



U N I V E R S I T Y O F
SOUTH CAROLINA

ADDENDUM NO. 1

TO: ALL VENDORS

FROM: Reed Bickers

SUBJECT: Solutions-Based Solicitation # USC-RFP-1284-RB

OPENING DATE AND TIME: HAS BEEN CHANGED TO: NOVEMBER 24, 2008 at 3:00 P.M.

DATE: November 06, 2008

This Addendum No. 1 modifies the Solutions-Based Request for Proposal Solicitation invitation only in the manner and to the extent as stated herein.

Item One: Page 11, section G. Hazardous Waste Pick-up and Performance Schedule: should be labeled as section E.

Item Two: Page 12, section H. Sample and Pre-testing Protocols: should be labeled as section F.

Item Three: Page 12, section I. Waste Lab-packing: should be labeled as section G.

Item Four: Page 13, section J. Invoices and Payment: should be labeled as section H.

Item Five: Page 13, section K. Price Schedule: should be labeled as section I.

Item Six: Page 13, section L. USC System Information: should be labeled as section J.

The above is issued for clarification that nothing was missing/excluded for section E or F in the initial solicitation issue, HOWEVER, Vendors questions will be address by sections as originally issued in the solicitation.

Item Seven: A link to the possible waste stream information handed out at the Mandatory Pre-proposal Conference on October 27, 2008 at 2:00 P.M. is viewable at the following link: <http://purchasing.sc.edu> Solicitation USC-RFP-1284-RB Waste streams & remains as handed out and is for confirmation/informational purposes only.

Questions submitted by vendors received by the deadline of 5:00 P.M. October 28, 2008 are addressed as follows:

Vendor A:

Contactors Responsibilities Page 10 section D

Question #1: Item 5 states a chemist to have a degree. Does this mean all personnel working on site must have a chemistry degree?

Answer:

Any chemist working on USC property on behalf of, or the contractor, must have a four (4) year degree in chemistry or a related field. The University will accept 5 years of experience working in an equivalent setting with waste stream types and volumes similar to those of USC in lieu of a degree.

Question #2: Item 9 states contractor must accept all waste generated by USC at **the time of pick up.**

Will time be given for hard to get rid of waste? For example unknown gases that need to be tested or waste that have wastes codes that we are not permitted for and we would have to make arrangements to dispose of such waste.

Answer:

The contractor must accept for disposal all wastes generated by USC within each regulatory period. Exceptions may be made with permission from the contract coordinator for wastes that require unusual disposal methods

Hazardous Waste Pick-up and Performance Schedule Page 11 Section G

Question #3: Item 6 states contractor may be required to consolidate waste. Does this mean contractor may have to bulk waste into drums on site?

Answer:

Yes. The contractor may be asked to bulk waste into drums or cubic yard boxes.

Question #4: Item 4 transporting waste from point to point. Will a manifest be signed after each point?

Answer:

The contractor may be asked to collect and manifest waste at a specific location on campus or may be asked to collect waste from two (2) or more locations and bring the waste to the 90 day storage facility for storage or for segregation and packaging. If the waste remains on the contiguous USC campus, only one (1) manifest will generally need to be generated.

Vendor B:

Section III, A. Scope (page 9)

Question #1: Contractor must either have their own lab or have access to an EPA approved lab. Does the lab have to be owned by the Company or can we use a non-company owned EPA approved lab?

Answer:

The contractor must have their own EPA/SCDHEC approved laboratory facilities or access to EPA/SCDHEC approved laboratory facilities to perform any detailed chemical analysis that may be necessary for proper disposal.

Question #2: The University shows a desired hierarchy, but doesn't indicate how cost impacts the hierarchy.

Answer:

Cost effectiveness is factored into the University's chosen disposal method. Reuse/recycling has been used for the majority of our waste streams in the past.

C. Contractor Qualification (page 9)

Question #3: How does the requirement in item 1 impact use of TSD facilities not owned by the principal contractor? For example, we would use a third party facility audited and approved for mercury retorting, but not owned by us.

Answer:

The principal contractor must be an owner/operator of a regulated TSD facility with a part B permit from Federal EPA. The contractor may use a third party facility with written consent by the contract coordinator.

D. contractor's responsibility (page 10)

Question #4: Item 4, Contractor must use own equipment. Does this mean no subcontractors can be used?

