



U N I V E R S I T Y O F
SOUTH CAROLINA

AMENDMENT NO. 3

TO: **ALL VENDORS**

FROM: Mary L. Sims, Procurement Manager

SUBJECT: SOLICITATION NUMBER: USC-RFP-1820-MLS
Provide a Complete Solid Waste Audit for the Campus Waste Management System

DATE: October 21, 2010

This Amendment **No.3** modifies the Request for Proposal (RFP) only in the manner and to the extent as stated herein.

- **Change Item 3.2.8.2 to read as follows: A statement that the audit was performed in accordance with generally accepted government auditing regulations.**
- **Attached – Answers to questions received October 19, 2010.**

BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT **NO. 3** IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

Authorized Signature

Name of Offeror

Date

**AMENDMENT #3 – Solicitation USC-RFP-1820-MLS - Solid Waste Audit Services
Questions and Answers**

1. **QUESTION:** Could you please provide a ballpark estimate of the expected budget?

ANSWER: No, the budget for this project will not be published at this time.

2. **QUESTION:** Please explain which government auditing standards are expected to apply to this study (Section 3.2.8.2) so we can determine whether we can commit to stating that they have been complied with.

ANSWER: It is the contractor's responsibility to be aware of which government regulations apply to the various aspects of the project outlined in their proposal.

3. **QUESTION:** Would you consider expanding the references required in Section 4.2.3 to be references from clients for whom similar work has been conducted other than colleges and universities, for example state and local government agencies?

ANSWER: In lieu of references from colleges and universities, references from similar-sized organizations will be acceptable.

4. **QUESTION:** Section 3.3 – Specific Audit Services
- a. Sub-section 3.3.2 – Could you please describe and articulate the number of actual “special events” you expect to have audited/waste sorts provided?
 - i. Examples – Athletic events, tailgating areas, student move-in, student move-out, student events on campus, etc.

ANSWER: These special events should include athletic events such as football and basketball, tailgates, move-in and move-out. Other large events that represent a significant amount of waste can be proposed by the contractor or project manager throughout the duration of the project. However, due to the seasonality and other difficulties associated with these events, reasonable estimations of waste generation will be acceptable.

QUESTION: Sub-section 3.3.2 – Do you have a timeframe in which you would like the separate waste sorts to be conducted – i.e. different times of the year (spring/fall), different times of the week (weekday/weekend), etc

ANSWER: The timeframe on waste sorts should be recommended by the contractor in their proposal and should factor into what their estimate is to complete a comprehensive study of the waste stream. The University estimates significant changes in the volumes between the summer period and the remaining year, which should be considered in this recommendation.

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5. **QUESTION:** Section 5.1 – Qualifications of Waste Audit Team
- a. Sub-section 5.1.3 – Further explain what you expect to see as related to this sub-section. Do you have a specific individual or firm identified that qualifies for the following requirement- “project manager should have conducted and managed a majority of waste characterization studies in the United States”?

ANSWER: No

QUESTION: How do you intend to validate this qualification?

ANSWER: Contractors are to provide statistics and examples of their previous waste characterization studies. It is not the Universities intention to require disclosure of previous clients or an infraction of confidentiality agreements.