



U N I V E R S I T Y O F
SOUTH CAROLINA

AMENDMENT NO. 1 TO SOLICITATION

TO: ALL VENDORS
FROM: Mary L. Sims, Procurement Manager
SUBJECT: SOLICITATION NUMBER: USC-RFP-2206-MLS
Child Care Resource and Referral Services
DATE: May 11, 2012

This Amendment **No.1** modifies the above referenced Request for Proposal (RFP) only in the manner and to the extent as stated herein.

- **Page 23, under Cost Proposal, 5. b - Delete statement in its entirety, and replace with the follow:**
 - b. Funds may not be expended for:**
 - 1. Agency services' accreditation;**
 - 2. Activities related to quality improvement services not sanctioned by the state;**
 - 3. Non- CCR&R program support affiliated with offeror agency.**

BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT **NO. 1** IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

Authorized Signature

Name of Offeror

Date

Answers to Questions:

Vendor #1

1. **Question:** What is the mileage rate we need to put in the budget?

Answer: The RFP does not have specific recommendations or requirements for mileage rates.

2. **Question:** Does the contract run from 2012 -17 and is it renewable per year or is there a new RFP each year?

Answer: Refer to Page 3, Initial Contract Term and Maximum Contract Period.
MAXIMUM CONTRACT PERIOD — ESTIMATED (January 2006): **[July 1, 2012 End date: June 30, 2017)** Dates provided are estimates only. Any resulting contract will begin on the date specified in the notice of award. See clause entitled "Term of Contract – Effective Date / Initial Contract Period".

Initial Contract Term – **July 1, 2012 to June 30, 2013. (See Page 31 for Term of Contract).**

3. **Question:** Is the annual funding for each region the same for each year or is it for the 2 year budget?

Answer: Refer to Page 22: D Cost Proposal – 1. The annual funding for each region is dependent upon available funding. The amount listed in the RFP for each region is the total budget for one year of service.

4. **Question:** Do we propose a new budget each year?

Answer: No. Refer to Page 22, D. Cost Proposal, Items 1 and 2. This RFP requires a complete budget for two years of service and should be included with the proposal using the forms of Attachment A for recording each individual year of funding separately.

5. **Question:** On page 14 Does all training need to be certified?

Answer: Yes. Refer to Page 14, 3. Services Activities, Item a. All trainings to child care providers must be certified with CCCCD and the TA providers must be certified with CCCCD.

6. **Question:** How many pages does the narrative need to be?

Answer: There is no page requirement or limitation.

7. **Question:** Can we alter the budget document to create an additional column for in-kind contributions?

Answer: No. There is no need to alter to the budget form to reflect In-kind/match contributions. The RFP budget document has been formatted ~~format~~ to include a column identified as "Other portion", this is to be used to reflect additional funding allocated by the offeror to support service delivery.

8. **Question:** (What is the Salary Enhancement Question that was asked during the meeting? Did someone ask a question regarding salary increases for CCR&R staff? In our budget can we include salary raises and/or cost of living increases?

Answer: Salary and cost of living increases are allowable as long as total budget does not exceed ~~an~~ funding cap on referenced on Page 22 D. Cost Proposal #4.

Vendor #2

1. **Question:** Clarification: page 17. Service Standards (f): Is the 1 active action plan requirement meant to be for the CCR&R contractors or is it meant to be a collaborative action plan across all agencies working within a center?

Answer: It is meant to be a collaboratively developed action plan with all agencies working with the child care program.

2. **Question:** Clarification: page 15. L & M: Are the meetings called Technical Assistance Coordination Team Meetings? or Community Coordination Meetings?

Answer: The official meeting name is Technical Assistance Coordination Team meeting. In the past both names have been used to describe this partner coordination of services team.

Vendor #3

1. **Question:** As a sub-recipient of the grant from the federal government, would the sub-recipient be the recipient of Federal funds or State funds?

Answer: Federal

Question: If the answer is Federal funds, would the award or amount be taken into consideration that might lead to requirement for an OMB Single-Audit? An OMB Single-Audit is required for all grantees whose federal fund proceeds exceed \$500,000 annually.

Answer: Yes