Answer:

Please reference Section D, Contractor's Responsibilities, item 14. "The contractor shall not sub-contract any work to be performed for the University without the written consent of the Contract Coordinator."

Question #5: Item 5 indicates that all Chemists working at the site must have 4 year degree in chemistry or related. At prebid, they said all personnel working at the site must have this. Which is correct?

Answer:

Any chemist working on USC property on behalf of, or the contractor, must have a four (4) year degree in chemistry or a related field. The University will accept 5 years of experience working in an equivalent setting with waste stream types and volumes similar to those of USC in lieu of a degree.

Question #6: Item 13, How many people, how many sites, is it all disposal facilities each year?
Etc, etc.

Answer:

Once per fiscal year, the contractor is responsible for covering all expenses related to a visit to all of the contractor's facilities that are used in the management of the contract for the purpose of an audit. The expenses will include flight, ground transportation, hotels and food for one (1) University representative. Any additional costs and trip finalization will be coordinated between both parties.

Question #7: Item 14, I'm assuming this includes transportation.

Answer:

The contractor shall not sub-contract any work to be performed by the contractor without the written consent of the Contract Coordinator. This does not preclude the use of sub-contractors.

Question #8: Item 15, standard reports?

Answer:

The contractor shall provide, at no additional cost to the University, a comprehensive quarterly waste management report within 30 days of the end of each quarter. This report must include: Shipment date, manifest number, waste stream identification, number, type and size of containers, volume, EPA waste codes, and disposal method.

Question #9: Item 19, they clarified at the prebid, this is just for elemental mercury.

Answer:

All elemental mercury must be recycled using mercury retort.

G. Haz Waste Pick-up and Performance Schedule (page 11)

Question #10: Item 1, how much notice do they give?

Answer:

USC makes every effort to give as much notice as possible. Routine Columbia campus shipments are generally scheduled several months in advance. Regional campuses are scheduled based on need, and are generally scheduled 2-4 week prior to the pickup date.

Question #11: What does item 8 really mean?

Answer:

Lab packs must be de-packed at the TSD and bulked into large containers for processing unless otherwise specified or approved by the University.

Question #12: Clarify item 9, what are anticipated duties? (this was asked at the prebid, but not answered)

Answer:

USC does not currently utilize a contractor in this manner. It is not possible to forecast the scope of this potential activity at this time. The vendor may be asked to perform weekly shipments from specified locations, or to perform weekly pickups at one or more specified locations and provide hazardous waste management services in respect to that waste.

Question #13: Item 11, does this mean respond with communication of schedule within 5 days or provide service within 5 days.

Answer:

The contractor must respond with a pickup schedule within five (5) working days of a pickup request by USC personnel.

Question #14: Item 12, how often as this happened and what are the typical circumstances?

Answer:

This occurs, on average, less than once per year. Typical circumstances may include a severe storm or a hazardous laboratory situation.

Question #15: Item 13, how is the contractor to make this determination?

Answer:

Verify labeling before removal of container.

K. Price Schedule (page 13)

Question #16: We can price it as we desire, but must identify what is included in pricing. Assume DOT approved containers, but provide overpacking pricing if needed.

Answer:

The contractor may assume that DOT approved containers are being used, but may charge an overpacking fee when necessary.

VI. Award Criteria ((page 14)

Question #17: How much weight will be given to each of the 3 criteria?

Answer: The University is not required to reveal the weight of the EVALUATION FACTORS, however, they are stated in the relative order of importance.

Question #18: Will you provide a copy of the current pricing?

Answer: The previous intent to award statement is provided as follows:

06/26/2003

**STATE OF SOUTH CAROLINA
MATERIALS MANAGEMENT OFFICE
1201 MAIN STREET, SUITE 600
COLUMBIA, SOUTH CAROLINA 29201**

02:04 PM

Intent To Award
Posting Date: June 26, 2003

This is a statement of intent to award a contract and becomes the official statement of award effective ~~5:00 PM, July 14, 2003~~, unless otherwise suspended or canceled. Vendors are cautioned not to begin work on the contract or incur any costs associated with the contract prior to the effective date of the contract. The State assumes no liability for the expenses incurred by vendors prior to the effective date of the contract.

