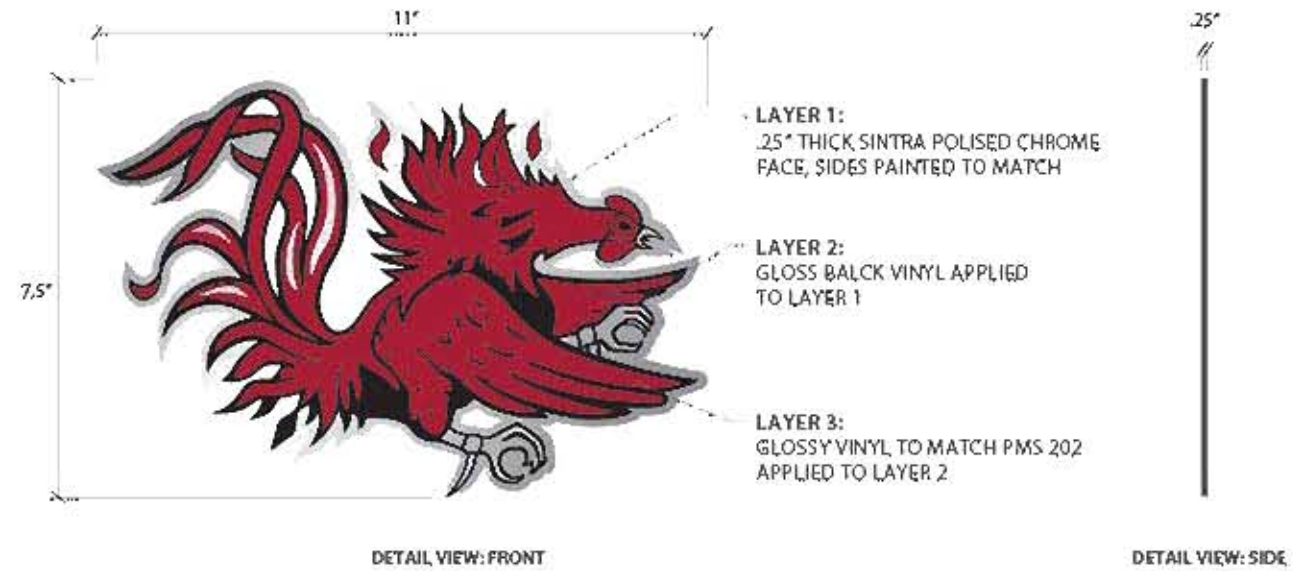
TV IS RECESSED INTO WOOD, METAL ACCENTS ARE APPLIED TO FACE OF WOOD WORK

**SIGN TYPE 4: GAMECOCK GALLERY**

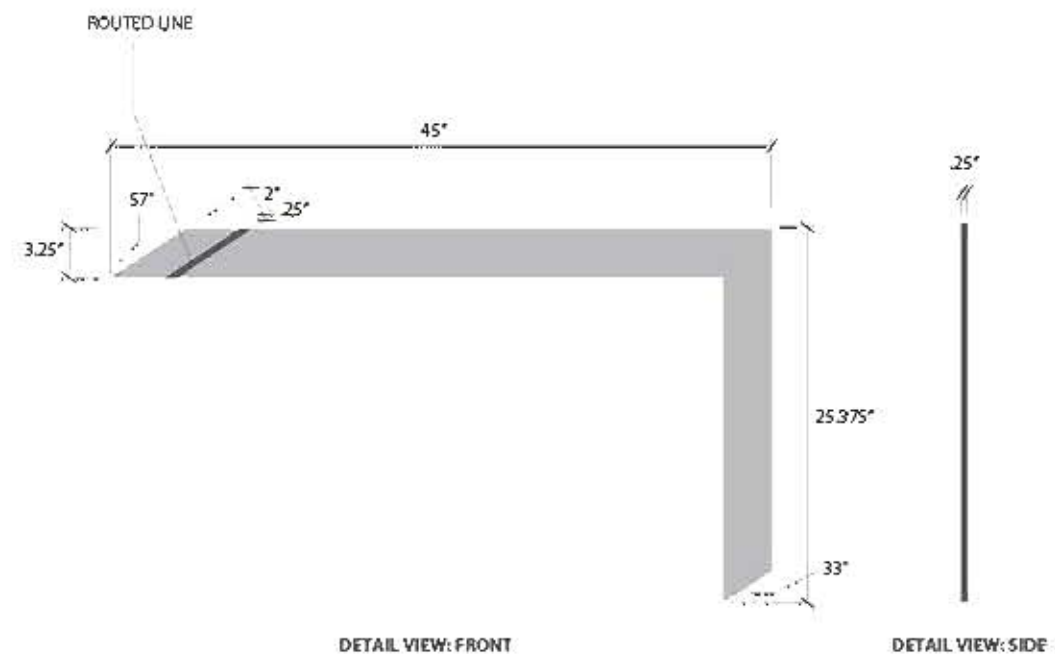


.25" THICK SINTRA WITH BRUSHED METAL FACE, SIDES PAINTED TO MATCH, DIMENSIONAL LOGO, .0625" DEEP X .25" WIDE. ROUTED LINE, APPLIED TO FACE OF WOOD

**BRUSHED METAL ACCENT**



**DIMENSIONAL LOGO**



.25" THICK SINTRA WITH BRUSHED METAL FACE, SIDES PAINTED TO MATCH, .0625" DEEP X .25" WIDE. ROUTED LINE, APPLIED TO FACE OF WOOD

**BRUSHED METAL ACCENT**

**ZE DESIGN**

2732 bohnstiel drive  
Miami Springs, FL 33166  
www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

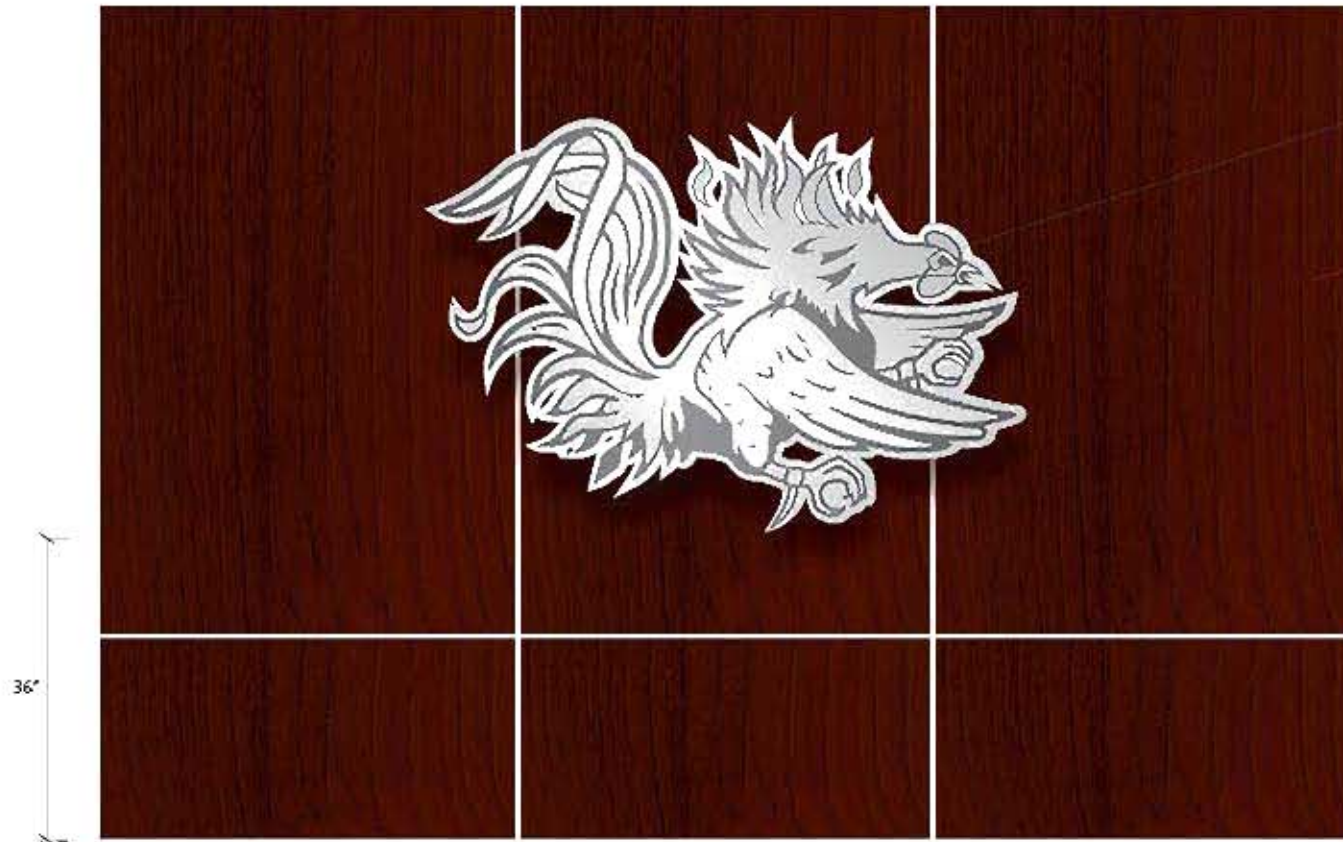
**SIGN TYPE**

4

SHEET DATE  
06.15.12

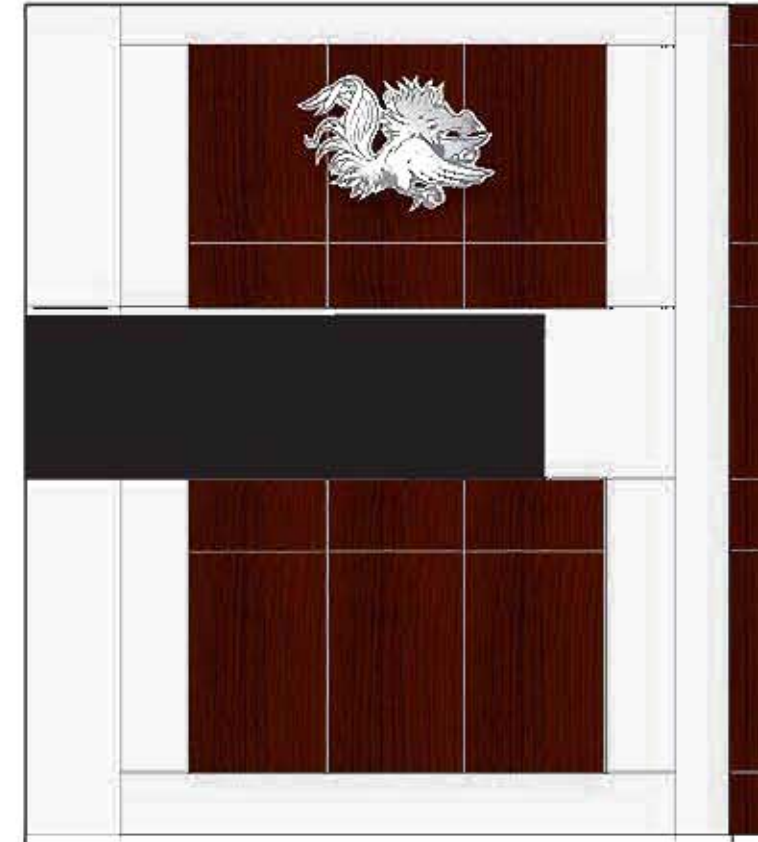
PROJECT NUMBER  
0000.11618

LOGO MOUNTS TO THE CENTER OF THE WOOD WALL



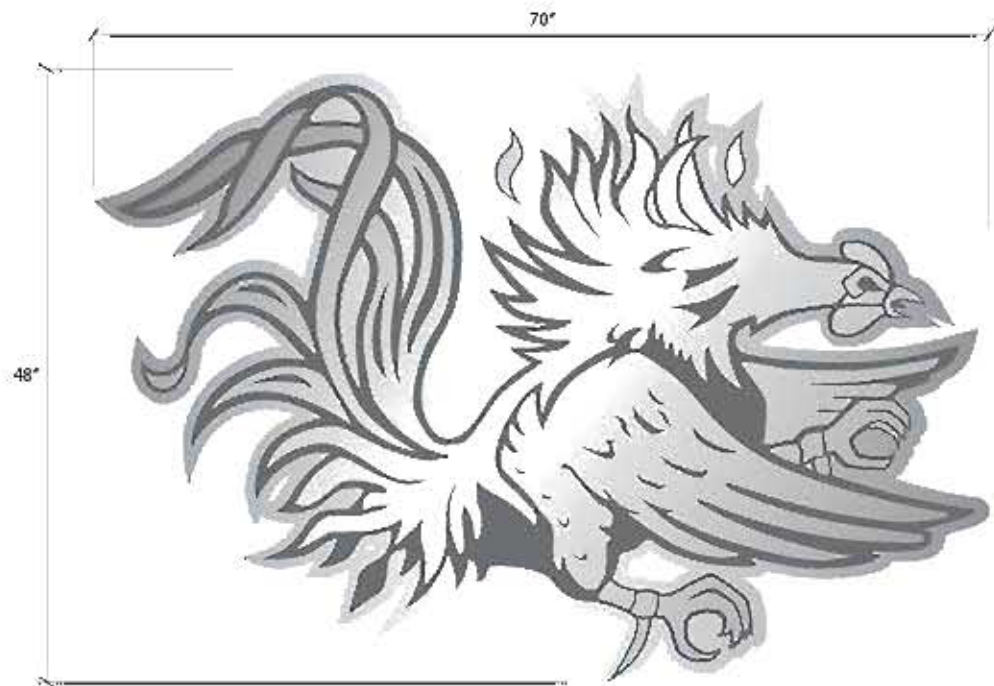
DIMENSIONAL LOGO

WOOD N.I.C.



SIGN TYPE 5: WAITING AREA GAMECOCK BRANDING

LOGO IN ARCHITECTURAL ELEVATION



DETAIL VIEW: FRONT



DETAIL VIEW: SIDE



LAYER 1:  
1" THICK POLISHED CHROME FACE,  
SIDES PAINTED SILVER TO MATCH

LAYER 2:  
.5" THICK BRUSHED PEWTER ALUMINUM FACE,  
SIDES PAINTED TO MATCH, APPLIED TO FACE  
OF LAYER 1

LAYER 3:  
.25" THICK BRUSHED METAL FACE, SIDES  
PAINTED TO MATCH, APPLIED TO FACE  
OF LAYER 2

3 LAYER DIMENSIONAL LOGO MOUNTED TO WALL WITH "Z-CUP" HANGER BAR SYSTEM

DIMENSIONAL LOGO

BID SET

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL  
MOUNTING, HARDWARE AND SECURING  
APPLICATIONS MUST BE PROVIDED TO  
THE ARCHITECT FOR APPROVAL PRIOR TO  
PRODUCTION AND INSTALLATION. ALL  
FINAL SIZES NEED TO BE FIELD MEASURED  
BEFORE STARTING PRODUCTION. FIELD  
MEASUREMENTS ARE THE RESPONSIBILITY  
OF THE SELECTED GRAPHICS CONTRACTOR.

SIGN TYPE

5

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618



**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL  
MOUNTING, HARDWARE AND SECURING  
APPLICATIONS MUST BE PROVIDED TO  
THE ARCHITECT FOR APPROVAL PRIOR TO  
PRODUCTION AND INSTALLATION. ALL  
FINAL SIZES NEED TO BE FIELD MEASURED  
BEFORE STARTING PRODUCTION. FIELD  
MEASUREMENTS ARE THE RESPONSIBILITY  
OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

6

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

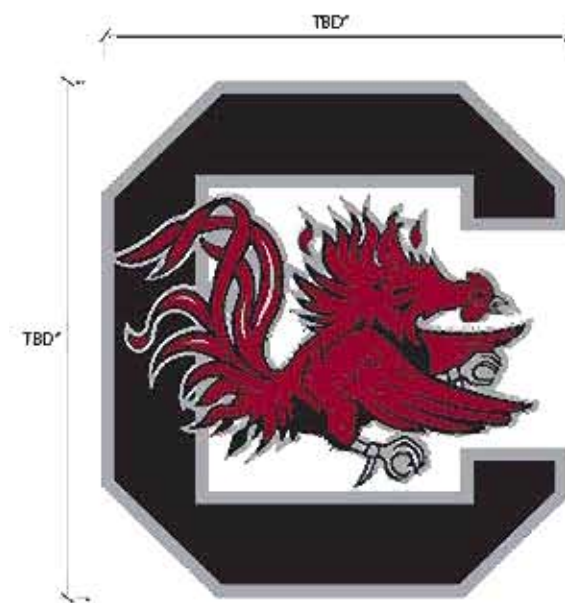


NOTE: Reception desk translucent panels and associated graphics are not included in this package

**SIGN TYPE 6: RECEPTION BRANDING**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING



DETAIL VIEW: FRONT

BACK-LIT LOGO APPLIED TO WOOD WALL, GRAPHIC CONTRACTOR TO COORDINATE LOCATION OF ELECTRICAL SUPPLY WITH THE BUILDING CONTRACTOR

**DIMENSIONAL LOGO**



DETAIL VIEW: SIDE



**LAYER 1:**  
 .75" THICK WITH BRUSHED METAL FACE  
 RETURNS PAINTED SILVER TO MATCH



**LAYER 2:**  
 .25" THICK GLOSS BLACK ACRYLIC  
 APPLIED TO FACE OF LAYER 1



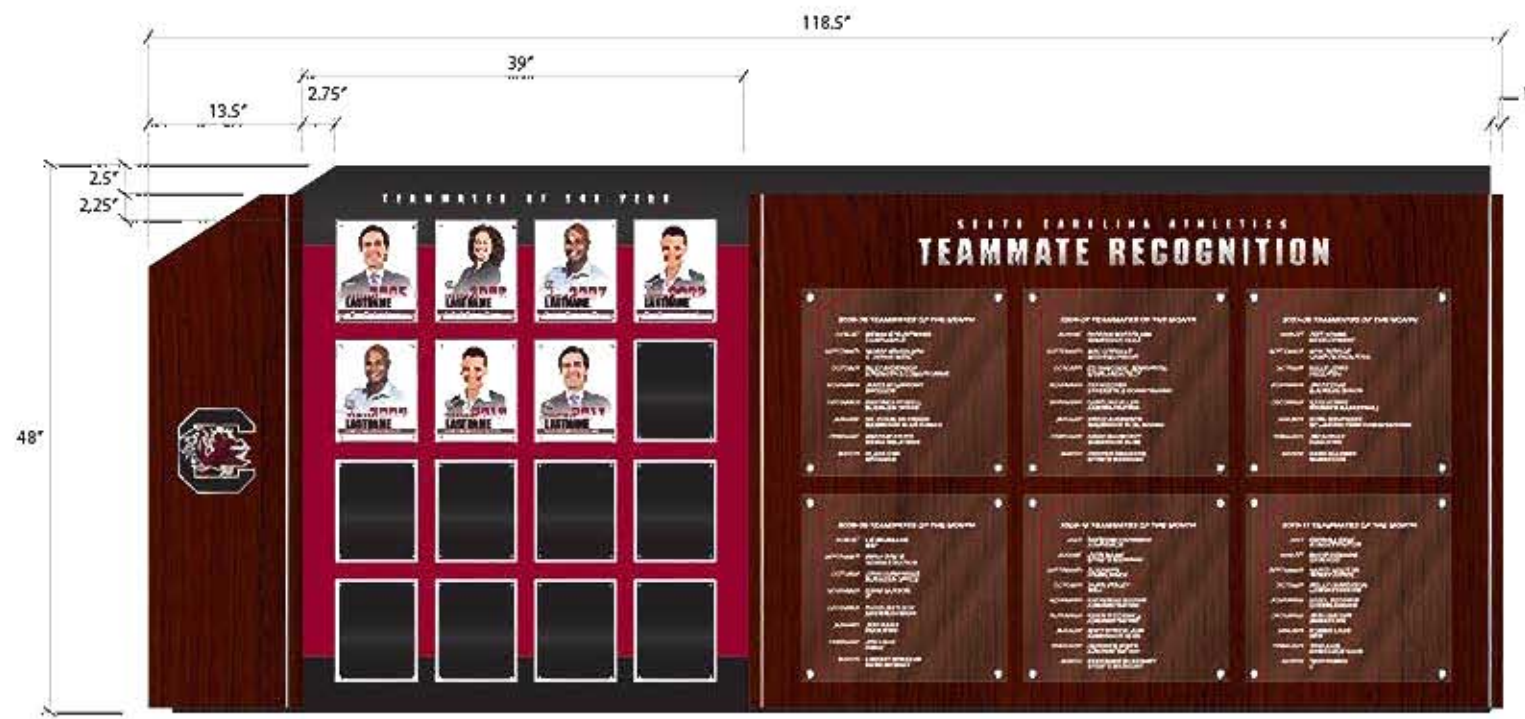
**LAYER 3:**  
 GLOSS RED VINYL TO MATCH PMS 202  
 APPLIED TO LAYER 2

**SIGN TYPE**

6

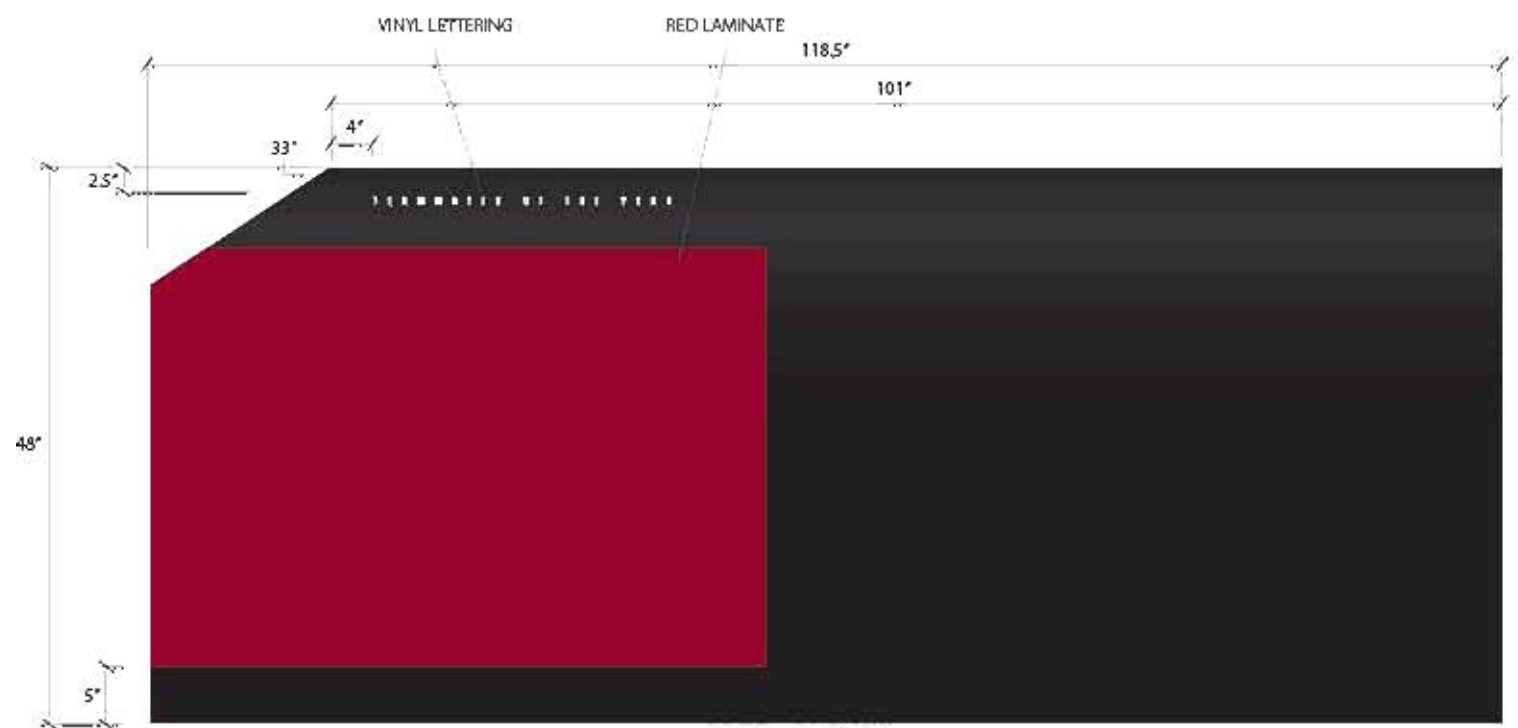
SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618



SIGN TYPE 7: TEAMMATE OF THE MONTH DISPLAY

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.



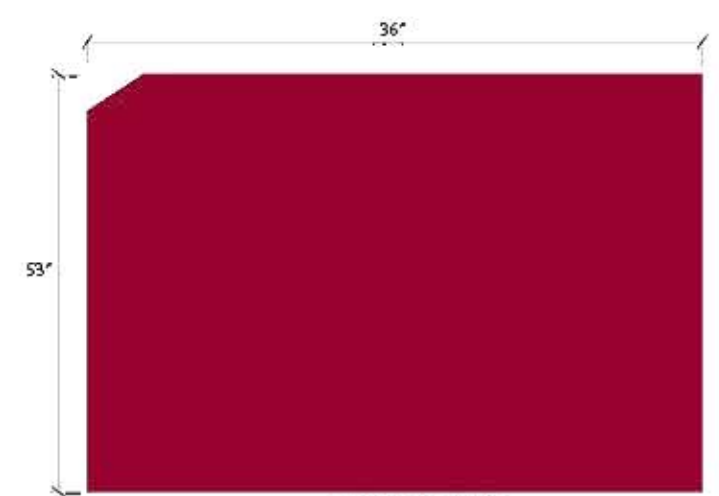
DETAIL VIEW: FRONT

MELAMINE PANEL WITH GLOSS BLACK LAMINATE FACE AND SIDES - MOUNTS TO WALL WITH 'Z-CLIP' HANGER BAR SYSTEM

GLOSS BLACK PANEL



DETAIL VIEW: SIDE



DETAIL VIEW: FRONT

GLOSS RED LAMINATE TO MATCH PMS 202 - APPLIED TO THE FACE OF GLOSS BLACK PANEL

RED LAMINATE



DETAIL VIEW: FRONT

BRUSHED METAL VINYL LETTERING APPLIED TO FACE OF BLACK PANEL

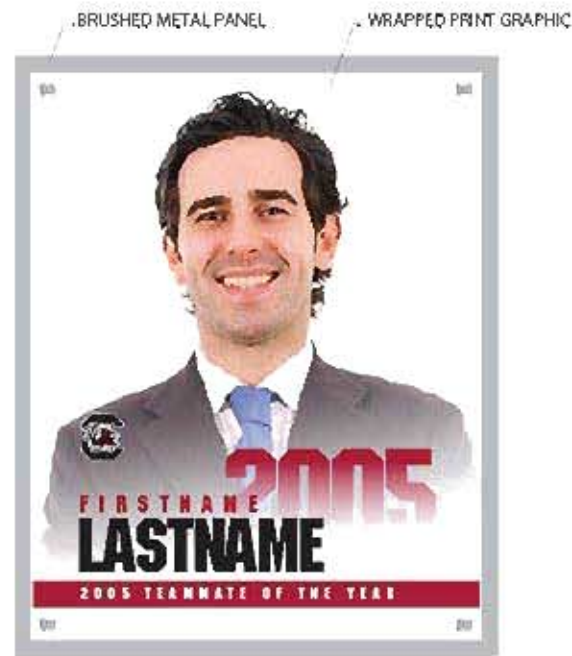
VINYL LETTERING



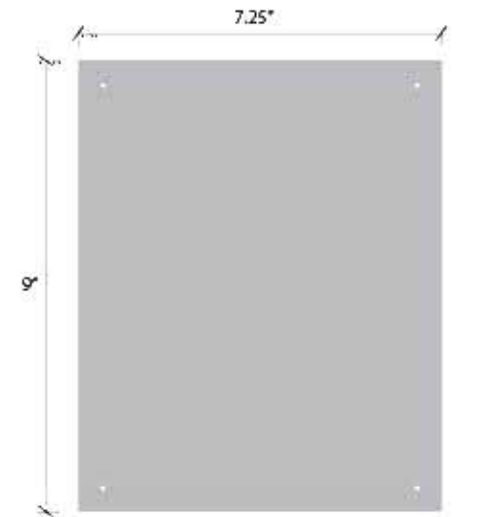


DETAIL VIEW: FRONT

SPACING LAYOUT FOR TEAMMATE OF THE YEAR PANELS

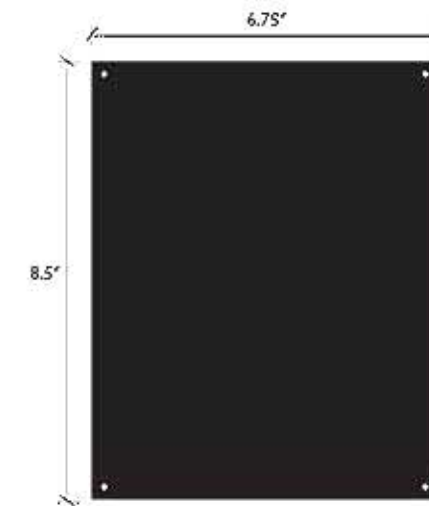


DETAIL VIEW: COMPOSITE  
QUANTITY: 16



DETAIL VIEW: FRONT

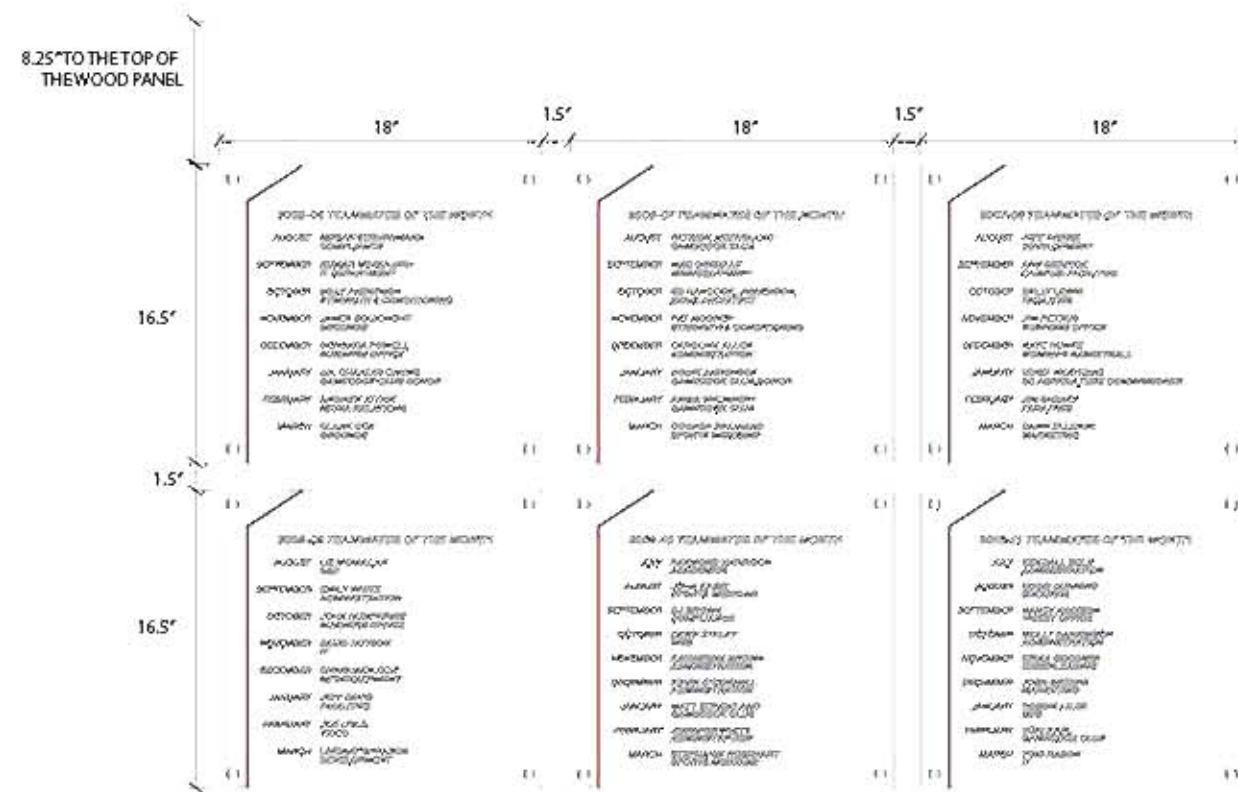
25" THICK SINTRA PANEL WITH BRUSHED METAL FACE  
SIDES PAINTED TO MATCH. HOLES FOR STARBIT SCREWS



DETAIL VIEW: FRONT

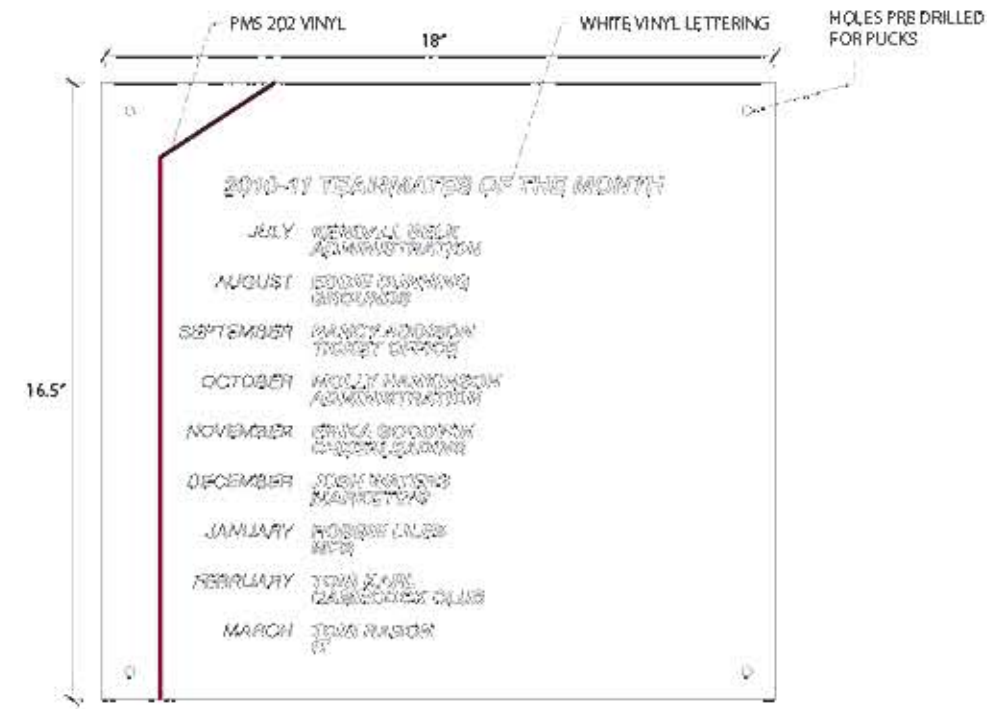
25" THICK SINTRA PANEL - PRINT GRAPHIC  
WRAPS SINTRA PANEL

TEAMMATE OF THE YEAR RECOGNITION



DETAIL VIEW: FRONT

SPACING LAYOUT FOR TEAMMATE RECOGNITION



DETAIL VIEW: FRONT

QUANTITY: 6

25" THICK CLEAR ACRYLIC PANEL WITH HOLES FOR FOUR (4) .75" DIAMETER SATIN ALUMINUM  
PUCKS, WHITE VINYL TEXT AND PMS 202 ACCENT LINE APPLIED TO SECOND SURFACE

TEAMMATE RECOGNITION

BID SET

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL  
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FINAL SIZES NEED TO BE FIELD MEASURED  
BEFORE STARTING PRODUCTION. FIELD  
MEASUREMENTS ARE THE RESPONSIBILITY  
OF THE SELECTED GRAPHICS CONTRACTOR.

SIGN TYPE

7

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618







**SIGN TYPE 7: TEAMMATE OF THE MONTH DISPLAY**



MELAMINE PANEL WITH GLOSS BLACK LAMINATE FACE AND SIDES - MOUNTS TO WALL WITH 'Z-CLIP' HANGER BAR SYSTEM

**GLOSS BLACK PANEL**



BRUSHED METAL VINYL LETTERING APPLIED TO FACE OF WOOD PANEL

**VINYL LETTERING**



.25" THICK SINTRA WITH BRUSHED METAL FACE, SIDES PAINTED SILVER TO MATCH, APPLIED TO WOOD PANEL

**DIMENSIONAL LETTERING**

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.



**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

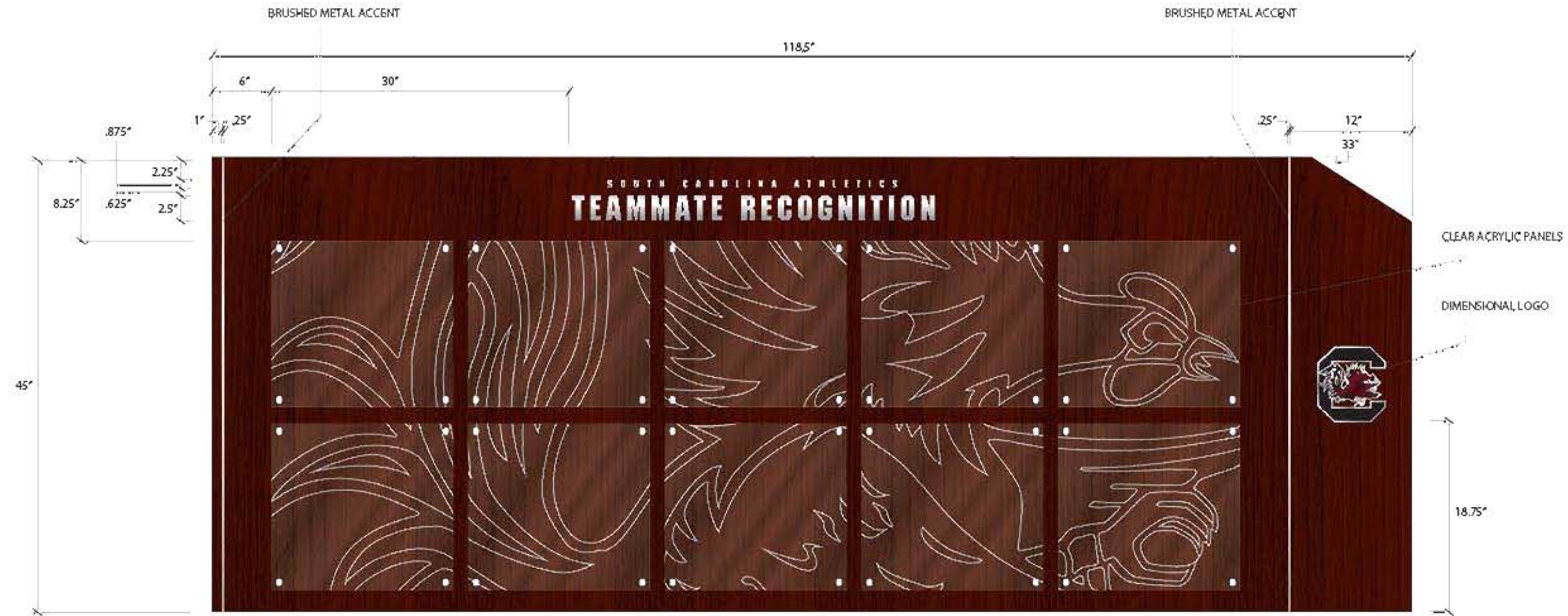
**SIGN TYPE**

7

SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618

**7B-2**



DETAIL VIEW: FRONT

WOOD PANEL WITH EMPIRE MAHOGANY FINISH, LAMINATE BRUSHED METAL ACCENTS APPLIED TO FACE OF WOOD, BRUSHED METAL VINYL, AND DIMENSIONAL LETTERING, DIMENSIONAL LOGO, CLEAR ACRYLIC PANELS

**WOOD PANEL COMPOSITE**



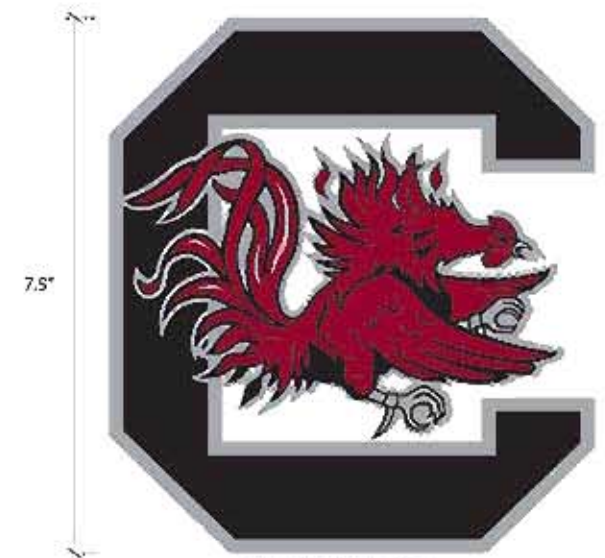
DETAIL VIEW: FRONT

WOOD PANEL WITH EMPIRE MAHOGANY FINISH, LAMINATE BRUSHED METAL ACCENTS APPLIED TO FACE OF WOOD, PANEL MOUNTS TO GLOSS BLACK PANEL

**WOOD PANEL**



DETAIL VIEW: SIDE



DETAIL VIEW: FRONT

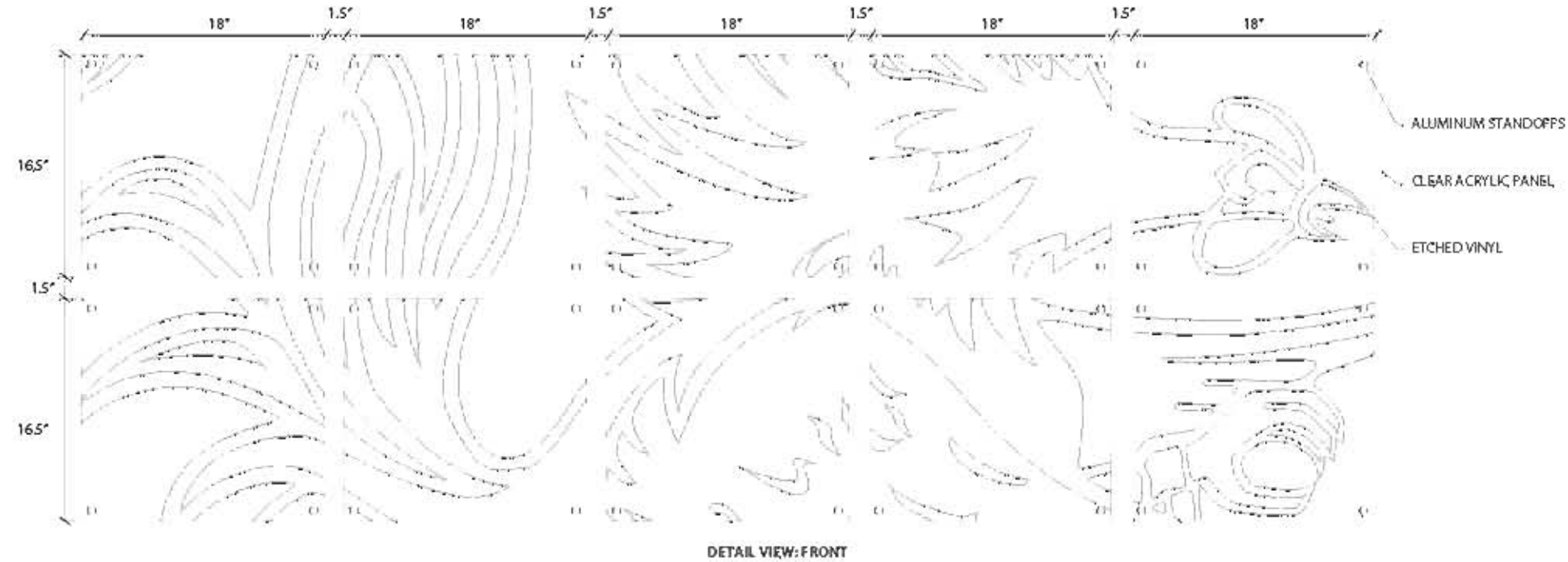


LAYER 1:  
 25" THICK SINTRA WITH BRUSHED METAL FACE RETURNS PAINTED SILVER TO MATCH

LAYER 2:  
 GLOSS BLACK VINYL APPLIED TO FACE OF LAYER 1

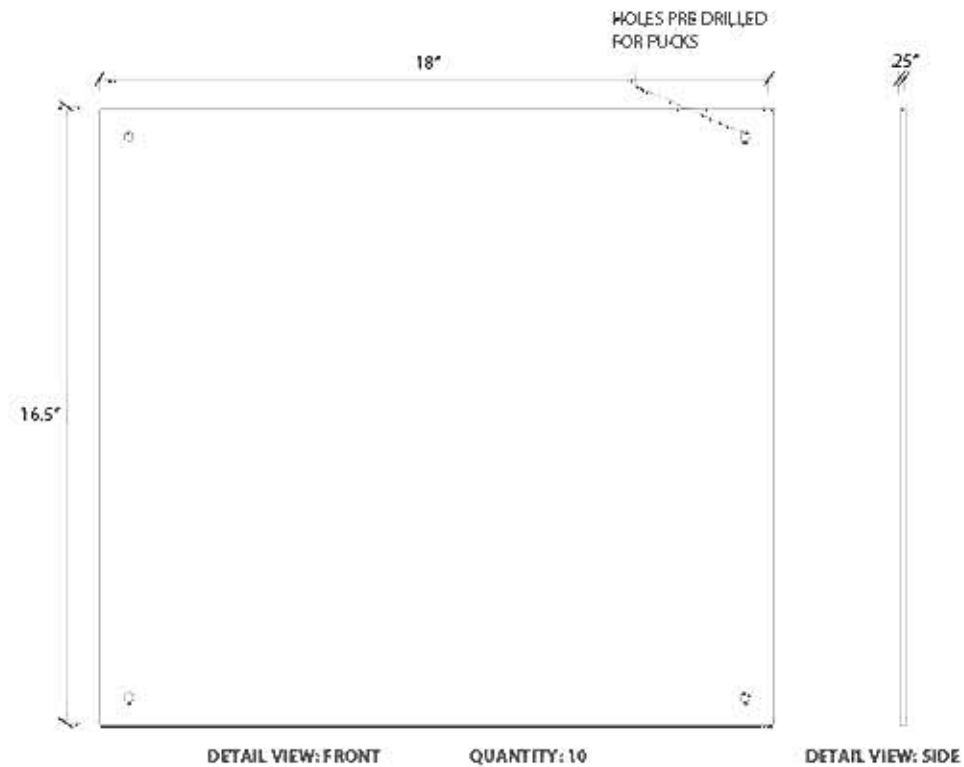
LAYER 3:  
 GLOSS RED VINYL TO MATCH PMS 202 APPLIED TO LAYER 2

**DIMENSIONAL LOGO**



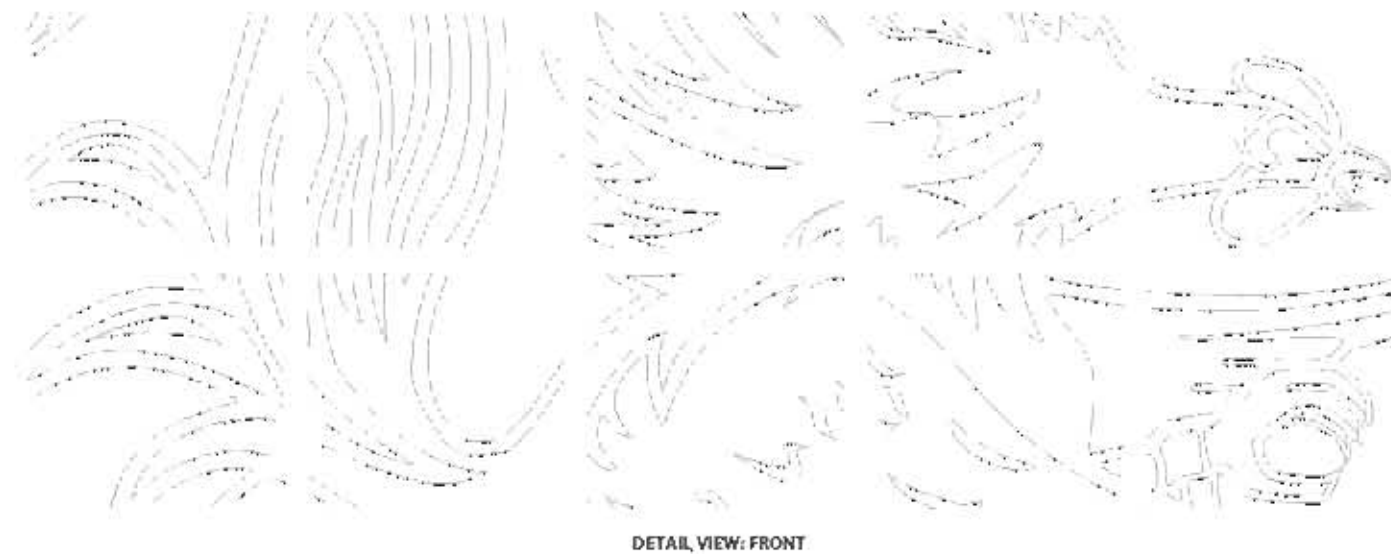
SPACING LAYOUT FOR TEAMMATE RECOGNITION

**CLEAR ACRYLICS WITH ABSTRACT LOGO**



.25" THICK CLEAR ACRYLIC PANEL WITH HOLES FOR FOUR (4) .75" DIAMETER SATIN ALUMINUM PUCKS, ETCHED VINYL ON SECOND SURFACE

