



U N I V E R S I T Y O F  
SOUTH CAROLINA

AMENDMENT NO. 2 TO SOLICITATION

TO: ALL VENDORS

FROM: Charles Johnson, Procurement Manager

SUBJECT: SUBJECT: SOLICITATION NUMBER: USC-RFP-1934-CJ  
MANUFACTURE AND INSTALL EXTERIOR SIGNS FOR USC COLUMBIA AND ALL REGIONAL  
CAMPUSES

DATE: April 19, 2011

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This Amendment **No.2** modifies the Best Value Bid only in the manner and to the extent as stated herein.

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BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT **NO. 2** IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name of Offeror

\_\_\_\_\_  
Date

## **THE FOLLOWING QUESTION WAS RECEIVED FROM VENDOR A:**

**QUESTION:** I was looking at the signage package for the university and wanted to inquire about the samples. What I'm reading is the RFP is asking for "free" samples and shop drawings – are these samples to be full size? Potentially, these four samples, plus designer time to create shop drawings, crate and freight the samples could run upwards of several thousand dollars (maybe \$4K - \$5K).

I have not seen a project (and I've worked on several large scale programs) where full-size prototypes and this amount of submittal samples has been required prior to an award. I have worked on proposals where one partial section (15" x 20") of a sign component has been requested.

Please let me know if the university is truly requiring full-size prototypes with the proposal.

**ANSWER:** Yes, these are to be full size to scale samples.

## **THE FOLLOWING QUESTION WAS RECEIVED FROM VENDOR B:**

**QUESTION:** , In the graphic standards page, it says all reproducible artwork for Logo and Logo types can be obtained from The USC office of facilities. I would need the logo in a PDF or EPS for sure to create the samples. The font if I have for the text I can get by. I know you will probably get this request from the other sign companies bidding project as well. The j-peg File can not be manipulated to computer cut the masks and vinyl.

**ANSWER:** Please contact Kim Herlong via email: [kaherlon@fmc.sc.edu](mailto:kaherlon@fmc.sc.edu) as she has the original logos and artwork.

## **THE FOLLOWING QUESTIONS WERE RECEIVED FROM VENDOR C:**

**QUESTION:** We are interested in submitting a proposal for this project and are wondering if you can forecast whether you plan to order signage in "minimum orders" of a determinable size, or whether orders might come in as few as one sign at a time.

**ANSWER:** They vary depending on time of year and what is needed. There is no way to determine, but yes, often only one sign or possibly vinyl replacement is needed.

**QUESTION:** Would you be willing to accept sample shop drawings for similar signs we've already produced and installed for other projects? (It would be a bit of an expense to set aside time in order to create shop drawings for your signs just for the purpose of bidding.)

**ANSWER: No.**

**QUESTION:** Would you be willing to accept smaller, representative SECTIONS of signs, showing materials, processes and finishes? [It would also be quite an expense to fabricate (and ship) entire signs as bid samples.]

**ANSWER: No.**