Bidder's right to protest as listed in section 11-35-4210 in the South Carolina Consolidated Procurement Code applies to this intent to award. Protest to be filed with: Voight Shealy
Chief Procurement Officer
1201 Main Street, Suite 600
Columbia, SC 29201

CERTIFICATES OF INSURANCE COVERAGE TO BE FURNISHED PRIOR TO COMMENCEMENT OF SERVICES UNDER CONTRACT.

PURCHASE ORDER (S) TO BE ISSUED BY THE UNIVERSITY OF SOUTH CAROLINA.

THE SUCCESSFUL CONTRACTOR MUST FURNISH WITHIN TEN (10) DAYS AFTER WRITTEN NOTICE OF ACCEPTANCE OF BID A PERFORMANCE BOND. CONTRACTOR SHALL PROVIDE AND PAY THE COST OF THE PERFORMANCE BOND AND IT SHALL BE IN THE FULL AMOUNT OF THE CONTRACT SUM, ISSUED BY A SURETY COMPANY LICENSED IN SOUTH CAROLINA, WITH AN "A" MINIMUM RATING OF PERFORMANCE AS STATED IN THE MOST CURRENT PUBLICATION OF "BEST'S KEY RATING GUIDE, PROPERTY LIABILITY" WHICH SHALL SHOW A FINANCIAL STRENGTH OF AT LEAST FIVE (5) TIMES THE CONTRACT AMOUNT. EACH BOND MUST BE ACCOMPANIED BY A "POWER OF ATTORNEY" AUTHORIZING THE ATTORNEY-IN-FACT TO BIND GHE WURETY AND CERTIFIED TO INCLUDE THE DATE OF THE PERFORMANCE BOND.

Solicitation : 03-S5905
Issue Date : 05/13/2003
Opening Date : 05/21/2003 11:00 AM
Description : Hazardous Waste Transportation and Disposal Services

Agency : UNIVERSITY OF SOUTH CAROLINA

Maximum Contract Period: August 01, 2003* through July 31, 2008 *approximate start date

Awarded To : POLLUTION CONTROL INDUSTRIES
5485 TAY-FOR DRIVE
MILLINGTON, TN -30853

Evaluated Amount : \$ 3,118.00
Total Potential Value : \$500,000.00
Contract Number : 03-S5905-A9790

| <u>Item</u> | <u>Description</u> | <u>Unit Price</u> | <u>Total Price</u> |
|-------------|--------------------|-------------------|--------------------|
|-------------|--------------------|-------------------|--------------------|

| | | | |
|--------------------|---|---------------|------------|
| 000001 | Contractor to provide hazardous waste material transportation and disposal of bulk waste in accordance with terms, conditions, and specifications. | \$1,621.00000 | \$1,621.00 |
| Agency Req: | 339568 1 | | |
| 000002 | Contractor to provide transportation and disposal of lab-packed hazardous waste material in accordance with terms, conditions, and specifications. | \$1,012.00000 | \$1,012.00 |
| Agency Req: | 339568 2 | | |
| 000003 | Contractor to provide transportation and disposal of lab packed non-hazardous and non-regulated waste material in accordance with terms, conditions, and specifications. | \$415.00000 | \$415.00 |
| Agency Req: | 339568 3 | | |
| 000004 | Contractor to provide services of a field chemist and technician in accordance with terms, conditions, and specifications. | \$60.00000 | \$60.00 |
| Agency Req: | 339568 4 | | |
| 000005 | Contractor to provide emergency pick-ups and collection of wastes from individual laboratories associated with USC Columbia and the School of Medicine facilities in accordance with terms, conditions, and specifications. | \$10.00000 | \$10.00 |
| Agency Req: | 339568 5 | | |

State Procurement Office

Rodney B. Hicks

Buyer: Rodney B. Hicks
Procurement Manager

Vendor C:

Purchasing Department, 1600 Hampton Street Suite 600, Columbia, SC 29208 Telephone (803) 777-4115

Contractor qualifications **Section C. #1.**

Question #1: Must all bidders have a part B permit OR can a bidder be an EPA approved and licensed disposal facility? Most facilities cannot treat everything at their site or own all end disposal facilities (landfill, incinerator, fuels, recycling, and retort) so therefore the waste will not be have a final disposal destination at the part B facility. Some waste will have to be subcontracted out regardless whether it goes though a part B facility or not. **Reference D. #14.**

Answer:

The principal contractor must be an owner/operator of a regulated TSD facility with a part B permit from Federal EPA. The contractor may use a third party facility with written consent by the contract coordinator.