**ACRYLIC PANEL**



ETCHED VINYL, ABSTRACT PATTERN MADE UP OF THE UNIVERSITY OF SOUTH CAROLINA GAMECOCK LOGO, VINYL APPLIED TO THE SECOND SURFACE OF THE CLEAR ACRYLICS

**TEAMMATE RECOGNITION**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

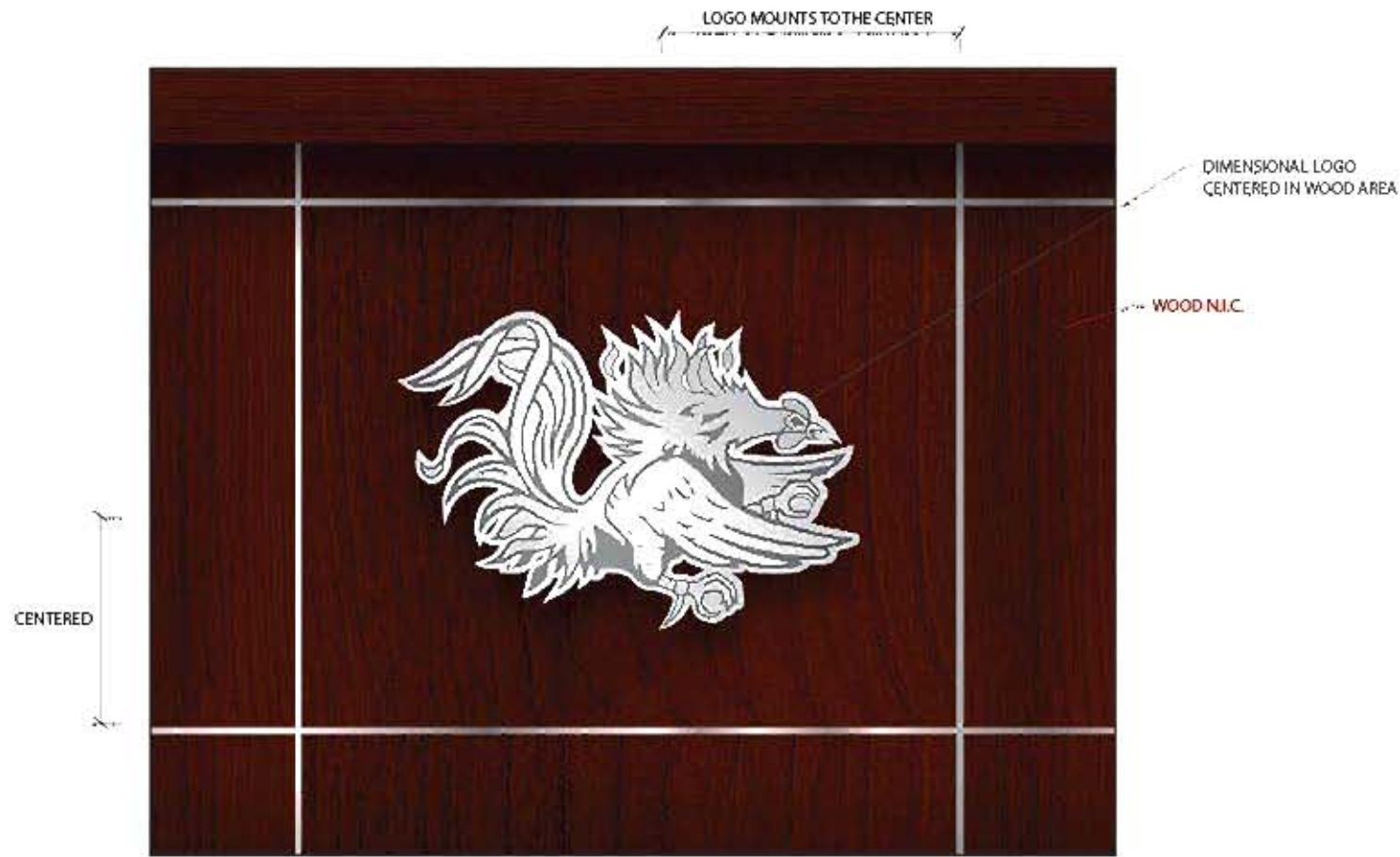
**SIGN TYPE**

7

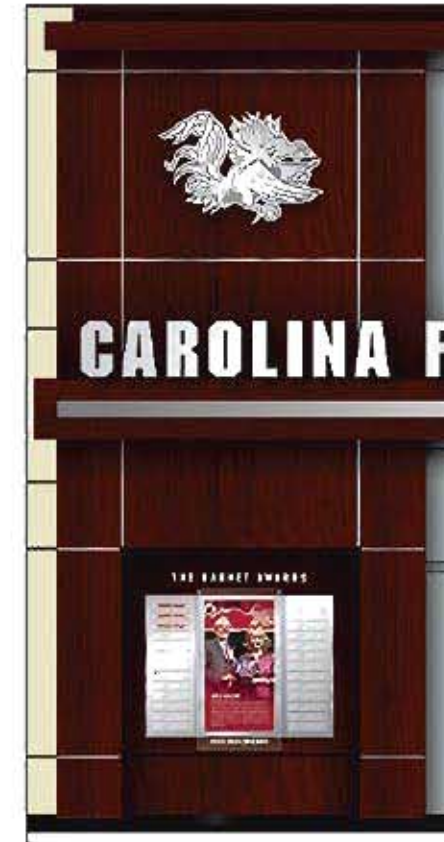
SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

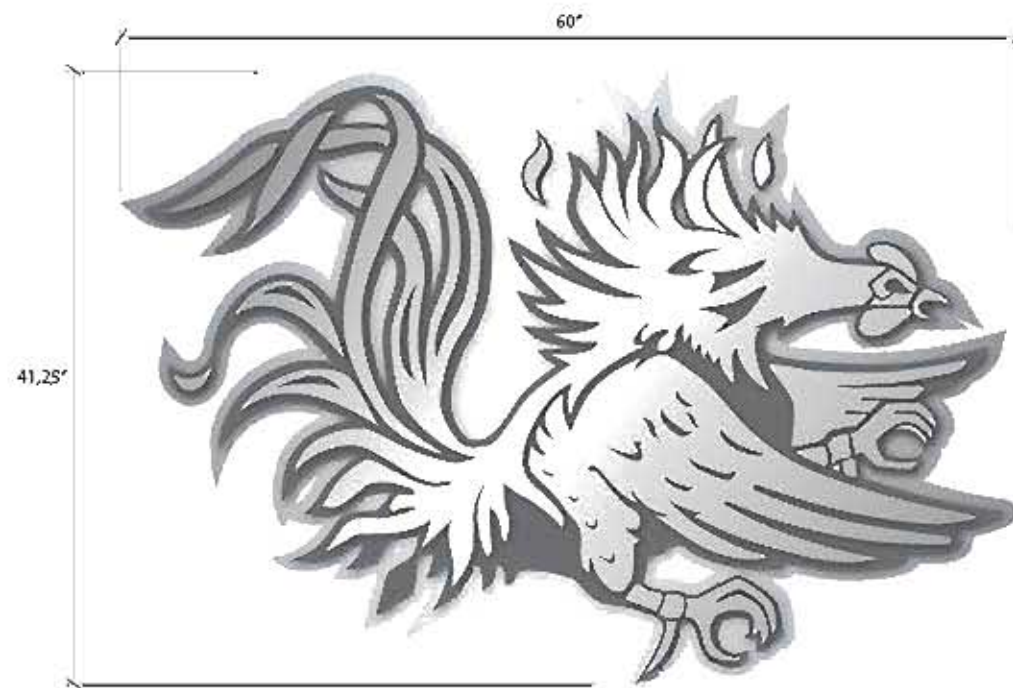




**SIGN TYPE 10: MAIN ENTRANCE LOBBY GAMECOCK ICON**



**LOGO IN ARCHITECTURAL ELEVATION**



DETAIL VIEW: FRONT



DETAIL VIEW: SIDE



**LAYER 1:**  
1" THICK POLISHED CHROME FACE,  
SIDES PAINTED SILVER TO MATCH

**LAYER 2:**  
.5" THICK BRUSHED PEWTER ALUMINUM FACE,  
SIDES PAINTED TO MATCH, APPLIED TO FACE  
OF LAYER 1

**LAYER 3:**  
.25" THICK BRUSHED METAL FACE, SIDES  
PAINTED TO MATCH, APPLIED TO FACE  
OF LAYER 2

3 LAYER, DIMENSIONAL LOGO MOUNTED TO WALL WITH "Z-CLIP" HANGER BAR SYSTEM

**DIMENSIONAL LOGO**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL  
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BEFORE STARTING PRODUCTION. FIELD  
MEASUREMENTS ARE THE RESPONSIBILITY  
OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

10

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618



DIMENSIONAL LOGO ON PG. 11

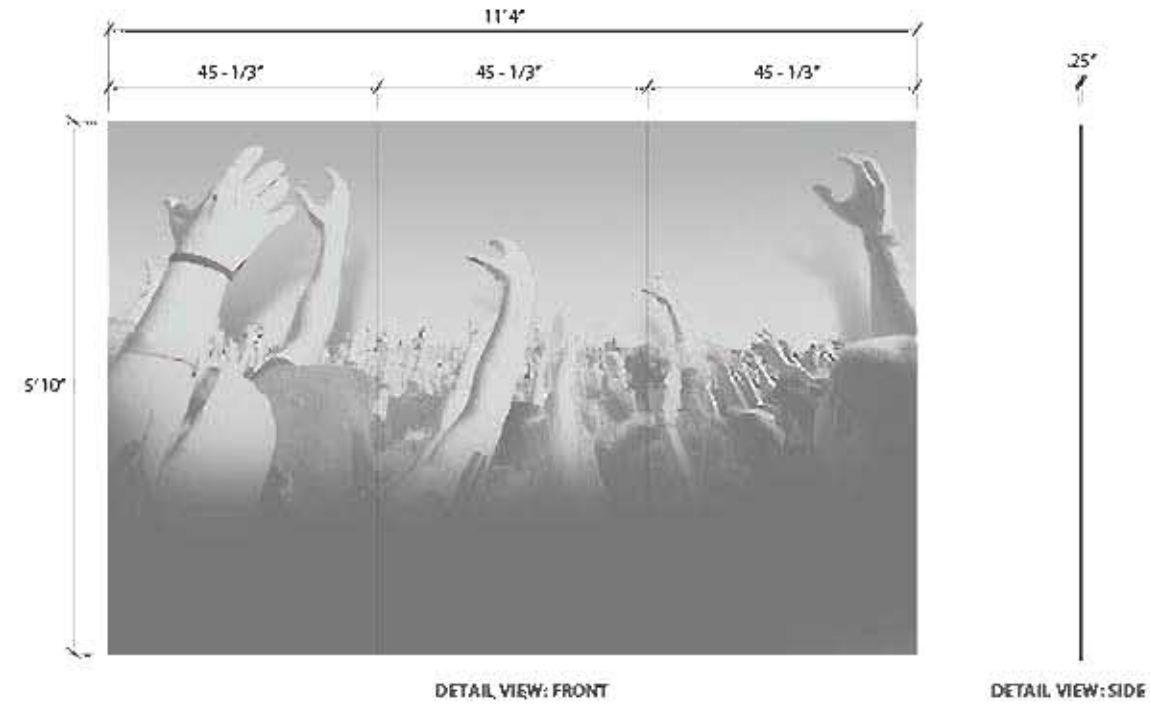
PRINT GRAPHIC

DIMENSIONAL LETTERING

DISPLAY ON PG. 2

VINYL LETTERING ON PG. 19

**SIGN TYPE 11: MAIN ENTRANCE LOBBY BRANDING**



DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

PRINTS MOUNTED TO THREE 5' 10" X 45 - 1/3" PANELS TO CREATE LARGE GRAPHIC. PANELS ARE .25" THICK

**PRINT GRAPHIC**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

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**SIGN TYPE**

11

SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618

**11**



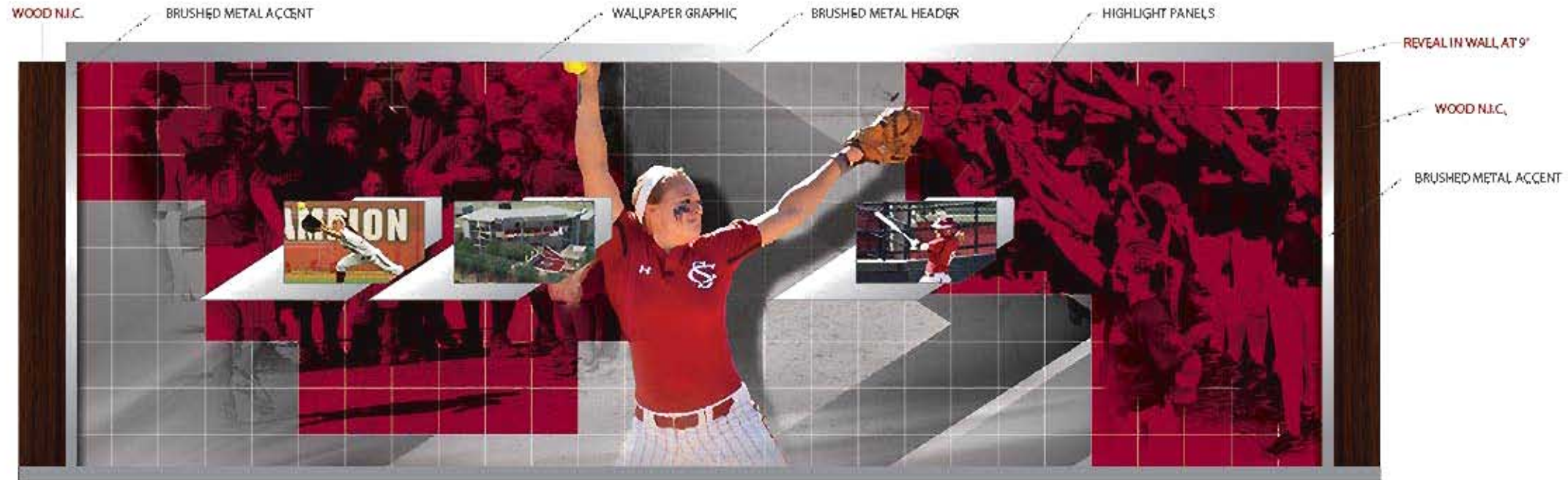
DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

2" THICK ALUMINUM CHANNEL LETTERING FINISHED ON BOTH SIDES, MOUNTED THRU THE BOTTOM OF THE LETTERING, LETTERS PAINTED 'MAP SILVER'

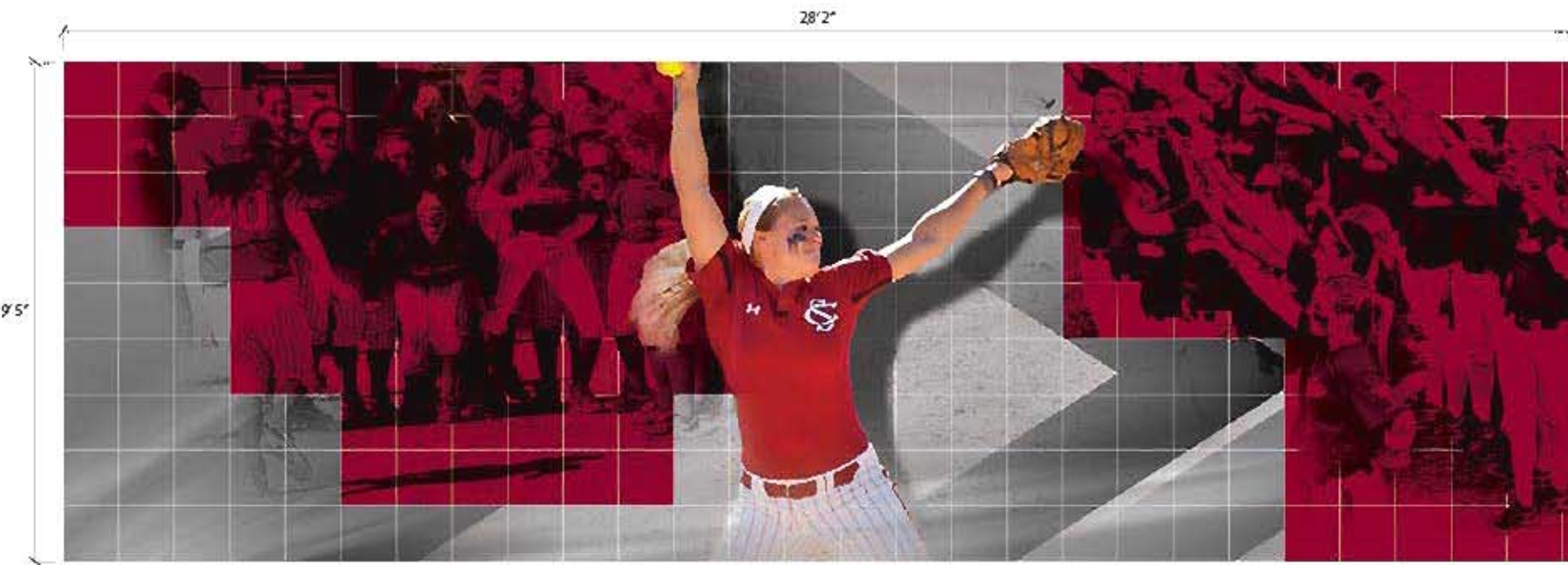
**DIMENSIONAL LETTERING**



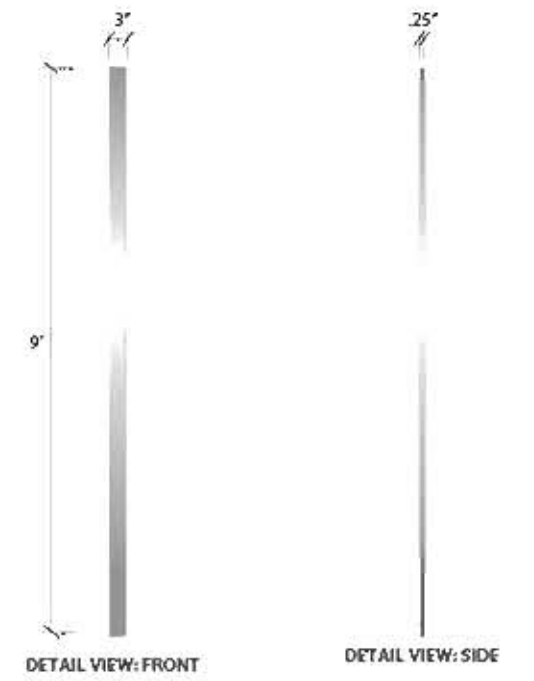


WALLPAPER GRAPHIC WITH BRUSHED METAL ACCENTS AND HIGHLIGHT PANELS

**SIGN TYPE 12: CORRIDOR DISPLAYS - SOFTBALL**



WALLPAPER GRAPHIC



.25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, APPLIED TO FACE OF WALLPAPER

BRUSHED METAL ACCENT

**ZE DESIGN**

2732 bohnstiel drive  
Mankato, MN 55303 p951-433-0510  
www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

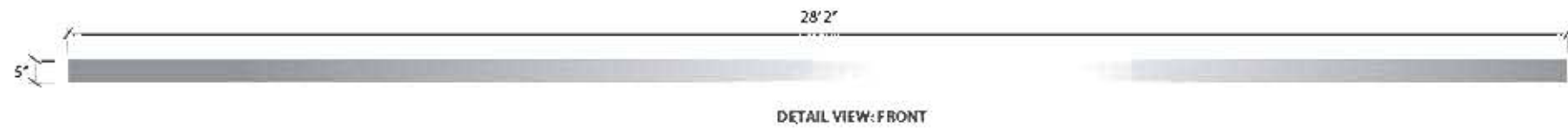
**SIGN TYPE**

12

SHEET DATE  
06.15.12

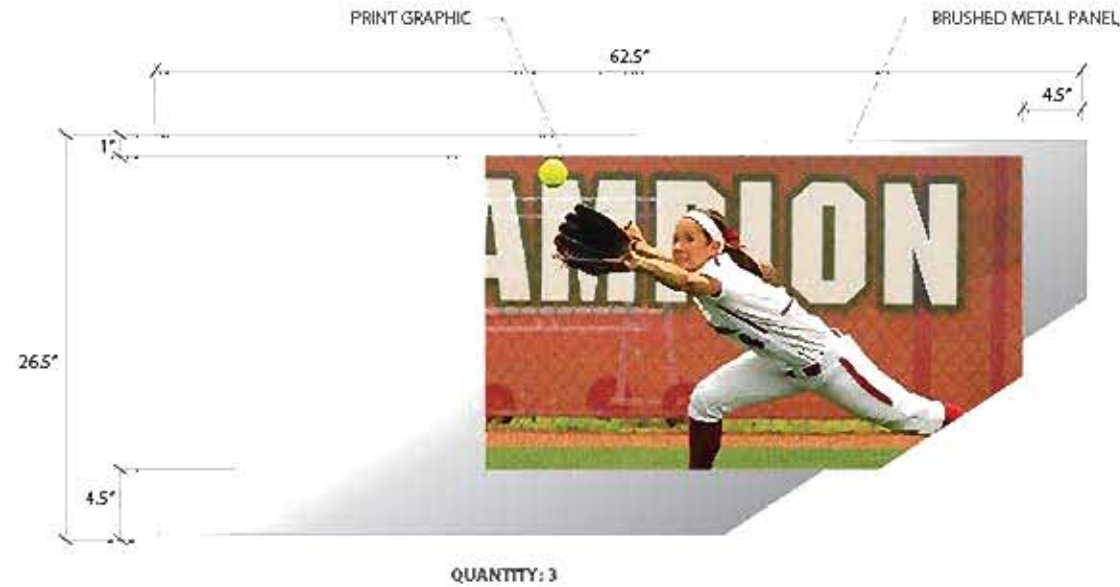
PROJECT NUMBER  
0000.11618

**12A-1**



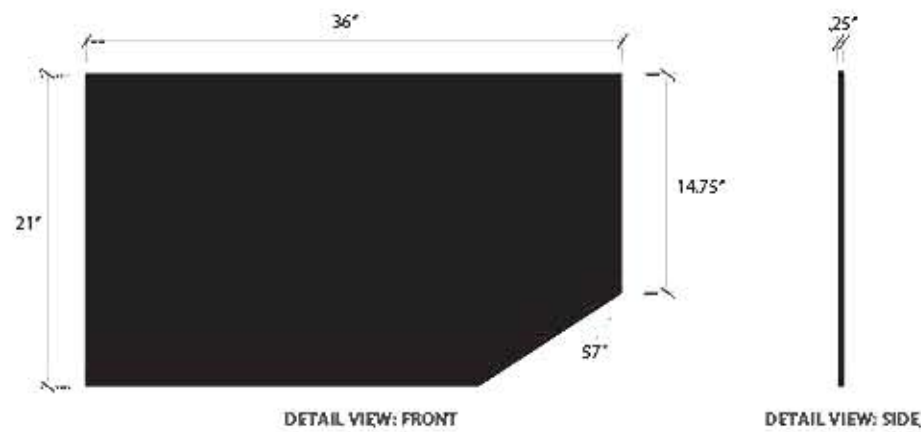
.25" THICK BRUSHED METAL, ACCENT, SIDES PAINTED TO MATCH, SEAMED WHERE NECESSARY, APPLIED TO FACE OF WALLPAPER ABOVE REVEAL IN WALL

**BRUSHED METAL HEADER**



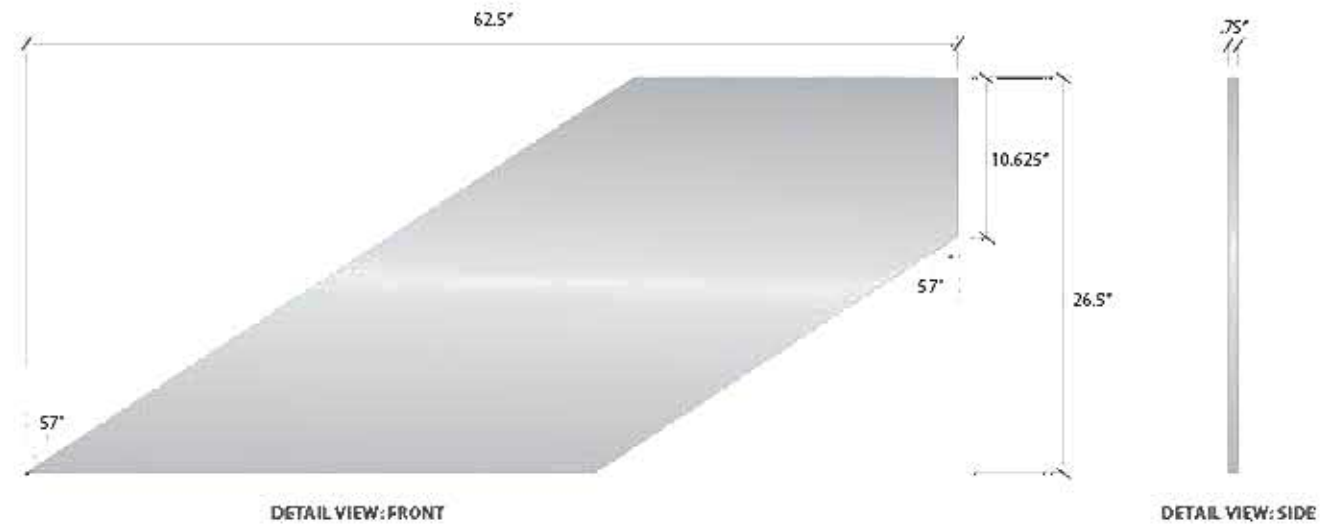
BRUSHED METAL PANEL WITH PRINT GRAPHIC

**HIGHLIGHT GRAPHIC**

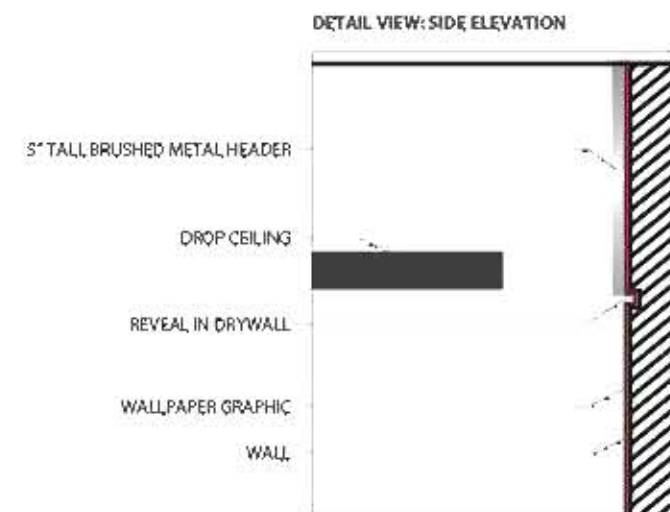


.25" THICK SINTRA PANEL WITH WRAPPED PRINT GRAPHIC (PRINT GRAPHIC CONTENT VARIES FOR EACH PANEL) GRAPHIC MOUNTS TO MELAMINE PANEL

**GRAPHIC PANEL**



.75" THICK MELAMINE PANEL WITH BRUSHED METAL FACE AND SIDES, Z-CLIP MOUNTING SYSTEM



THE WALL HAS A REVEAL IN THE DRYWALL AT 9' FROM THE FLOOR, THEN CONTINUES UP AN ADDITION 5', THE 5' IS COVERED BY THE BRUSHED METAL HEADER

**REVEAL DETAIL**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

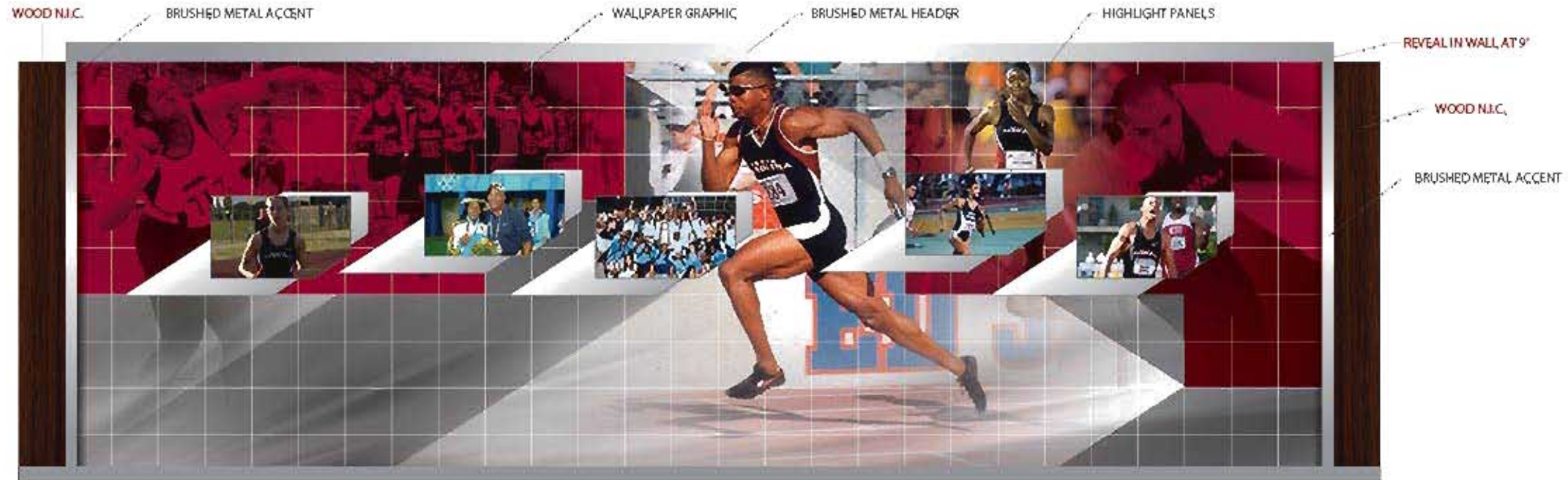
**SIGN TYPE**

12

SHEET DATE  
06.15.12

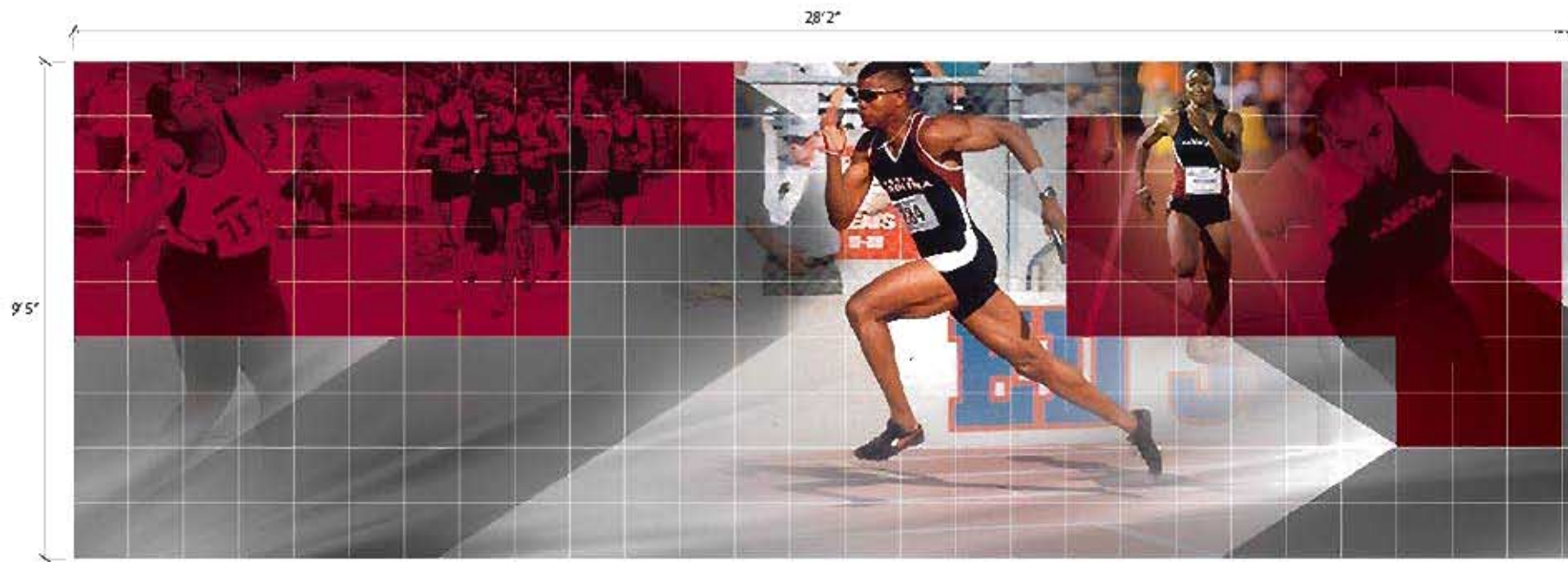
PROJECT NUMBER  
0000.11618



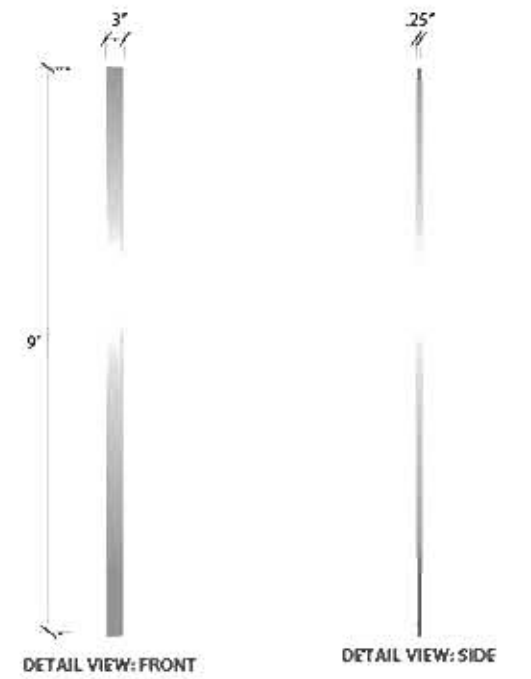


WALLPAPER GRAPHIC WITH BRUSHED METAL ACCENTS AND HIGHLIGHT PANELS

**SIGN TYPE 12: CORRIDOR DISPLAYS - TRACK**



**WALLPAPER GRAPHIC**



DETAIL VIEW: FRONT  
 .25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, APPLIED TO FACE OF WALLPAPER

**BRUSHED METAL ACCENT**

**ZE DESIGN**

2732 bohnstiel drive  
 Marietta, GA 30067 p404-433-0510  
 www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

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**SIGN TYPE**

12

SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618

**12B-1**

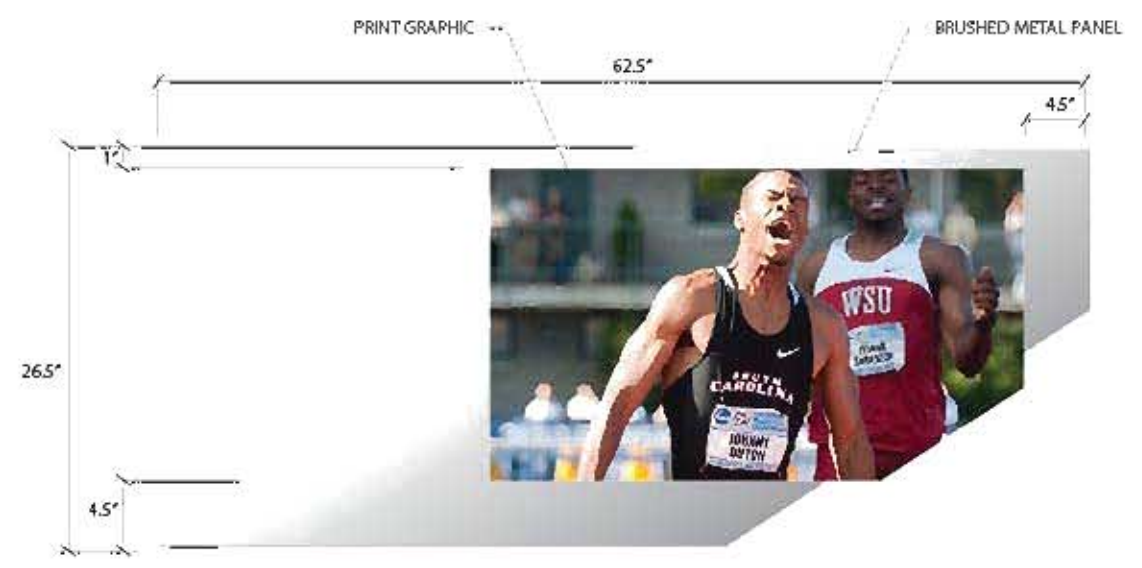


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, SEAMED WHERE NECESSARY, APPLIED TO FACE OF WALLPAPER ABOVE REVEAL IN WALL

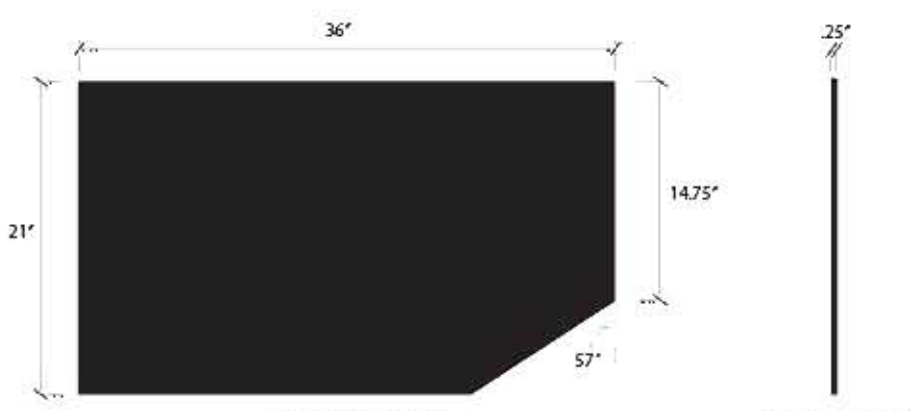
**BRUSHED METAL HEADER**



QUANTITY: 5

BRUSHED METAL PANEL WITH PRINT GRAPHIC

**HIGHLIGHT GRAPHIC**

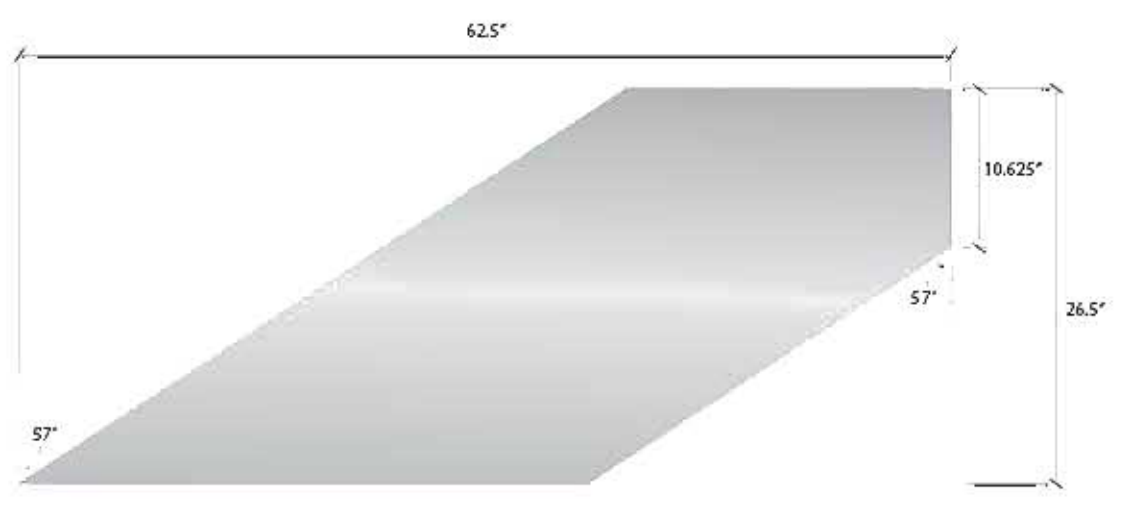


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.25" THICK SINTRA PANEL WITH WRAPPED PRINT GRAPHIC (PRINT GRAPHIC CONTENT VARIES FOR EACH PANEL) GRAPHIC MOUNTS TO MELAMINE PANEL

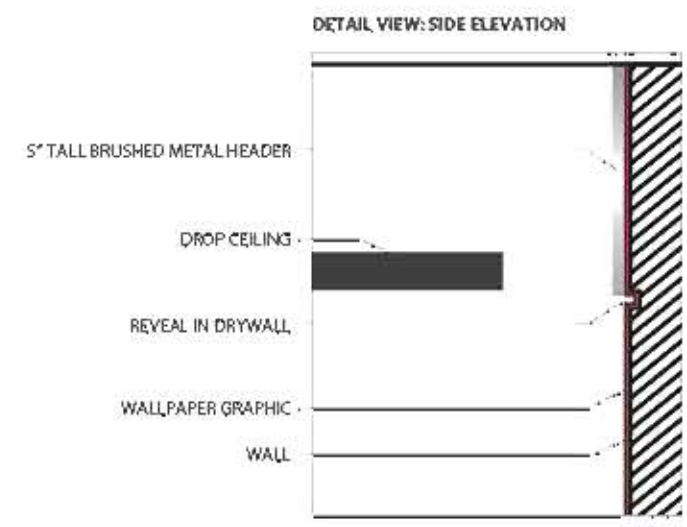
**GRAPHIC PANEL**



DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.75" THICK MELAMINE PANEL WITH BRUSHED METAL FACE AND SIDES, Z-CLIP MOUNTING SYSTEM



THE WALL HAS A REVEAL IN THE DRYWALL AT 9' FROM THE FLOOR, THEN CONTINUES UP AN ADDITION 5', THE 5' IS COVERED BY THE BRUSHED METAL HEADER

**REVEAL DETAIL**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

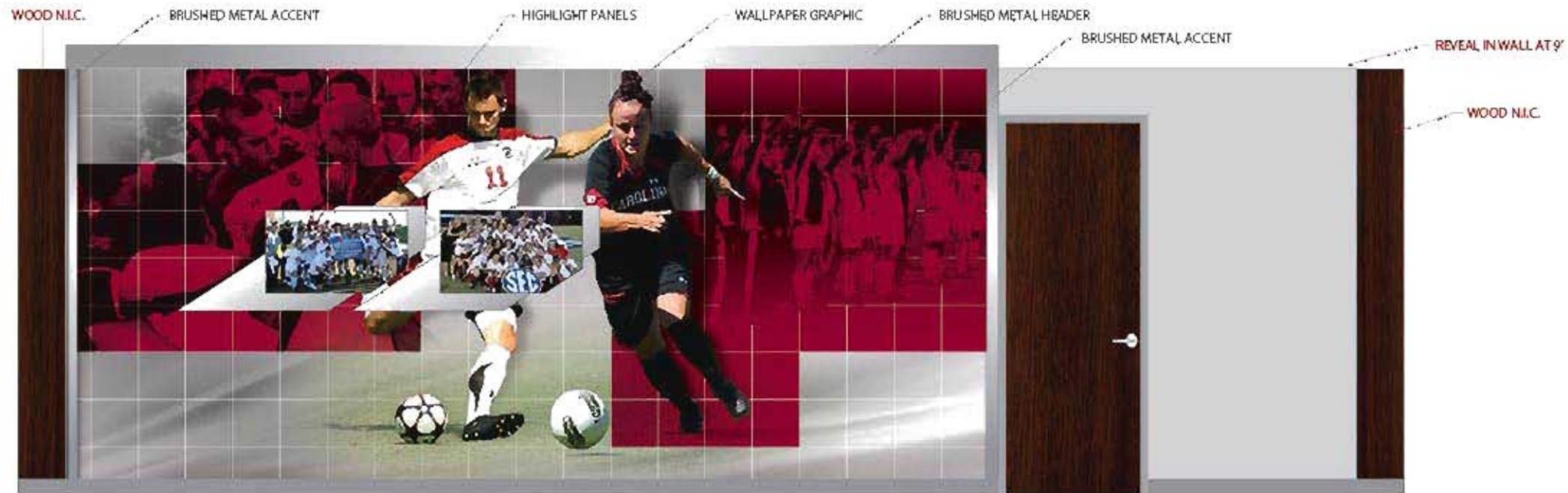
12

SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618

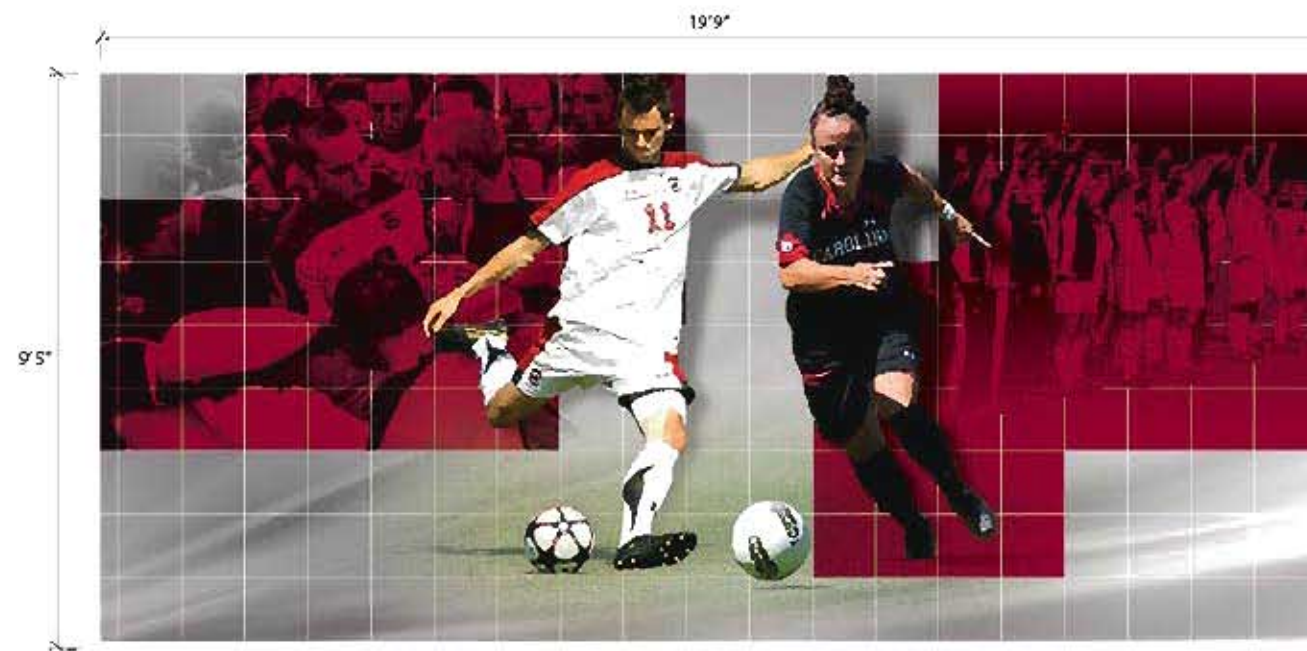
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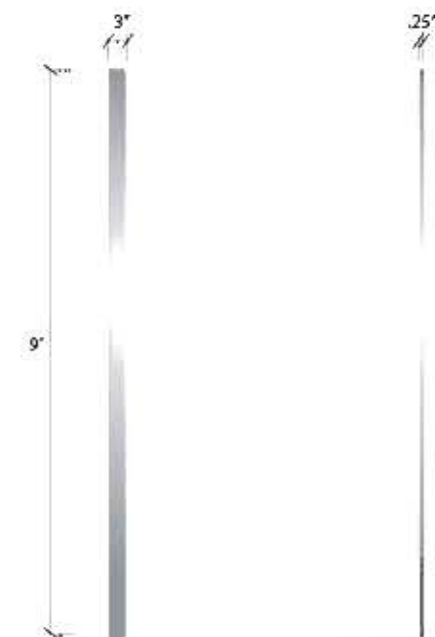


