



**U N I V E R S I T Y O F  
SOUTH CAROLINA**

**AMENDMENT NO. 1 TO SOLICITATION**

TO: ALL VENDORS

FROM: Charles Johnson, Procurement Manager

SUBJECT: **SOLICITATION NUMBER: USC-RFP-1537-CJ  
LICENSE TO INSTALL, OPERATE AND MAINTAIN AN  
AUTOMATIC TELLER MACHINE (ATM) TO BE LOCATED AT  
THE RUSSELL HOUSE STUDENT UNION**

DATE: August 12, 2009

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**This Amendment No. 1 modifies the Request For Proposals only in the manner and to the extent as stated herein.**

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**OFFEROR SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT NO. 1 IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR RFP RESPONSE. FAILURE TO DO SO MAY SUBJECT RFP TO REJECTION.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name of Offeror

\_\_\_\_\_  
Date

**THE FOLLOWING QUESTIONS WERE RECEIVED FROM  
VENDOR A:**

1. QUESTION: What other banks are on this wall Charles?

**ANSWER: Bank of America, Wachovia, BB&T, and Carolina First.**

2. QUESTION: Is there any wiggle room here at all - such as less than a 5 year contract? The reason I ask, we would be paying out \$18,900 in the first year without earning anything. If after year one it is a losing proposition just wanted to know if we could cut our losses.

**ANSWER: No, the 5 year term is fixed and is not negotiable at this time. All current ATM contracts of this nature at the University are 5 year contracts.**

3. QUESTION: Who would I speak to about renting space on campus to talk to students coming in about opening checking accounts. We go out to employers and open accounts for their employees and we can open accounts for students on campus. This would help our ATM be more successful too.

**ANSWER: The University's Off Campus Student Services contractor currently sponsors a Merchant's Fair each fall and charges \$110 to participants. Financial institutions may advertise and sign up students for checking and savings accounts only. They are not allowed to advertise or sign up students for credit cards. Interested financial institutions may contact Jami Campbell, Coordinator of Off Campus Student Services, 777-3366.**

**The University's solicitation policy also provides an off-campus entity the privilege of limited on-campus solicitation. The off-campus entity must be sponsored by an on-campus entity, is subject to the solicitation fee (which is currently \$25 per occurrence), and is limited to 5 visits per semester. They may advertise and sign up students for checking and savings accounts only. They may not advertise or sign up students for credit cards. The contact person is Brian Oxendine, Russell House University Union Event Services Manager, 777-7127.**

4. QUESTION: The location where the ATM will be housed, is this one large room where all of the banks enter into the back of the ATM or is each banks networking and ATM divided by a door?

**ANSWER: There is a common door that is used to access the hallway area that runs behind each Bank's ATM. That hallway is used by each Bank for servicing the units. The Banks that are there now use the same company to provide service to their ATM's. The service person arranges servicing with our University police because the door is alarmed. Interested vendors are encouraged to do a site visit so they have a full understanding of this aspect of the lease. Site visits may be arranged by contacting Venis Manigo at (803)777-6790 or Charles Johnson at (803) 777-2020 in the Purchasing department. The main Purchasing department number is (803)777-4115.**