Vendor D:

Question #1: page 10, item C, 6 - when referring to subcontractors, does this only mean any individuals that work onsite at USC, or is it up to and including transporters and 3rd Party Disposal sites (ones not owned/operated) by the awarded vendor?

Answer:

The contractor shall not sub-contract any work to be performed by the contractor without the written consent of the Contract Coordinator. This does not preclude the use of sub-contractors.

Question #2: page 10, item D, 5 - would Univ of SC consider non-four year chemistry or related degreed individuals which had in excess of 5 (or 10) years experience in chemical handling, classification, segregation, packaging, profiling, and had knowledge in the management of reactive chemicals in exchange for a 4-year degreed chemist or related degreed individual?

Answer:

Any chemist working on USC property on behalf of, or the contractor, must have a four (4) year degree in chemistry or a related field. The University will accept 5 years of experience working in an equivalent setting with waste stream types and volumes similar to those of USC in lieu of a degree.

Question #3: page 11, item G, 9 - under what conditions would this scenario occur? Is USC looking for a person 1-day per week for 8-hours per day, or some other variable time? (in reference to possibly providing a degreed chemist for HW mgmt on a weekly basis.)

Answer:

USC does not currently utilize a contractor in this manner. It is not possible to forecast the scope of this potential activity at this time. The vendor may be asked to perform weekly shipments from specified locations, or to perform weekly pickups at one or more specified locations and provide hazardous waste management services in respect to that waste.

Question #4: A Price Schedule/Table has not been included in the RFP. Will one be provided, or are vendors requested to develop their own templates? (Could lead to pricing structures that are not easily comparable if a USC table is not supplied. Some bidders may provide per pound pricing, some may provide per container pricing, etc.)

Answer: The University prefers that pricing is addressed by container; however, any pricing method will be evaluated based on the wastes that the University has disposed of in the past, whichever is most advantageous to the University.

Question #5: Are only labpack sized wastes shipped for disposal? No Drummed "bulk" wastes, totes, etc?

Answer:

USC generates wastes that will be bulked into drums and cubic yard boxes, as well as wastes that will be lab packed.

Question #6: Page 12, item I, 1 - Waste Labpacking items. Please provide further clarification on the following:

Ethers - what are the typical age of these when sent for disposal?
Would they contain explosive peroxides which could require remote opening services?

Answer:

Ethers may fall into one of the following categories:

- 1. Used or unused containers of ether that have not exceeded their shelf life.**
- 2. Used or unused containers of ether that have exceeded their shelf life, but have been opened and tested negative for peroxides.**

Used or unused ethers that may contain explosive peroxides that require remote opening and stabilization services.

In 2008 USC completed an extensive removal of old and expired chemicals. As a result, The University does not expect a high number of old unstable ethers or picric acids that require remote opening or stabilization.

Picric Acid - what are the typical age of these when sent for disposal? Is the material typically all liquid, or contain crystals?

Answer:

Picric acid may fall into one of the following categories:

- 1. Liquid picric acid**
- 2. Wetted picric acid with not less than 30% water**

Picric acid crystals that may contain explosive peroxides that require remote opening and stabilization services.

In 2008 USC completed an extensive removal of old and expired chemicals. As a result, The University does not expect a high number of old unstable ethers or picric acids that require remote opening or stabilization.

Polynitro Aromatic Compounds - please provide specific examples of these compounds and container sizes shipped?

Answer:

Dinitrophenol Hydrazine, liquid, 100g, glass container

Trinitrobenzene sulfonic acid, liquid, 850g, plastic container

Dinitrosalicylic Acid, liquid, 100g, plastic container

Arsenic Compounds - would any Arsenic Trioxide be present for disposal?

Answer:

Arsenic Trioxide is not a normal waste stream for USC. However, because of the breadth of work that is done at USC, we are unable to forecast all of our potential waste streams.

please provide specific examples and container sizes of the category called "Diversified # of products containing Polychlorinated Organomercuric Compounds"? Is that a typo? Or does USC have wastes with PCB and Organic Mercury Compounds combined?

Answer:

USC does not have any wastes with PCV and Organic Mercury Compounds combined.

Lecture Bottles and Large Size Gas Cylinders - could USC please provide specific gases typically disposed of? (Disposal pricing varies based on compounds and cylinder size.)