WALLPAPER GRAPHIC WITH BRUSHED METAL ACCENTS AND HIGHLIGHT PANELS

**SIGN TYPE 12: CORRIDOR DISPLAYS - SOCCER**



WALLPAPER GRAPHIC



DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, APPLIED TO FACE OF WALLPAPER

**BRUSHED METAL ACCENT**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

12

SHEET DATE  
 06.15.12

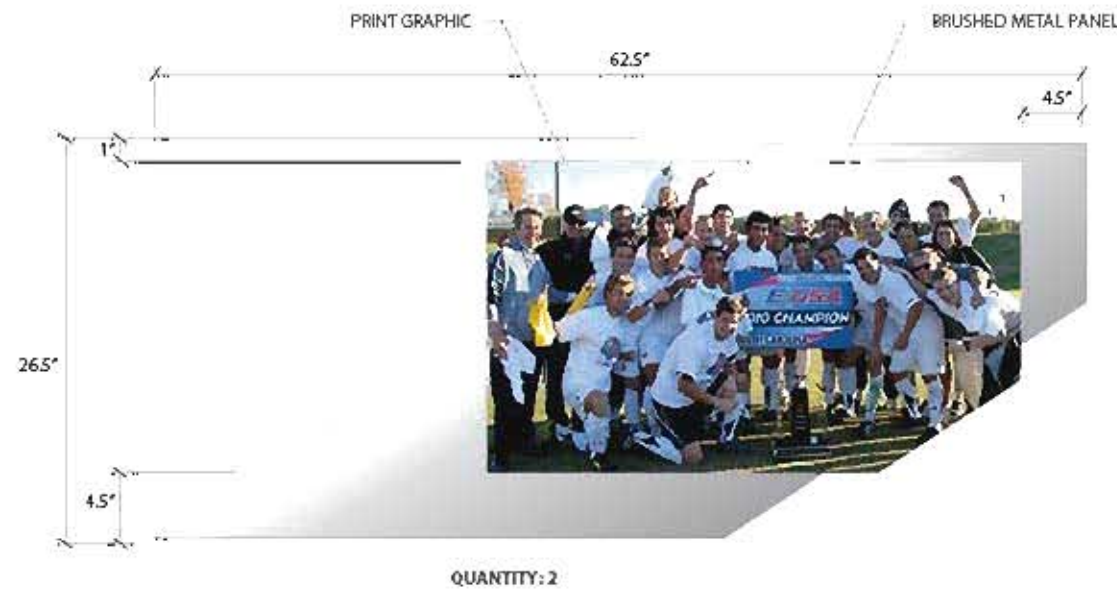
PROJECT NUMBER  
 0000.11618





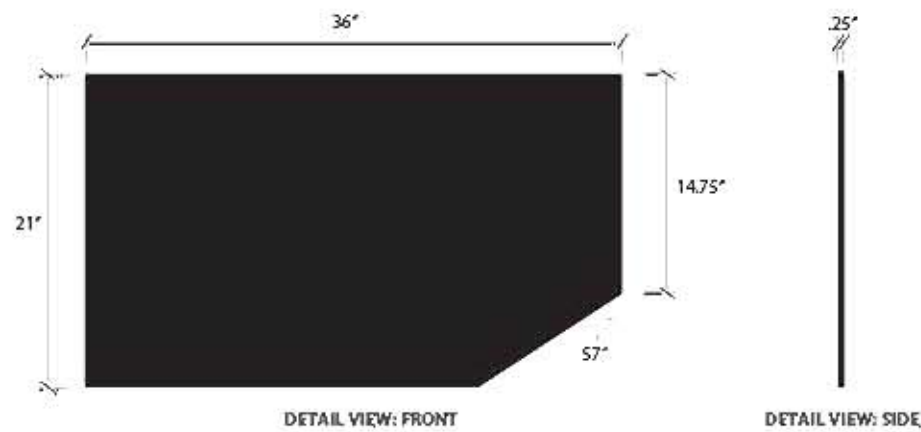
.25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, SEAMED WHERE NECESSARY, APPLIED TO FACE OF WALLPAPER ABOVE REVEAL IN WALL

**BRUSHED METAL HEADER**



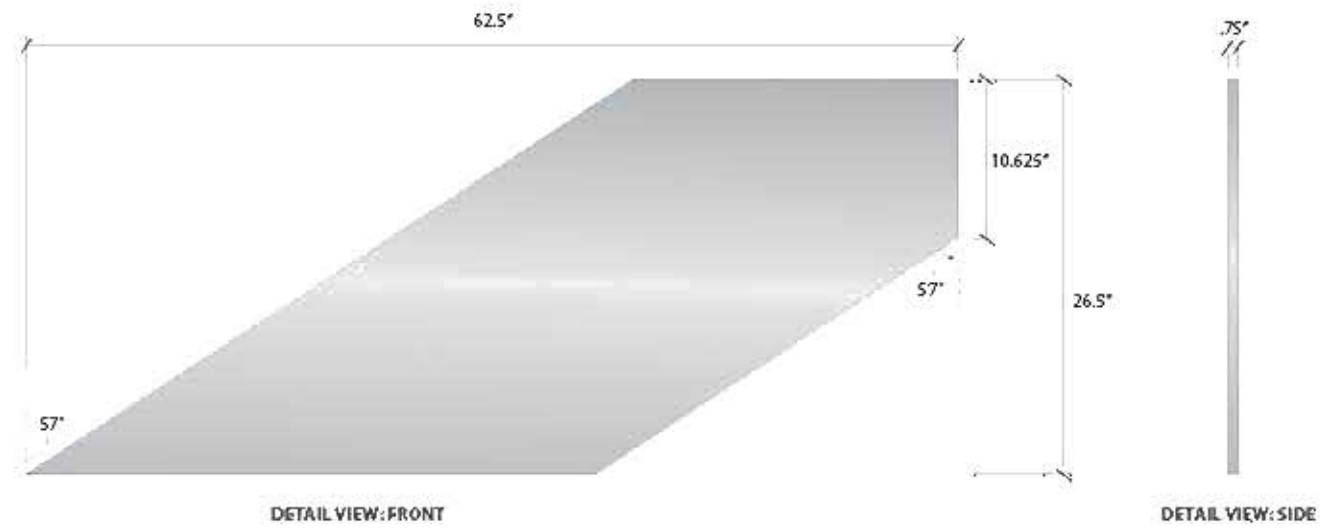
BRUSHED METAL PANEL WITH PRINT GRAPHIC

**HIGHLIGHT GRAPHIC**



25" THICK SINTRA PANEL WITH WRAPPED PRINT GRAPHIC (PRINT GRAPHIC CONTENT VARIES FOR EACH PANEL) GRAPHIC MOUNTS TO MELAMINE PANEL

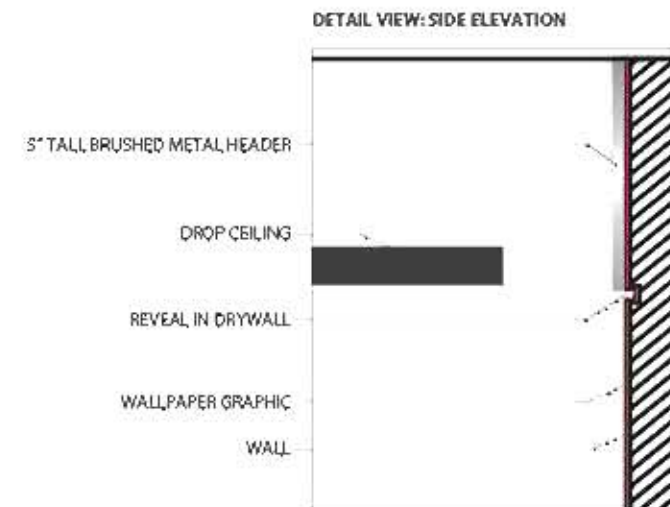
**GRAPHIC PANEL**



75" THICK MELAMINE PANEL WITH BRUSHED METAL FACE AND SIDES, Z-CLIP MOUNTING SYSTEM

DETAIL VIEW: FRONT

DETAIL VIEW: SIDE



THE WALL HAS A REVEAL IN THE DRYWALL AT 9' FROM THE FLOOR, THEN CONTINUES UP AN ADDITION 5", THE 5" IS COVERED BY THE BRUSHED METAL HEADER

**REVEAL DETAIL**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

12

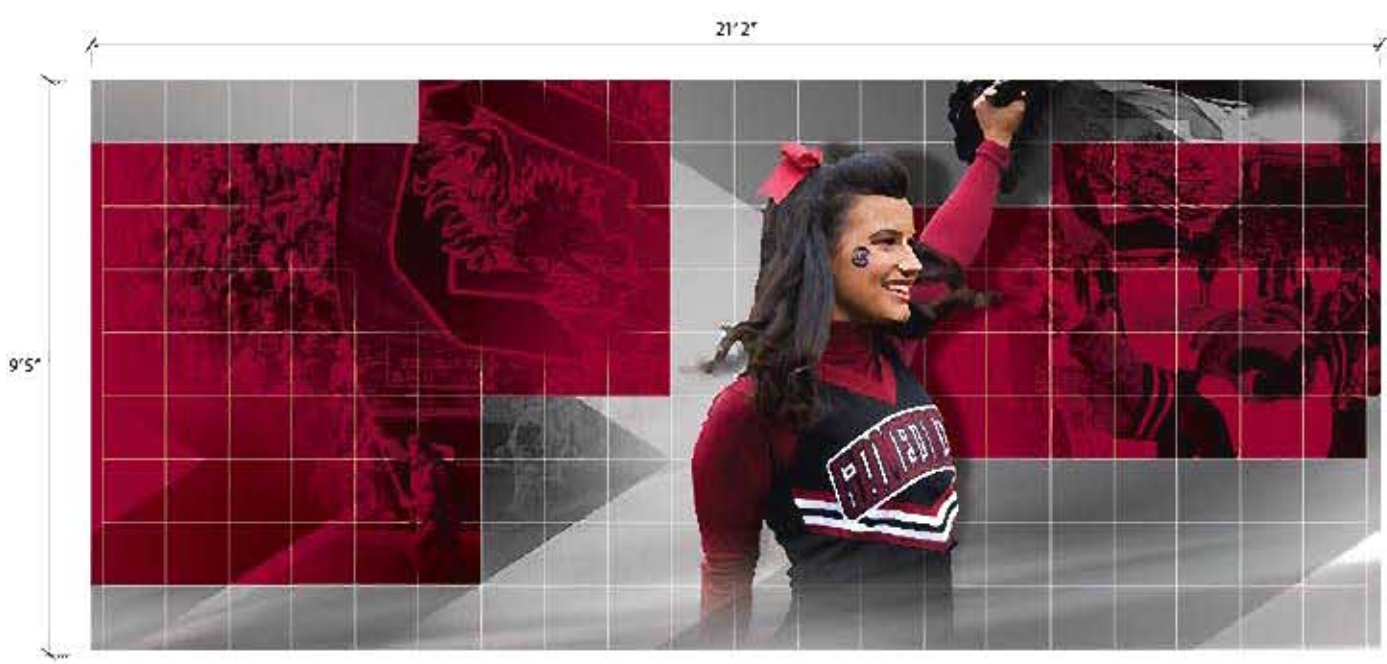
SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618



WALLPAPER GRAPHIC WITH BRUSHED METAL ACCENTS AND HIGHLIGHT PANELS

**SIGN TYPE 12: CORRIDOR DISPLAYS - CHEERLEADING**



WALLPAPER GRAPHIC



DETAIL VIEW: FRONT

25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, APPLIED TO FACE OF WALLPAPER

BRUSHED METAL ACCENT



DETAIL VIEW: SIDE

**ZE DESIGN**

2732 bohnstiel drive  
Mankato, MN 56002 p953-433-0510  
www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

12

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

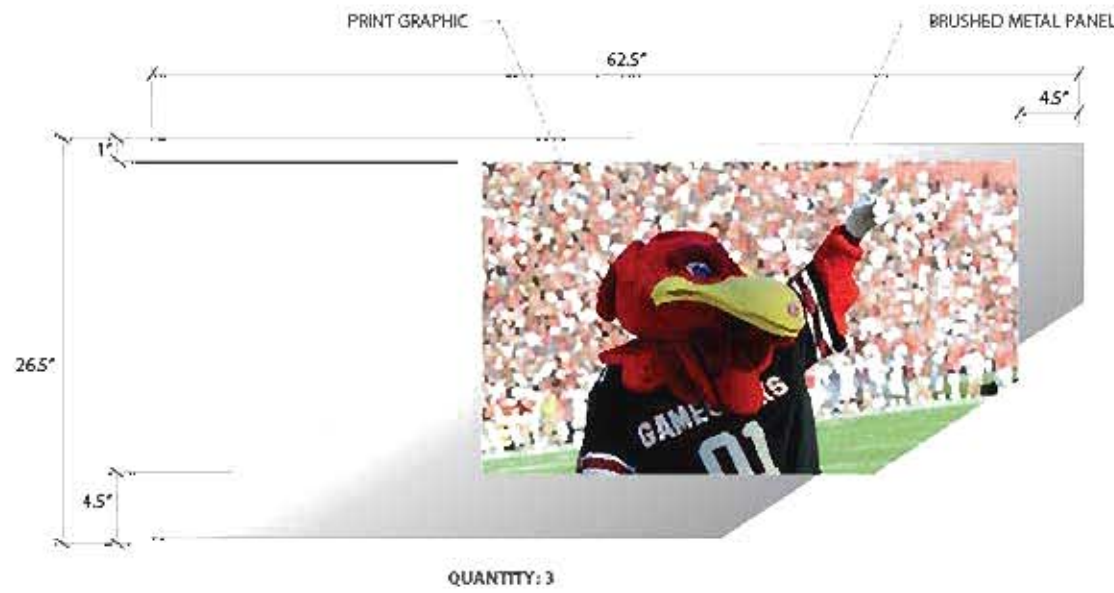
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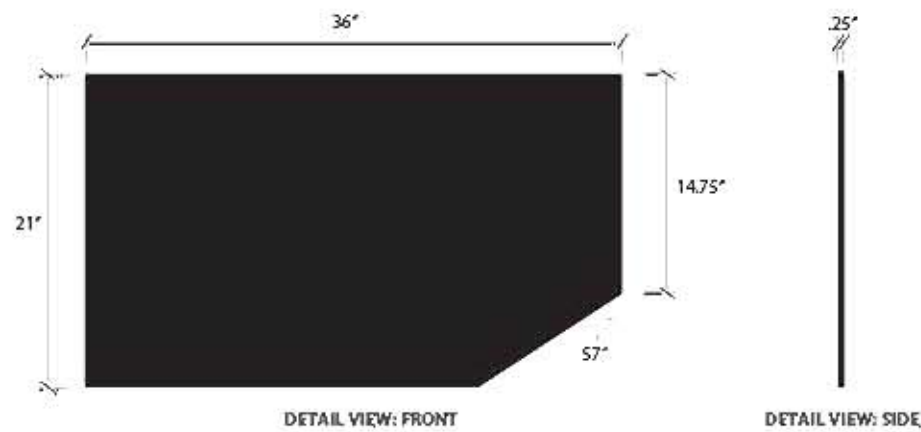
.25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, SEAMED WHERE NECESSARY, APPLIED TO FACE OF WALLPAPER ABOVE REVEAL IN WALL

**BRUSHED METAL HEADER**



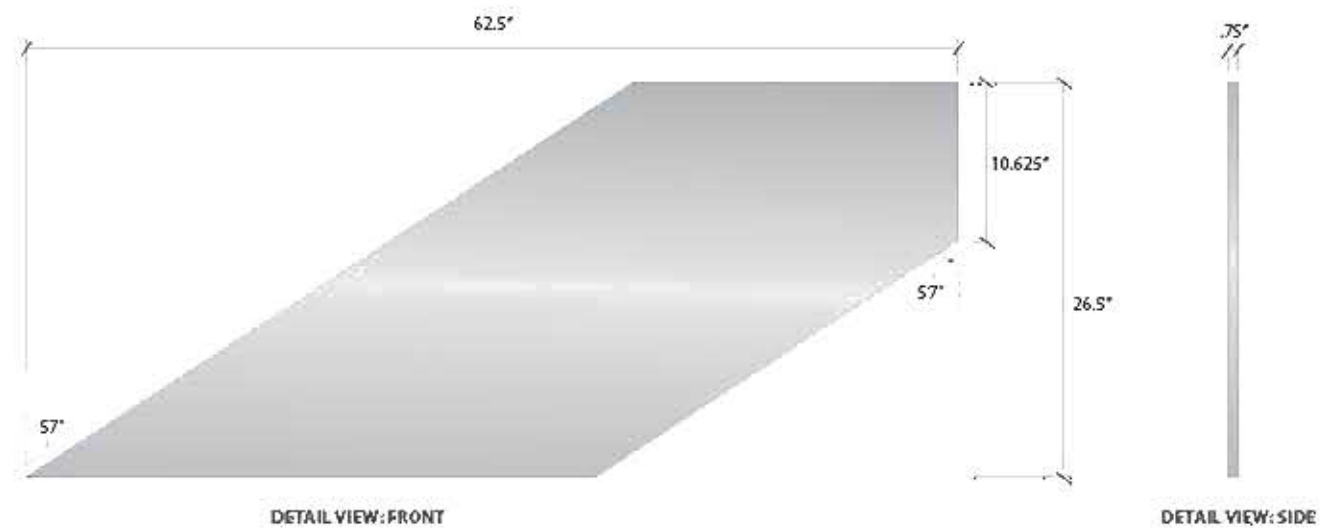
BRUSHED METAL PANEL WITH PRINT GRAPHIC

**HIGHLIGHT GRAPHIC**

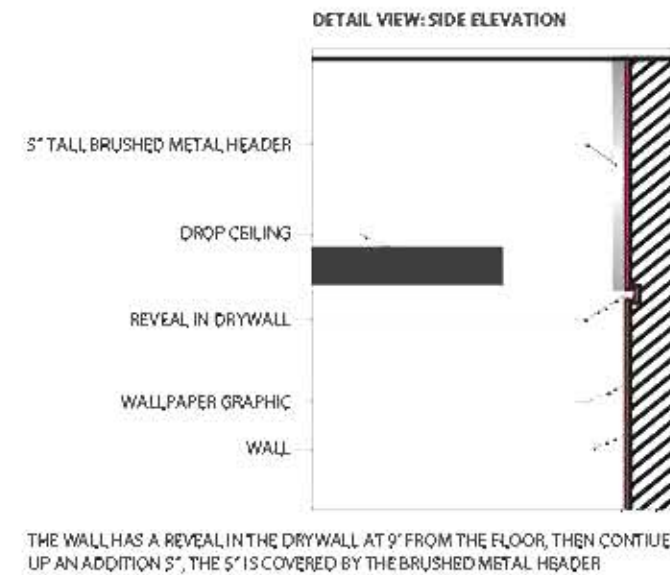


25" THICK SINTRA PANEL WITH WRAPPED PRINT GRAPHIC (PRINT GRAPHIC CONTENT VARIES FOR EACH PANEL) GRAPHIC MOUNTS TO MELAMINE PANEL

**GRAPHIC PANEL**



75" THICK MELAMINE PANEL WITH BRUSHED METAL FACE AND SIDES, Z-CLIP MOUNTING SYSTEM



THE WALL HAS A REVEAL IN THE DRYWALL AT 9' FROM THE FLOOR, THEN CONTINUES UP AN ADDITION 5", THE 5" IS COVERED BY THE BRUSHED METAL HEADER

**REVEAL DETAIL**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

12

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618



WOOD N.I.C.

BRUSHED METAL ACCENT

WALLPAPER GRAPHIC

BRUSHED METAL HEADER

HIGHLIGHT PANELS

REVEAL IN WALL AT 9"

WOOD N.I.C.

BRUSHED METAL ACCENT

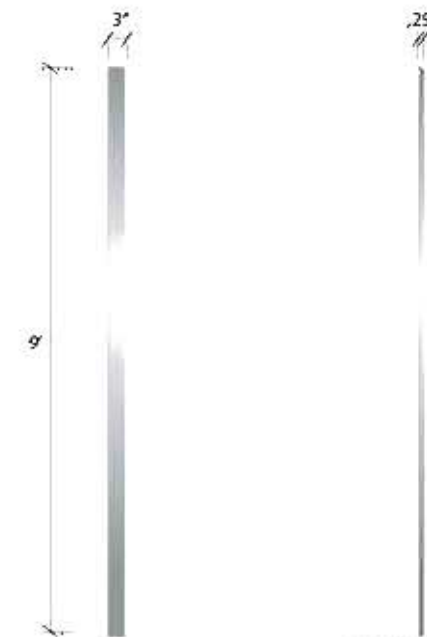


WALLPAPER GRAPHIC WITH BRUSHED METAL ACCENTS AND HIGHLIGHT PANELS

**SIGN TYPE 12: CORRIDOR DISPLAYS - GOLF**



WALLPAPER GRAPHIC



DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, APPLIED TO FACE OF WALLPAPER

BRUSHED METAL ACCENT

**ZE DESIGN**

2732 bohnigel drive  
Mankato, MN 55303 p953-433-0510  
www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

SIGN TYPE

12

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

**12E-1**



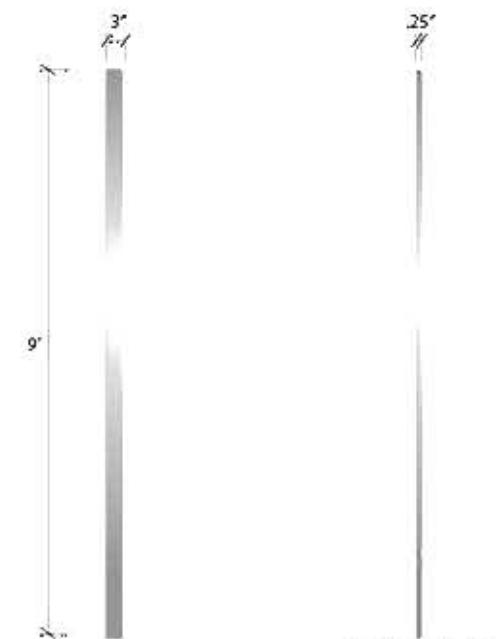


WALLPAPER GRAPHIC WITH BRUSHED METAL ACCENTS AND HIGHLIGHT PANELS

**SIGN TYPE 12: CORRIDOR DISPLAYS - EQUESTRIAN**



WALLPAPER GRAPHIC



DETAIL VIEW: FRONT  
 25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, APPLIED TO FACE OF WALLPAPER

**BRUSHED METAL ACCENT**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

12

SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618

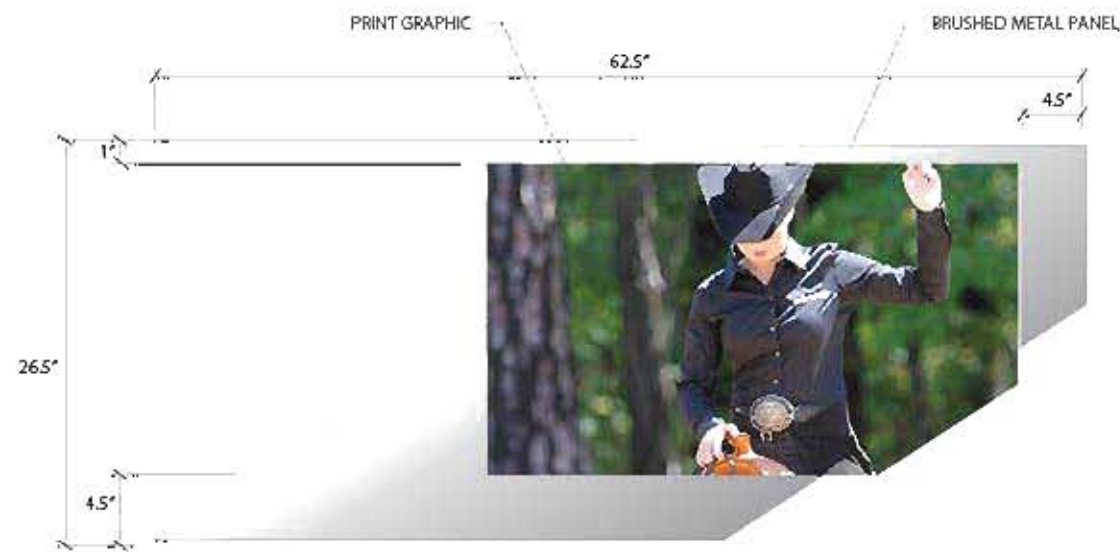


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, SEAMED WHERE NECESSARY, APPLIED TO FACE OF WALLPAPER ABOVE REVEAL IN WALL

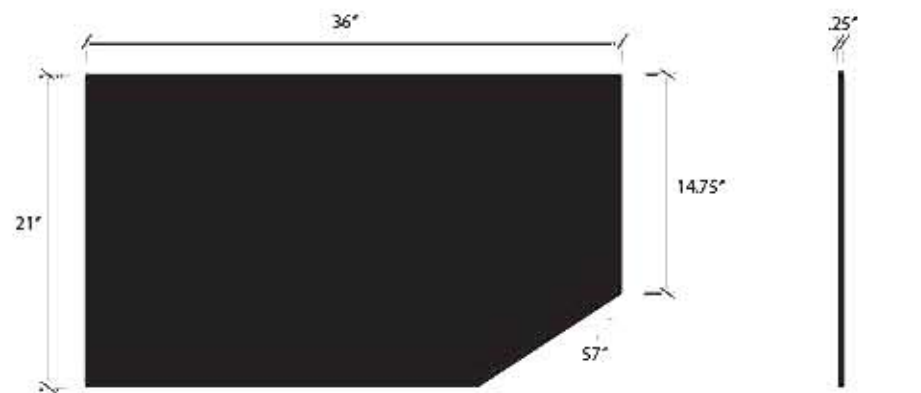
**BRUSHED METAL HEADER**



QUANTITY: 3

BRUSHED METAL PANEL WITH PRINT GRAPHIC

**HIGHLIGHT GRAPHIC**

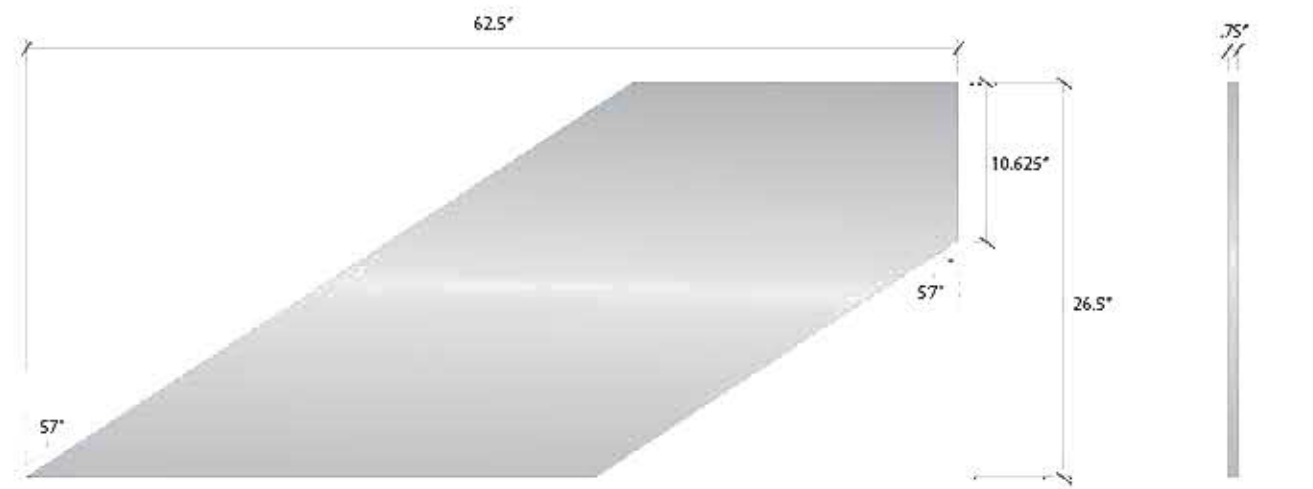


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.25" THICK SINTRA PANEL WITH WRAPPED PRINT GRAPHIC (PRINT GRAPHIC CONTENT VARIES FOR EACH PANEL) GRAPHIC MOUNTS TO MELAMINE PANEL

**GRAPHIC PANEL**

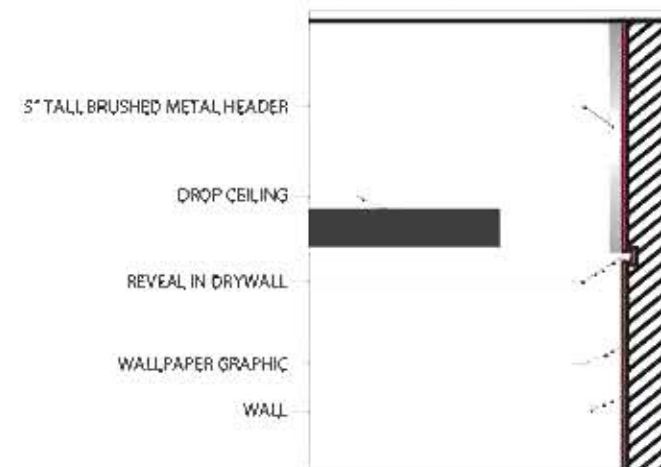


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.75" THICK MELAMINE PANEL WITH BRUSHED METAL FACE AND SIDES, Z-CLIP MOUNTING SYSTEM

DETAIL VIEW: SIDE ELEVATION



THE WALL HAS A REVEAL IN THE DRYWALL AT 9" FROM THE FLOOR, THEN CONTINUES UP AN ADDITION 5", THE 5" IS COVERED BY THE BRUSHED METAL HEADER

**REVEAL DETAIL**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

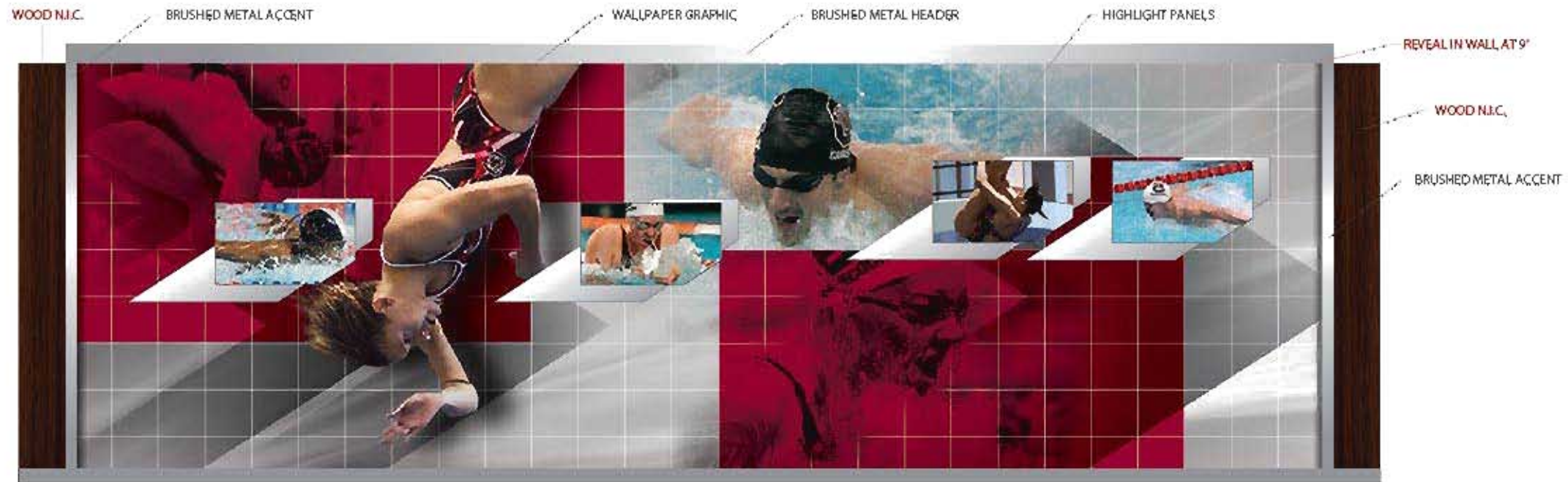
**SIGN TYPE**

12

SHEET DATE  
06.15.12

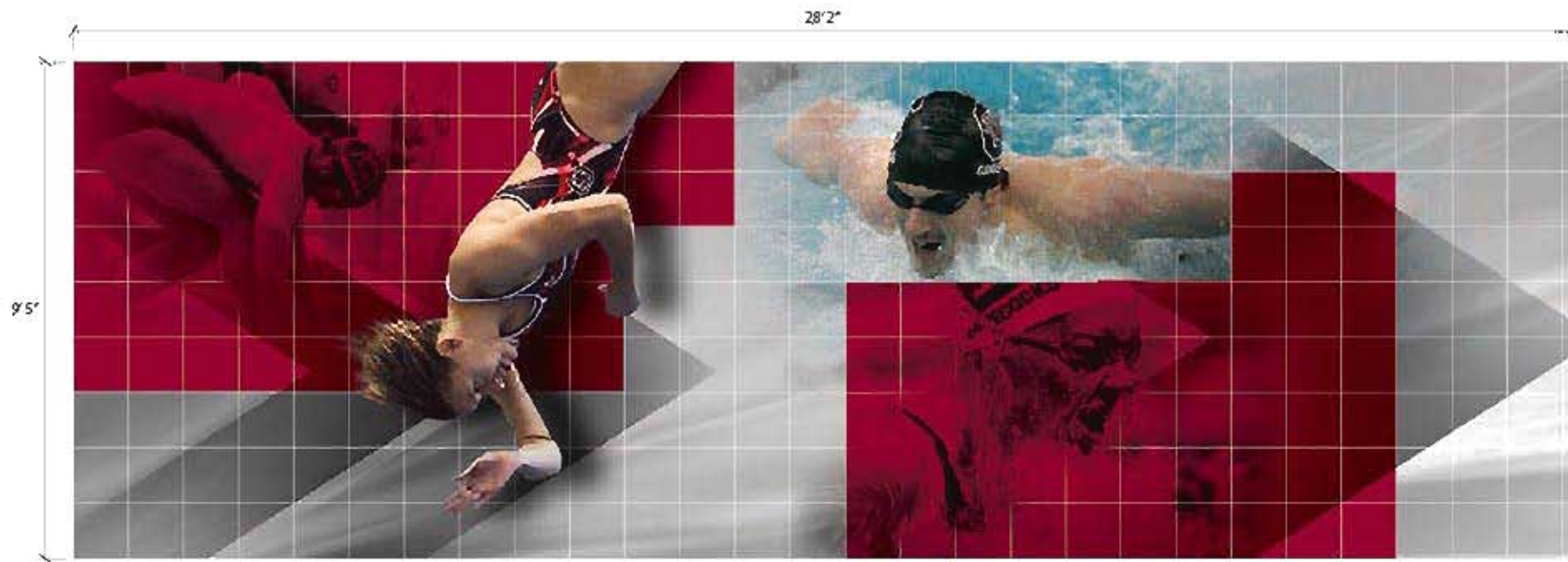
PROJECT NUMBER  
0000.11618



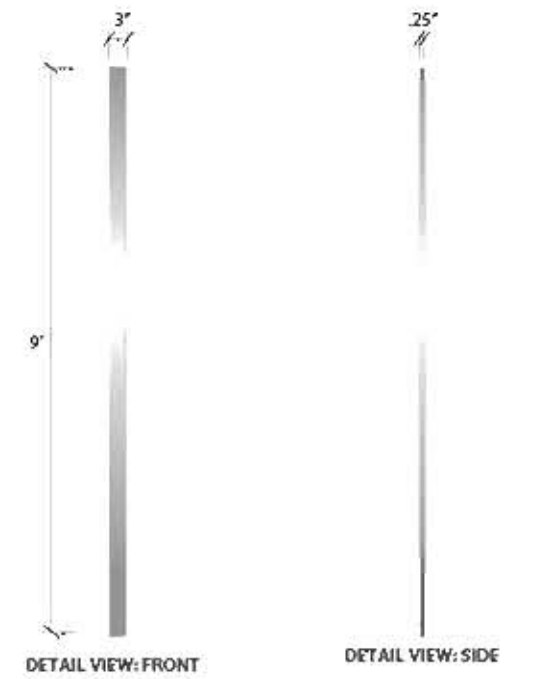


WALLPAPER GRAPHIC WITH BRUSHED METAL ACCENTS AND HIGHLIGHT PANELS

**SIGN TYPE 12: CORRIDOR DISPLAYS - SWIMMING AND DIVING**



**WALLPAPER GRAPHIC**



25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, APPLIED TO FACE OF WALLPAPER

**BRUSHED METAL ACCENT**

**ZE DESIGN**

2732 bohnstiel drive  
Mankato, MN 55342 p953-433-0510  
www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

12

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

**12G-1**

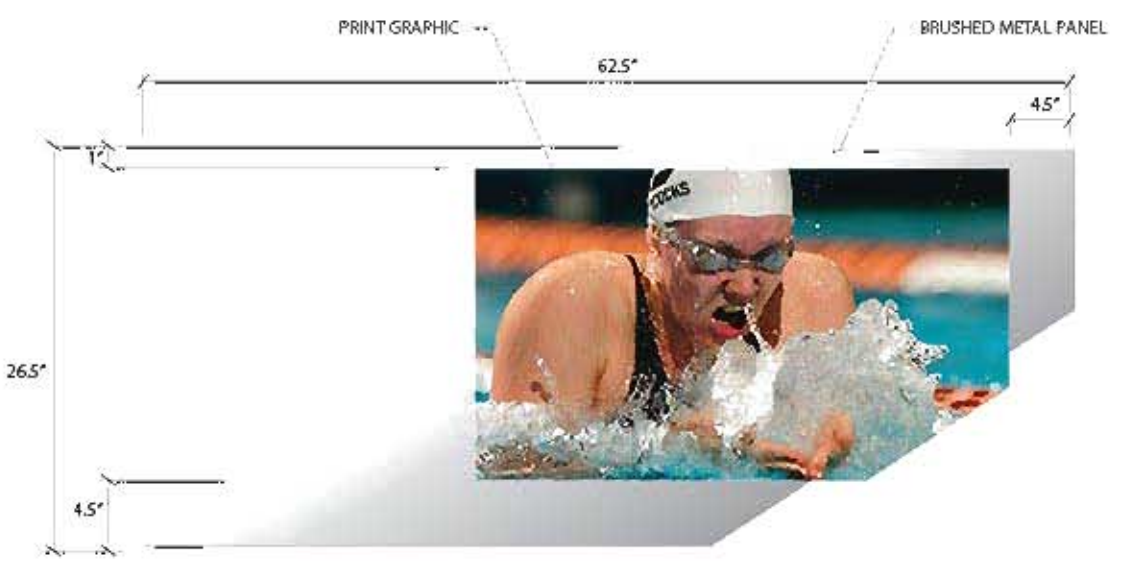


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, SEAMED WHERE NECESSARY, APPLIED TO FACE OF WALLPAPER ABOVE REVEAL IN WALL

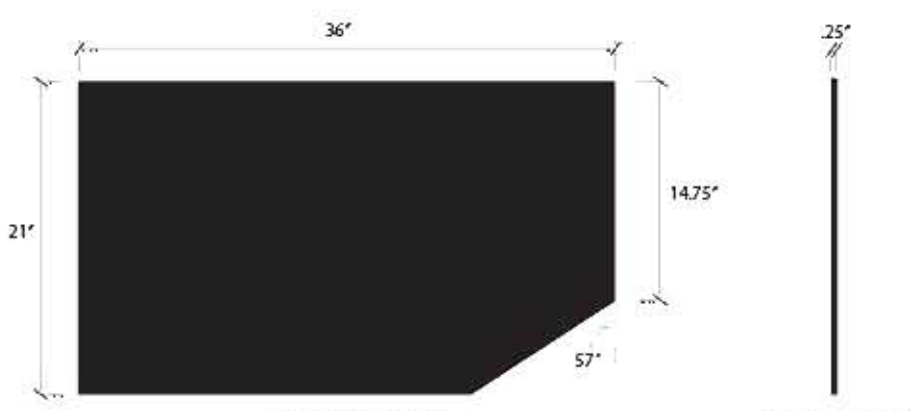
**BRUSHED METAL HEADER**



QUANTITY: 4

BRUSHED METAL PANEL WITH PRINT GRAPHIC

**HIGHLIGHT GRAPHIC**

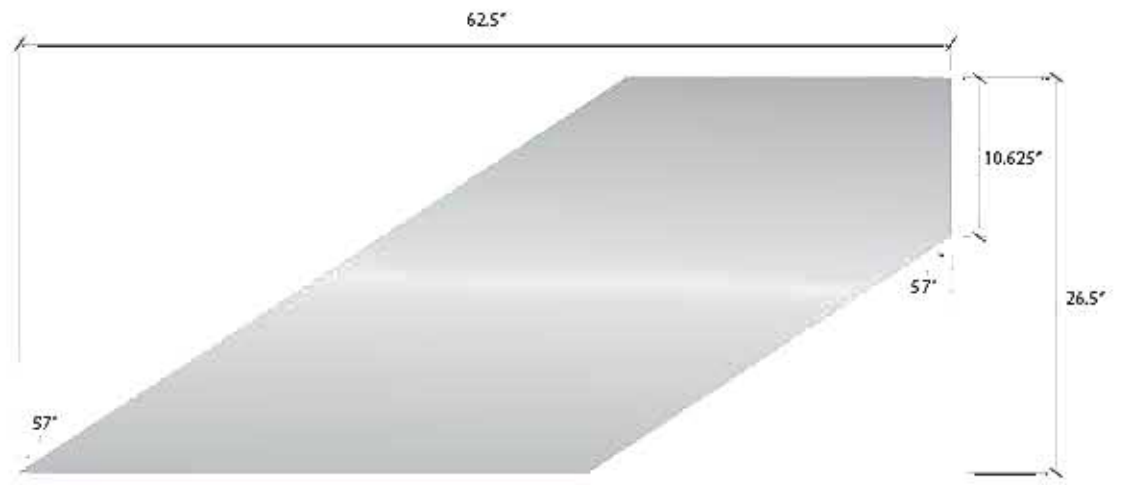


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.25" THICK SINTRA PANEL WITH WRAPPED PRINT GRAPHIC (PRINT GRAPHIC CONTENT VARIES FOR EACH PANEL) GRAPHIC MOUNTS TO MELAMINE PANEL

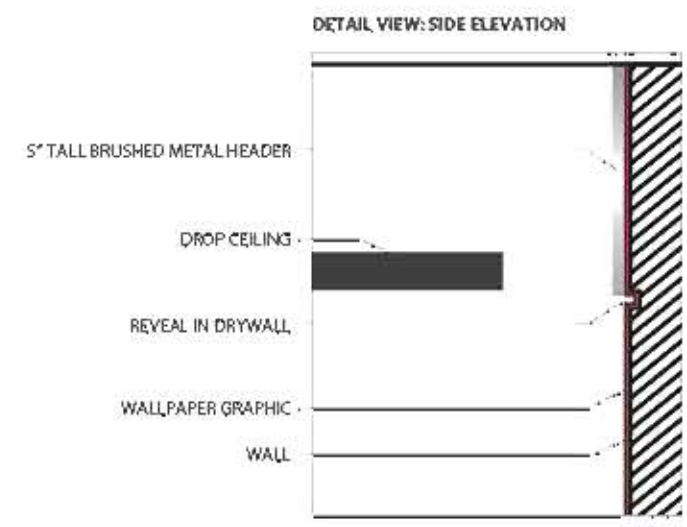
**GRAPHIC PANEL**



DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.75" THICK MELAMINE PANEL WITH BRUSHED METAL FACE AND SIDES, Z-CLIP MOUNTING SYSTEM



DETAIL VIEW: SIDE ELEVATION

THE WALL HAS A REVEAL IN THE DRYWALL AT 9' FROM THE FLOOR, THEN CONTINUES UP AN ADDITION 5', THE 5' IS COVERED BY THE BRUSHED METAL HEADER

**REVEAL DETAIL**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

12

SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618



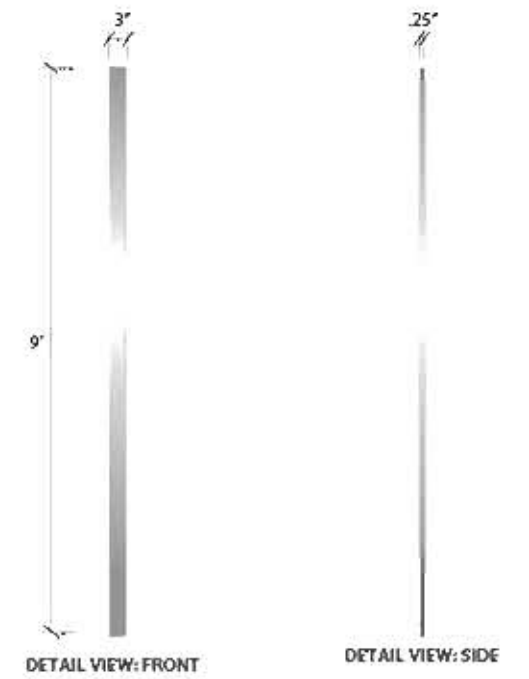


WALLPAPER GRAPHIC WITH BRUSHED METAL ACCENTS AND HIGHLIGHT PANELS

**SIGN TYPE 12: CORRIDOR DISPLAYS - TENNIS**



**WALLPAPER GRAPHIC**



.25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, APPLIED TO FACE OF WALLPAPER

**BRUSHED METAL ACCENT**

**ZE DESIGN**

2732 bohnstiel drive  
 Marietta, GA 30067  
 404-433-0510  
 www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

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**SIGN TYPE**

12

SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618

**12H-1**



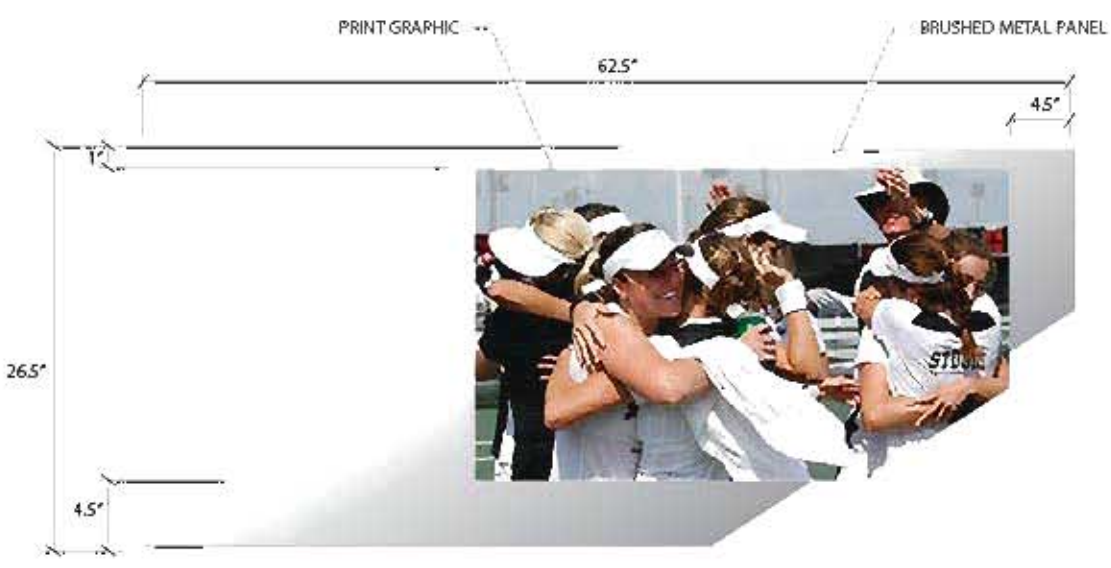


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.25" THICK BRUSHED METAL ACCENT, SIDES PAINTED TO MATCH, SEAMED WHERE NECESSARY, APPLIED TO FACE OF WALLPAPER ABOVE REVEAL IN WALL

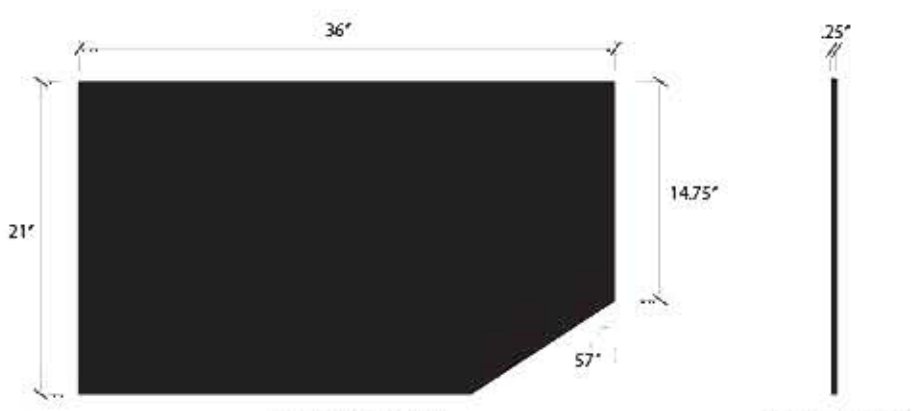
**BRUSHED METAL HEADER**



QUANTITY: 4

BRUSHED METAL PANEL WITH PRINT GRAPHIC

**HIGHLIGHT GRAPHIC**

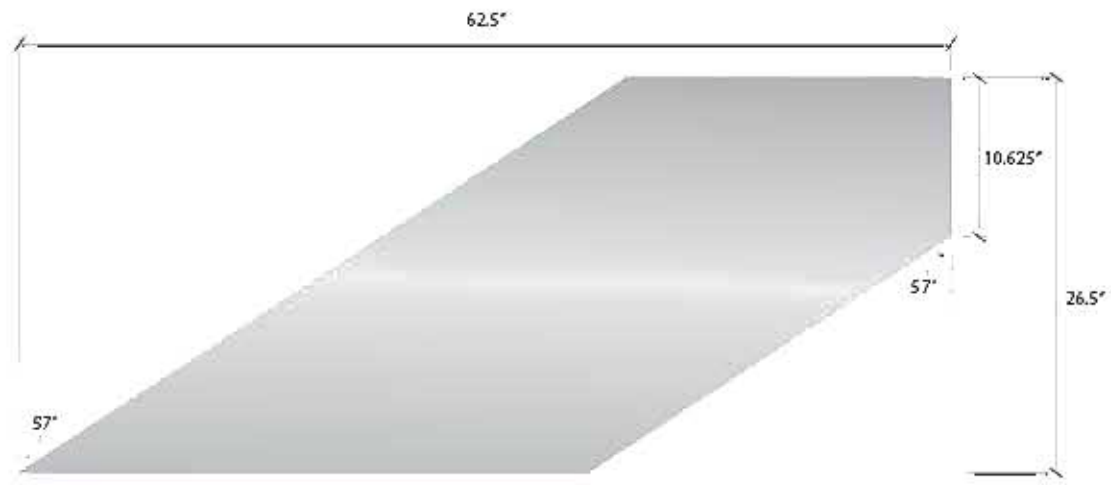


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

2.5" THICK SINTRA PANEL WITH WRAPPED PRINT GRAPHIC (PRINT GRAPHIC CONTENT VARIES FOR EACH PANEL) GRAPHIC MOUNTS TO MELAMINE PANEL

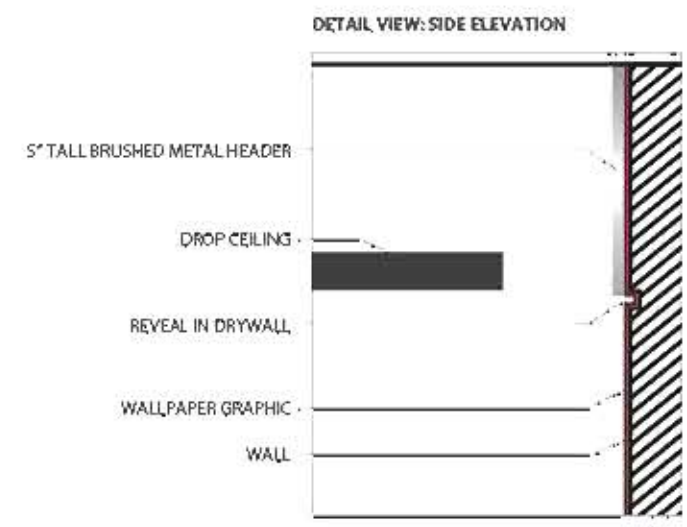
**GRAPHIC PANEL**



DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.75" THICK MELAMINE PANEL WITH BRUSHED METAL FACE AND SIDES, Z-CLIP MOUNTING SYSTEM



DETAIL VIEW: SIDE ELEVATION

THE WALL HAS A REVEAL IN THE DRYWALL AT 9' FROM THE FLOOR, THEN CONTINUES UP AN ADDITION 5', THE 5' IS COVERED BY THE BRUSHED METAL HEADER

**REVEAL DETAIL**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

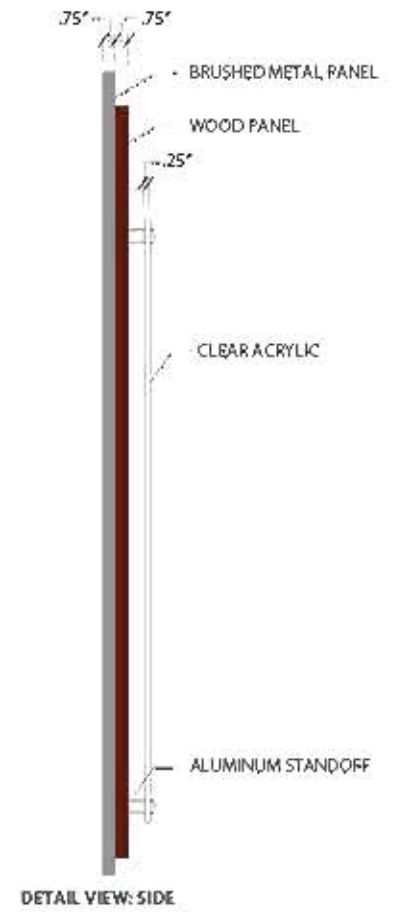
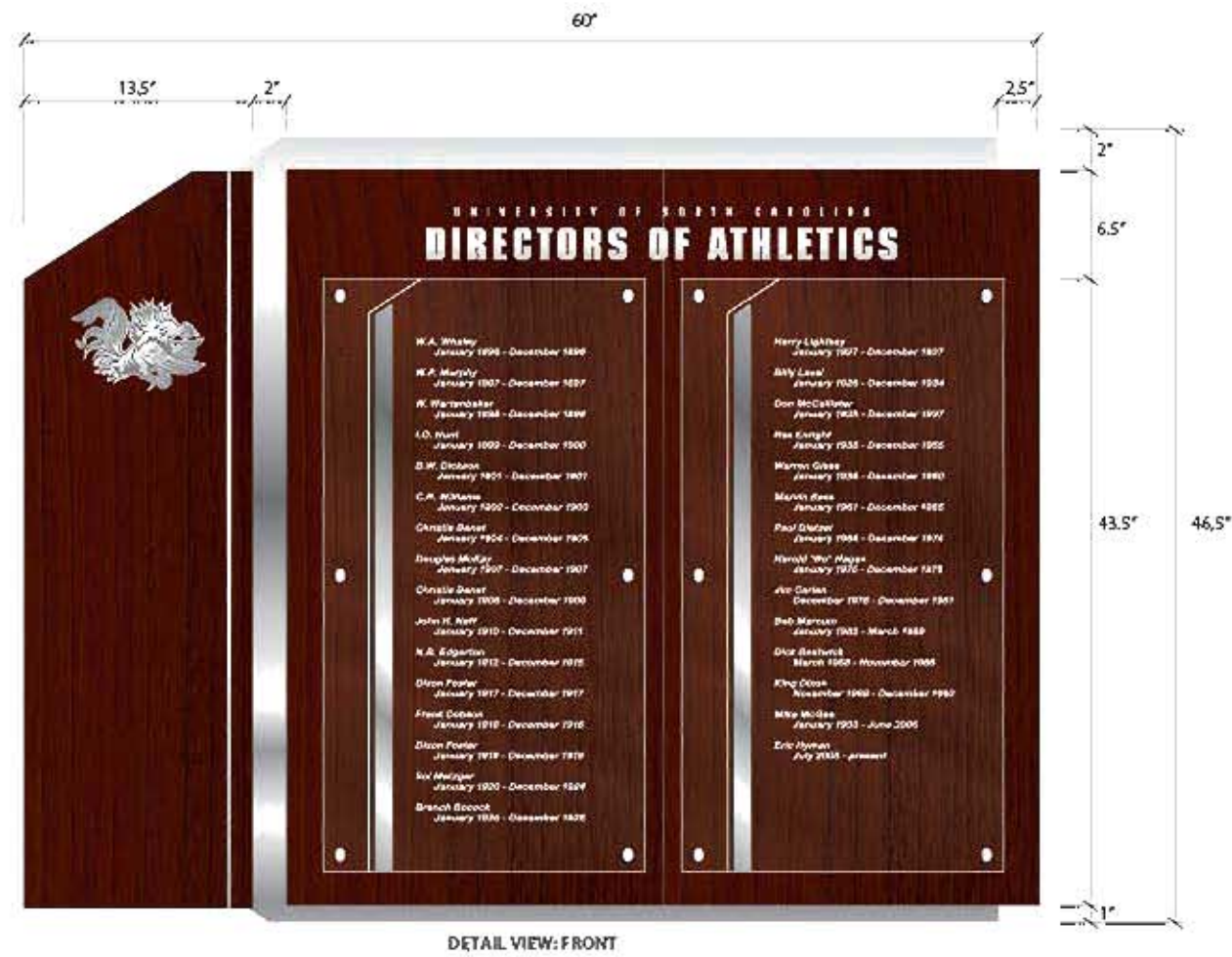
APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

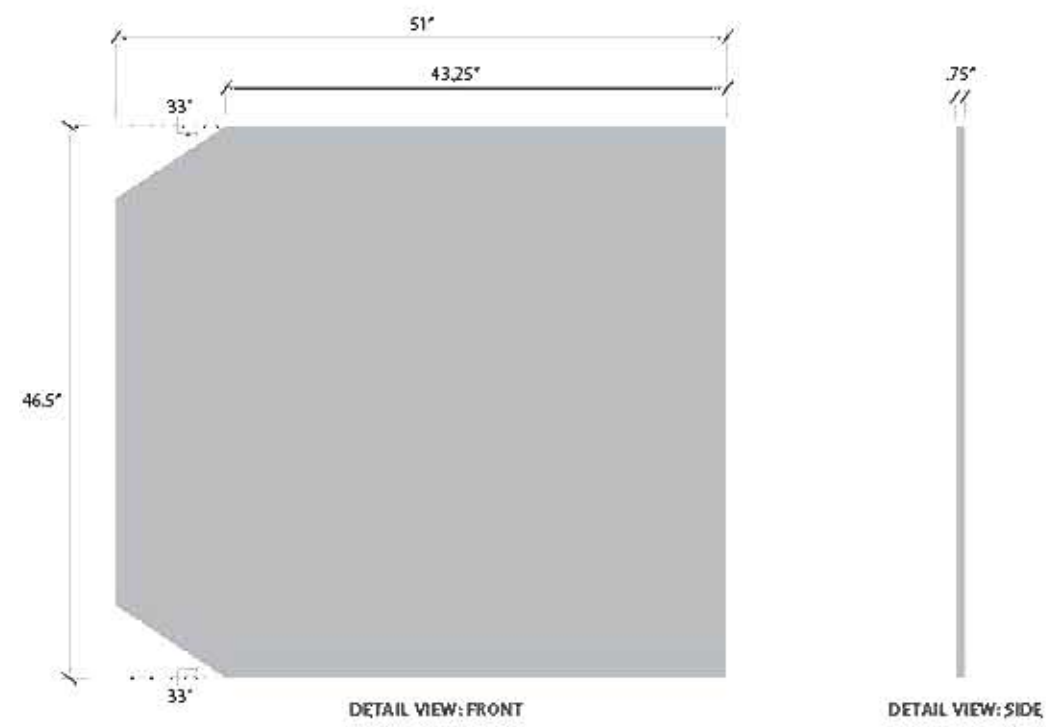
12

SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618

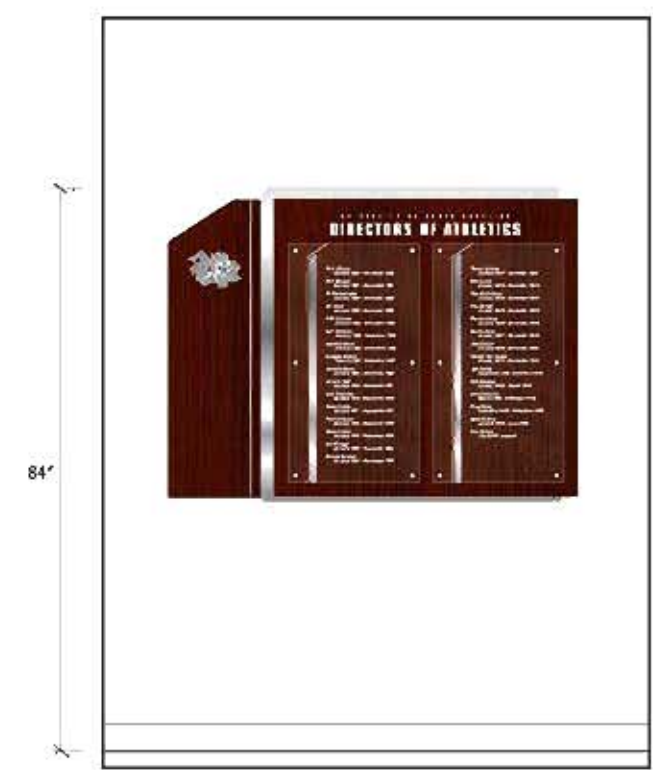


SIGN TYPE 15: ATHLETIC DIRECTORS DISPLAY



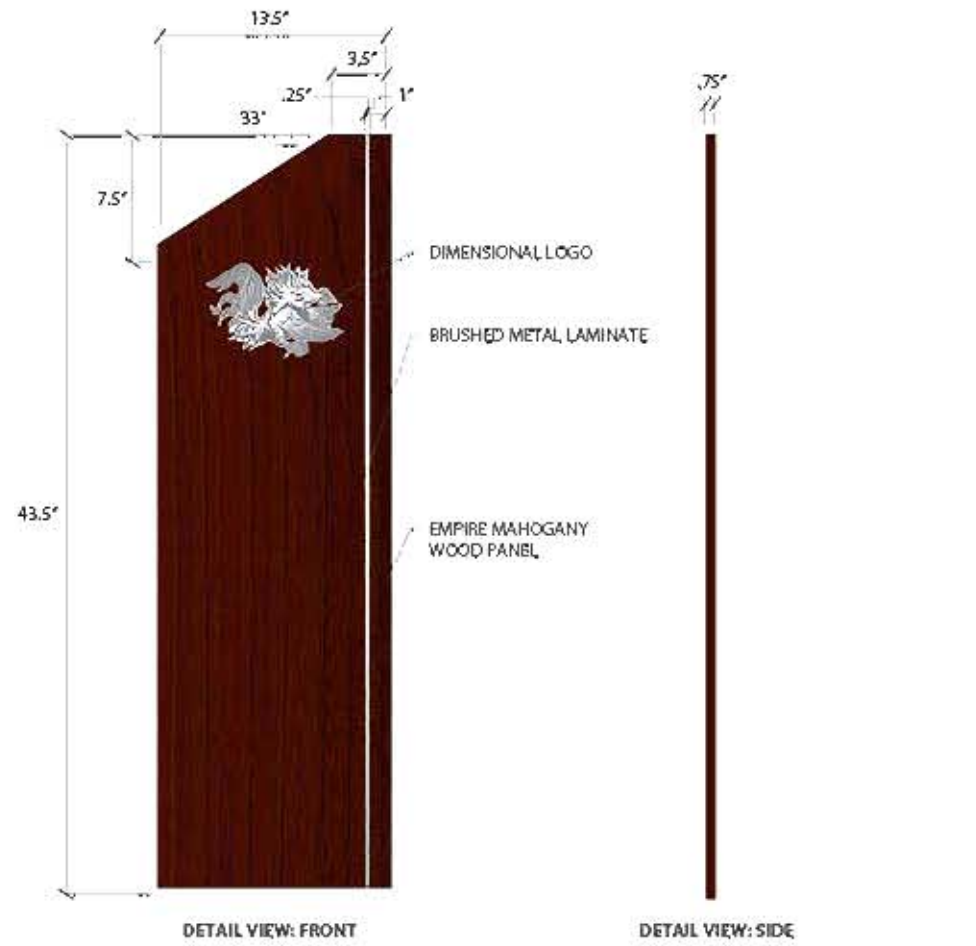
7.5" THICK MELAMINE PANEL, WITH BRUSHED METAL FACE AND SIDES, Z-CLIP HANGER BAY SYSTEM

BRUSHED METAL PANEL



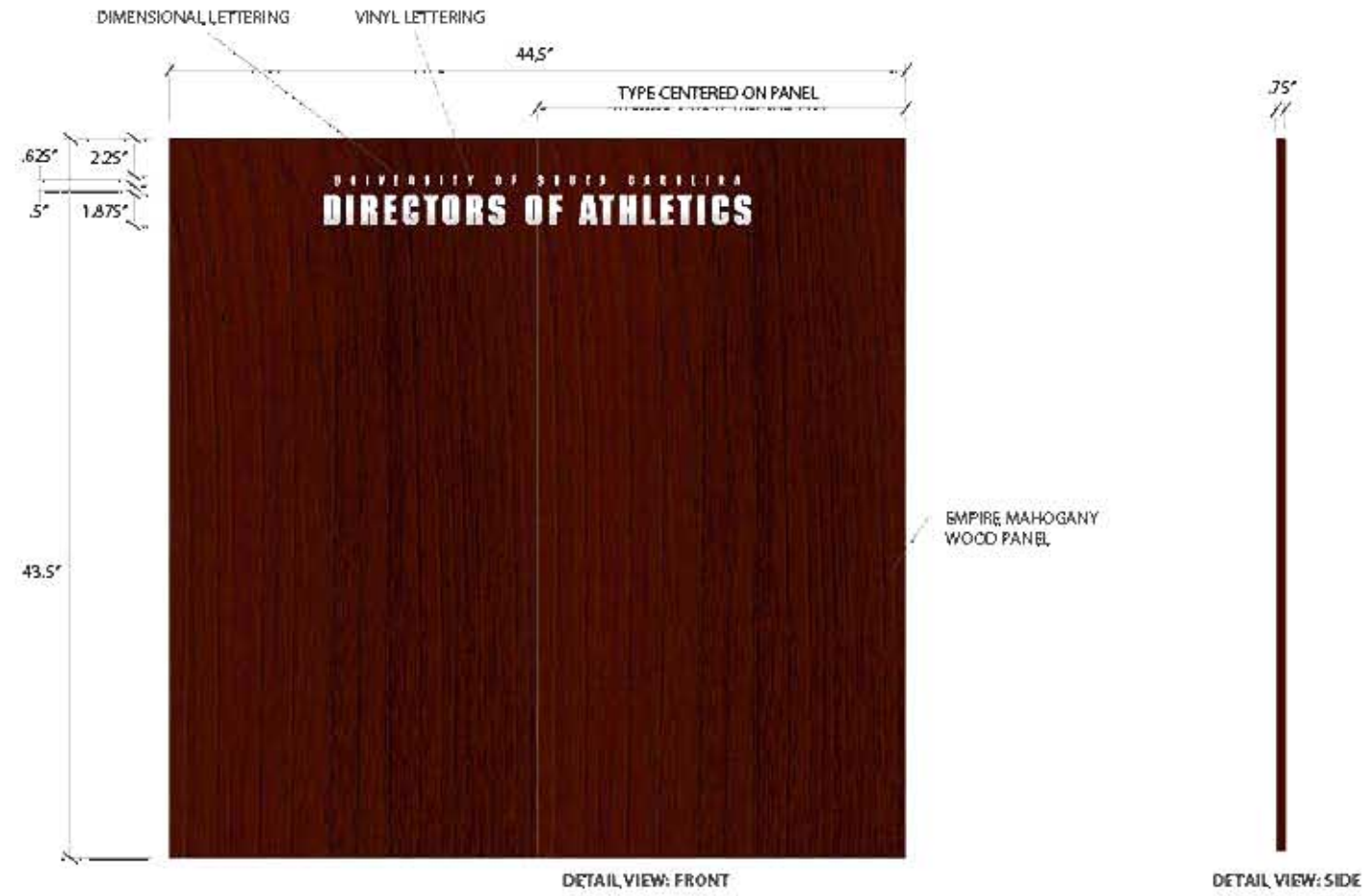
APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.





**DETAIL VIEW: FRONT**  
WOOD PANEL WITH EMPIRE MAHOGANY FINISH, LAMINATE BRUSHED METAL ACCENT APPLIED TO FACE OF WOOD, WOOD PANEL ATTACHED TO GLOSS BLACK PANEL WITH 'Z-CUP' MOUNTING SYSTEM

**WOOD PANEL**



**DETAIL VIEW: FRONT**  
WOOD PANEL WITH EMPIRE MAHOGANY FINISH, LAMINATE BRUSHED METAL ACCENTS APPLIED TO FACE OF WOOD, BRUSHED METAL VINYL AND DIMENSIONAL LETTERING

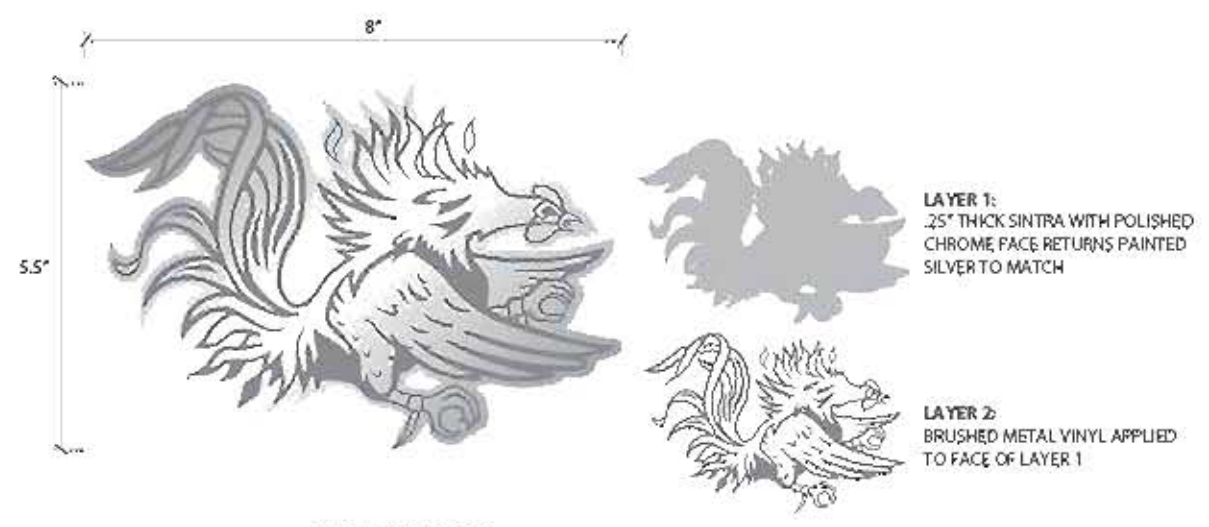
**WOOD PANEL**



**VINYL LETTERING**



**DIMENSIONAL LETTERING**

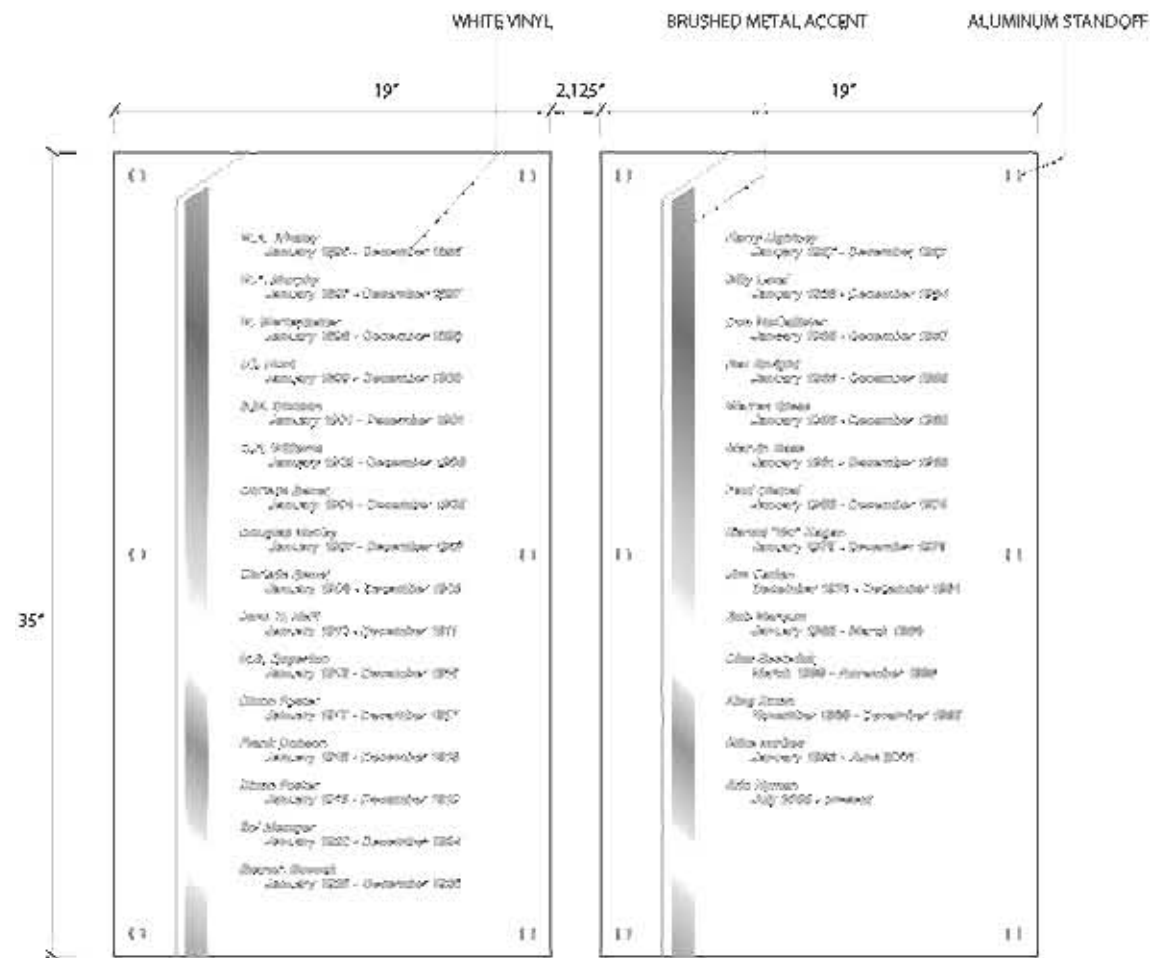


**DETAIL VIEW: FRONT**  
DIMENSIONAL LOGO APPLIED TO WOOD PANEL

**DIMENSIONAL LOGO**

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

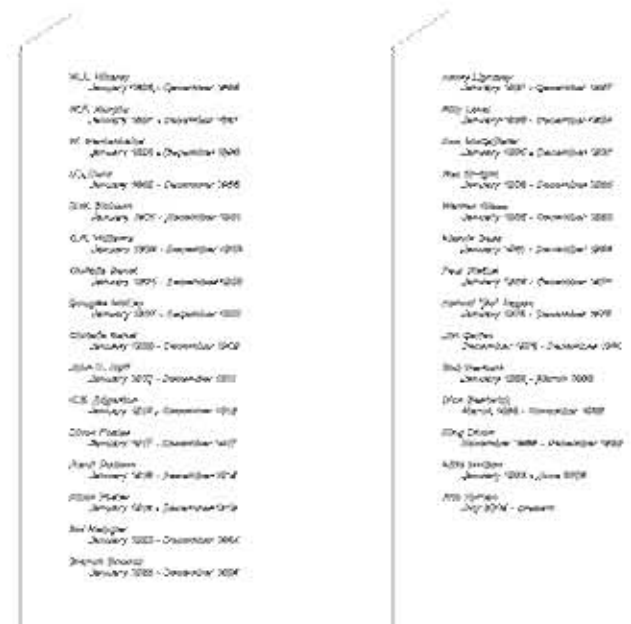




.25" THICK CLEAR ACRYLIC WITH WHITE VINYL, BRUSHED METAL ACCENTS, .75" DIAMETER ALUMINUM STANDOFFS

**CLEAR ACRYLIC PANELS**

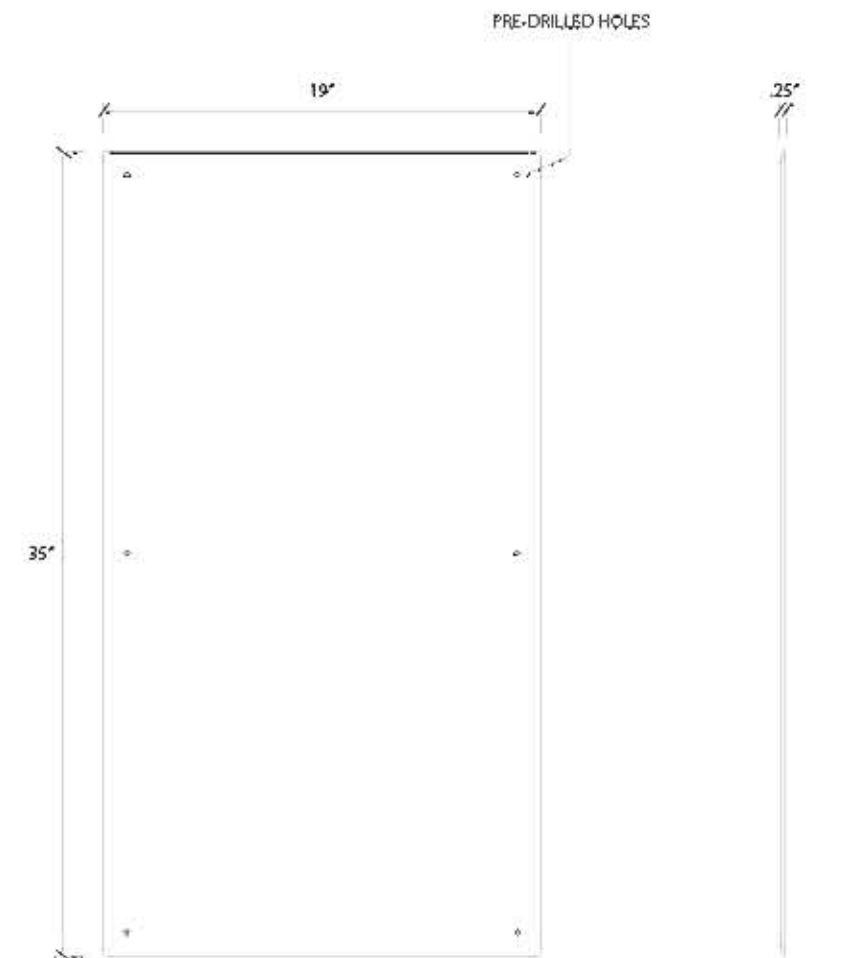
NOTE: Include a 3" x 5" photograph of each Director of Athletics



WHITE VINYL APPLIED TO SECOND SURFACE OF CLEAR ACRYLIC, TEXT LISTS OUT THE UNIVERSITY'S HISTORY OF ATHLETIC DIRECTORS

**WHITE VINYL LETTERING**

NOTE: Include a 3" x 5" photograph of each Director of Athletics

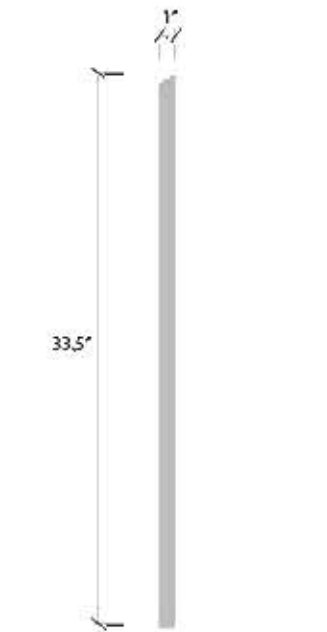


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

.25" THICK CLEAR ACRYLIC WITH HOLE PRE-DRILLED FOR ALUMINUM STANDOFFS

**CLEAR ACRYLIC PANELS**



BRUSHED METAL, LAMINATE THICKNESS APPLIED TO FACE OF CLEAR ACRYLIC

**BRUSHED METAL ACCENT**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

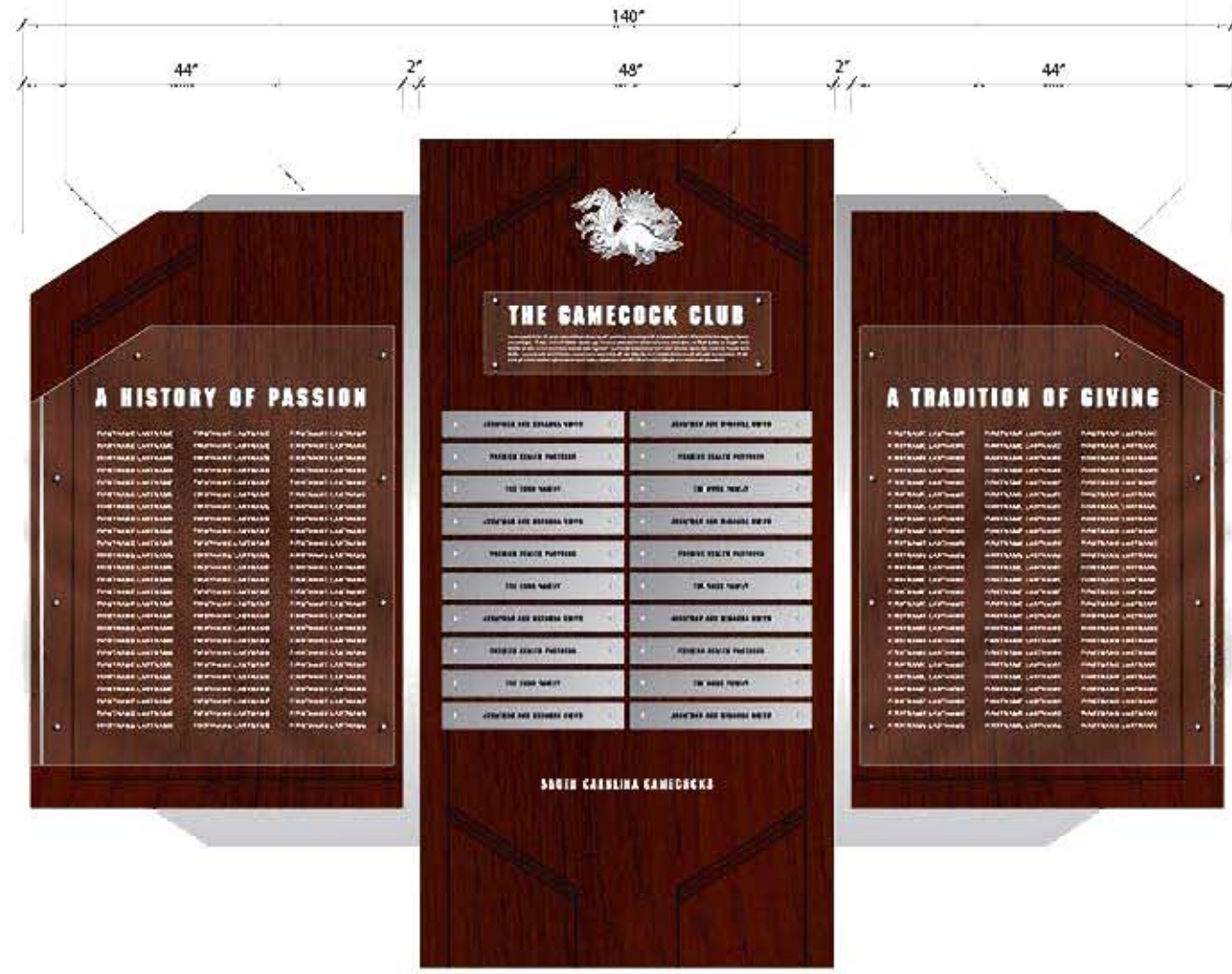
15

SHEET DATE  
 06.15.12

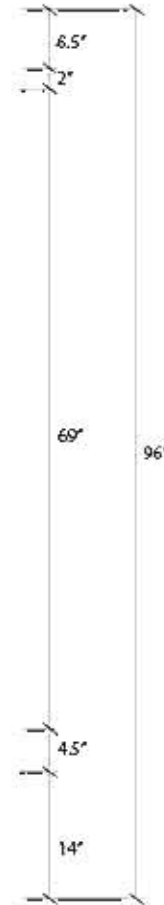
PROJECT NUMBER  
 0000.11618

**15-3**

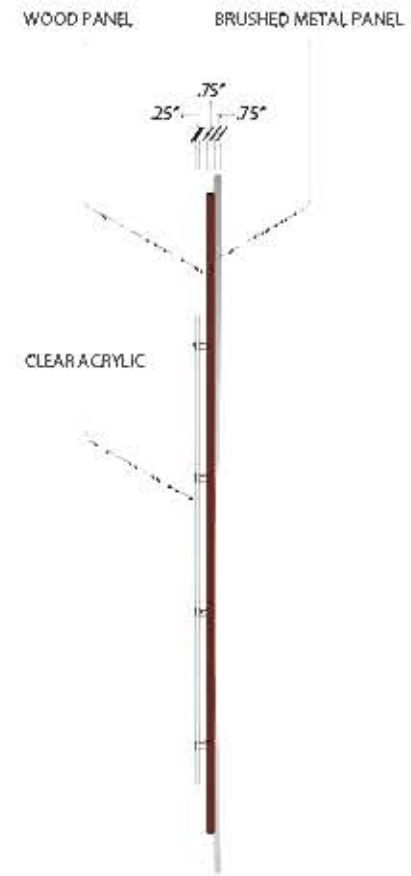
WOOD SIDE PIECE BRUSHED METAL PANEL CENTER DONOR PANEL BRUSHED METAL PANEL WOOD SIDE PIECE



DETAIL VIEW: FRONT



CENTER PANEL VIEW: SIDE



SIDE PIECE VIEW: SIDE

**SIGN TYPE 17: DONOR RECOGNITION**



DISPLAY IS LOCATED ON A CURVED WALL, THE RADIUS OF CURVED WALL IS 55' 6". DISPLAY WILL REQUIRE BLOCKING BEHIND PANELS TO SECURE THEM TO WALL, BLOCKING FOR THIS DISPLAY IS THE RESPONSIBILITY OF THE GRAPHIC CONTRACTOR.

**CURVED WALL DETAIL**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

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**SIGN TYPE**

17

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618



**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

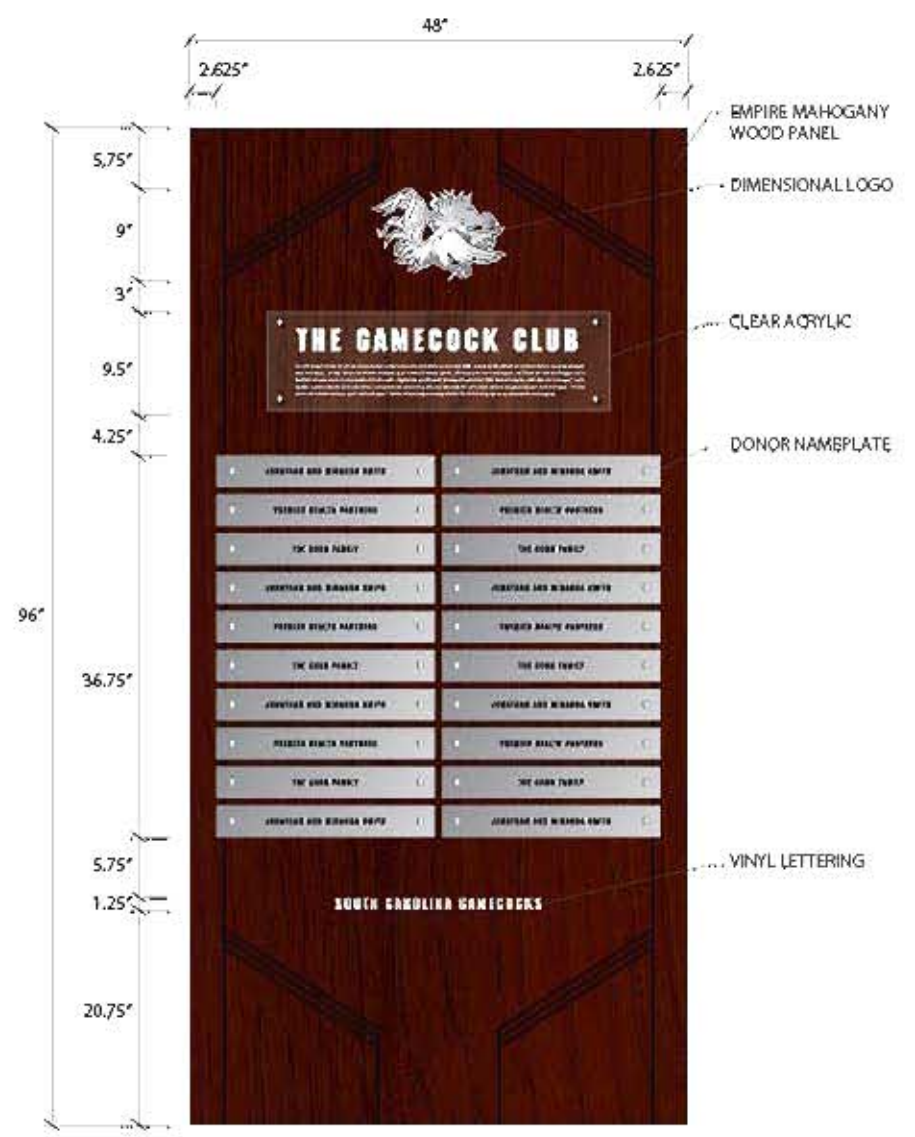
APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

17

SHEET DATE  
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PROJECT NUMBER  
 0000.11618