Answer:

USC is unable to forecast all potential waste streams. The following have been disposed of within the past year:

Inert gases – 4 medium sized cylinders, 12 total pounds

Purchasing Department, 1600 Hampton Street Suite 600, Columbia, SC 29208 Telephone (803) 777-4115

Vinyl bromide – lecture sized, 4 total pounds

Butadiene – lecture sized, 4 total pounds

Pyrophoric gases – lecture sized, 14 total pounds

Used Batteries containing heavy metals - would this include all types, such as Alkaline, Lithium, Nicad, NiMH, Lead Acid, Silver Oxide, Mercury, Zinc, etc?

Answer:

Yes.

What size Transformers and Capacitors with or without PCB's would be present? Any transformer with would require transportation via flatbed?

Answer:

USC does not expect to require disposal of transformers or capacitors.

Question #7: page 13, item J, 2 - could USC please define/provide example of what they consider a disposal certification? Will invoices not be paid without disposal certification? (Mixed waste shipments not typically shipped straight to a disposal facility but rather through a storage/transfer location. Could be significant time before a certificate of disposal is available.)

Answer:

Question #8: What was the total annual spent for the previous year's contract?

Answer: USC has exceeded the Total Potential Value listed on the Intent to Award Document over the contract period.

Question #9: Could a list of the vendors present at the Pre-Bid meeting be provided?

Answer: USC is not required to reveal the Vendors who attended the Pre-Proposal Conference.

Question #10: Who is the incumbent vendor?

Answer: It is posted on the Intent to Award Statement.

Question #11: Per Title 30 - Public Records/Freedom of Information Act, we respectfully request a copy of the current contracted pricing.

Answer: This is posted on the Intent to Award Statement.

Question #12: page 10 to 11, the RFP jumps from section D to Section G - is this a typo, or is there pertinent information missing from the proposal in sections E and F?

Answer: See item One thru Six above in this Addendum I.

Question #13: page 11, item D, 13 - states that selected vendor will cover all expenses related to a visit to the contractor's facility(s) for the purpose of an audit. Is this assumed to include all owned and operated facilities used in the management of the project, or local service sites only?

Answer:

Once per fiscal year, the contractor is responsible for covering all expenses related to a visit to all of the contractor's facilities that are used in the management of the contract for the purpose of an audit. The expenses will include flight, ground transportation, hotels and food for one (1) University representative. Any additional costs and trip finalization will be coordinated between both parties.

Vendor E:

Question #1: Under section III Scope of Work, A #2 Scope; "the contractor must have EPA/SCDHEC approved laboratory facilities and access to EPA/SCDHEC approved laboratory facilities....". Should the word "and" in the statement be replaced with the word "or"?

Answer:

The contractor must have their own EPA/SCDHEC approved laboratory facilities or access to EPA/SCDHEC approved laboratory facilities to perform any detailed chemical analysis that may be necessary for proper disposal.

Question #2: Under section III Scope of Work, D #5 Contractor's Duties; "any chemist working on behalf of, or the contractor...". Does this mean that any personnel working on behalf of the contractor on USC property must have a four (4) year chemistry or related degree?

Answer:

Any chemist working on USC property on behalf of, or the contractor, must have a four (4) year degree in chemistry or a related field. The University will accept 5 years of experience working in an equivalent setting with waste stream types and volumes similar to those of USC in lieu of a degree.

Question #3: Under section III Scope of Work, D #19 Contractor's Duties; "all mercury must be recycled using mercury retort". Should this state "all elemental mercury must be recycled using mercury retort"?

Answer:

All elemental mercury must be recycled using mercury retort.

Question #4: Under section III Scope of Work, K Price Schedule; “all prices must include transportation and driver cost, expected equipment, machinery, personal protective equipment, containers, drums (including over-pack drums when necessary)...”. Should the vendor assume under normal conditions that the university will use DOT approved containers and is able to charge a fee when an over-pack is necessary?

Answer:

The contractor may assume that DOT approved containers are being used, but may charge an overpacking fee when necessary.

Question #5: General question. Will the sign in sheet for the mandatory pre-proposal meeting held on October 27th be distributed to all contractors present at the meeting?

Answer: USC is not required to reveal the Vendors who attended the Pre-Proposal Conference.

BIDDER SHALL ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 1 IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR SEALED BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

Authorized Signature

Firm

Date