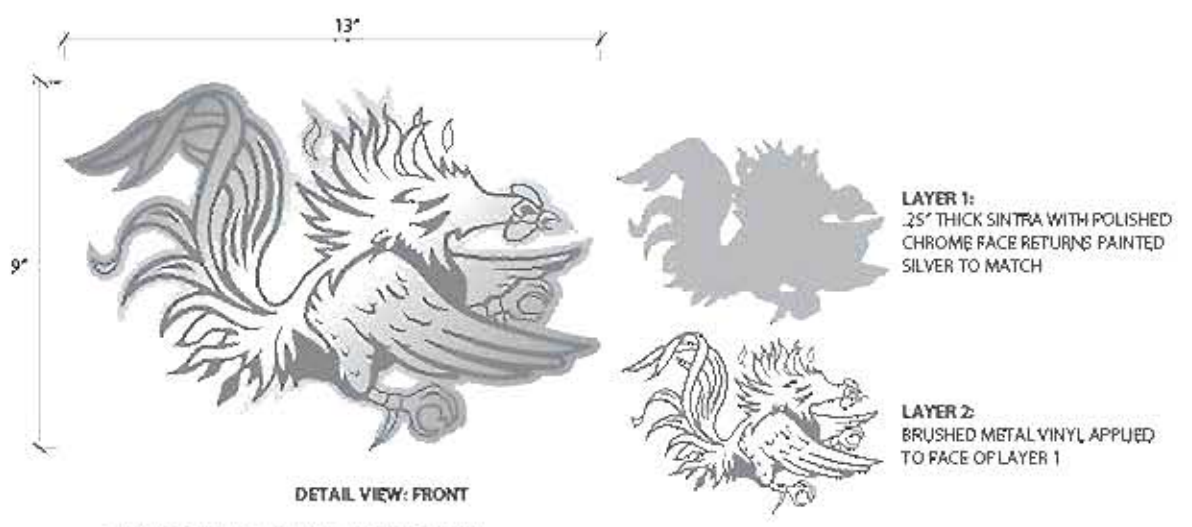


DETAIL VIEW: FRONT

DETAIL VIEW: SIDE

WOOD PANEL WITH EMPIRE MAHOGANY FINISH, ROUTED LINE WORK, ROUTED LINE WORK TO BE FILLED IN WITH BLACK PAINT

**CENTER WOOD PANEL**



DETAIL VIEW: FRONT

DIMENSIONAL LOGO APPLIED TO WOOD PANEL

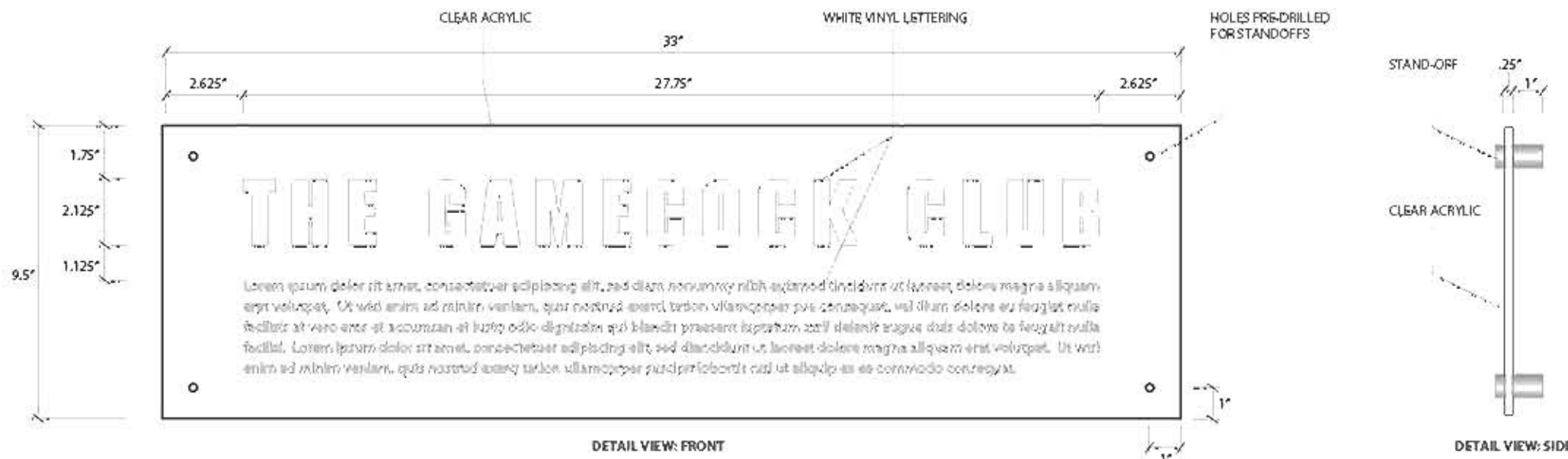
**DIMENSIONAL LOGO**

1.25" **SOUTH CAROLINA GAMECOCKS**

BRUSHED METAL VINYL LETTERING APPLIED TO FACE OF WOOD PANEL

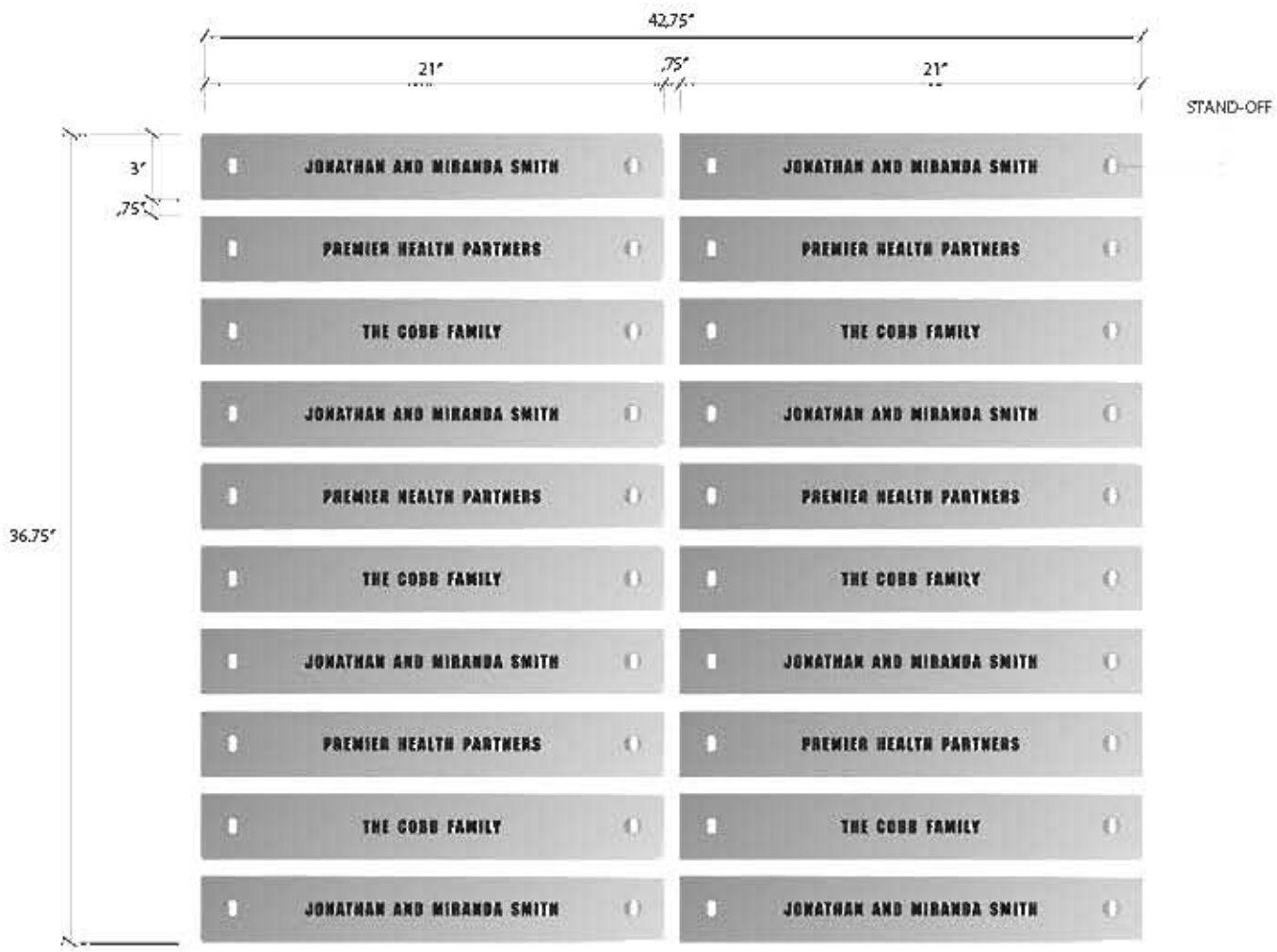
**VINYL LETTERING**





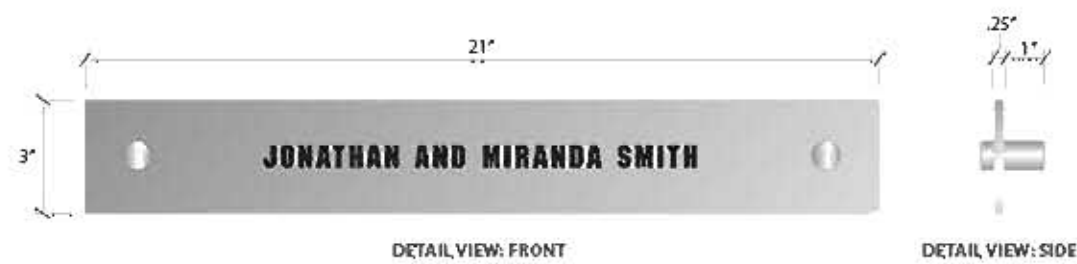
.25" THICK CLEAR ACRYLIC WITH WHITE VINYL MOUNTED TO SECOND SURFACE, MOUNTED TO WOOD PANEL WITH .75" DIAMETER ALUMINUM STANDOFFS

**CLEAR ACRYLIC**



DONOR PLATES ATTACHED TO WOOD PANEL WITH .75" DIAMETER ALUMINUM STANDOFFS

**DONOR PLATES**



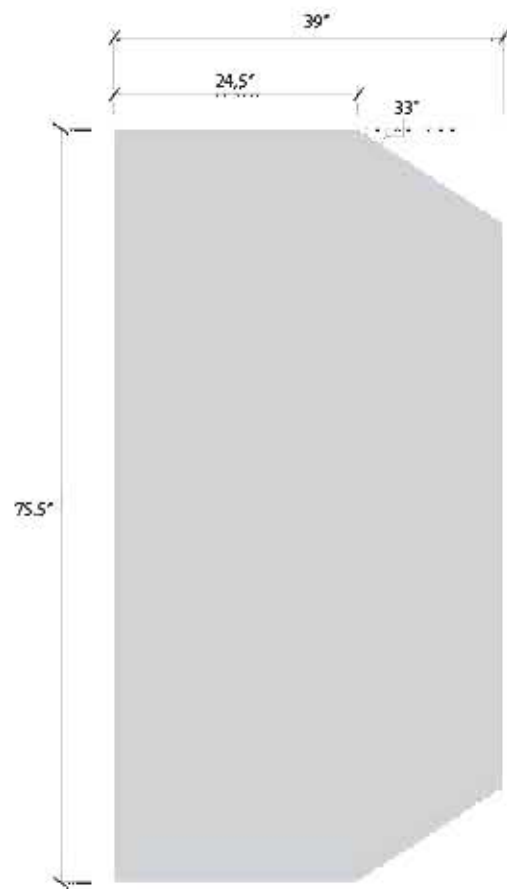
9/16" **JONATHAN AND MIRANDA SMITH**  
BLACK VINYL APPLIED TO FACE OF BRUSHED METAL PANEL, DONOR NAME IS CENTERED ON PANEL.

NOTE: Additional information regarding the donor levels and names has been provided in a separate spread sheet.

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.



DETAIL VIEW: LEFT METAL PANEL



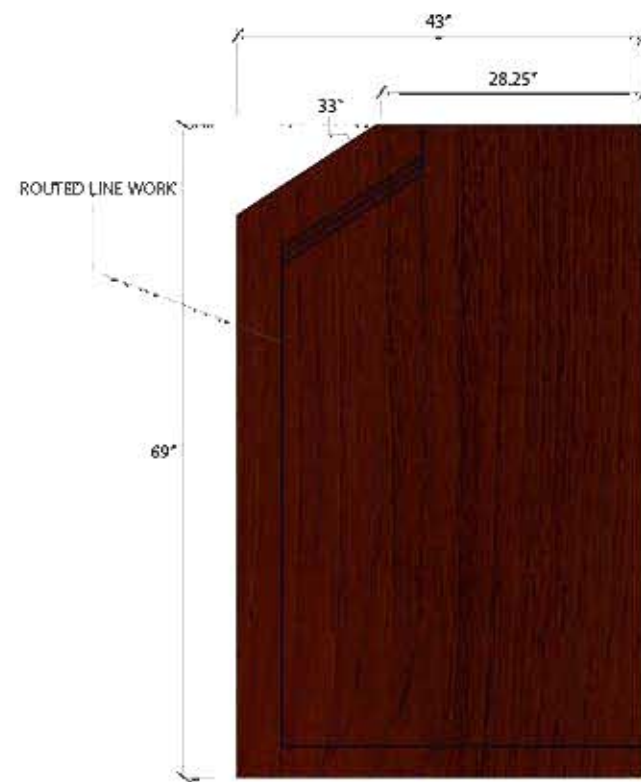
DETAIL VIEW: RIGHT METAL PANEL



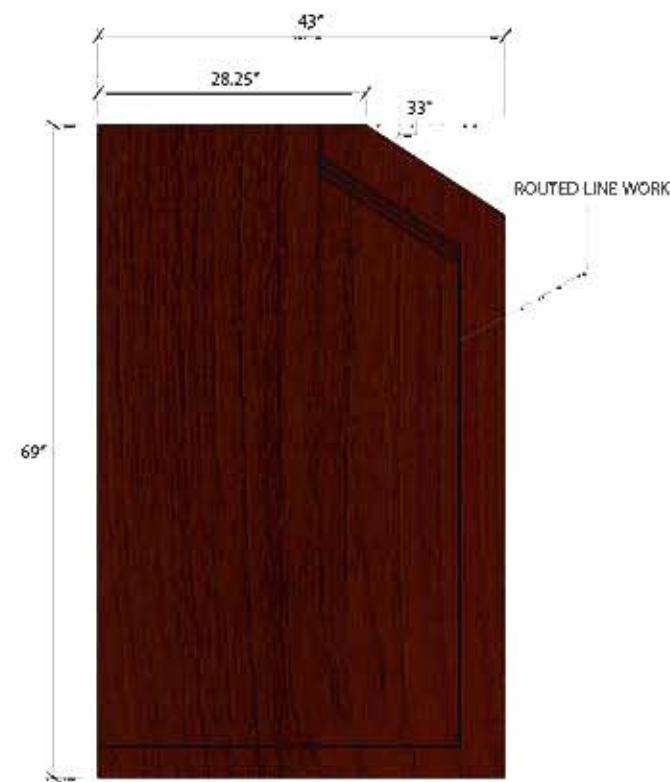
DETAIL VIEW: SIDE

.75" THICK MELAMINE PANELS WITH BRUSHED METAL FACE AND SIDES, MOUNTED TO WALL WITH "Z-CLIP" HANGER BAR SYSTEM

**DONOR PLATES**



DETAIL VIEW: LEFT METAL PANEL



DETAIL VIEW: RIGHT WOOD PANEL



DETAIL VIEW: SIDE

.75" THICK MELAMINE PANELS WITH EMPIRE MAHOGANY FINISH, ROUTED LINE WORK, ROUTED LINES TO BE PAINTED BLACK, MOUNTS TO BRUSHED METAL PANEL

**DONOR PLATES**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

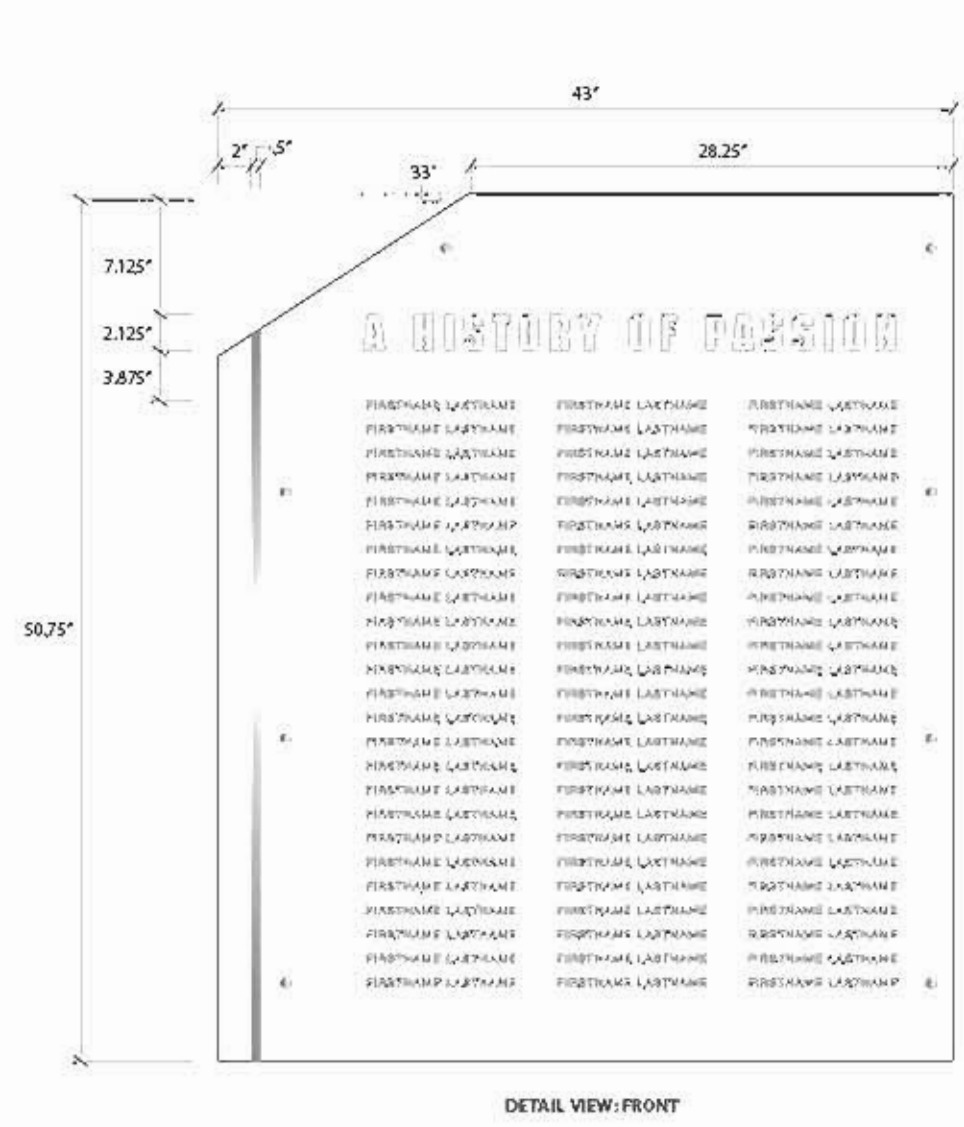
**SIGN TYPE**

17

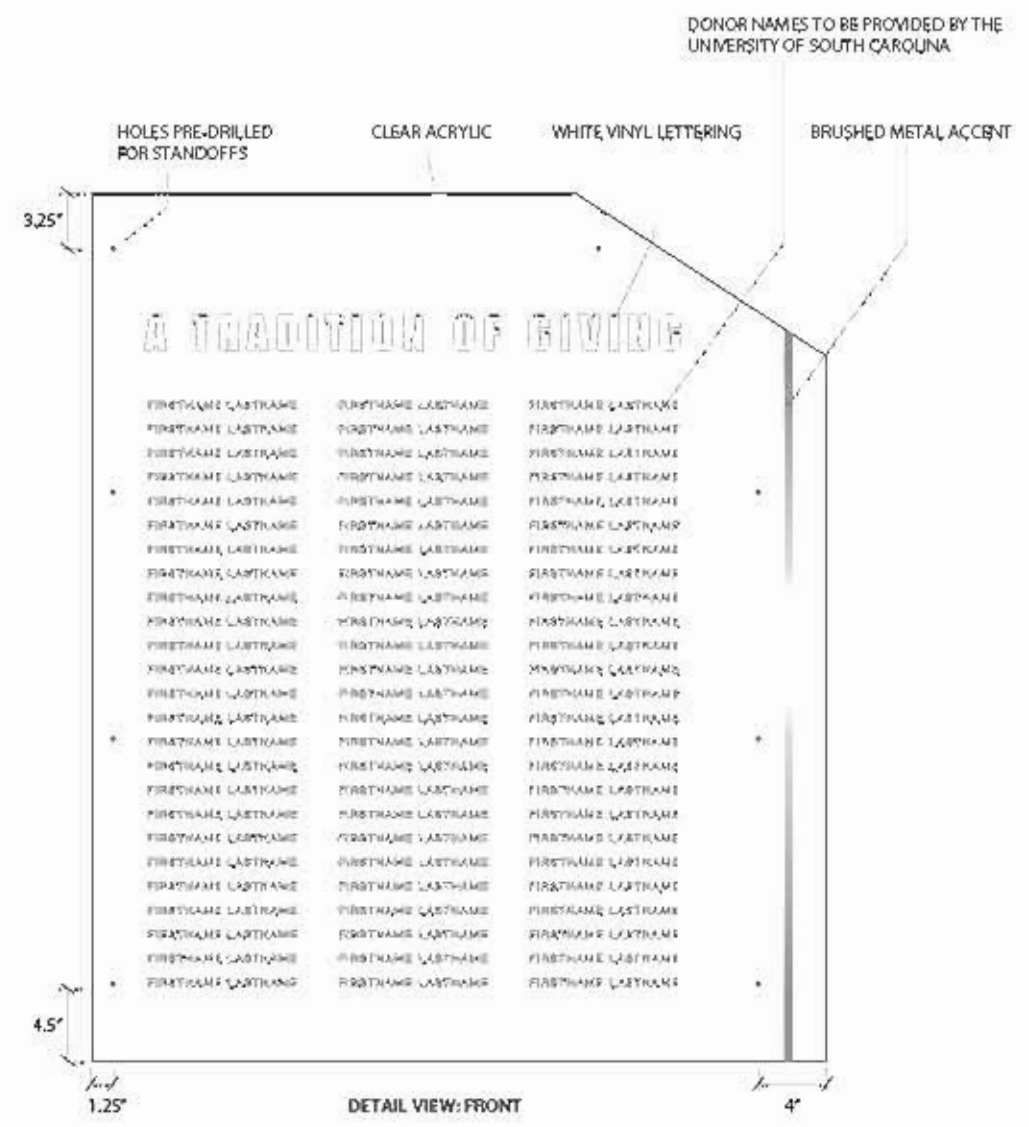
SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

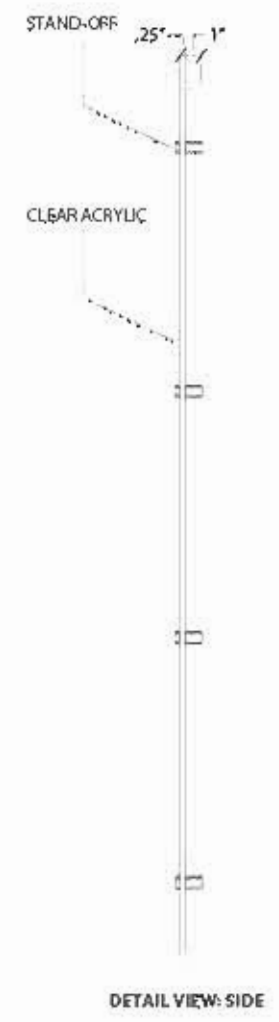
APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.



DETAIL VIEW: FRONT



DETAIL VIEW: FRONT



DETAIL VIEW: SIDE

25" THICK CLEAR ACRYLIC WITH WHITE VINYL MOUNTED TO SECOND SURFACE, BRUSHED METAL LAMINATE ACCENTS, MOUNTED TO WOOD PANEL WITH .75" DIAMETER ALUMINUM STANDOFFS



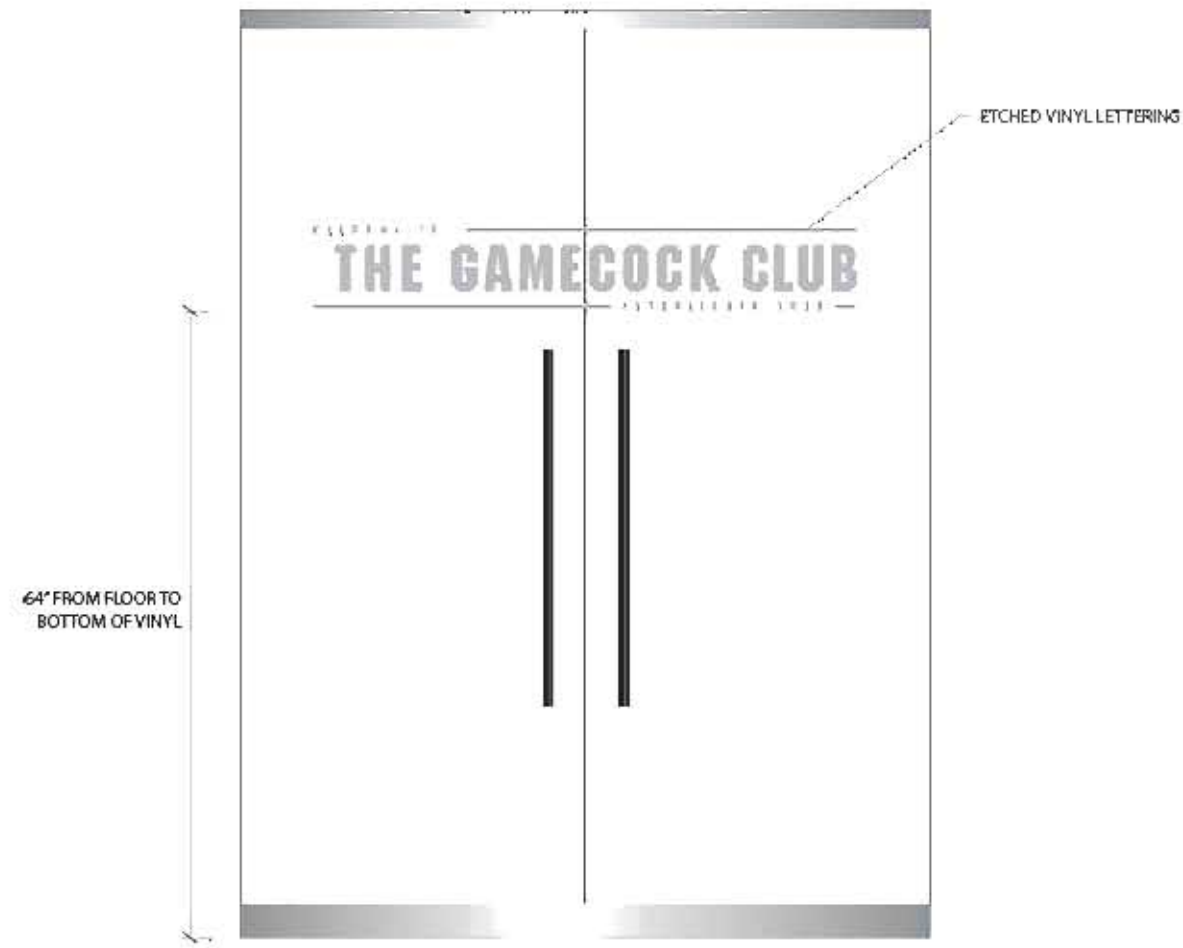
NOTE: Additional information regarding the donor levels and names has been provided in a separate spread sheet.



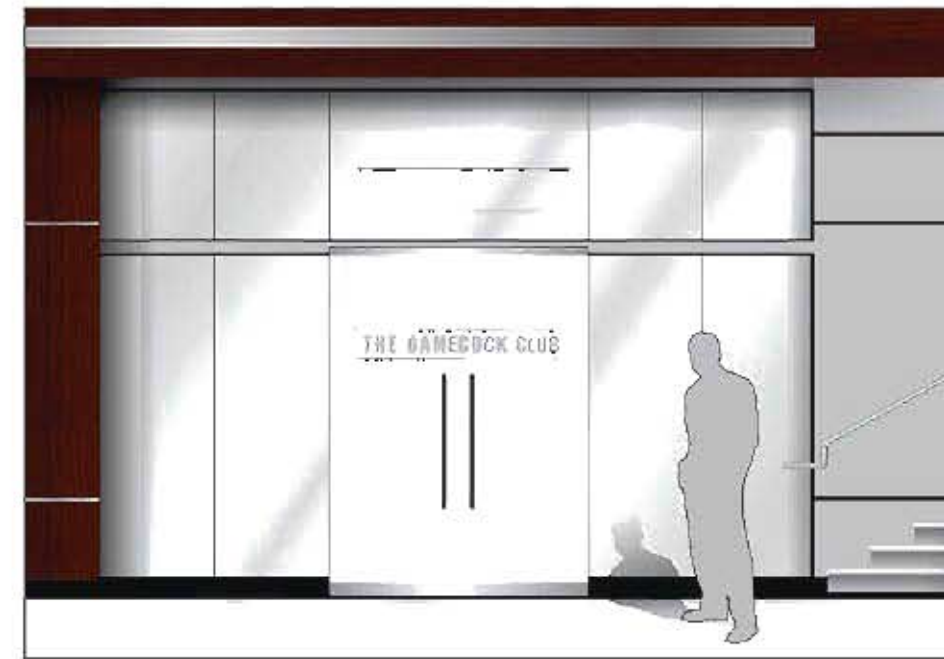
GLOSS WHITE VINYL LETTERING APPLIED TO SECOND SURFACE OF ACRYLIC







**SIGN TYPE 19: GAMECOCK CLUB DOOR LETTERING**



**VINYL IN ARCHITECTURAL ELEVATION**



ETCHED VINYL LETTERING REVERSE MOUNTED TO SECOND SURFACE OF GLASS DOORS

**VINYL LETTERING**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

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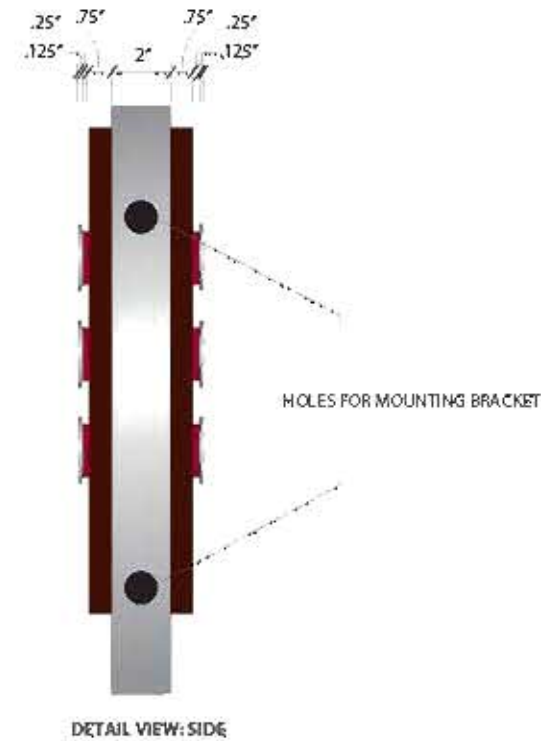
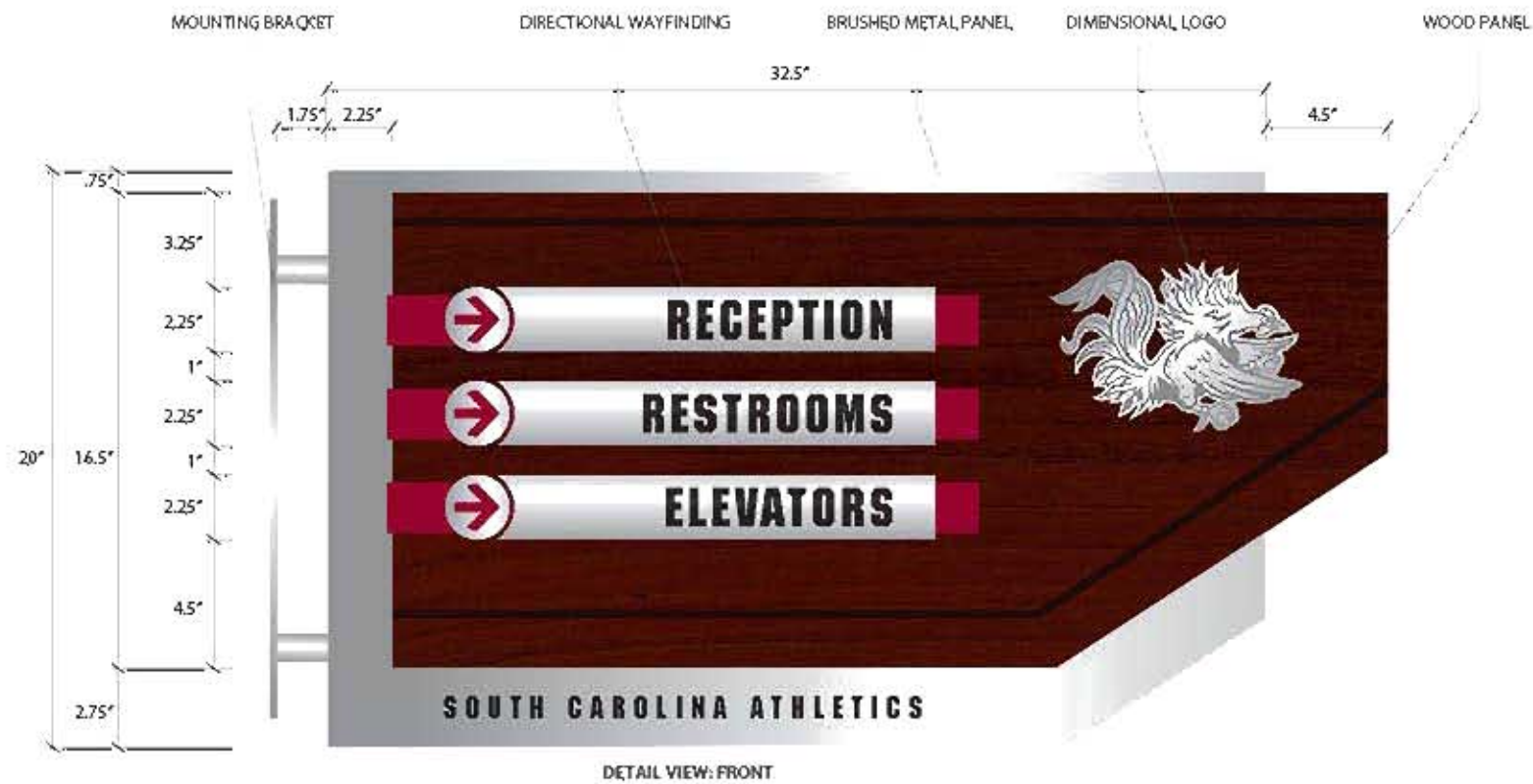
**SIGN TYPE**

19

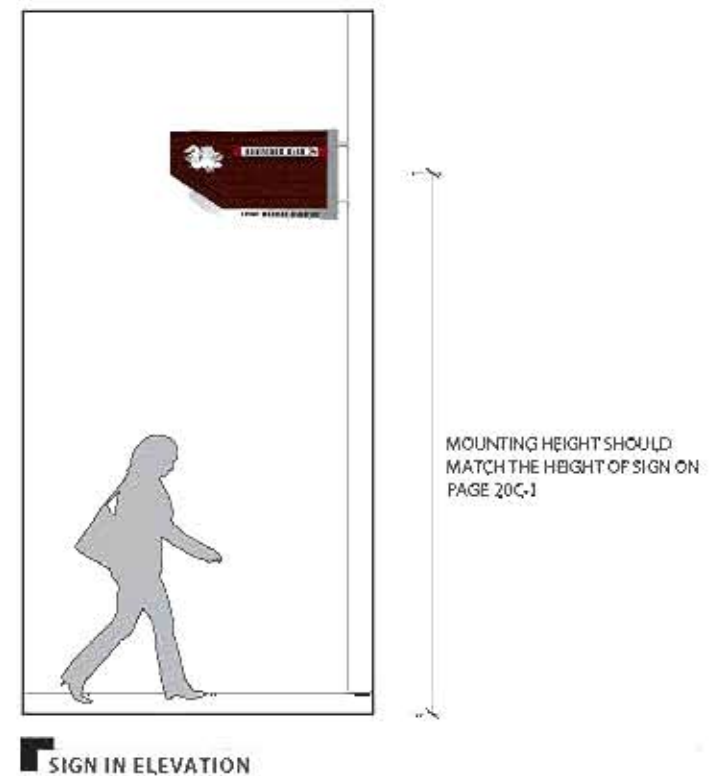
SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

**19**



**SIGN TYPE 20: DIRECTIONAL BLADE SIGN (SIDE 2 FACING ENTRY DOORS)**



**SIGN TYPE 20: DIRECTIONAL BLADE SIGN (SIDE 1 FACING RECEPTION DESK AND ELEVATORS)**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

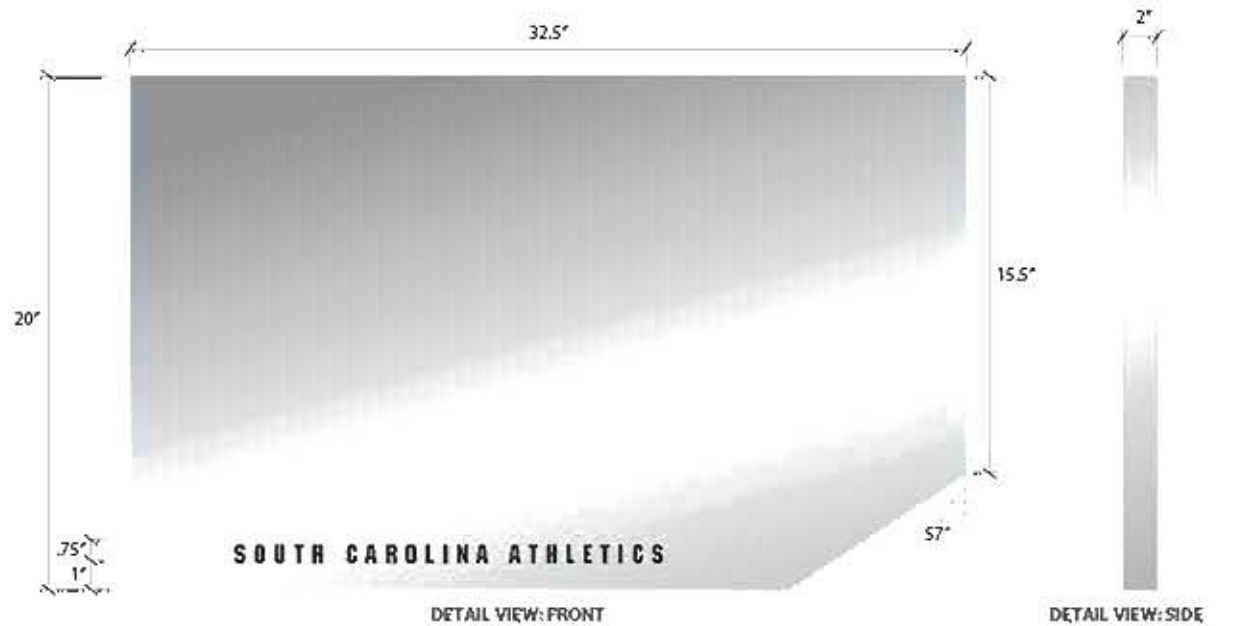
APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

20

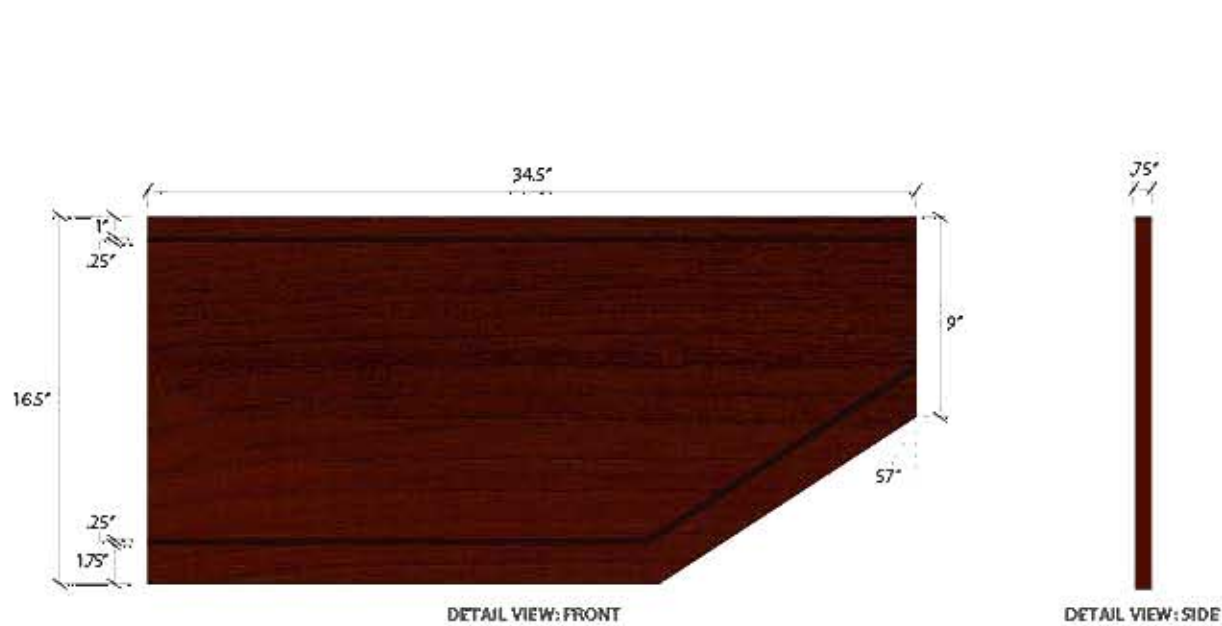
SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618



DOUBLE SIDED 2" THICK MELAMINE PANEL WITH BRUSHED METAL FACE AND SIDES, WITH GLOSS BLACK VINYL HOLES FOR MOUNTING BRACKET

**BRUSHED METAL PANEL**

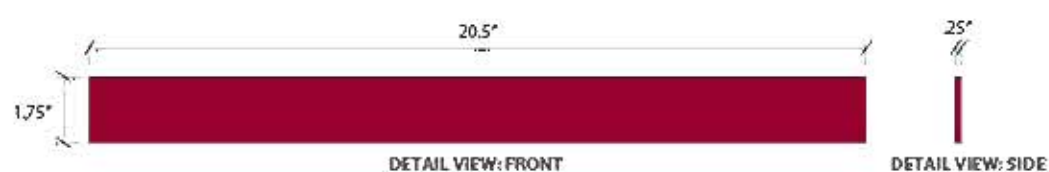


QUANTITY : 2 WOOD PANEL WITH EMPIRE MAHOGANY FINISH, .25" THICK ROUTED LINES FILLED IN WITH BLACK MOUNTS TO BRUSHED METAL PANEL (THE OTHER SIDE IS A MIRROR OF THESE DIMENSIONS)

**WOOD PANEL**



QUANTITY: 1 VINYL LETTERING VARIES FOR EACH



.25" THICK SINTRA PAINTED TO MATCH PMS 202

**WAYFINDING ELEMENT**



.125" THICK WITH BRUSHED METAL FACE, SIDES TO MATCH, APPLIED TO RED PANEL

**RESTROOMS**

GLOSS BLACK VINYL LETTERING



QUANTITY: 1 VINYL LETTERING VARIES FOR EACH



.25" THICK SINTRA PAINTED TO MATCH PMS 202

**WAYFINDING ELEMENT**



.125" THICK WITH BRUSHED METAL FACE, SIDES TO MATCH, APPLIED TO RED PANEL

**GAMECOCK CLUB**

GLOSS BLACK VINYL LETTERING

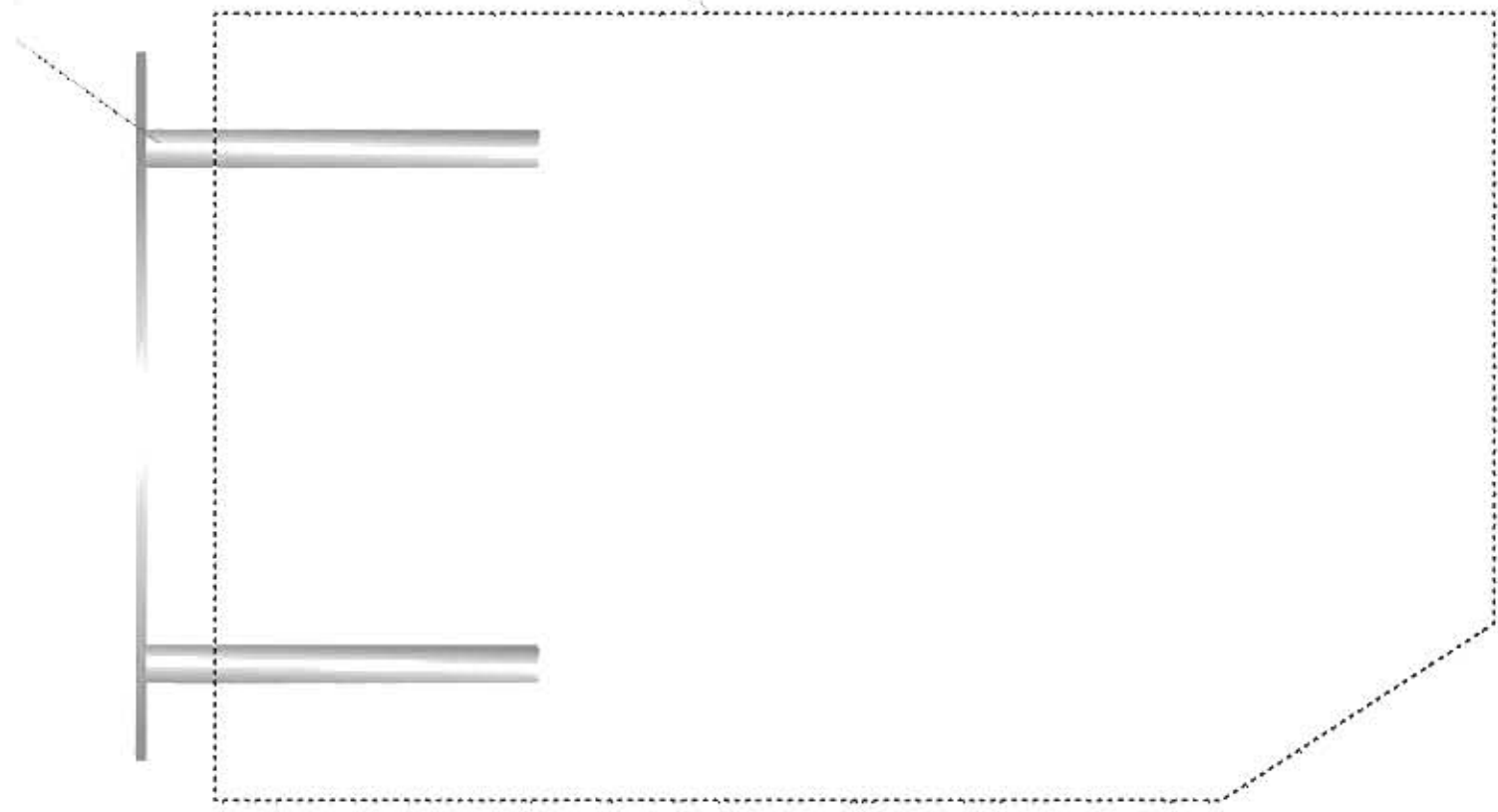
APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.



1.5" DIAMETER SUPPORT  
POLES PAINTED MAP SILVER

10"

OUTLINE OF SIGN



DETAIL VIEW: FRONT

1.5" DIAMETER SUPPORT  
POLES PAINTED MAP SILVER

2"

ATTACHED TO WALL

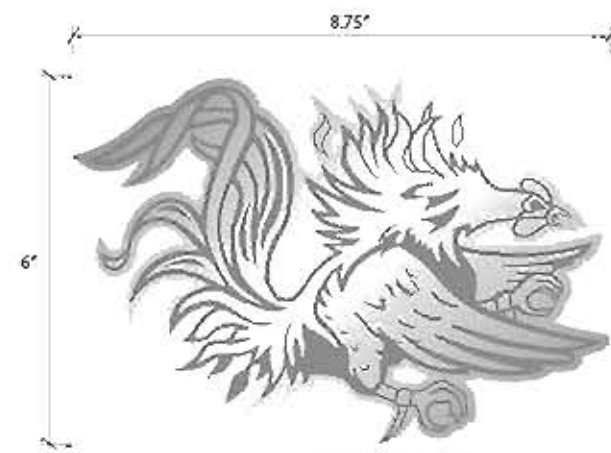
1.5" DIAMETER SUPPORT  
POLES PAINTED MAP SILVER



DETAIL VIEW: END

MOUNTING BRACKET MOUNTS TO WALL, SIGN SLIDES OVER SUPPORT POLES AND IS SECURED IN PLACE.

**MOUNTING BRACKET**



DETAIL VIEW: FRONT

.25"

DETAIL VIEW: SIDE



LAYER 1:  
.25" THICK SINTRA WITH POLISHED  
CHROME FACE RETURNS PAINTED  
SILVER TO MATCH

LAYER 2:  
BRUSHED METAL VINYL APPLIED  
TO FACE OF LAYER 1

QUANTITY: 2  
DIMENSIONAL LOGO APPLIED TO WOOD PANEL

**DIMENSIONAL LOGO**

**ZE DESIGN**

2752 bohnigel drive  
Miamitzburg, OH 45342 p937-433-0510  
www.zedesign.com

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL  
MOUNTING, HARDWARE AND SECURING  
APPLICATIONS MUST BE PROVIDED TO  
THE ARCHITECT FOR APPROVAL PRIOR TO  
PRODUCTION AND INSTALLATION. ALL  
FINAL SIZES NEED TO BE FIELD MEASURED  
BEFORE STARTING PRODUCTION. FIELD  
MEASUREMENTS ARE THE RESPONSIBILITY  
OF THE SELECTED GRAPHICS CONTRACTOR.

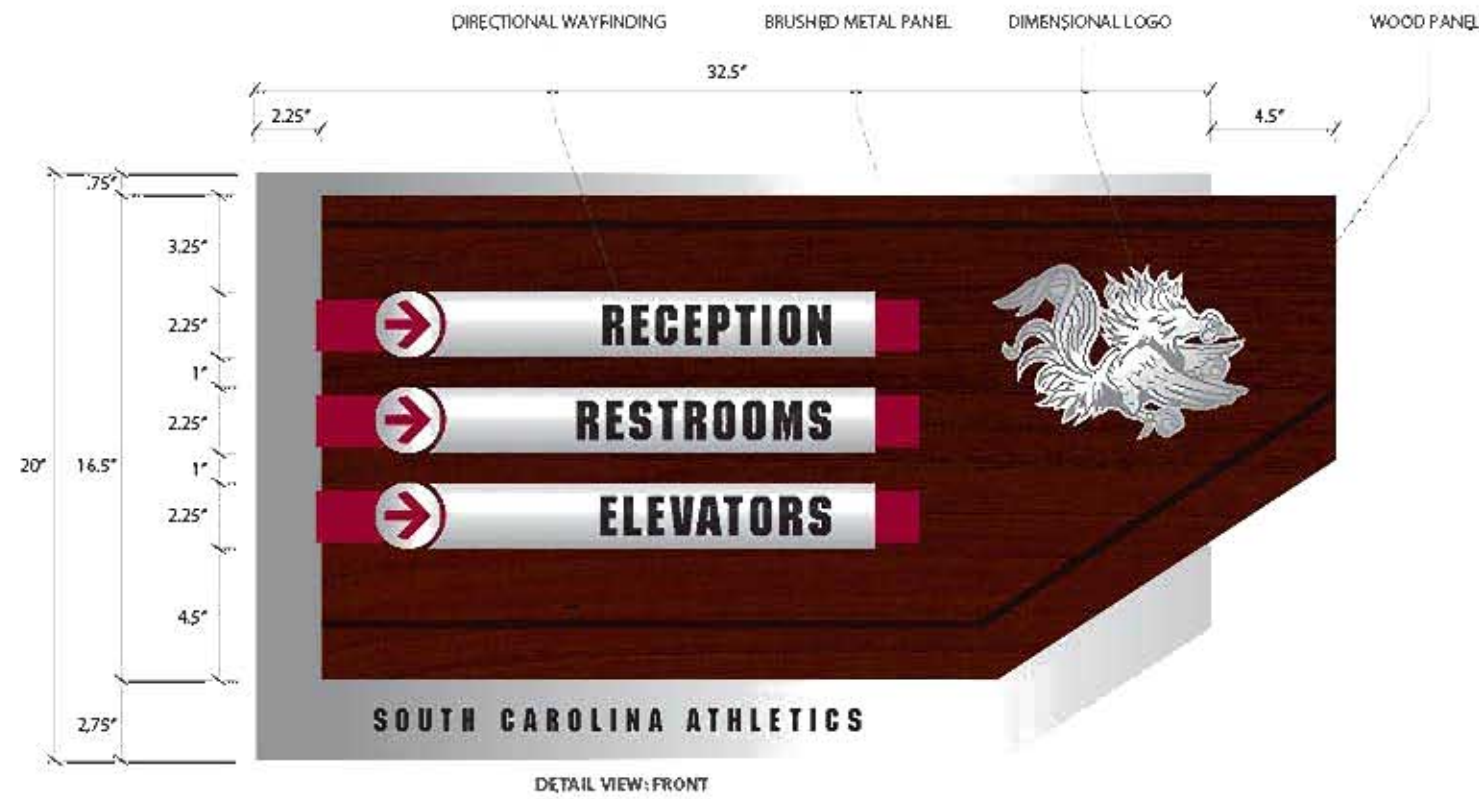
**SIGN TYPE**

20

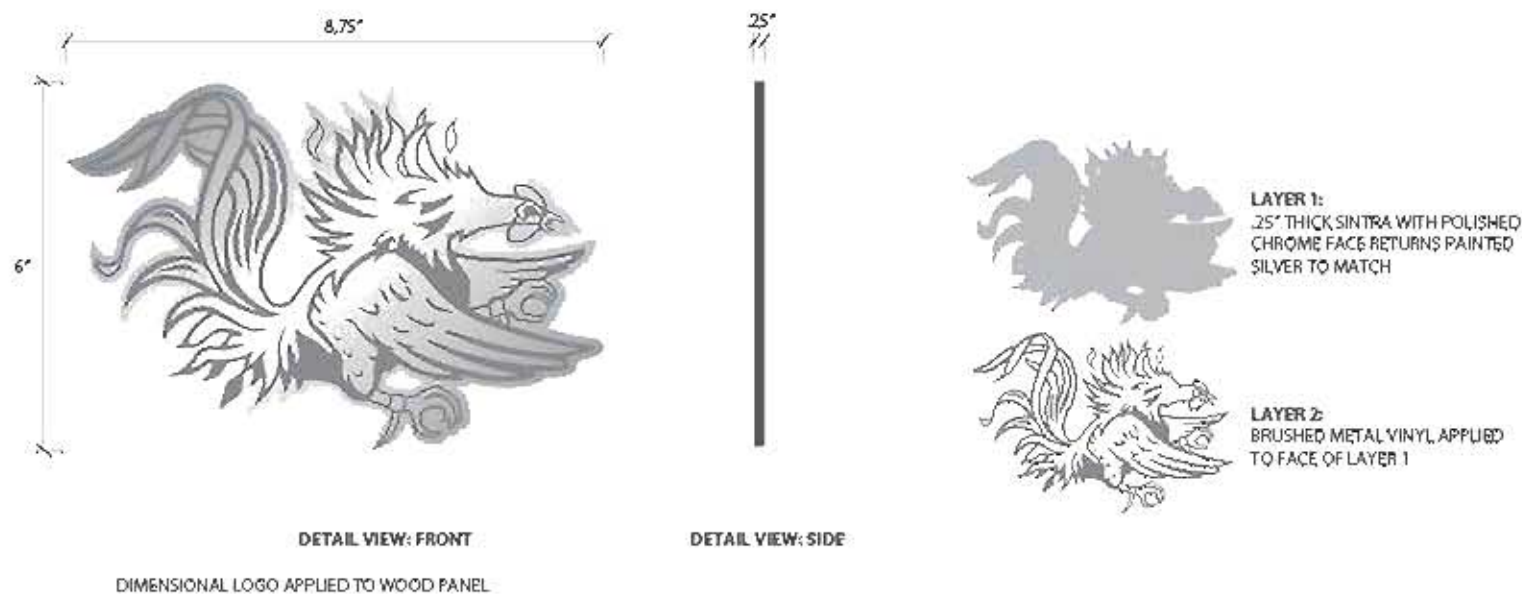
SHEET DATE  
06.15.12

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0000.11618

**20B-3**



**SIGN TYPE 20: MAIN LOBBY DIRECTIONAL SIGN**



**DIMENSIONAL LOGO**



**SIGN IN ARCHITECTURAL ELEVATION**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

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**SIGN TYPE**

20

SHEET DATE  
06.15.12

PROJECT NUMBER  
0000.11618

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

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 MOUNTING, HARDWARE AND SECURING  
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 FINAL SIZES NEED TO BE FIELD MEASURED  
 BEFORE STARTING PRODUCTION. FIELD  
 MEASUREMENTS ARE THE RESPONSIBILITY  
 OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

20

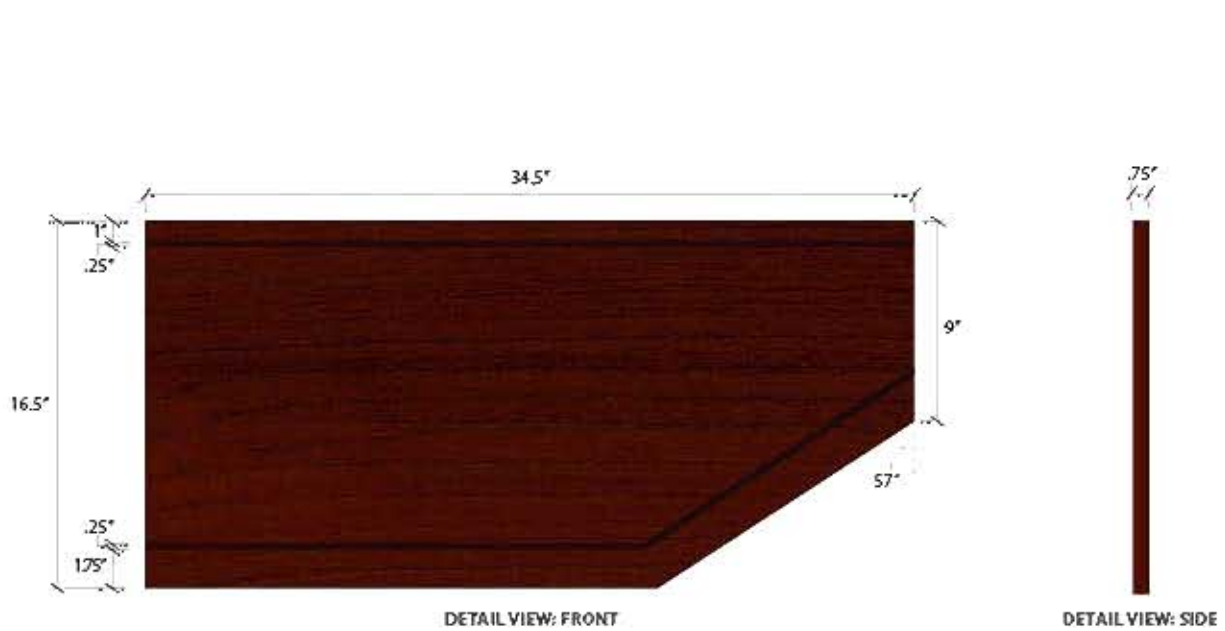
SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618



.75" THICK MELAMINE PANEL, WITH BRUSHED METAL FACE AND SIDES, WITH GLOSS BLACK VINYL

**BRUSHED METAL PANEL**



WOOD PANEL WITH EMPIRE MAHOGANY FINISH, .25" THICK ROUTED LINES FILLED IN WITH BLACK MOUNTS TO BRUSHED METAL PANEL

**WOOD PANEL**



QUANTITY: 3 VINYL LETTERING VARIES FOR EACH



.25" THICK SINTRA PAINTED TO MATCH PMS 202

**WAYFINDING ELEMENT**

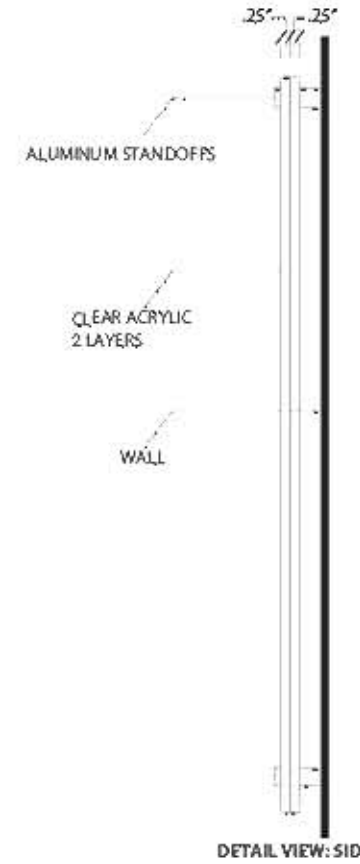
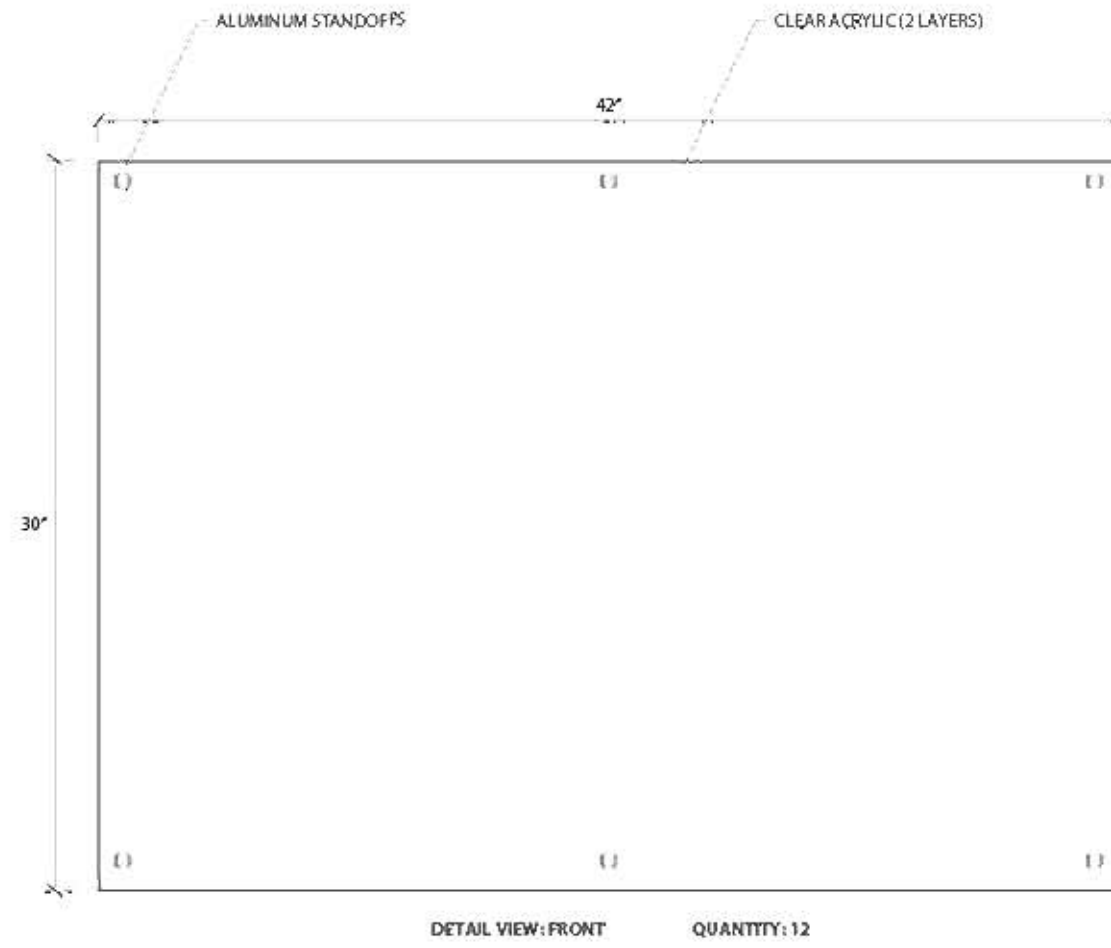


.125" THICK WITH BRUSHED METAL FACE, SIDES TO MATCH, APPLIED TO RED PANEL



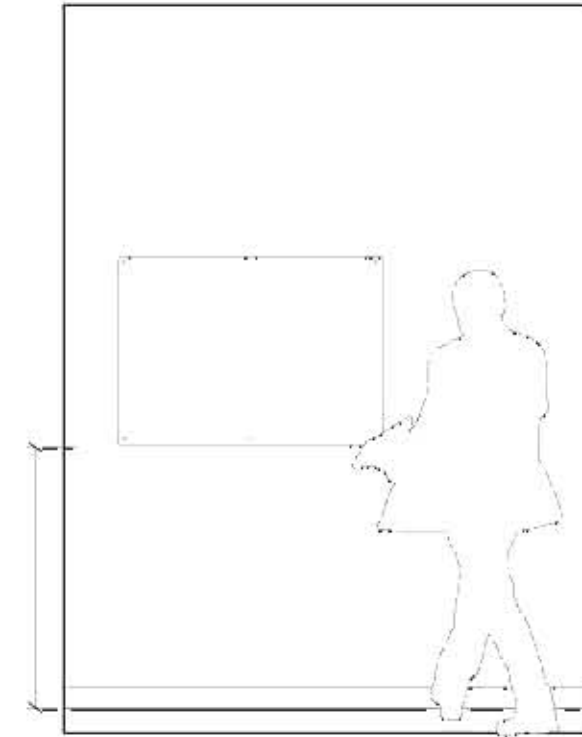
GLOSS BLACK VINYL LETTERING





GRAPHICS CONTRACTOR TO PROVIDE (QTY: 72) .75" DIA. BRUSHED ALUMINUM FINISH MOUNTING PUCKS, (QTY: 24) 42" X 30" X .25" THICK CLEAR ACRYLIC PANELS WITH (QTY: 6) MOUNTING HOLES IN EACH AT 1" IN ON CENTER. \*GRAPHIC PRINTS TO "SANDWICH" BETWEEN ACRYLIC PANELS.

**SIGN TYPE 21: ADDITIONAL ACRYLIC PANELS AND MOUNTING HARDWARE**



MOUNTING HEIGHT - 42" FROM FINISHED FLOOR TO BOTTOM OF ACRYLIC PANEL

**MOUNTING HEIGHT**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
COACHES SUPPORT BUILDING

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**SIGN TYPE**

21

SHEET DATE  
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PROJECT NUMBER  
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**First Floor Gallery: (images and text for sign type #3)**

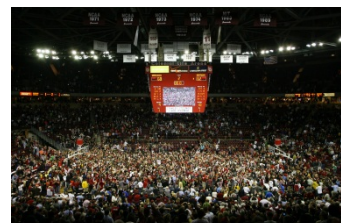


**Football:**

Head coach Steve Spurrier gets a victory ride on his players' shoulders after the Gamecocks defeated the Florida Gators, 36-14, in "The Swamp" on November 13, 2010. The victory clinched the school's first SEC Eastern Division championship.

**MBB:**

On January 26, 2010, South Carolina earned a thrilling 68-62 victory over No. 1 Kentucky in front of a sellout crowd at Colonial Life Arena. The victory marked the first over an AP No. 1 in school history.



**WBB:**

The Gamecocks celebrate their win over No. 13/15 Purdue to advance the NCAA Tournament Sweet 16. South Carolina collected 25 victories, their highest win total since 2001-02.

**M-SOCCER (celebration photo)**

The 2010 South Carolina men's soccer team earned its 19th overall trip to the NCAA Tournament, earning the No. 7 national seed. After a first-round bye, South Carolina earned a thrilling overtime victory over Duke to advance to the Round of 16. The Gamecocks followed that performance with another title in 2011, earning the Conference USA regular season crown and advancing to the NCAA Tournament, the team's 20th appearance in the postseason event



**W-Soccer:**

South Carolina won its first SEC regular season and eastern division title in 2011 with a 9-2-0 conference record. The Gamecocks swept the 2011 SEC awards with Coach Shelley Smith being named Coach of the Year, Kayla Grimsley earning Offensive Player of the Year and Sabrina D'Angelo earning Freshman and Defensive Player of the Year.

**Volleyball:**

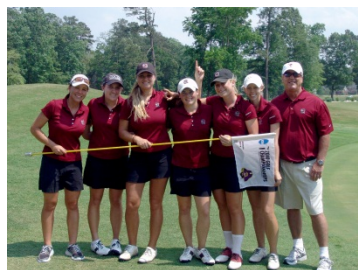
The Gamecocks celebrate a huge win over Clemson during the first Carolina Challenge in 2009. Volleyball went 21-9 in 2008, the 17th 20-win season in program history.



**Softball:**



The Gamecocks welcome home Kaitlin Westfall after a home run. The 2012 softball team set a new program record in home runs.

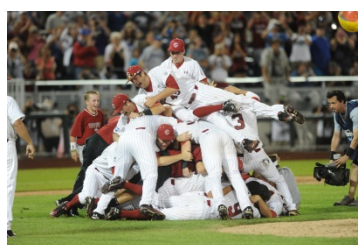


#### **Women's Golf:**

The Gamecocks held off Tennessee by two strokes to win the 2010 NCAA East Regional title, the first in program history. Katie Burnett claimed medalist honors to lead the way.

#### **Men's Golf:**

George Bryan IV is one of the most decorated golfers in Gamecock history after being named a third team PING All-American selection in 2010 and a Honorable Mention selection in 2007 and 2009.



#### **Baseball:**

South Carolina won back-to-back NCAA Division I Baseball Championships in 2010 and 2011. Gamecock players celebrate on the mound at T.D. Ameritrade Park after winning a second

consecutive national title.

#### **Men's and Women's Swimming:**

Michael Flach earned All-America honors in the 500 freestyle at the 2011 NCAA Championships. Flach is also a two-time SEC bronze medalist in the 500 freestyle.



#### **Men's and Women's Diving:**

Allison Brennan, a four-time All-American, became South Carolina's first national champion in swimming and diving with a first-place finish on the one-meter springboard at the 2004 NCAA Championships.

#### **Cross Country:**

The Gamecock cross country team was crowned Academic National Champions in 2008 after posting the nation's top team GPA. Carolina earned USTFCCA All-Academic Team honors with a cumulative GPA of 3.767.



#### **Men's and Women's Track and Field:**

Johnny Dutch – Johnny Dutch wins the 400-meter hurdles at the 2010 NCAA Outdoor Championships in Eugene, Ore. Dutch finished the season undefeated in the intermediate hurdles, getting a sweep of the SEC, NCAA East Region and NCAA Outdoor titles.



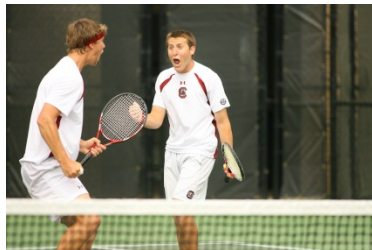


### **Men's and Women's Track and Field:**

LaKya Brookins – LaKya Brookins left South Carolina as a two-time NCAA champion in the 60-meter dash and became the first woman in conference history to win back-to-back 60-meter SEC titles. She holds the collegiate record in the event at 7.09 after winning the 2011 NCAA title.



### **Men's Tennis:**



Nick Jones and Chip Cox finished the 2011-12 season as the 29th-ranked doubles team in the nation, helping the Gamecocks to their highest team ranking in three seasons and a berth in the NCAA Tournament. Jones and Cox earned a spot in the NCAA Doubles Championship after defeating five top-50 opponents, including this win over the nation's 12th-ranked tandem on March 23, 2012.

### **Women's Tennis:**

Miljana Jovic celebrates her win that clinched the Gamecocks' 4-1 triumph over Georgia in the quarterfinals of the SEC Tournament in Athens, Ga., on April 23, 2010.



### **Equestrian:**

2005 and 2007 Overall National Champions

## **PODs (text for individual images for signage type 12 individual team graphics)**

### **Men's Tennis:**

Tom Eklund (2003-06) earned First-Team All-SEC honors as a junior in 2005 as he helped the Gamecocks into the NCAA Tournament's Round of 16, going 3-1 combined in singles and doubles at the event. He earned a spot in the NCAA Singles Championships and finished the season ranked No. 35 in the nation in singles after posting seven wins against nationally-ranked opponents, the 10th-most in school history.

Pedro Campos (2007-10) turned in one of the best dual-match seasons in school history his senior year, capturing 2010 First-Team All-SEC honors. Playing mostly in the No. 2 singles spot, his .900 singles winning percentage in league play (9-1) was the fourth-best by a Gamecock in SEC action. He finished the season ranked No. 33 in the nation in singles and No. 25 in the country in doubles, earning spots in both the NCAA Singles and Doubles Championships. Campos' career singles winner percentage of .667 ranks among the program's all-time top 20.

### **Women's Tennis:**

Miljana Jovic celebrates her win that clinched the Gamecocks' 4-1 triumph over Georgia in the quarterfinals of the SEC Tournament in Athens, Ga., on April 23, 2010.

Gira Schofield, Suzanna Mansour, Natasa Vuckovic, Dijana Stojic, Ana Marija Zubori, Miljana Jovic and coaches Katarina Petrovic and Arlo Elkins celebrate the Gamecocks' 4-0 win over Washington in the NCAA Sweet 16 in College Station, Texas, on May 15, 2009.

### **M-SOCCER:**

The 2010 South Carolina men's soccer team captured the Conference USA Tournament Championship en route to the No. 7 national seed in the NCAA Tournament. The Gamecocks followed that performance with another title in 2011, earning the Conference USA regular season crown and advancing to the NCAA Tournament, the team's 20th appearance in the postseason event.

### **Women's Soccer:**

SEC Champs – South Carolina won its first SEC regular season and eastern division title in 2011 with a 9-2-0 conference record. The Gamecocks swept the 2011 SEC awards with Coach Shelley Smith being named Coach of the Year, Kayla Grimsley earning Offensive Player of the Year and Sabrina D'Angelo earning Freshman and Defensive Player of the Year.

### **Softball:**

Lauren Lackey makes an amazing diving catch during 2011.

The Gamecocks get a new stadium in 2013, built on the same site that has hosted South Carolina Softball since at least 1983.

Laura Mendes ranks in the Gamecocks' top 10 all-time in doubles, on-base percentage and slugging percentage.

### **Women's Golf:**

The Gamecocks held off Tennessee by two strokes to win the 2010 NCAA East Regional title, the first in program history. Katie Burnett claimed medalist honors to lead the way.

### **Men's Golf:**

George Bryan IV is one of the most decorated golfers in Gamecock history after being named a third team PING All-American selection in 2010 and a Honorable Mention selection in 2007 and 2009.

### **Equestrian:**

2005, 2006, 2007 Hunter Seat National Champions

2005 and 2007 Overall National Champions

2011 - Johnna Letchworth (All-American); 2010 - Kimberly McCormack (Hunter Seat National MVP); 2008 - Kristen Terebesi (Equitation and Equitation Over Fences National Champion, Hunter Seat National MVP); 2004 - Tara Brothers (Hunter Seat National Champion, Cacchione Cup)

### **Track:**

Johnny Dutch – Johnny Dutch wins the 400-meter hurdles at the 2010 NCAA Outdoor Championships in Eugene, Ore. Dutch finished the season undefeated in the intermediate hurdles, getting a sweep of the SEC, NCAA East Region and NCAA Outdoor titles.

National Champs – Women's Track won the first NCAA team title in the history of South Carolina athletics with its championship at the 2002 NCAA Outdoor Championships in Baton Rouge, La. The Gamecocks earned 82 points and won eight medals en route to the title.

Lashinda Demus – Lashinda Demus won four NCAA titles at South Carolina, including two during the 2002 team national championship season. Demus left South Carolina with 11 All-American honors.

Tonique Williams – Tonique Williams is a two-time Olympian for the Bahamas and the 400-meter dash Olympic Champion at the 2004 Games in Athens, Greece. Williams is the only Gamecock with an Olympic gold medal as an individual.

Jenny Lake – Jenny Lake was a two-time SEC scorer and holds South Carolina's top SEC finish in the 3,000-meter after placing fourth at the 2005 SEC Indoor Championships.

### **Swimming and Diving:**

Nick Walkotten earned All-America honors in the 100 and 200-yard butterfly at the 2009 NCAA Men's Swimming and Diving Championships.

Amanda Rutqvist won gold in the 200-yard breaststroke at the 2011 SEC Championships to become the first Gamecock women's swimmer to win a SEC title.

Sharntelle McLean represented the Gamecocks and her home country of Trinidad and Tobago in the 2008 Beijing Olympics.



Taryn Zack was a three-time All-American and two-time SEC diving champion for the Gamecocks. She was also named the 2011 SEC Scholar-Athlete of the Year.

**Cheerleading:**

The spirit program represents the pride and excellence of the University of South Carolina. The participating athletes are the ambassadors to our university in which many current students, alumni, and future students take pride in its excellence.

Cocky, South Carolina's official mascot, appears at most Gamecock athletic events. Cocky is widely recognized around the country and makes countless appearances at events throughout Columbia and The Palmetto State. In 1986, Cocky brought home his first UCA Mascot Championship. Cocky was chosen National Mascot of the Year in 1986, 1994, 2004 and again in 2009.

The Carolina cheerleaders participate in the traditional singing of the Alma Mater following all Gamecock events. The cheerleaders, along with the team, raise their hand to indicate a toast at the end of the song and sing the final line "Here's a Health, Carolina, Forever to Thee!".

## Rice Athletics Center Donor Recognition

### **\$2.5 million + Donors**

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Mrs. Tami Lane Springs Brooks

Mr. and Mrs. Joseph F. Rice

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Lot 2 Signage/installation

Note: Samples required

Send Sample To:

Facilities Management Center

743 Greene St

Columbia, SC 29208

Attn: Ann Derrick

1) Bidders Must submit one sign as shown on sheet 20A-2. This should include the room name with Braille and a nameplate sign. This should be fabricated per all specifications noted and will be used to evaluate whether or not the bidder demonstrates their ability to produce the required signage.

SIGNAGE PACKAGE ELEMENTS:	SHEET vii
SIGN TYPE:	INTERIOR ROOM SIGNAGE
FLOOR PLANS	
FIRST FLOOR	SHEET viii
SECOND FLOOR	SHEET vix
THIRD FLOOR	SHEET x
SIGNAGE SCHEDULE	ATTACHED SPREADSHEET

UNLESS OTHERWISE NOTATED ON THE CONCEPT PAGES:

- 1 - All fonts used are: ITC Machine (Bold and Regular) Secondary font is Myriad Pro (Regular and Bold)
- 2 - The official red of the University of South Carolina is PMS 202. The reproduction of the red where seen and indicated in the bid documents must match PMS 202.
- 3 - The installer (**Contractor**) shall conform to all of the architect's drawings and specifications, and will submit samples to the architect for all materials and finishes included in their scope of work before commencement of such work.
- 4 - All dimensions are to the exterior face of the finished material, unless otherwise noted. All elevations are noted from finish floor elevations.
- 5 - All sizes are approximate for bidding, and will need to be field-measured for specific fit before starting production.
- 6 - All hanging and mounting systems need to be approved by the architect, and the **Contractor** must provide shop drawings of hanging and mounting systems for approval before production.
- 7 - All graphics and colors provided must conform to scale, specifications, and PMS numbers where provided.
- 8 - All final sizes need to be field measured before starting production. Field measurements are the responsibility of the **Contractor**.

SIGNAGE SPECIFICATION

1. INTRODUCTION

The purpose of this document is to serve as a reference which identifies materials, construction, specifications, and quality controls, as well as Signage fabricator/contractor's responsibilities and obligations. **Contractor** shall furnish Signage as detailed on drawings and/or described in these specifications.

2. DEFINITION OF TERMS

2.1 Documents

Refers to the drawings, specifications, Signage schedule, including all addendum and modifications incorporated therein before their execution. When applicable, additional appendages provided by Owner (**University of South Carolina**) or Owner's Representative shall also become part of the

contract documents.

## 2.2 Owner

Shall refer to:

University of South Carolina  
743 Greene Street  
Columbia, SC 29208  
Project Manager: Ann Derrick

## 2.3 Signage Contractor/Fabricator

Refers to the **Contractor** (group(s), firm(s), or corporation(s)) designated as such in an Agreement with the Owner or designated representative of the Owner (such as Owner's Representative), and shall apply to any such group(s) under contractual obligation to perform any design, fabrication, finishing, printing or other work related to the signs and graphics, as referenced within this document.

## 2.4 Work

As employed herein, includes any material, equipment, construction, labor, installation, service or maintenance, and warranties required to complete the design and fabrication prescribed in these specifications and contract documents. This shall include, but not limited to, all of the graphic types listed in the graphic schedule and drawings including all required material and labor for the hanging, mounting and /or installation of the Signage.

## 2.5 Addendum

Covering changes, corrections, and special interpretations of the drawings and specifications, shall become a part of the documents.

## 2.6 Substitutions

When one or more than one product is specified and the Signage Contractor wishes to offer a substitute product which will completely accomplish the purpose of the contract documents.

See Section 6.0 for the conditions governing all substitutions. Bidders must notify **the Procurement Officer for this solicitation** of all questions and of all intended substitutions three (3) calendar days prior to submission of **proposal**.

A response will be issued as an Addendum (Amendment) to the **solicitation** prior to **deadline for receipt of proposals**.

## 2.7 Approved, Acceptable or Satisfactory

Shall be understood as approved by, acceptable with, or satisfactory to the Owner. Equal or satisfactory approved equal items and substitutions thereof shall be considered only prior to time of bid and must be clearly identified to Owner as such.

Where observed discrepancies occur between documents (drawings, schedules, or specifications) or within a document section, submit notice of same and assumption concerning same with proposal, and attached letter with proposal setting forth discrepancy and basis used in proposal. Thereafter, the time or arrangement of better quality, greater quantity, or higher cost shall be deemed included in the **solicitation or amendment to the solicitation**.

## 2.8 Not in Contract (N.I.C.)

[Type text]



Refers to work not included in this contract.

## 2.9 Final Completion and Payment

The date when the Owner finds the entire work as described in the contract documents, acceptable and fully performed, as written in the final certificate of payment. Contractor will have 60 days from the date of commencement (roughly August 14, 2012).

## 3. GENERAL CONDITIONS

### 3.1 Quality Assurance

The Signage Contractor shall be responsible for the quality and materials and workmanship required for the execution of this contract including the materials and workmanship of any firms or individuals who act as his sub-contractors.

It is intended that the work described in these documents be of sound, quality construction. The Signage Contractor shall be solely responsible for the inclusion of adequate amounts to cover delivery of all items indicated, described and/or implied.

### 3.2 Commencement

The work described in these documents shall only begin when an Owner-authorized, written Purchase Order has been issued to the Signage Contractor with instructions to proceed, provided other requirements have been met.

### 3.3 Contract Administration

Signage Contractor shall allow Owner's Representative or an authorized representative complete access to his plant, excluding such areas or processes judged by the Signage Contractor to be of a highly secretive or proprietary nature, for the purpose of inspecting production techniques, materials, or other items related to the manufacturing of which the Owner is committed or which may be contemplated.

### 3.4 Retainage

All payments and invoices shall be submitted to the Owner for initial approval. The Owner will review all invoices for accuracy and completion of work, and forward for payment any recommendations or comments.

### 3.6 Other

Field dimensions shall be taken by the Signage Contractor prior to preparation of shop drawings and fabrication where possible. All site visits for field verification must be scheduled in advance with the Owner. Allow time for trimming and fitting wherever the taking of field measurements before fabrication might delay work.

All supplementary parts necessary to complete each item shall be furnished by the Signage Contractor, even though such parts are not definitely shown or specified. All anchors and other fasteners for securing work to the construction shall be included.

Verification of existing conditions is the responsibility of the Signage Contractor. Verify actual mounting conditions prior to manufacture of anchorage systems.

## 4. SIGNAGE CONTRACTOR RESPONSIBILITIES

### 4.1 Statement of Application

The Signage Contractor, by commencing the work of the project (**contract**), assumes overall responsibility, as a part of his warranty of the work, to assure that all assembled components and parts shown or required within the work of this project comply with the construction specification including attachments. The Signage Contractor shall further warrant:

- A. That all components specified, or required, to satisfactorily complete the installation, are compatible with each other and with the conditions of installation and expected use.
- B. The overall effective integration and correctness of individual parts and of the whole the system.
- C. Compatibility with adjoining substrate, materials and work by other trades.
- D. There shall be no premature material failure due to improper design or fabrications of the system. All materials are to fully perform to their normal life expectancy.

### 4.2 Execution

The Signage Contractor shall be responsible for all work done under **the** contract, including:

- A. Faulty or improper work of subcontractor(s) and others under him by contract or otherwise.
- B. Diligent execution of work and giving his personal attention and supervision to same until completed.
- C. All delays caused by neglect on his part or of those under him by contract or otherwise.
- D. Compliance with all laws, ordinances and regulations bearing on the conduct of the work as drawn and specified.
- E. Obtaining, at his own cost, inspection certificates which may be required of the project by local authorities, or any other governing body. The Graphic Contractor shall procure and pay for all permits, licenses and approvals necessary for the execution of the work.

### 4.3 Submittals

By the approval and submission of shop drawings and samples, the Signage Contractor thereby represents that he has determined and verified all field measurements, field construction criteria, materials, catalogue numbers, and similar data or will do so, and that he has checked and coordinated each shop drawing and sample with the requirements of the work and the contract documents. Refer to Section 5.0 for a list of required submittals.

Fabricator (**Contractor**) is required to submit a final Signage Schedule for the Owner's approval.

### 4.5 Acts and Omissions

The Signage Contractor is responsible for having free access to the premises upon prior approval from the Owner for the purpose of acquainting himself with the conditions, delivering furnishings and equipment and performing the work under this contract. He (**the contractor**) should cooperate with the Owner and the separate contractors who may currently be working on the premises, integrating the work with that of others, all to the best interest of the project and its orderly completion. Damages to the building contents, when such damages result from the use of faulty materials or negligent workmanship, shall be the responsibility of the Signage Contractor.

### 4.6 Protection and Handling of Products

Store all graphic items under cover and off the ground. Handle in such a manner so as to protect surfaces and to prevent damage during storage and delivery. Protect exposed finishes by

[Type text]

covering with adhesive paper or other suitable covering where adhesive is not appropriate for finish material. Apply covering prior to shipment from the fabricating or finishing shop. Covering shall not adversely affect finish.

#### 4.7 Shipping and Transportation

Signage Contractor will be responsible for proper shipping and transportation of all signage to the job site and will specify whether it will be common carrier or on his own trucks. Signage Contractor will be responsible for scheduling shipping with the Owner to meet the installation schedule. Signage Contractor will be responsible for shipping and the receiving/unloading of all materials to the job-site.

#### 4.8 Warranty

Upon final completion, the Signage Contractor will warrant all work and materials to be in full and complete accordance with the contract documents and agreement between Owner and Signage Contractor, and requirements appertaining thereto; that all work and materials are free from any and all defects and imperfections, and fully meet the manufacturer's published performance criteria for the use and purposes for which each and every part is specified.

The Signage Contractor also agrees that, should any defect develop or appear, which the Owner finds was not caused by improper use, the Signage Contractor shall promptly, upon demand, fully correct, substitute and make good any such defective material without any cost to the Owner and will hold the Owner harmless against any claim, demand, loss or damage by reason of any breach of this warranty.

The period of this warranty shall commence on the date on which the Owner determines the Signage Contractor has met all Final Completion requirements. The period of said warranty shall last twenty-four (24) months unless otherwise specified.

### 5. SUBMITTALS

All submittals and shop drawings are to be delivered to the Owner for distribution. The Graphic Contractor shall transmit four (4) copies to the Owner.

#### 5.1 Schedule

A detailed graphic schedule by phases of production and installation is to be submitted by the successful bidder no later than three (3) days upon award of the project (**contract**).

#### 5.2 Samples

Submit four (4) 3" x 3" samples of each color and finish of exposed materials and accessories, or final material substrate to be used in the project.

Submit one (1) control sample of all materials for the Owners's approval before beginning final production.

These samples shall become the property of the Owner.

#### 5.3 Shop Drawings

Submit one (1) reproducible copy of shop drawings in ledger format (11"x17"), for the



manufacturing, fabrication, and erection of graphic work at large scale. Show jointage, anchorage, accessory items, and finishes.

- A. Acceptance of shop drawings does not in any way change the documents. Documents may only be changed in writing.
- B. The Signage Contractor is responsible for reviewing shop drawings for conformance with the documents and notifying, in writing, the Owner of any variation from the documents.
- C. Changes to the shop drawings are to be made by the Signage Contractor as directed by the Owner.

#### 5.4 Manufacturer's Data

Submit two (2) copies of the manufacturer's printed specifications, anchorage details and installation, and maintenance instructions for products to be used in the fabrication of Signage work.

## 6. SUBSTITUTIONS

### 6.1 Consideration

Any substitutions requested after the award of the contract will be considered only under these cases:

- A. When the specified product is not available.
- B. When a certain product or process is specified, a warranty of performance is required, and, in the judgment of the Signage Contractor, the specified product or process will not produce the desired results.

### 6.2 Requests

Request for substitutions of products, materials or processes other than those specified will be accompanied by the evidence that the proposed substitution;

- A. Is equal in quality and serviceability to the specified item
- B. Will not entail changes in details and construction of related work
- C. Will be acceptable in consideration of the required design and artistic effort
- D. Will provide a cost advantage to the Owner
- E. Will not impede the schedule for production or installation

The Signage Contractor shall furnish with his request such drawings, specification samples, performance data and other information as may be required of him to assist the Owner in determining whether the proposed substitution is acceptable. The burden of proof shall be upon the Signage Contractor.

### 6.3 Warranty

Regardless of the evidence submitted or any review or independent investigation by the Owner or the **Owner's** Architect, a request for a substitution of products, materials, or processes is a warranty by the Signage Contractor to the Owner that the requested substitution,

- A. Is equal in quality and serviceability to the specified item
- B. Will not entail changes in details and construction of related work
- C. Will be acceptable in consideration of the required design and artistic effect
- D. Will not involve any change in cost to the Owner other than that specified in an accompanying request for a change order.

[Type text]

#### 6.4 Schedule

Proposed substitutions will be made **by offerors** in the form of **questions regarding the solicitation prior to deadline for receipt of questions**. Submit requests for substitutions **to the procurement officer for this solicitation** in writing, giving sufficient information and samples for evaluation with the difference in costs, if any. Substitution must be approved in writing by the Owner before they may be used.

### 7. FABRICATION

Shop fabrication and tolerances shall conform to the standards of the industry. All items shall be shop fabricated so far as practicable. Perform high-quality, professional workmanship. Attach materials with sufficient strength, number and spacing not to fail until materials joined are broken or permanently deformed. Fabricate all work to be truly straight, plumb, level and square and to sizes, shapes and profiles indicated on the approved shop drawings.

#### 7.1 Shop Assembly

Preassemble items in shop to greatest extent possible to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations. Clearly mark units for reassembly and coordinated installation.

#### 7.2 Flatness of Panels

Panels shall show no visual distortion when viewed in installed position. All panel faces shall be of such flatness that when measured, the maximum slope of the surface at point, measured from the nominal plane of the surface, shall not exceed 1.0%. Any panel not meeting these requirements is subject to rejection by the Owner.

#### 7.3 Thermal Movement

Design, fabricate and install component parts to provide for expansion and contraction over a temperature range for the material of 50 degrees Fahrenheit, without buckling, sealant joint failure, glass breakage, undue stress on members or anchors, and other detrimental effect.

#### 7.4 Castings

Castings shall have fine, even texture and shall be un-warped and sound. Lines and meters shall be sharp, arises unbroken, profiles accurate and ornament true to pattern. Plane surfaces shall be smooth. Ornament shall not have excess material or imperfections that obscure design, undercut to restore detail. Filed or cut areas shall have texture restored.

#### 7.5 Other

Holes for bolts and screws shall be drilled. Parts to receive hardware shall be countersunk. Fasteners shall be of basic metal and alloy, matching finished color and texture as the metal being fastened, unless otherwise indicated. There shall be no exposed fasteners; all fasteners shall be concealed. Exposed ends and edges shall be milled smooth, with corners slightly rounded.

Design components to allow for expansion and contraction for a minimum material temperature range of 50 degrees Fahrenheit, without causing buckling, excessive opening of joints or over-stressing of welds and fasteners. Joints shall be fastened flush to conceal reinforcement or

welded where thickness of section permits. Contact surfaces of connected members shall be ground true. Parts shall be so assembled that joints will be tight and practically unnoticeable, without use of filling compound.

Form work to the required shapes and sizes, with true curves, lines and angles. Provide necessary rebates lugs and brackets for assembly of units. Use concealed fasteners wherever possible.

## 8. INSTALLATION

### 8.1 Preparation

Coordinate setting drawings, diagrams, templates, instructions and directions for the installation of items having integral anchors which are to be embedded in concrete or masonry construction.

### 8.2 Delivery to Premise

Unless indicated to the contrary, items of loose material shall be delivered, uncrated, assembled, set in proper place and installed ready for use, free from breakage, blemishes or other defects. Coordinate delivery dates and locations with the Owner.

### 8.3 Inspection

Examine the substrate and the conditions under which the materials are to be installed. Do not proceed with the work until unsatisfactory conditions detrimental to the timely and proper completion of the work have been corrected.

### 8.4 Cutting, Fitting, and Placement

Perform all cutting, drilling and fitting required for installation. Set the work accurately in location, alignment and elevation, plumb, level and true, measured from established lines and levels. Provide temporary bracing or anchors as required.

Form tight joints with exposed connection accurately fitted with uniform reveals and spaces for sealants and joint filler. Where cutting, welding and grinding are required for proper shop fitting and jointing of the work, restore finishes to eliminate any evidence of such corrective work.

Do not cut or abrade finishes which cannot be completely restored in the field. Return items with such finishes to the shop for required alterations, followed by complete refinishing or provide new units at Architect's option.

### 8.5 Erection

All surfaces shall be covered with protective cover non-deleterious to finish for protection until final installation or erection. Complete all connections in proper alignment and tighten bolts securely. After erection, all surfaces marred during erection and exposed bolts, bolt heads, etc., shall be retouched with the same paint used previously.

### 8.6 Cleaning of Premises

The Signage Contractor shall use special care in the disposition of excess materials and rubbish. Rubbish shall not be allowed to accumulate and shall be consistently collected and removed at the completion of this work, on a daily basis.

[Type text]



Storage for paint materials, preparation and mixing, shall be in well lit and ventilated central location but shall not be allowed on finished or carpeted flooring. Storage location will be identified by the Owner. Ample protection by means of drop cloths or layers of paper must be provided for existing apparatus or parts of the building.

Adequate safeguards shall be provided against fire by placing oils, rags, and waste in self-closing metal receptacles and shall be removed from the work and storage area at the end of each work shift. Under no circumstances will they be allowed to accumulate.

## 9. MATERIALS AND FINISHES

### 9.1 Acrylics

Provide acrylic plastics equivalent to "Plexiglas" manufactured by Rohm and Haas Company, in sizes as shown. Provide colors as shown, or as selected by the Owner.

### 9.2 Laminates

NEMA LD-3 horizontal grade, in colors and patterns shown, or as selected by the Owner. Provide one of the following:

- Nevamar: Exxon Chemical Company USA
- Wilson Art: Ralph Wilson Plastics Company
- Micarta: Westinghouse Electric Company
- Chemetal: Division of The October Company, Inc.
- Textolite: Parkwood Division of General Electric Company
- Formica: Division of Cyanamid Corporation

## 10. MISCELLANEOUS PRODUCTS

### 10.1 Adhesives - Verify "Low VOC" before use

#### 10.1.1 Foam Tape

1/16" (1.6mm) thick, double-faced white pressure sensitive urethane foam tape, one of the following:

- A. 3M Company: No. 4016 or AI4432YEAam9576
- B. Spectape of Texas: No. ST1132

#### 10.1.2 Film Tape

4 mil. (0.1mm) thick, double-faced pressure sensitive film tape, one of the following:

#### 10.1.3 3M Company: No. 415

Macbond: No. SB1786 or No. 05304S-0303-KA1100

#### 10.1.4 Silicone

FS TT-S-001543, Class A, one of the following:

- A. General Electric: Silicone Sealant #1200
- B. Dow Corning: Building Sealant #781

#### 10.1.5 Epoxy

Two component thermosetting epoxy adhesive with 100% solids content, one of the following:

- A. Miracle Adhesives: No. NP-428
- B. Hughson Chemicals: Chemlok #304

### 10.3 Codes, Regulations, and Standards

It is the intent of these specifications to establish quality and performance standards of materials and equipment installed, hence, specific items are identified by manufacturer, trade name and catalog designation where possible. Should the Signage Contractor propose to furnish materials and equipment other than those specified as permitted by the "or approved equal" clauses, he shall submit as a separate request.

While every attempt has been made in preparation of these plans to avoid mistakes, Owner cannot guarantee against human error or other variances from standard construction practices and techniques. Consequently, the client and contractors on the job ensure compliance and acceptability. Therefore, all written dimensions rule over scale of plan. Contractor is responsible for final verification of structural integrity and material list quantities. All Federal, State, and Local codes, ordinances, regulations, etc. shall be considered as part of building specifications.

## 11. SIGNAGE PACKAGE

This section details the design, manufacturing, delivery, and installation requirements for each of the to be provided items. Signage Contractor (SC) is to provide each item as listed with NO EXCEPTIONS. The Signage Contractor is responsible for all graphic design production files. Signage Contractor will only be provided with the following:

- A. Low resolution Adobe PDF version of the Signage package
- B. All photos necessary for each graphic in raw form. The Signage contractor will be responsible for all trimming, cropping, and modifications.
- C. Text in electronic form.

[Type text]

**ZE DESIGN**

2532 technical drive  
miamisburg, OH 45459 p:937-433-5510  
www.zedesign.com

**THE UNIVERSITY OF SOUTH CAROLINA**  
COACHES SUPPORT BUILDING

Signage **BID PACKAGE**



JUNE 15, 2012





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THIRD FLOOR SHEET x

**SIGN TYPE**

SIGN TYPE 1: FREE-STANDING KIOSK  
SIGN TYPE 2: THE GARNET AWARD  
SIGN TYPE 3: GAMECOCK GALLERY (TWO STORY GRAPHIC)  
SIGN TYPE 4: GAMECOCK GALLERY (80" LCD)  
SIGN TYPE 5: WAITING AREA GAMECOCK BRANDING  
SIGN TYPE 6: RECEPTION BRANDING (4 LOCATIONS)  
SIGN TYPE 7: TEAMMATE OF THE MONTH  
SIGN TYPE 10: MAIN ENTRANCE LOBBY GAMECOCK ICON  
SIGN TYPE 11: MAIN ENTRANCE LOBBY BRANDING OPPORTUNITY  
SIGN TYPE 12: CORRIDOR DISPLAYS (CONNECTING SPORTS PODS)  
SIGN TYPE 14: CORRIDOR GREAT MOMENTS DISPLAYS (CONNECTING OFFICE PODS)  
SIGN TYPE 15: ATHLETIC DIRECTORS DISPLAY  
SIGN TYPE 17: DONOR RECOGNITION (2 GIFT LEVELS)  
SIGN TYPE 19: GAMECOCK CLUB DOOR LETTERING  
SIGN TYPE 20: ADA DOOR AND DIRECTIONAL SIGNAGE  
SIGN TYPE 21: 30" X 42" ACRYLIC PANELS WITH STANDOFF MOUNTING HARDWARE

**THE FOLLOWING SIGN TYPES HAVE BEEN REMOVED FROM THE SCOPE OF THE PROJECT AND AS A RESULT ARE REPRESENTED IN THE PACKET**

SIGN TYPE 8: REMOVED FROM PROJECT SCOPE ON 12/2/11  
SIGN TYPE 9: REMOVED FROM SCOPE ON 1/10/12  
SIGN TYPE 13: REMOVED FROM SCOPE ON 1/10/12  
SIGN TYPE 16: REMOVED FROM PROJECT SCOPE ON 12/2/11  
SIGN TYPE 18: REMOVED FROM SCOPE ON 1/10/12



**UNLESS OTHERWISE NOTATED ON THE CONCEPT PAGES:**

- 1 - All fonts used are: ITC Machine (Bold and Regular) Secondary font is Myriad Pro (Regular and Bold)
- 2 - The official red of the University of South Carolina is PMS 202. The reproduction of the red where seen and indicated in the bid documents must match PMS 202.
- 3 - The installer shall conform to all of the architect's drawings and specifications, and will submit samples to the architect for all materials and finishes included in their scope of work before commencement of such work.
- 4 - All dimensions are to the exterior face of the finished material, unless otherwise noted. All elevations are noted from finish floor elevations.
- 5 - All sizes are approximate for bidding, and will need to be field-measured for specific fit before starting production.
- 6 - All hanging and mounting systems need to be approved by the architect, and the Graphics Contractor must provide shop drawings of hanging and mounting systems for approval before production.
- 7 - All graphics and colors provided must conform to scale, specifications, and PMS numbers where provided.
- 8 - All final sizes need to be field measured before starting production. Field measurements are the responsibility of the Graphics Contractor awarded contract.





### GRAPHICS SPECIFICATION

#### 1. INTRODUCTION

The purpose of this document is to serve as a reference which identifies materials, construction, specifications, and quality controls, as well as graphics fabricator/contractor's responsibilities and obligations. Graphic Contractor shall furnish graphics as detailed on drawings and/or described in these specifications.

#### 2. DEFINITION OF TERMS

##### 2.1 Documents

Refers to the drawings, specifications, graphics schedule, including all addendum and modifications incorporated therein before their execution. When applicable, additional appendages provided by Owner or Owner's Representative shall also become part of the contract documents.

##### 2.2 Owner

Shall refer to:  
University of South Carolina  
743 Greene Street  
Columbia, SC 29208  
Project Manager: Ann Derrick

##### 2.3 Graphics Contractor/Fabricator

Refers to the group(s), firm(s), or corporation(s) designated as such in an Agreement with the Owner or designated representative of the Owner (such as Owner's Representative), and shall apply to any such group(s) under contractual obligation to perform any design, fabrication, finishing, printing or other work related to the signs and graphics, as referenced within this document.

##### 2.4 Work

As employed herein, includes any material, equipment, construction, labor, installation, service or maintenance, and warranties required to complete the design and fabrication prescribed in these specifications and contract documents. This shall include, but not limited to, all of the graphic types listed in the graphic schedule and drawings including all required material and labor for the hanging, mounting and /or installation of the graphics.

##### 2.5 Addendum

Covering changes, corrections, and special interpretations of the drawings and specifications, shall become a part of the documents.

##### 2.6 Substitutions

When one or more than one product is specified and the Graphics Contractor wishes to offer a substitute product which will completely accomplish the purpose of the contract documents. See Section 6.0 for the conditions governing all substitutions. Bidders must notify the Owner of all questions and of all intended substitutions three (3) calendar days prior to submission of bid. A response will be issued as an Addendum to the bid documents prior to bid.

##### 2.7 Approved, Acceptable or Satisfactory

Shall be understood as approved by, acceptable with, or satisfactory to the Owner. Equal or satisfactory approved equal items and substitutions thereof shall be considered only prior to time of bid and must be clearly identified to Owner as such.

Where observed discrepancies occur between documents (drawings, schedules, or specifications) or within a document section, submit notice of same and assumption concerning same with proposal, and attached letter with proposal setting forth discrepancy and basis used in proposal. Thereafter, the time or arrangement of better quality, greater quantity, or higher cost shall be deemed included in the bid.

##### 2.8 Not in Contract (N.I.C.)

Refers to work not included in this contract.

##### 2.9 Final Completion and Payment

The date when the Owner finds the entire work as described in the contract documents, acceptable and fully performed, as written in the final certificate of payment. Contractor will have 60 days from the date of commencement (roughly August 14, 2012).

#### 3. GENERAL CONDITIONS

##### 3.1 Quality Assurance

The Graphics Contractor shall be responsible for the quality and materials and workmanship required for the execution of this contract including the materials and workmanship of any firms or individuals who act as his sub-contractors.

It is intended that the work described in these documents be of sound, quality construction. The Graphics Contractor shall be solely responsible for the inclusion of adequate amounts to cover delivery of all items indicated, described and/or implied.

##### 3.2 Commencement

The work described in these documents shall only begin when an Owner-authorized, written Purchase Order has been issued to the Graphics Contractor with instructions to proceed, provided other requirements have been met.

##### 3.3 Contract Administration

Graphics Contractor shall allow Owner's Representative or an authorized representative complete access to his plant, excluding such areas or processes judged by the Graphics Contractor to be of a highly secretive or proprietary nature, for the purpose of inspecting production techniques, materials, or other items related to the manufacturing of which the Owner is committed or which may be contemplated.

##### 3.4 Retainage

All payments and invoices shall be submitted to the Owner for initial approval. The Owner will review all invoices for accuracy and completion of work, and forward for payment any recommendations or comments.

##### 3.5 Artwork

**Included in this bid, Graphics Contractor is to provide the creation of ALL final art files necessary for the production of the graphics. Graphics Contractor will be provided graphics layouts showing design intent in low resolution Adobe PDF format. These PDF's will serve as the design basis to be replicated by the Graphics Contractor in the development of the final art files. Graphics Contractor is to create all necessary files needed for production including modification of all photos, text, sizes, and layouts. Graphics Contractor must provide all graphics to the Owner for approval in electronic and printed media prior to manufacturing. It will be the responsibility of the Graphics Contractor to make all necessary modifications of all files in order to receive approval from the Owner for production.**

**Graphics Contractor will receive only photos and text from the Owner. Graphics Contractor will be required to provide all files necessary for printing and manufacture of this bid package.**

##### 3.6 Other

Field dimensions shall be taken by the Graphics Contractor prior to preparation of shop drawings and fabrication where possible. All site visits for field verification must be scheduled in advance with the Owner. Allow time for trimming and fitting wherever the taking of field measurements before fabrication might delay work.

All supplementary parts necessary to complete each item shall be furnished by the Graphics Contractor, even though such parts are not definitely shown or specified. All anchors and other fasteners for securing work to the construction shall be included.

Verification of existing conditions is the responsibility of the Graphics Contractor. Verify actual mounting conditions prior to manufacture of anchorage systems.

#### 4. GRAPHICS CONTRACTOR RESPONSIBILITIES

##### 4.1 Design Responsibility

The graphic design requirements shown by the details on the graphic drawing documents are for design intent only and intended to establish basic dimensions of units or modules, profiles and sight lines of members, and appearance. Within these limitations, the **Graphics Contractor is responsible for fabrication of the entire system**, and to make whatever modifications of, and additions to the details as may be required. Maintain the visual design concept as shown, including member's sizes, profiles and alignment of components as accurately as possible.

Graphics Contractor is to include the creation of ALL final art files necessary for the production of the graphics. Graphics Contractor will be provided graphics layouts showing design intent in low resolution Adobe PDF format. These PDF's will serve as the design basis to be replicated by the Graphics Contractor in the development of the final art files. Graphics Contractor is to create all necessary files needed for production including modification of all photos, text, sizes, and layouts. Graphics Contractor must provide all graphics to the Owner for approval in electronic and printed media prior to manufacturing. It will be the responsibility of the Graphics Contractor to make all necessary modifications of all files in order to receive approval from the Owner for production.

Graphics Contractor will receive only photos and text from the Owner. Graphics Contractor will be required to provide all files necessary for printing and manufacture of this bid package.

##### 4.2 Statement of Application

The Graphics Contractor, by commencing the work of the project, assumes overall responsibility, as a part of his warranty of the work, to assure that all assembled components and parts shown or required within the work of this project comply with the construction specification including attachments. The Graphics Contractor shall further warrant:

- A. That all components specified, or required, to satisfactorily complete the installation, are compatible with each other and with the conditions of installation and expected use.
- B. The overall effective integration and correctness of individual parts and of the whole the system.
- C. Compatibility with adjoining substrate, materials and work by other trades.
- D. There shall be no premature material failure due to improper design or fabrications of the system. All materials are to fully perform to their normal life expectancy.

##### 4.3 Execution

The Graphics Contractor shall be responsible for all work done under his contract, including:





- A. Faulty or improper work of subcontractor(s) and others under him by contract or otherwise.
- B. Diligent execution of work and giving his personal attention and supervision to same until completed.
- C. All delays caused by neglect on his part or of those under him by contract or otherwise.
- D. Compliance with all laws, ordinances and regulations bearing on the conduct of the work as drawn and specified.
- E. Obtaining, at his own cost, inspection certificates which may be required of the project by local authorities, or any other governing body. The Graphic Contractor shall procure and pay for all permits, licenses and approvals necessary for the execution of the work.

#### 4.4 Submittals

By the approval and submission of shop drawings and samples, the Graphics Contractor thereby represents that he has determined and verified all field measurements, field construction criteria, materials, catalogue numbers, and similar data or will do so, and that he has checked and coordinated each shop drawing and sample with the requirements of the work and the contract documents. Refer to Section 5.0 for a list of required submittals.

Fabricator is required to submit a final Graphic Schedule for the Owner's approval.

#### 4.5 Acts and Omissions

The Graphics Contractor is responsible for having free access to the premises upon prior approval from the Owner for the purpose of acquainting himself with the conditions, delivering furnishings and equipment and performing the work under this contract. He should cooperate with the Owner and the separate contractors who may currently be working on the premises, integrating the work with that of others, all to the best interest of the project and its orderly completion. Damages to the building contents, when such damages result from the use of faulty materials or negligent workmanship, shall be the responsibility of the Graphics Contractor.

#### 4.6 Protection and Handling of Products

Store all graphic items under cover and off the ground. Handle in such a manner so as to protect surfaces and to prevent damage during storage and delivery. Protect exposed finishes by covering with adhesive paper or other suitable covering where adhesive is not appropriate for finish material. Apply covering prior to shipment from the fabricating or finishing shop. Covering shall not adversely affect finish.

#### 4.7 Shipping and Transportation

Graphics Contractor will be responsible for proper shipping and transportation of all signage to the job site and will specify whether it will be common carrier or on his own trucks. Graphics Contractor will be responsible for scheduling shipping with the Owner to meet the installation schedule. Graphics Contractor will be responsible for shipping and the receiving/unloading of all materials to the job-site.

#### 4.8 Warranty

Upon final completion, the Graphics Contractor will warrant all work and materials to be in full and complete accordance with the contract documents and agreement between Owner and Graphics Contractor, and requirements appertaining thereto; that all work and materials are free from any and all defects and imperfections, and fully meet the manufacturer's published performance criteria for the use and purposes for which each and every part is specified.

The Graphics Contractor also agrees that, should any defect develop or appear, which the Owner finds was not caused by improper use, the Graphics Contractor shall promptly, upon demand, fully correct, substitute and make good any such defective material without any cost to the Owner and will hold the Owner harmless against any claim, demand, loss or damage by reason of any breach of this warranty.

The period of this warranty shall commence on the date on which the Owner determines the Graphics Contractor has met all Final Completion requirements. The period of said warranty shall last twenty-four (24) months unless otherwise specified.

### 5. SUBMITTALS

All submittals and shop drawings are to be delivered to the Owner for distribution. The Graphic Contractor shall transmit four (4) copies to the Owner.

#### 5.1 Schedule

A detailed graphic schedule by phases of production and installation is to be submitted by the successful bidder no later than three (3) days upon award of the project.

#### 5.2 Samples

Submit four (4) 3" x 3" samples of each color and finish of exposed materials and accessories, or final material substrate to be used in the project.

Submit one (1) control sample of all materials for the Owners's approval before beginning final production.

These samples shall become the property of the Owner.

#### 5.3 Shop Drawings

Submit one (1) reproducible copy of shop drawings in ledger format (11"x17"), for the manufacturing, fabrication, and erection of graphic work at large scale. Show jointage, anchorage, accessory items, and finishes.

- A. Acceptance of shop drawings does not in any way change the documents. Documents may only be changed in writing.
- B. The Graphics Contractor is responsible for reviewing shop drawings for conformance with the documents and notifying, in writing, the Owner of any variation from the documents.
- C. Changes to the shop drawings are to be made by the Graphics Contractor as directed by the Owner.

#### 5.4 Manufacturer's Data

Submit two (2) copies of the manufacturer's printed specifications, anchorage details and installation, and maintenance instructions for products to be used in the fabrication of graphics work.

### 6. SUBSTITUTIONS

#### 6.1 Consideration

Any substitutions requested after the award of the contract will be considered only under these cases:

- A. When the specified product is not available.
- B. When a certain product or process is specified, a warranty of performance is required, and, in the judgment of the Graphics Contractor, the specified product or process will not produce the desired results.

#### 6.2 Requests

Request for substitutions of products, materials or processes other than those specified will be accompanied by the evidence that the proposed substitution;

- A. Is equal in quality and serviceability to the specified item
- B. Will not entail changes in details and construction of related work
- C. Will be acceptable in consideration of the required design and artistic effort
- D. Will provide a cost advantage to the Owner
- E. Will not impede the schedule for production or installation

The Graphics Contractor shall furnish with his request such drawings, specification samples, performance data and other information as may be required of him to assist the Owner in determining whether the proposed substitution is acceptable. The burden of proof shall be upon the Graphics Contractor.

#### 6.3 Warranty

Regardless of the evidence submitted or any review or independent investigation by the Owner or the Architect, a request for a substitution of products, materials, or processes is a warranty by the Graphics Contractor to the Owner that the requested substitution,

- A. Is equal in quality and serviceability to the specified item
- B. Will not entail changes in details and construction of related work
- C. Will be acceptable in consideration of the required design and artistic effect
- D. Will not involve any change in cost to the Owner other than that specified in an accompanying request for a change order.

#### 6.4 Schedule

Proposed substitutions will be made prior to bid. Submit requests for substitutions to the Owner in writing, giving sufficient information and samples for evaluation with the difference in costs, if any. Substitution must be approved in writing by the Owner before they may be used.

### 7. FABRICATION

Shop fabrication and tolerances shall conform to the standards of the industry. All items shall be shop fabricated so far as practicable. Perform high-quality, professional workmanship. Attach materials with sufficient strength, number and spacing not to fail until materials joined are broken or permanently deformed. Fabricate all work to be truly straight, plumb, level and square and to sizes, shapes and profiles indicated on the approved shop drawings.

#### 7.1 Shop Assembly

Preassemble items in shop to greatest extent possible to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations. Clearly mark units for reassembly and coordinated installation.

#### 7.2 Flatness of Panels

Panels shall show no visual distortion when viewed in installed position. All panel faces shall be of such flatness that when measured, the maximum slope of the surface at point, measured from the nominal plane of the surface, shall not exceed 1.0%. Any panel not meeting these requirements is subject to rejection by the Owner.

#### 7.3 Thermal Movement

Design, fabricate and install component parts to provide for expansion and contraction over a temperature range for the material of 50 degrees Fahrenheit, without buckling, sealant joint failure, glass breakage, undue stress on members or anchors, and other detrimental effect.

#### 7.4 Castings

Castings shall have fine, even texture and shall be un-warped and sound. Lines and meters shall be sharp, arises unbroken, profiles accurate and ornament true to pattern. Plane surfaces shall be smooth. Ornament shall not have excess material or imperfections that obscure design, undercut to restore detail. Filed or cut areas shall have texture restored.

#### 7.5 Other

Holes for bolts and screws shall be drilled. Parts to receive hardware shall be countersunk.





# UNIVERSITY OF SOUTH CAROLINA - COACHS SUPPORT BUILDING

## SCOPE OF GRAPHICS PACKAGE

Fasteners shall be of basic metal and alloy, matching finished color and texture as the metal being fastened, unless otherwise indicated. There shall be no exposed fasteners; all fasteners shall be concealed. Exposed ends and edges shall be milled smooth, with corners slightly rounded.

Design components to allow for expansion and contraction for a minimum material temperature range of 50 degrees Fahrenheit, without causing buckling, excessive opening of joints or over-stressing of welds and fasteners. Joints shall be fastened flush to conceal reinforcement or welded where thickness of section permits. Contact surfaces of connected members shall be ground true. Parts shall be so assembled that joints will be tight and practically unnoticeable, without use of filling compound.

Form work to the required shapes and sizes, with true curves, lines and angles. Provide necessary rebates lugs and brackets for assembly of units. Use concealed fasteners wherever possible.

### 8. INSTALLATION

#### 8.1 Preparation

Coordinate setting drawings, diagrams, templates, instructions and directions for the installation of items having integral anchors which are to be embedded in concrete or masonry construction.

#### 8.2 Delivery to Premise

Unless indicated to the contrary, items of loose material shall be delivered, uncrated, assembled, set in proper place and installed ready for use, free from breakage, blemishes or other defects. Coordinate delivery dates and locations with the Owner.

#### 8.3 Inspection

Examine the substrate and the conditions under which the materials are to be installed. Do not proceed with the work until unsatisfactory conditions detrimental to the timely and proper completion of the work have been corrected.

#### 8.4 Cutting, Fitting, and Placement

Perform all cutting, drilling and fitting required for installation. Set the work accurately in location, alignment and elevation, plumb, level and true, measured from established lines and levels. Provide temporary bracing or anchors as required.

Form tight joints with exposed connection accurately fitted with uniform reveals and spaces for sealants and joint filler. Where cutting, welding and grinding are required for proper shop fitting and jointing of the work, restore finishes to eliminate any evidence of such corrective work.

Do not cut or abrade finishes which cannot be completely restored in the field. Return items with such finishes to the shop for required alterations, followed by complete refinishing or provide new units at Architect's option.

#### 8.5 Erection

All surfaces shall be covered with protective cover non-deleterious to finish for protection until final installation or erection. Complete all connections in proper alignment and tighten bolts securely. After erection, all surfaces marred during erection and exposed bolts, bolt heads, etc., shall be retouched with the same paint used previously.

#### 8.6 Cleaning of Premises

The Graphics Contractor shall use special care in the disposition of excess materials and rubbish.

Rubbish shall not be allowed to accumulate and shall be consistently collected and removed at the completion of this work, on a daily basis.

Storage for paint materials, preparation and mixing, shall be in well lit and ventilated central location but shall not be allowed on finished or carpeted flooring. Storage location will be identified by the Owner. Ample protection by means of drop cloths or layers of paper must be provided for existing apparatus or parts of the building.

Adequate safeguards shall be provided against fire by placing oils, rags, and waste in self-closing metal receptacles and shall be removed from the work and storage area at the end of each work shift. Under no circumstances will they be allowed to accumulate.

### 9. MATERIALS AND FINISHES

#### 9.1 Acrylics

Provide acrylic plastics equivalent to "Plexiglas" manufactured by Rohm and Haas Company, in sizes as shown. Provide colors as shown, or as selected by the Owner.

#### 9.2 Wallpaper and Prints

All materials used in printing of wallpaper and prints are to be "Low VOC"

All wallpaper prints to be laminated with 1 mil. Printshield Standard, UV-protected, matte finish overlamination Wallpaper-DMIBOP 10, indoor banner outdoor poster paper, nylon reinforced, 10 mil. + 250 microns.

All prints, including wallpaper, are to be printed using UV-protected inks. All wallpaper to be installed with clear wallpaper paste. No adhesive backed paper is acceptable. All wallpaper seams to be trimmed flush. No overlap of wallpaper seams is acceptable.

All walls receiving wallpaper shall be primed with Gardz® Surface Sealer prior to installation of wallpaper substrate.

All prints, other than wallpaper, are to be Mactac, printable adhesive back vinyl, then laminated with a 5 mil. scuff-resistant UV-protected polycarbonate overlamine. Prints are then mounted to a solid sintra panel with art work to wrap sides. NO prints are to be gloss lamination. NO prints are to be 3M Scotchprints or similar material.

#### 9.3 Laminates

NEMA LD-3 horizontal grade, in colors and patterns shown, or as selected by the Owner. Provide one of the following:

- Nevamar: Exxon Chemical Company USA
- Wilson Art: Ralph Wilson Plastics Company
- Micarta: Westinghouse Electric Company
- Chemetal: Division of The October Company, Inc.
- Textolite: Parkwood Division of General Electric Company
- Formica: Division of Cyanamid Corporation

### 10. MISCELLANEOUS PRODUCTS

#### 10.1 Adhesives - Verify "Low VOC" before use

##### 10.1.1 Foam Tape

1/16" (1.6mm) thick, double-faced white pressure sensitive urethane foam tape, one of the following:

- A. 3M Company: No. 4016 or AI4432YEAam9576
- B. Spectape of Texas: No. ST1132

##### 10.1.2 Film Tape

4 mil. (0.1mm) thick, double-faced pressure sensitive film tape, one of the following:

##### 10.1.3 3M Company: No. 415

Macbond: No. SB1786 or No. 05304S-0303-KA1100

##### 10.1.4 Silicone

FS TT-5-001543, Class A, one of the following:

- A. General Electric: Silicone Sealant #1200
- B. Dow Corning: Building Sealant #781

##### 10.1.5 Epoxy

Two component thermosetting epoxy adhesive with 100% solids content, one of the following:

- A. Miracle Adhesives: No. NP-428
- B. Hughson Chemicals: Chemlok #304

### 10.2 Vinyl

This specification defines basic materials and fabrication methods for markings/graphics to be used by the Graphic Contractor for cut out graphics. No deviation from these specifications is permissible without the written approval of the Owner. The Graphics Contractor shall certify that all markings/graphics conform to these specifications, and will be replaced without additional cost to the Owner if they fail to meet this requirement.

#### 10.2.1 Non-Reflective

The marking film used shall be 3M ScotchCal brand film, series 220. The finished emblems shall be pre-masked.

#### 10.2.2 Pressure Sensitive

Cut vinyl to be 1.8mil (.89) thick, pre-spaced and pre-aligned on transfer paper. Provide vinyl graphics in colors and type styles shown.

#### 10.2.3 Letterforms

Size: Letterforms shall be as shown or indicated on the drawings, and shall be the only typography used. Letter size for the appropriate sign types shall be as shown on the drawings and graphic layouts. Alternate letterforms and letter size will not be accepted.

Spacing: Letter spacing shall be at the standard optical-spacing. Spacing between words shall equal the horizontal dimension of the lower-case "m" for the size of the copy being used.

#### 10.2.4 General Requirements

- 10.2.4.1 Color, copy, and logotype rendition shall be approved by Owner or Architect prior to production.
- 10.2.4.2 Graphics shall be wear-resistant and shall not be affected by oil, water, salt spray or alcohol.
- 10.2.4.3 Where specifically noted, provide reverse cut copy for application to glass. All other applications shall be "correct-reading" on the exterior glass.
- 10.2.4.4 Size, colors, and shape of markings to be fabricated in accordance with 3M Product Specs for each item. Marking shall be in accordance with 3M Instruction Bulletin No. 5.
- 10.2.4.5 All cut edges (i.e. laser, kiss cut, guillotined, etc.) shall be smooth and free of ragged areas.
- 10.2.4.6 Markings shall be packaged in substantial cartons, which will protect against physical damage in shipping and handling and against dirt or moisture contamination.

### 10.3 Codes, Regulations, and Standards

It is the intent of these specifications to establish quality and performance standards of materials and equipment installed, hence, specific items are identified by manufacturer, trade name and catalog designation where possible. Should the Graphics Contractor propose to furnish materials and equipment other than those specified as permitted by the "or approved equal" clauses, he shall submit as a separate request.



While every attempt has been made in preparation of these plans to avoid mistakes, Owner cannot guarantee against human error or other variances from standard construction practices and techniques. Consequently, the client and contractors on the job ensure compliance and acceptability. Therefore, all written dimensions rule over scale of plan. Contractor is responsible for final verification of structural integrity and material list quantities. All Federal, State, and Local codes, ordinances, regulations, etc. shall be considered as part of building specifications.

#### 11. GRAPHICS PACKAGE

This section details the design, manufacturing, delivery, and installation requirements for each of the to be provided items. Graphics Contractor (GC) is to provide each item as listed with **NO EXCEPTIONS**. The Graphics Contractor is responsible for all graphic design production files. Graphics Contractor will only be provided with the following:

- A. Low resolution Adobe PDF version of the graphics package
- B. All photos necessary for each graphic in raw form. The graphics contractor will be responsible for all trimming, cropping, and modifications.
- C. Text in electronic form.





PROJECT FONTS

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

ITC MACHINE - MEDIUM

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
1234567890

ITC MACHINE - BOLD

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz

1234567890

MYRIAD PRO - REGULAR

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz

1234567890

MYRIAD PRO - BOLD

PROJECT PAINT

COLOR #	COLOR
1	MATCH PMS #202 'RED'
2	MAP 'SILVER'

PROJECT VINYL

COLOR #	COLOR
1	GLOSS BLACK VINYL
2	GLOSS WHITE VINYL
3	GLOSS RED VINYL TO MATCH PMS 202

PROJECT LAMIATES

COLOR #	COLOR
1	CHEMETAL # 901 'CHROME METAL'
2	CHEMETAL #902 'BRUSHED METAL'
3	GLOSS RED LAMINATE TO MATCH PMS 202
4	GLOSS BLACK LAMINATE
5	CHEMETAL #916 BRUSHED PEWTER ALUMINUM
6	WILSONART MODEL NO. 7122T-07 EMPIRE MAHOGANY LAMINATE

PROJECT ICONS



**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

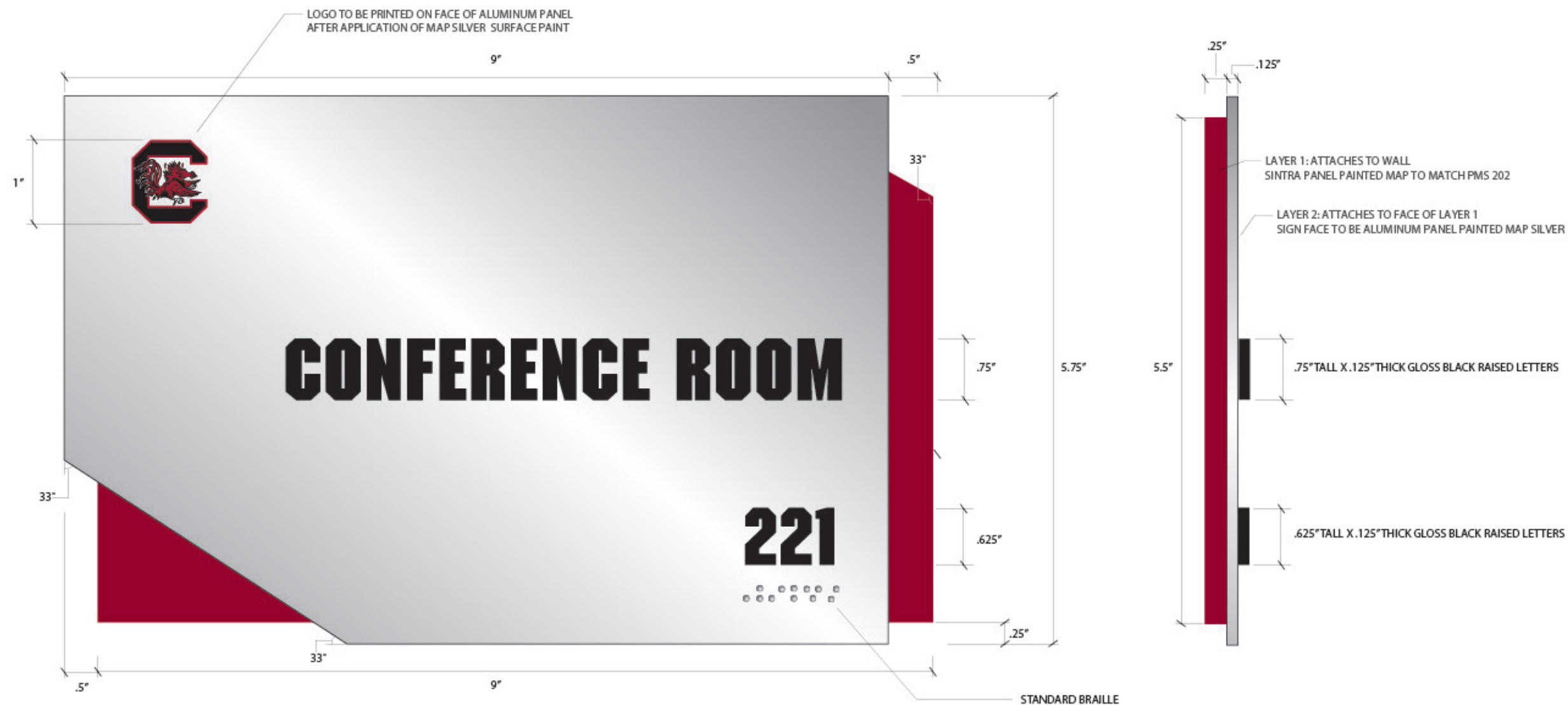
**SIGN TYPE**

20

SHEET DATE  
 06.15.12

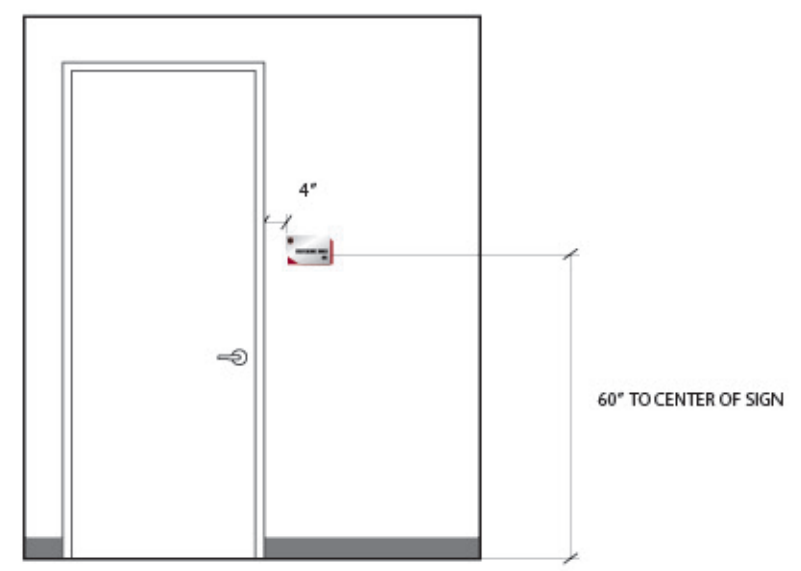
PROJECT NUMBER  
 0000.11618

**20A-B**



**SIGN TYPE 7: TYPICAL DOOR SIGN**

NOTE: 1. Refer to the following plans and attached room signage schedule.  
 2. Provide back panel for room signs that are mounted on glass sidelights.



**TYPICAL MOUNTING FOR ALL DOOR SIGNS**

**BID SET**

UNIVERSITY OF SOUTH CAROLINA  
 COACHES SUPPORT BUILDING

APPROVED SHOP DRAWINGS FOR ALL MOUNTING, HARDWARE AND SECURING APPLICATIONS MUST BE PROVIDED TO THE ARCHITECT FOR APPROVAL PRIOR TO PRODUCTION AND INSTALLATION. ALL FINAL SIZES NEED TO BE FIELD MEASURED BEFORE STARTING PRODUCTION. FIELD MEASUREMENTS ARE THE RESPONSIBILITY OF THE SELECTED GRAPHICS CONTRACTOR.

**SIGN TYPE**

**20**

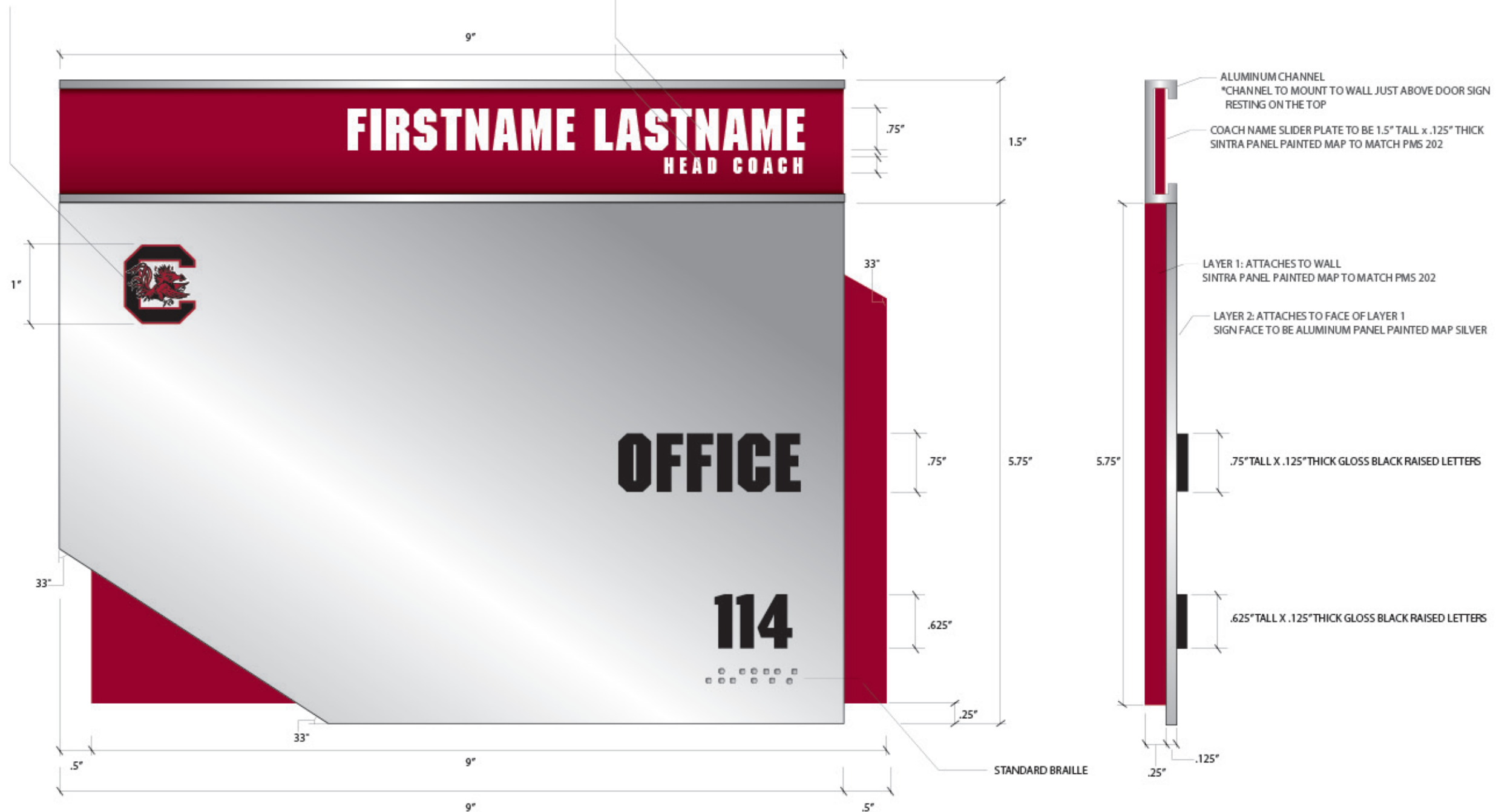
SHEET DATE  
 06.15.12

PROJECT NUMBER  
 0000.11618

**20A-2**

LOGO TO BE PRINTED ON FACE OF ALUMINUM PANEL AFTER APPLICATION OF MAP SILVER SURFACE PAINT

WHITE PRINTED LETTERING



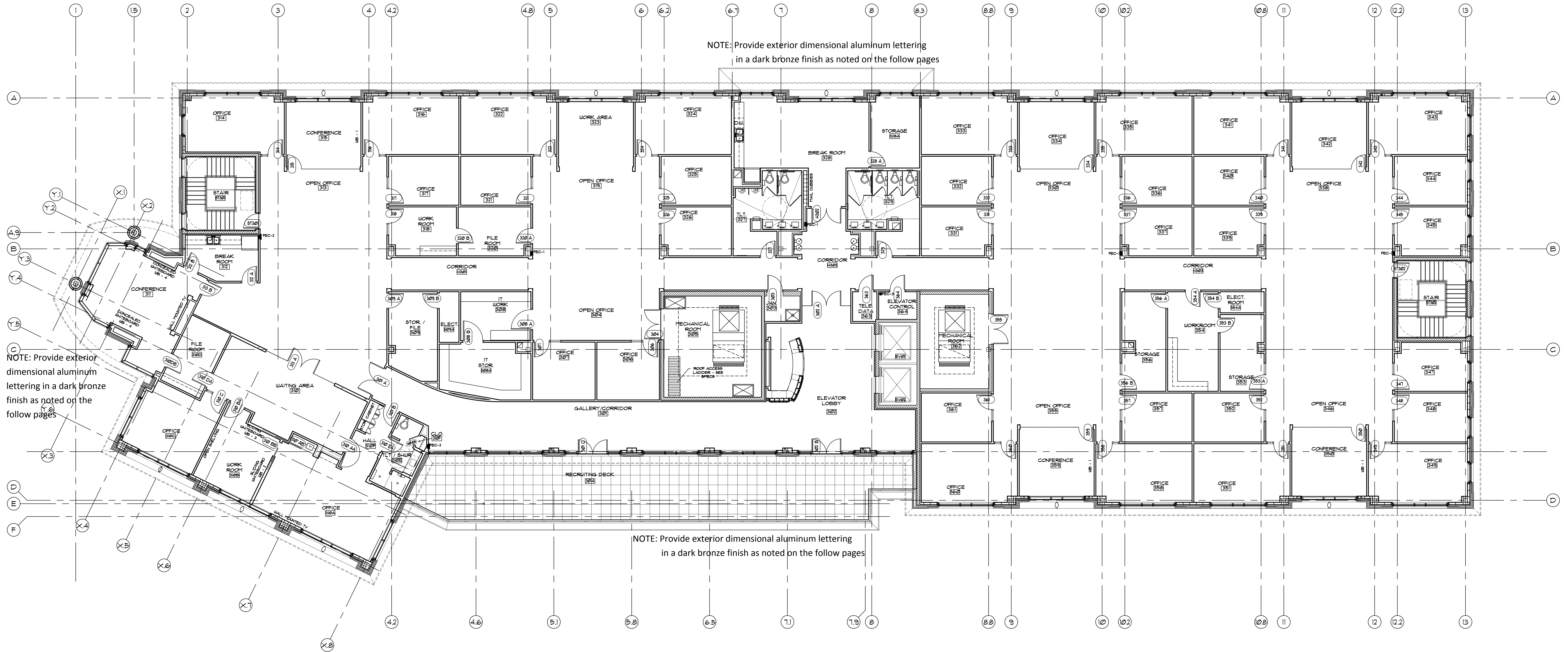
**SIGN TYPE 7: TYPICAL DOOR SIGN**

- NOTE:**
1. Refer to the following plans and attached room signage schedule.
  2. Provide back panel for room signs that are mounted on glass sidelights.

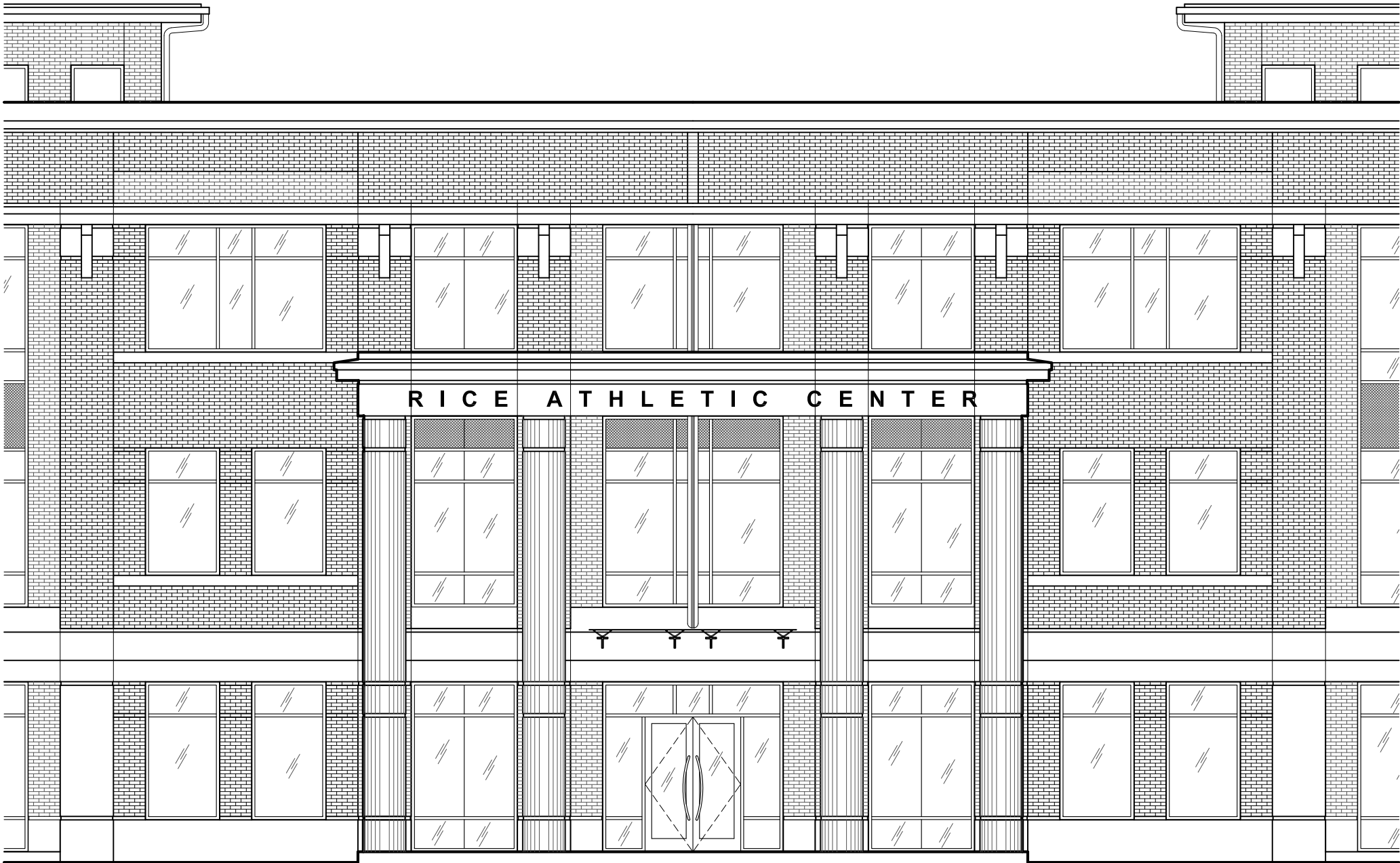




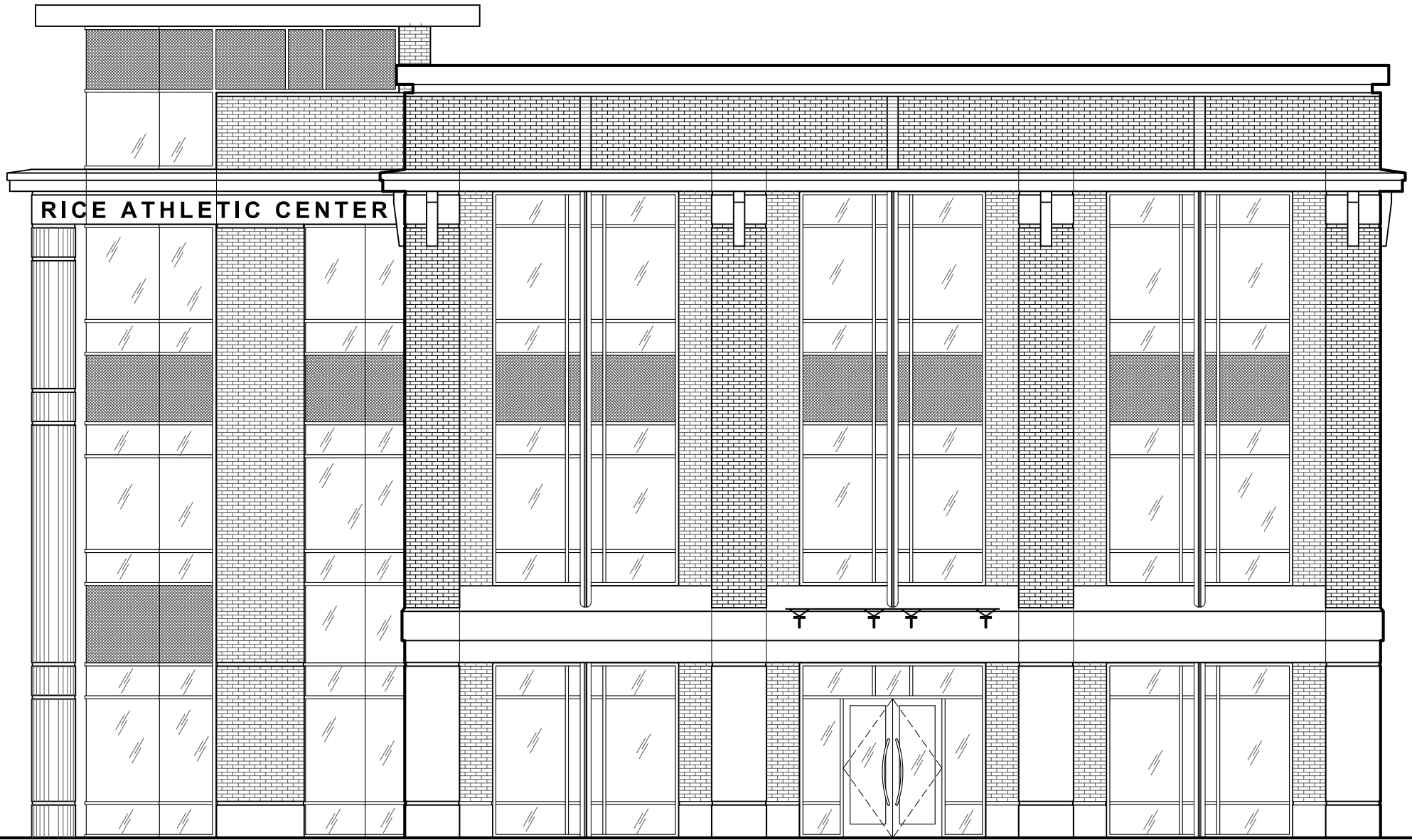




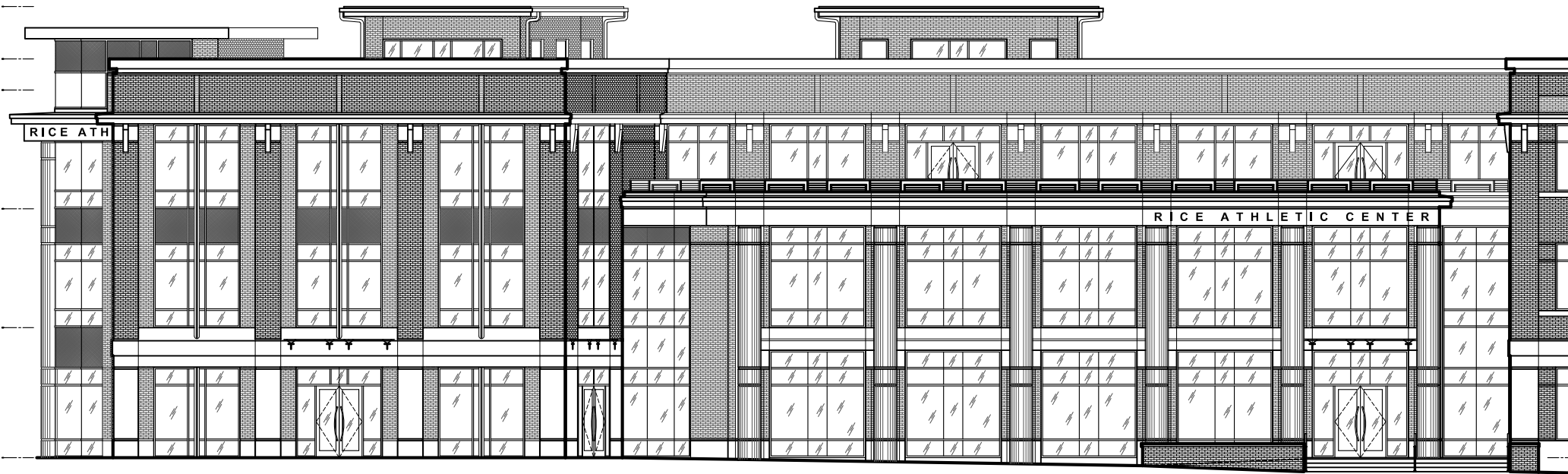




SOUTH MARION STREET ELEVATION



MAIN ENTRANCE ELEVATION



COURTYARD ELEVATION



Athletic Coaches Support Room Signage schedule

	Room Numb.	Room Name	Occupants Name	Signage Type	Sign Location	Special Notes:
THIRD FLOOR	301	Gallery / Corridor	NA	NA	---	
	302	Elevator Lobby	NA	NA	---	
	303	Custodial	NA	20 A-B	Door 303	
	304	Open Office	NA	NA	---	
	305	Mechanical	NA	20 A-B	Door 305	
	306	Office	David Hutson	20 A-2	Door 306	
	307	Office	Toni Rabon	20 A-2	Door 307	
	308	IT work Room	NA	20 A-B	Door 308A	
	308A	IT Storage	NA	20 A-B	Door 308B	
	309	Storage	NA	20 A-B	Door 309A	
	309A	Electrical	NA	20 A-B	Door 309B	
	310	Waiting Area	NA	NA	---	
	310A	Athletic Director	Eric Hyman	20 A-2	Door 310AA	
	310B	Work Room		20 A-B	Door 310BA	
	310C	Office	Marcy Girton	20 A-2	Door 310C	
	310D	File Room		20 A-B	Door 310DA	
	310E	Toilet / shower	NA	NA	---	
	310F	Hall	NA	NA	---	
	310G	Closet	NA	NA	---	
	311	Board Room		20 A-B	Door 313B	
	312	Break Room		20 A-B	Door 312A	
	313	Open Office	NA	NA	---	
	314	Office	Charles Waddell	20 A-2	Door 314	
	315	Conference Room	NA	20 A-B	Door 315	
	316	Office	Caroline Allen	20 A-2	Door 316	
	317	Office	16 Character name plate	20 A-2	Door 317	Office is currently un assigned
318	Work Room		20 A-B	Door 318		
319	Open Office	NA	NA	---		
320	File Room	NA	20 A-B	Doors 320A and 320B	Provide 2 signs, one at each door	
321	Office	Kelly Lewis	20 A-2	Door 321		
322	Office	Kevin O'Connell	20 A-2	Door 322		
323	Work Area	NA	NA	---		
324	Office	Jeff Davis	20 A-2	Door 324		
325	Office	Shawn Burke	20 A-2	Door 325		
326	Office	Trent Barnes	20 A-2	Door 326		

327	Men		NA	20 A-B	Door 327	
328	Break Room		NA	20 A-B	Door H302	
328A	Storage		NA	20 A-B	Door 328A	
329	Women		NA	20 A-B	Door 329	
330	Open Office		NA	NA	---	
331	Office		16 Character name plate	20 A-2	Door 331	Office is currently un assigned
332	Office		Candi French	20 A-2	Door 332	
333	Office		David Jackson	20 A-2	Door 333	
334	Conference Room		NA	20 A-B	Door 334	
335	Office		Jayne Hatchell	20 A-2	Door 335	
336	Office		Emmie Martin	20 A-2	Door 336	
337	Office		16 Character name plate	20 A-2	Door 337	Office is currently un assigned
338	Open Office		NA	NA	---	
339	Office		Sharon Mathias	20 A-2	Door 339	
340	Office		Brian Corley	20 A-2	Door 340	
341	Office		DJ Brown	20 A-2	Door 341	
342	Office		Kristin Borrelli	20 A-2	Door 342	
343	Office		Chris Rogers	20 A-2	Door 343	
344	Office		Barbara Luberoff	20 A-2	Door 344	
345	Office		Eric Sturkie	20 A-2	Door 345	
346	Open Office		NA	NA	---	
347	Office		16 Character name plate	20 A-2	Door 347	Office is currently un assigned
348	Office		Kathrine Brown	20 A-2	Door 348	
349	Office		Judy Van Horn	20 A-2	Door 349	
350	Conference Room		NA	20 A-B	Door 350	
351	Office		Jennifer Stiles	20 A-2	Door 351	
352	Office		16 Character name plate	20 A-2	Door 352	Office is currently un assigned
353	Storage		NA	20 A-B	Door 353A and 353B	Provide 2 signs, one at each door
354	Work Room		NA	20 A-B	Door 354A	
354A	Electrical		NA	20 A-B	Door354B	
355	Open Office		NA	NA	---	
356	Storage		NA	20 A-B	Door 356A and 356B	Provide 2 signs, one at each door
357	Office		16 Character name plate	20 A-2	Door 357	Office is currently un assigned
358	Office		John Humphries	20 A-2	Door 358	
359	Conference Room		NA	20 A-B	Door 359	
360	Office		Jeff Tallant	20 A-2	Door 360	
361	Office		Len Harrington	20 A-2	Door 361	
362	Mechanical			20 A-B	Door 362	
363	Elevator Controller		NA	20 A-B	Door 363	
364	Data		NA	20 A-B	Door 364	
ST201	Stair		NA	20 A-B	Stair Door ST201	

ST202	Stair		NA	20 A-B	Stair Door ST101	
EV01/02	Elevators		NA		Elevators 101 and 102	Provide elevator signage per code



#### IV. Information For Offerors To Submit

INFORMATION FOR OFFERORS TO SUBMIT – GENERAL (JAN 2006): Offeror shall submit a signed Cover Page and Page Two. Offeror should submit all other information and documents requested in this part and in parts II.B. Special Instructions; III. Scope of Work; V. Qualifications; VIII. Bidding Schedule/Price Proposal; and any appropriate attachments addressed in section IX. Attachments to Solicitations.

#### PROPOSAL CONTENT Lot 1

In addition to information requested elsewhere in this solicitation, bidders should submit the following information with their bids for purposes of evaluation. Responses should provide the details required and not just a statement of compliance. Offerors should restate each of the items listed below and provide their response to that item immediately thereafter. All information should be presented in the listed order:

1. Executive Summary
2. Credentials for creating artwork and files for fabrication: Per section 3.5 Artwork and 4.1 Design Responsibility on page 4 of the package, it is noted that the Offeror will be given low resolution .pdf files representing the design intent only and that they must then create the artwork for fabrication in their proposals. Offeror must demonstrate credentials for their staff members who will be creating these files. This can include but is not limited to applicable educational background and/or experience. Offerors must also clarify the software files that will be used to create the artwork.
3. Examples of shop drawings for wood components: There are several wood components in this package. Offerors must include in their proposals shop drawings of a past installation for a component similar in nature to the “Team Recognition” board that is to be installed on the first floor.
4. Portfolio of vinyl wall graphic installations Offerors must include in their proposal examples of a minimum of three (3) vinyl wall graphics installations of a size similar to the “sport” wall graphics that will be installed on the second floor. Each of the examples must include location of the installation, date of the installation and contact information for references.
5. Cost: Total cost to fabricate, produce, deliver and install all required items. No additional cost or expenses will be paid by the university.
6. Delivery The time frame for fabrication and installation of this work is **60 calendar days ARO**. Offerors must provide a minimum of three (3) examples of installations of a similar size in which they produced and installed the graphics package within a 60 day time frame. Each of the examples must include location of the installation, date of award and date completed and contact information for references.

## PROPOSAL CONTENT Lot 2

In addition to information requested elsewhere in this solicitation, bidders should submit the following information with their bids for purposes of evaluation. Responses should provide the details required and not just a statement of compliance. Offerors should restate each of the items listed below and provide their response to that item immediately thereafter. All information should be presented in the listed order:

1. Executive summary
2. Sample that meets the specification requirements in Section III of the solicitation.
3. references/examples of similar size/scope projects. A minimum of three (3) references/examples is required.
4. Total cost to fabricate, deliver and install all signage. No additional cost or expense will be incurred by the University.

Lot 1 \_\_\_\_\_

Lot 2 \_\_\_\_\_

Lot 1 & 2 \_\_\_\_\_

**MINORITY PARTICIPATION (JAN 2006)**

Is the bidder a South Carolina Certified Minority Business?  Yes  NO

Is the bidder a Minority Business certified by another governmental entity?  Yes  NO

If so, please list the certifying governmental entity: \_\_\_\_\_

Will any of the work under this contract be performed by a SC certified Minority Business as a subcontractor?  Yes  NO

If so, what percentage of the total value of the contract will be performed by a SC certified Minority Business as a subcontractor?  Yes  NO

Will any of the work under this contract be performed by a minority business certified by another governmental entity as a subcontractor?  Yes  NO

If so, what percentage of the total value of the contract will be performed by a minority business certified by another governmental entity as a subcontractor?  Yes  NO

If a certified Minority Business is participating in this contract, please indicate all categories for which the Business is certified:

- Traditional minority
- Traditional minority, but female
- Women (Caucasian females)
- Hispanic minorities
- DOT referral (Traditional minority)
- DOT referral (Caucasian female)
- Temporary certification
- SBA 8 (a) certification referral
- Other minorities (Native American, Asian, etc.)

(If more than one minority contractor will be utilized in the performance of this contract, please provide the information above for each minority business.)

**V. Qualifications**

QUALIFICATION OF OFFEROR (JANUARY 2006): To be eligible for award of a contract, a prospective contractor must be responsible. In evaluating an Offeror's responsibility, the State Standards of Responsibility [R.19-445.2125] and information from any other source may be considered. An Offeror must, upon request of the State, furnish satisfactory evidence of its ability to meet all contractual requirements. Unreasonable failure to supply information promptly in connection with a responsibility inquiry may be grounds for determining that you are ineligible to receive an award. S.C. Code Section 11-35-1810.

SUBCONTRACTOR – IDENTIFICATION (JAN 2006): If you intend to subcontract with another business for any portion of the work and that portion exceeds 10% of your price, your offer must identify that business and the portion of work which they are to perform. Identify potential subcontractors by providing the business' name, address, phone, taxpayer identification number, and point of contact. In determining your responsibility, the state may evaluate your proposed subcontractors.



## **VI. Award Criteria**

### **LOT 1 Graphics/Installation**

AWARD CRITERIA – PROPOSALS (JAN 2006): Award will be made to the highest ranked, responsive and responsible offeror whose offer is determined to be the most advantageous to the State.

AWARD BY LOT (JAN 2006): Award will be made by complete lot.

EVALUATION FACTORS – PROPOSALS (JAN 2006): Offers will be evaluated using only the factors stated below. Evaluation factors are stated in the relative order of importance, with the first factor being the most important. Once evaluation is complete, all responsive offerors will be ranked from most advantageous to least advantageous.

- A** Credentials for creating artwork and files for fabrication
- B** Examples of shop drawings for wood components.
- C** Portfolio of vinyl wall graphic installations.
- D** Total cost to fabricate, produce, deliver, and install.
- E** Delivery The time frame for fabrication and installation of this work is **60 calendar days ARO**.

### **LOT 2 Signage/Installation**

AWARD CRITERIA – PROPOSALS (JAN 2006): Award will be made to the highest ranked, responsive and responsible offeror whose offer is determined to be the most advantageous to the State.

AWARD BY LOT (JAN 2006): Award will be made by complete lot.

EVALUATION FACTORS – PROPOSALS (JAN 2006): Offers will be evaluated using only the factors stated below. Evaluation factors are stated in the relative order of importance, with the first factor being the most important. Once evaluation is complete, all responsive offerors will be ranked from most advantageous to least advantageous.

- A.** Sample: Does the sample meet the specification requirements
- B.** 3 references/examples of similar size/scope projects
- C.** Cost: Total cost to fabricate, deliver, and install all signage.

NEGOTIATIONS (JAN 2006): The Procurement Officer may elect to make an award without conducting negotiations. However, after the offers have been ranked, the Procurement Officer may elect to negotiate price or the general scope of work with the highest ranked offeror. If a satisfactory agreement cannot be reached, negotiations may be conducted with the second, and then the third, and so on, ranked offerors to such level of ranking as determined by the Procurement Officer.

## VII. Terms and Conditions - A. General

ASSIGNMENT (JANUARY 2006): No contract or its provisions may be assigned, sublet, or transferred without the written consent of the Procurement Officer.

BANKRUPTCY (JANUARY 2006): (a) Notice. In the event the Contractor enters into proceedings relating to bankruptcy, whether voluntary or involuntary, the Contractor agrees to furnish written notification of the bankruptcy to the Using Governmental Unit. This notification shall be furnished within five (5) days of the initiation of the proceedings relating to the bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of all State contracts against which final payment has not been made. This obligation remains in effect until final payment under this Contract. (b) Termination. This contract is voidable and subject to immediate termination by the State upon the contractor's insolvency, including the filing of proceedings in bankruptcy.

CHOICE-OF-LAW (JANUARY 2006): The Agreement, any dispute, claim, or controversy relating to the Agreement, and all the rights and obligations of the parties shall, in all respects, be interpreted, construed, enforced and governed by and under the laws of the State of South Carolina, except its choice of law rules. As used in this paragraph, the term "Agreement" means any transaction or agreement arising out of, relating to, or contemplated by the solicitation.

CONTRACT DOCUMENTS & ORDER OF PRECEDENCE (JANUARY 2006): (a) Any contract resulting from this solicitation shall consist of the following documents: (1) a Record of Negotiations, if any, executed by you and the Procurement Officer, (2) documentation regarding the clarification of an offer [e.g., 11-35-1520(8) or 11-35-1530(6)], if applicable, (3) the solicitation, as amended, (4) modifications, if any, to your offer, if accepted by the Procurement Officer, (5) your offer, (6) any statement reflecting the state's final acceptance (a/k/a "award"), and (7) purchase orders. These documents shall be read to be consistent and complimentary. Any conflict among these documents shall be resolved by giving priority to these documents in the order listed above. (b) The terms and conditions of documents (1) through (6) above shall apply notwithstanding any additional or different terms and conditions in either (i) a purchase order or other instrument submitted by the State or (ii) any invoice or other document submitted by Contractor. Except as otherwise allowed herein, the terms and conditions of all such documents shall be void and of no effect. (c) No contract, license, or other agreement containing contractual terms and conditions will be signed by any Using Governmental Unit. Any document signed or otherwise agreed to by persons other than the Procurement Officer shall be void and of no effect.

### DISCOUNT FOR PROMPT PAYMENT (JANUARY 2006)

(a) Discounts for prompt payment will not be considered in the evaluation of offers. However, any offered discount will form a part of the award, and will be taken if payment is made within the discount period indicated in the offer by the offeror. As an alternative to offering a discount for prompt payment in conjunction with the offer, offerors awarded contracts may include discounts for prompt payment on individual invoices.

(b) In connection with any discount offered for prompt payment, time shall be computed from the date of the invoice. If the Contractor has not placed a date on the invoice, the due date shall be calculated from the date the designated billing office receives a proper invoice, provided the state annotates such invoice with the date of receipt at the time of receipt. For the purpose of computing the discount earned, payment shall be considered to have been made on the date that appears on the payment check or, for an electronic funds transfer, the specified payment date. When the discount date falls on a Saturday, Sunday, or legal holiday when Federal Government offices are closed and Government business is not expected to be conducted, payment may be made on the following business day.

DISPUTES (JANUARY 2006): (1) Choice-of-Forum. All disputes, claims, or controversies relating to the Agreement shall be resolved exclusively by the appropriate Chief Procurement Officer in accordance with Title 11, Chapter 35, Article 17 of the South Carolina Code of Laws, or in the absence of jurisdiction, only in the Court of Common Pleas for, or a federal court located in, Richland County, State of South Carolina. Contractor agrees that any act by the Government regarding the Agreement is not a waiver of either the Government's sovereign immunity or the Government's immunity under the Eleventh Amendment of the United State's Constitution. As used in this paragraph, the term "Agreement" means any transaction or agreement arising out of, relating to, or contemplated by the solicitation. (2) Service of Process. Contractor consents that any papers, notices, or process necessary or proper for the initiation or continuation of any disputes, claims, or controversies relating to the Agreement; for any court action in connection therewith; or for the entry of judgment on any award made, may be served on Contractor by certified mail (return receipt requested) addressed to Contractor at the address provided as the Notice Address on Page Two or by personal service or by any other manner that is permitted by law, in or outside South Carolina. Notice by certified mail is deemed duly given upon deposit in the United States mail.

EQUAL OPPORTUNITY (JANUARY 2006). Contractor is referred to and shall comply with all applicable provisions, if

any, of Title 41, Part 60 of the Code of Federal Regulations, including but not limited to Sections 60-1.4, 60-4.2, 60-4.3, 60-250.5(a), and 60-741.5(a), which are hereby incorporated by reference.

**FALSE CLAIMS (JANUARY 2006):** According to the S.C. Code of Laws § 16-13-240, "a person who by false pretense or representation obtains the signature of a person to a written instrument or obtains from another person any chattel, money, valuable security, or other property, real or personal, with intent to cheat and defraud a person of that property is guilty" of a crime.

**FIXED PRICING REQUIRED (JANUARY 2006):** Any pricing provided by contractor shall include all costs for performing the work associated with that price. Except as otherwise provided in this solicitation, contractor's price shall be fixed for the duration of this contract, including option terms. This clause does not prohibit contractor from offering lower pricing after award.

**NON-INDEMNIFICATION (JANUARY 2006):** Any term or condition is void to the extent it requires the State to indemnify anyone.

**NOTICE (JANUARY 2006):** (A) After award, any notices shall be in writing and shall be deemed duly given (1) upon actual delivery, if delivery is by hand, (2) upon receipt by the transmitting party of automated confirmation or answer back from the recipient's device if delivery is by telex, telegram, facsimile, or electronic mail, or (3) upon deposit into the United States mail, if postage is prepaid, a return receipt is requested, and either registered or certified mail is used. (B) Notice to contractor shall be to the address identified as the Notice Address on Page Two. Notice to the state shall be to the Procurement Officer's address on the Cover Page. Either party may designate a different address for notice by giving notice in accordance with this paragraph.

**PAYMENT & INTEREST (MAY 2011):** (a) Unless otherwise provided in this Solicitation, the State shall pay the Contractor, after the submission of proper invoices or vouchers, the prices stipulated in this contract for supplies delivered and accepted or services rendered and accepted, less any deductions provided in this contract. Unless otherwise specified herein, including the purchase order, payment shall not be made on partial deliveries accepted by the Government. (b) Unless otherwise provided herein, including the purchase order, payment will be made by check. (c) Notwithstanding any other provision, payment shall be made in accordance with S.C. Code Section 11-35-45, which provides the Contractor's exclusive means of recovering any type of interest from the Owner. Contractor waives imposition of an interest penalty unless the invoice submitted specifies that the late penalty is applicable. Except as set forth in this paragraph, the State shall not be liable for the payment of interest on any debt or claim arising out of or related to this contract for any reason. (d) Amounts due to the State shall bear interest at the rate of interest established by the South Carolina Comptroller General pursuant to Section 11-35-45 ("an amount not to exceed fifteen percent each year"), as amended. (e) Any other basis for interest, including but not limited to general (pre- and post-judgment) or specific interest statutes, including S.C. Code Ann. § 34-31-20, are expressly waived by both parties. If a court, despite this agreement and waiver, requires that interest be paid on any debt by either party other than as provided by items (c) and (d) above, the parties further agree that the applicable interest rate for any given calendar year shall be the lowest prime rate as listed in the first edition of the Wall Street Journal published for each year, applied as simple interest without compounding.

**PUBLICITY (JANUARY 2006):** Contractor shall not publish any comments or quotes by State employees, or include the State in either news releases or a published list of customers, without the prior written approval of the Procurement Officer.

**PURCHASE ORDERS (JANUARY 2006):** Contractor shall not perform any work prior to the receipt of a purchase order from the using governmental unit. The using governmental unit shall order any supplies or services to be furnished under this contract by issuing a purchase order. Purchase orders may be used to elect any options available under this contract, e.g., quantity, item, delivery date, payment method, but are subject to all terms and conditions of this contract. Purchase orders may be electronic. No particular form is required. An order placed pursuant to the purchasing card provision qualifies as a purchase order.

**SETOFF (JANUARY 2006)** The state shall have all of its common law, equitable, and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the state with regard to this contract, any other contract with any state department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the state for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto.

**SURVIVAL OF OBLIGATIONS (JANUARY 2006):** The Parties' rights and obligations which, by their nature, would continue beyond the termination, cancellation, rejection, or expiration of this contract shall survive such termination, cancellation, rejection, or expiration, including, but not limited to, the rights and obligations created by the following clauses: Indemnification - Third Party Claims, Intellectual Property Indemnification, and any provisions regarding warranty or audit.



**TAXES (JANUARY 2006):** Any tax the contractor may be required to collect or pay upon the sale, use or delivery of the products shall be paid by the State, and such sums shall be due and payable to the contractor upon acceptance. Any personal property taxes levied after delivery shall be paid by the State. It shall be solely the State's obligation, after payment to contractor, to challenge the applicability of any tax by negotiation with, or action against, the taxing authority. Contractor agrees to refund any tax collected, which is subsequently determined not to be proper and for which a refund has been paid to contractor by the taxing authority. In the event that the contractor fails to pay, or delays in paying, to any taxing authorities, sums paid by the State to contractor, contractor shall be liable to the State for any loss (such as the assessment of additional interest) caused by virtue of this failure or delay. Taxes based on Contractor's net income or assets shall be the sole responsibility of the contractor.

**TERMINATION DUE TO UNAVAILABILITY OF FUNDS (JANUARY 2006)** Payment and performance obligations for succeeding fiscal periods shall be subject to the availability and appropriation of funds therefore. When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled. In the event of a cancellation pursuant to this paragraph, contractor will be reimbursed the resulting unamortized, reasonably incurred, nonrecurring costs. Contractor will not be reimbursed any costs amortized beyond the initial contract term.

**THIRD PARTY BENEFICIARY (JANUARY 2006)** This Contract is made solely and specifically among and for the benefit of the parties hereto, and their respective successors and assigns, and no other person will have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Contract as a third party beneficiary or otherwise.

**WAIVER (JANUARY 2006)** The State does not waive any prior or subsequent breach of the terms of the Contract by making payments on the Contract, by failing to terminate the Contract for lack of performance, or by failing to strictly or promptly insist upon any term of the Contract. Only the Procurement Officer has actual authority to waive any of the State's rights under this Contract. Any waiver must be in writing.

## VII. Terms and Conditions - B. Special

HIPAA LAW: The Contractor agrees that to the extent that some or all of the activities within the scope of this Contract are subject to the Health Insurance Portability Accountability Act of 1996, P.L. 104-91, as amended ("HIPAA"), or its implementing regulations, it will comply with the HIPAA requirements and will execute such agreements and practices as the University of South Carolina may require to ensure compliance. Additional information may be viewed at: <http://www.sc.edu/hipaa/>

PROTECTION OF HUMAN HEALTH AND THE ENVIRONMENT - The University of South Carolina requires that all contractual activities to be in compliance with local, state and federal mandates concerning "protection of human health and the environment". In addition, the University of South Carolina is a "Drug Free Work Place" and requires all contractors to comply with South Carolina Code of Laws Section 41-15-10 ET sequence (1976 w/amendments). Any contractor doing business with the University will be required to document compliance with these mandates and to furnish specific information requested by the University's Department of Environmental Health and Safety when notified to do so. The Contractor understands and agrees that jobsites are open at all times work is being performed by the Contractor to authorized University employees who have been trained to identify unsafe work conditions. The Contractor will immediately correct any deficiencies noted by these inspections when requested by the University's Department of Environmental Health and Safety to do so. In work areas where a specific hazard is posed which includes but is not limited to lead paint and asbestos abatement projects, Contractors will be required to produce Lead Compliance Plans and Asbestos Project Designs which outline their method of work prior to the start of work. Each contractor shall designate a responsible member of the Contractor's organization to be at the site whose duty shall be the prevention of accidents. By submission of this bid, the vendor agrees to take all necessary steps to insure compliance with the requirements outlined above.

CISG (JAN 2006): The parties expressly agree that the UN Convention on the International Sale of Goods shall not apply to this agreement.

COMPLIANCE WITH LAWS (JAN 2006): During the term of the contract, contractor shall comply with all applicable provisions of laws, codes, ordinances, rules, regulations, and tariffs.

DEFAULT (JAN 2006):

(a)(1) The State may, subject to paragraphs (c) and (d) of this clause, by written notice of default to the Contractor, terminate this contract in whole or in part if the Contractor fails to-

(i) Deliver the supplies or to perform the services within the time specified in this contract or any extension;

(ii) Make progress, so as to endanger performance of this contract (but see paragraph (a)(2) of this clause); or

(iii) Perform any of the other material provisions of this contract (but see paragraph (a)(2) of this clause).

(2) The State's right to terminate this contract under subdivisions (a)(1)(ii) and (1)(iii) of this clause, may be exercised if the Contractor does not cure such failure within 10 days (or more if authorized in writing by the Procurement Officer) after receipt of the notice from the Procurement Officer specifying the failure.

(b) If the State terminates this contract in whole or in part, it may acquire, under the terms and in the manner the Procurement Officer considers appropriate, supplies or services similar to those terminated, and the Contractor will be liable to the State for any excess costs for those supplies or services. However, the Contractor shall continue the work not terminated.

(c) Except for defaults of subcontractors at any tier, the Contractor shall not be liable for any excess costs if the failure to perform the contract arises from causes beyond the control and without the fault or negligence of the Contractor. Examples of such causes include (1) acts of God or of the public enemy, (2) acts of the State in either its sovereign or contractual capacity, (3) fires, (4) floods, (5) epidemics, (6) quarantine restrictions, (7) strikes, (8) freight embargoes, and (9) unusually severe weather. In each instance the failure to perform must be beyond the control and without the fault or negligence of the Contractor.

(d) If the failure to perform is caused by the default of a subcontractor at any tier, and if the cause of the default is beyond the control of both the Contractor and subcontractor, and without the fault or negligence of either, the Contractor shall not be liable for any excess costs for failure to perform, unless the subcontracted supplies or services were obtainable from other sources in sufficient time for the Contractor to meet the required delivery schedule.

(e) If this contract is terminated for default, the State may require the Contractor to transfer title and deliver to the State, as directed by the Procurement Officer, any (1) completed supplies, and (2) partially completed supplies and materials, parts,

tools, dies, jigs, fixtures, plans, drawings, information, and contract rights (collectively referred to as "manufacturing materials" in this clause) that the Contractor has specifically produced or acquired for the terminated portion of this contract. Upon direction of the Procurement Officer, the Contractor shall also protect and preserve property in its possession in which the State has an interest.

(f) The State shall pay contract price for completed supplies delivered and accepted. The Contractor and Procurement Officer shall agree on the amount of payment for manufacturing materials delivered and accepted and for the protection and preservation of the property; if the parties fail to agree, the Procurement Officer shall set an amount subject to the Contractor's rights under the Disputes clause. Failure to agree will be a dispute under the Disputes clause. The State may withhold from these amounts any sum the Procurement Officer determines to be necessary to protect the State against loss because of outstanding liens or claims of former lien holders.

(g) If, after termination, it is determined that the Contractor was not in default, or that the default was excusable, the rights and obligations of the parties shall, if the contract contains a clause providing for termination for convenience of the State, be the same as if the termination had been issued for the convenience of the State. If, in the foregoing circumstances, this contract does not contain a clause providing for termination for convenience of the State, the contract shall be adjusted to compensate for such termination and the contract modified accordingly subject to the contractor's rights under the Disputes clause.

(h) The rights and remedies of the State in this clause are in addition to any other rights and remedies provided by law or under this contract.

**MATERIAL AND WORKMANSHIP (JAN 2006):** Unless otherwise specifically provided in this contract, all equipment, material, and articles incorporated in the work covered by this contract are to be new and of the most suitable grade for the purpose intended.

**PRICE ADJUSTMENTS (JAN 2006):** (1) Method of Adjustment. Any adjustment in the contract price made pursuant to a clause in this contract shall be consistent with this Contract and shall be arrived at through whichever one of the following ways is the most valid approximation of the actual cost to the Contractor (including profit, if otherwise allowed):

(a) by agreement on a fixed price adjustment before commencement of the pertinent performance or as soon thereafter as practicable;

(b) by unit prices specified in the Contract or subsequently agreed upon;

(c) by the costs attributable to the event or situation covered by the relevant clause, including profit if otherwise allowed, all as specified in the Contract; or subsequently agreed upon;

(d) in such other manner as the parties may mutually agree; or,

(e) in the absence of agreement by the parties, through a unilateral initial written determination by the Procurement Officer of the costs attributable to the event or situation covered by the clause, including profit if otherwise allowed, all as computed by the Procurement Officer in accordance with generally accepted accounting principles, subject to the provisions of Title 11, Chapter 35, Article 17 of the S.C. Code of Laws.

(2) Submission of Price or Cost Data. Upon request of the Procurement Officer, the contractor shall provide reasonably available factual information to substantiate that the price or cost offered, for any price adjustments is reasonable, consistent with the provisions of Section 11-35-1830.

**PRICING DATA – AUDIT – INSPECTION (JAN 2006) [Clause Included Pursuant to § 11-35-1830, - 2210, & -2220]** (a) Cost or Pricing Data. Upon Procurement Officer's request, you shall submit cost or pricing data, as defined by 48 C.F.R. § 2.101 (2004), prior to either (1) any award to contractor pursuant to 11-35-1530 or 11-35-1560, if the total contract price exceeds \$500,000, or (2) execution of a change order or contract modification with contractor which exceeds \$100,000. Your price, including profit or fee, shall be adjusted to exclude any significant sums by which the state finds that such price was increased because you furnished cost or pricing data that was inaccurate, incomplete, or not current as of the date agreed upon between parties. (b) Records Retention. You shall maintain your records for three years from the date of final payment, or longer if requested by the chief Procurement Officer. The state may audit your records at reasonable times and places. As used in this subparagraph (b), the term "records" means any books or records that relate to cost or pricing data submitted pursuant to this clause. In addition to the obligation stated in this subparagraph (b), you shall retain all records and allow any audits provided for by 11-35-2220(2). (c) Inspection. At reasonable times, the state may inspect any part of your place of business which is related to performance of the work. (d) Instructions – Certification. When you submit data pursuant to subparagraph (a), you shall (1) do so in accordance with the instructions appearing in Table 15-2 of 48 C.F.R. § 15.408 (2004) (adapted as necessary for the state context), and (2) submit a Certificate of Current Cost or Pricing Data, as prescribed by 48 CFR § 15.406-2(a) (adapted as necessary for the state context).

(e) Subcontracts. You shall include the above text of this clause in all of your subcontracts. (f) Nothing in this clause limits any other rights of the state.



RELATIONSHIP OF THE PARTIES (JAN 2006): Neither party is an employee, agent, partner, or joint venturer of the other. Neither party has the right or ability to bind the other to any agreement with a third party or to incur any obligation or liability on behalf of the other party.

SHIPPING / RISK OF LOSS (JAN 2006): F.O.B. Destination. Destination is the shipping dock of the Using Governmental Units' designated receiving site, or other location, as specified herein. (See Delivery clause)

TERMINATION FOR CONVENIENCE (JAN 2006): (1) Termination. The Procurement Officer may terminate this contract in whole or in part, for the convenience of the State. The Procurement Officer shall give written notice of the termination to the contractor specifying the part of the contract terminated and when termination becomes effective.

(2) Contractor's Obligations. The contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination the contractor will stop work to the extent specified. The contractor shall also terminate outstanding orders and subcontracts as they relate to the terminated work. The contractor shall settle the liabilities and claims arising out of the termination of subcontracts and orders connected with the terminated work. The Procurement Officer may direct the contractor to assign the contractor's right, title, and interest under terminated orders or subcontracts to the State. The contractor must still complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

(3) Right to Supplies. The Procurement Officer may require the contractor to transfer title and deliver to the State in the manner and to the extent directed by the Procurement Officer: (a) any completed supplies; and (b) such partially completed supplies and materials, parts, tools, dies, jigs, fixtures, plans, drawings, information, and contract rights (hereinafter called "manufacturing material") as the contractor has specifically produced or specially acquired for the performance of the terminated part of this contract. The contractor shall, upon direction of the Procurement Officer, protect and preserve property in the possession of the contractor in which the State has an interest. If the Procurement Officer does not exercise this right, the contractor shall use best efforts to sell such supplies and manufacturing materials in accordance with the standards of Uniform Commercial Code Section 2-706. Utilization of this Section in no way implies that the State has breached the contract by exercise of the Termination for Convenience Clause.

(4) Compensation. (a) The contractor shall submit a termination claim specifying the amounts due because of the termination for convenience together with cost or pricing data required by Section 11-35-1830 bearing on such claim. If the contractor fails to file a termination claim within one year from the effective date of termination, the Procurement Officer may pay the contractor, if at all, an amount set in accordance with Subparagraph (c) of this Paragraph.

(b) The Procurement Officer and the contractor may agree to a settlement and that the settlement does not exceed the total contract price plus settlement costs reduced by payments previously made by the State, the proceeds of any sales of supplies and manufacturing materials under Paragraph (3) of this clause, and the contract price of the work not terminated;

(c) Absent complete agreement under Subparagraph (b) of this Paragraph, the Procurement Officer shall pay the contractor the following amounts, provided payments agreed to under Subparagraph (b) shall not duplicate payments under this Subparagraph:

(i) contract prices for supplies or services accepted under the contract;

(ii) costs reasonably incurred in performing the terminated portion of the work less amounts paid or to be paid for accepted supplies or services;

(iii) reasonable costs of settling and paying claims arising out of the termination of subcontracts or orders pursuant to Paragraph (2) of this clause. These costs must not include costs paid in accordance with Subparagraph (c)(ii) of this paragraph;

(iv) any other reasonable costs that have resulted from the termination. The total sum to be paid the contractor under this Subparagraph shall not exceed the total contract price plus the reasonable settlement costs of the contractor reduced by the amount of payments otherwise made, the proceeds of any sales of supplies and manufacturing materials under Subparagraph (b) of this Paragraph, and the contract price of work not terminated.

(d) Contractor must demonstrate any costs claimed, agreed to, or established under Subparagraphs (b) and (c) of this Paragraph using its standard record keeping system, provided such system is consistent with any applicable Generally Accepted Accounting Principles.

(5) Contractor's failure to include an appropriate termination for convenience clause in any subcontract shall not (i) affect the state's right to require the termination of a subcontract, or (ii) increase the obligation of the state beyond what it would have been if the subcontract had contained an appropriate clause.

WARRANTY – STANDARD (JAN 2006): Contractor must provide the manufacturer's standard written warranty upon delivery of product. Contractor warrants that manufacturer will honor the standard written warranty provided.

ITEM SUBSTITUTION: No substitution will be allowed on purchase orders received from departments without permission from the Purchasing Department.

CONTRACTOR'S LIABILITY INSURANCE (JAN 2006): (1) Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in South Carolina such insurance as will protect the contractor from the types of claims set forth below which may arise out of or result from the contractor's operations under the contract and for which the contractor may be legally liable, whether such operations be by the contractor or by a subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable: (a) claims under workers' compensation, disability benefit and other similar employee benefit acts which are applicable to the work to be performed; (b) claims for damages because of bodily injury, occupational sickness or disease, or death of the contractor's employees; (c) claims for damages because of bodily injury, sickness or disease, or death of any person other than the contractor's employees; (d) claims for damages insured by usual personal injury liability coverage; (e) claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (f) claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle; (g) claims for bodily injury or property damage arising out of completed operations; and (h) claims involving contractual liability insurance applicable to the Contractor's obligations under the provision entitled Indemnification – Third Party Claims.

(2) Coverage shall be written on an occurrence basis and shall be maintained without interruption from date of commencement of the work until date of final payment. Coverage must include the following on a commercial basis: (i) Premises – Operations, (ii) Independent Contractor's Protective, (iii) Products and Completed Operations, (iv) Personal and Advertising Injury, (v) Contractual, including specific provision for contractor's obligations under the provision entitled Indemnification – Third Party Claims, (vi) Broad Form Property Damage including Completed Operations, and (vii) Owned, Non-owned and Hired Motor Vehicles.

(3) The insurance required by this paragraph shall be written for not less than the following limits of liability or as required by law, whichever coverage is greater.:

**COMMERCIAL GENERAL LIABILITY:**

General Aggregate (per project) \$1,000,000

Products/Completed Operations \$1,000,000

Personal and Advertising Injury \$1,000,000

Each Occurrence \$1,000,000

Fire Damage (Any one fire) \$ 50,000

Medical Expense (Any one person) \$ 5,000

**BUSINESS AUTO LIABILITY (including All Owned, Nonowned, and Hired Vehicles):**

Combined Single Limit \$1,000,000 OR

Bodily Injury & Property Damage (each) \$750,000

**WORKER'S COMPENSATION:**

State Statutory

Employers Liability \$100,000 Per Acc.

\$500,000 Disease, Policy Limit; \$100,000 Disease, Each Employee

(4) Required Documentation. (a) Prior to commencement of the work, contractor shall provide to the state a signed, original certificate of liability insurance (ACORD 25). The certificate shall identify the types of insurance, state the limits of liability for each type of coverage, include a provision for 30 days notice prior to cancellation, name every applicable using governmental unit (as identified on the cover page) as a Certificate Holder, provide that the general aggregate limit applies per project, and provide that coverage is written on an occurrence basis. (b) Prior to commencement of the work, contractor shall provide to the state a written endorsement to the contractor's general liability insurance policy that (i) names every applicable using governmental unit (as identified on the Cover Page) as an additional insured, (ii) provides that no material alteration, cancellation, non-renewal, or expiration of the coverage contained in such policy shall have effect unless the named governmental unit(s) has been given at least thirty (30) days prior written notice, and (iii) provides that the Contractor's liability insurance policy shall be primary, with any liability insurance of the state as secondary and noncontributory. (c) Both the certificate and the endorsement must be received directly from either the contractor's insurance agent or the insurance company.

(5) Contractor shall provide a minimum of thirty (30) days written notice to every applicable using governmental unit of any proposed reduction of coverage limits (on account of revised limits or claims paid under the General Aggregate) or any substitution of insurance carriers.

(6) The state's failure to demand either a certificate of insurance or written endorsement required by this paragraph is not a waiver of contractor's obligations to obtain the required insurance.

**Insurance Requirement: The successful offeror must provide a copy of Liability Insurance Certificate within ten (10) days upon posting of intent to award statement or statement of award and on each anniversary date thereafter attesting to such insurance coverage**

**VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL**

**PLEASE REFER TO THE COST ITEM OF THE PROPOSAL CONTENTS SUBSECTION IN SECTION IV. INFORMATION FOR OFFERORS TO SUBMIT OF THE SOLICITATION.**



## IX. ATTACHMENTS TO SOLICITATION

### IMPORTANT TAX NOTICE - NONRESIDENTS ONLY

Withholding Requirements for Payments to Nonresidents: Section 12-8-550 of the South Carolina Code of Laws requires persons hiring or contracting with a nonresident conducting a business or performing personal services of a temporary nature within South Carolina to withhold 2% of each payment made to the nonresident. The withholding requirement does not apply to (1) payments on purchase orders for tangible personal property when the payments are not accompanied by services to be performed in South Carolina, (2) nonresidents who are not conducting business in South Carolina, (3) nonresidents for contracts that do not exceed \$10,000 in a calendar year, or (4) payments to a nonresident who (a) registers with either the S.C. Department of Revenue or the S.C. Secretary of State and (b) submits a Nonresident Taxpayer Registration Affidavit - Income Tax Withholding, Form I-312 to the person letting the contract.

The withholding requirement applies to every governmental entity that uses a contract ("Using Entity"). Nonresidents should submit a separate copy of the Nonresident Taxpayer Registration Affidavit - Income Tax Withholding, Form I-312 to every Using Entity that makes payment to the nonresident pursuant to this solicitation. Once submitted, an affidavit is valid for all contracts between the nonresident and the Using Entity, unless the Using Entity receives notice from the Department of Revenue that the exemption from withholding has been revoked.

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Section 12-8-540 requires persons making payment to a nonresident taxpayer of rentals or royalties at a rate of \$1,200.00 or more a year for the use of or for the privilege of using property in South Carolina to withhold 7% of the total of each payment made to a nonresident taxpayer who is not a corporation and 5% if the payment is made to a corporation. Contact the Department of Revenue for any applicable exceptions.

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For information about other withholding requirements (e.g., employee withholding), contact the Withholding Section at the South Carolina Department of Revenue at 803-898-5383 or visit the Department's website at [www.sctax.org](http://www.sctax.org).

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This notice is for informational purposes only. This agency does not administer and has no authority over tax issues. All registration questions should be directed to the License and Registration Section at 803-898-5872 or to the South Carolina Department of Revenue, Registration Unit, Columbia, S.C. 29214-0140. All withholding questions should be directed to the Withholding Section at 803-898-5383.



STATE OF SOUTH CAROLINA  
 DEPARTMENT OF REVENUE  
**NONRESIDENT TAXPAYER  
 REGISTRATION AFFIDAVIT  
 INCOME TAX WITHHOLDING**

**I-312**  
 (Rev. 5/7/04)  
 3323

The undersigned nonresident taxpayer on oath, being first duly sworn, hereby certifies as follows:

- 1. Name of Nonresident Taxpayer: \_\_\_\_\_
- 2. Trade Name, if applicable (Doing Business As): \_\_\_\_\_
- 3. Mailing Address: \_\_\_\_\_
- 4. Federal Identification Number: \_\_\_\_\_
- 5. Hiring or Contracting with: \_\_\_\_\_
- Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Receiving Rentals or Royalties From: \_\_\_\_\_
- Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Beneficiary of Trusts and Estates: \_\_\_\_\_
- Name: \_\_\_\_\_
- Address: \_\_\_\_\_

6. I hereby certify that the above named nonresident taxpayer is currently registered with  
**(check the appropriate box):**  
 The South Carolina Secretary of State or  
 The South Carolina Department of Revenue

Date of Registration: \_\_\_\_\_

7. I understand that by this registration, the above named nonresident taxpayer has agreed to be subject to the jurisdiction of the South Carolina Department of Revenue and the courts of South Carolina to determine its South Carolina tax liability, including estimated taxes, together with any related interest and penalties.

8. I understand the South Carolina Department of Revenue may revoke the withholding exemption granted under Code Sections 12-8-540 (rentals), 12-8-550 (temporarily doing business or professional services in South Carolina), and 12-8-570 (distributions to nonresident beneficiary by trusts or estates) at any time it determines that the above named nonresident taxpayer is not cooperating with the Department in the determination of its correct South Carolina tax liability.

The undersigned understands that any false statement contained herein could be punished by fine, imprisonment or both.

Recognizing that I am subject to the criminal penalties under Code Section 12-54-44 (B) (6) (a) (i), I declare that I have examined this affidavit and to the best of my knowledge and belief, it is true, correct and complete.

(Seal)

\_\_\_\_\_  
 Signature of Nonresident Taxpayer (Owner, Partner or Corporate Officer, when relevant)

\_\_\_\_\_  
 Date

If Corporate officer state title:

\_\_\_\_\_  
 (Name - Please Print)

**Mail to:** The company or individual you are contracting with.

# OFFEROR'S CHECKLIST

## *AVOID COMMON BID/PROPOSAL MISTAKES*

Review this checklist prior to submitting your bid/proposal.  
If you fail to follow this checklist, you risk having your bid/proposal rejected.

- DO NOT INCLUDE ANY OF YOUR STANDARD CONTRACT FORMS!
- UNLESS EXPRESSLY REQUIRED, DO NOT INCLUDE ANY ADDITIONAL BOILERPLATE CONTRACT CLAUSES.
- REREAD YOUR ENTIRE BID/PROPOSAL TO MAKE SURE YOUR BID/PROPOSAL DOES NOT TAKE EXCEPTION TO ANY OF THE STATE'S MANDATORY REQUIREMENTS.
- MAKE SURE YOU HAVE PROPERLY MARKED ALL PROTECTED, CONFIDENTIAL, OR TRADE SECRET INFORMATION IN ACCORDANCE WITH THE INSTRUCTIONS ENTITLED: SUBMITTING CONFIDENTIAL INFORMATION. ***DO NOT MARK YOUR ENTIRE BID/PROPOSAL AS CONFIDENTIAL, TRADE SECRET, OR PROTECTED! DO NOT INCLUDE A LEGEND ON THE COVER STATING THAT YOUR ENTIRE RESPONSE IS NOT TO BE RELEASED!***
- HAVE YOU PROPERLY ACKNOWLEDGED ALL AMENDMENTS? INSTRUCTIONS REGARDING HOW TO ACKNOWLEDGE AN AMENDMENT SHOULD APPEAR IN ALL AMENDMENTS ISSUED.
- MAKE SURE YOUR BID/PROPOSAL INCLUDES A COPY OF THE SOLICITATION COVER PAGE. MAKE SURE THE COVER PAGE IS SIGNED BY A PERSON THAT IS AUTHORIZED TO CONTRACTUALLY BIND YOUR BUSINESS.
- MAKE SURE YOUR BID/PROPOSAL INCLUDES THE NUMBER OF COPIES REQUESTED.
- CHECK TO ENSURE YOUR BID/PROPOSAL INCLUDES EVERYTHING REQUESTED!
- IF YOU HAVE CONCERNS ABOUT THE SOLICITATION, DO NOT RAISE THOSE CONCERNS IN YOUR RESPONSE! **AFTER OPENING, IT IS TOO LATE! IF THIS SOLICITATION INCLUDES A PRE-BID/PROPOSAL CONFERENCE OR A QUESTION & ANSWER PERIOD, RAISE YOUR QUESTIONS AS A PART OF THAT PROCESS!** PLEASE SEE INSTRUCTIONS UNDER THE HEADING "SUBMISSION OF QUESTIONS" AND ANY PROVISIONS REGARDING PRE-BID/PROPOSAL CONFERENCES.

This checklist is included only as a reminder to help offerors avoid common mistakes.  
Responsiveness will be evaluated against the solicitation, not against this checklist.  
You do not need to return this checklist with your response.