



AMENDMENT NO. 1

TO: ALL VENDORS

FROM: Lana Widener

SUBJECT: USC-IFB-3537-LW
Furnish, Deliver and Install Rental of Systems Furniture for Temporary
Offices for USC Aiken

DATE: September 20, 2019

This Amendment No. 1 modifies the Invitation for Bids only in the manner and to the extent as stated herein.

ITEM ONE: REVISED DRAWING
Attached is the Revised Drawing for F101R

ITEM TWO: AUTOCAD DRAWINGS AVAILABLE UPON REQUEST
To request copies of the AutoCad Drawings you must E-mail Lana
Widener at: llw@mailbox.sc.edu

ITEM THREE: DELETE SECTION III. SCOPE OF SERVICES / SPECIFICATIONS IN ITS ENTIRETY

**REPLACE WITH THE FOLLOWING SECTION III. SCOPE OF WORK / SPECIFICATIONS
PROVIDES OPTION I FOR RENTAL OF SYSTEMS FURNITURE AND OPTION II FOR
PURCHASE OF NEW SYSTEMS FURNITURE:**

III. SCOPE OF WORK / SPECIFICATIONS

DELIVERY / PERFORMANCE LOCATION – PURCHASE ORDER (JAN 2006):

After award, all deliveries shall be made and all services provided to the location specified by the Using Governmental Unit in its purchase order.

Intent of this Invitation for Bids is to Furnish, Deliver and Systems Furniture for Temporary Offices in the Business and Education Building, Room 200 on the USC Aiken campus per specifications:

- Deliver Systems Furniture by December 2, 2019
- Installation completed no later than December 13, 2019

OPTION I

Rental Phasing Schedule:

Phase I: December 02, 2019 – April 30, 2020 (reference attached phasing plan)

Phase II: May 1, 2020 – August 31, 2020 (reference attached phasing plan)

- Furniture and associated components to be shipped on pallets and product protected by shrink wrap or other method.
- Delivery hours Monday – Friday, 7:30 a.m. – 2:00 p.m.
Must call USC Aiken Project Manager at least 48 hours prior to delivery.
- USC Aiken will provide and operate forklift to offload the furniture pallets and deliver the pallets of furniture to the second floor.
- Contractor will unwrap and install the systems furniture and all associated components based on USC Aiken's furniture layout (attached).
- Contractor will dispose of all debris including shrink wrap and pallets.
- Contractor will coordinate with the USC Aiken's electrician to power the systems furniture. The USC Aiken's electrician will make the connection to the building's power source. The USC Aiken's electrician will provide the labor and materials to extend power across the aisle ways.
- Contractor will have access to the building 24/7 with prior approval by USC Aiken's project manager.
- At the end of Phase I rental, the Contractor will disassemble the designated furniture and leave behind the furniture for Phase II.

The disassembled furniture from Phase I shall be palletized and shrink wrapped for shipping. USC Aiken will provide and operate the forklift to remove the pallets from second floor onto the truck. See attached phasing plans.

- The furniture that remains for Phase II rental, will require some reconfiguration. USC Aiken's furniture layout for Phase II as per the attached Phase II plan in Section IX of the solicitation.
- At the end of Phase II rental, the Contractor will disassemble the systems furniture, palletize, and shrink wrap the material for removal. USC Aiken will provide forklift to move pallets from second floor and load truck and place on back of truck.
- Contractor to provide the name of the furniture manufacturer offered in the bid
- Contractor to list furniture finishes offered in the bid
- The Contractor shall provide the manufacture's furniture floorplan, Typicals for A, B, C and D, and electrical specifications 10 days after Notice of Intent to Award to the USC Aiken Project Manager.
- Provide 3 to 4 utility outlets per workstation
- Undercabinet lights to be LED

FURNITURE INVENTORY

Phase I (totals)		
	Description	Quantity
A	6 x 8, ~67" high workstation, bbf, ff, overhead storage with undercabinet lights	44
B	8 x 10, ~85" high office workstation, door, overhead storage with undercabinet lights	9
C	6 X 8, ~85" high reception workstation, no door, overhead storage with undercabinet lights	1
D	8 x 10, ~85" high cashier workstation, door, overhead storage with undercabinet lights	1
Phase II (totals)		
	Description	Quantity
A	6 x 8, ~67" high workstation, bbf, ff, overhead storage with undercabinet lights	14
B	8 x 10, ~85" high office workstation, door, overhead storage with undercabinet lights	5
C	6 X 8 ~85" high reception workstation, no door, overhead storage with undercabinet lights	1
D	8 x 10, ~85" high proctor workstation, door, overhead storage with undercabinet lights	1
General Notes		
1	All pedestals, cabinets and doors per unit to be keyed alike, but separate from other units.	
2	Approximate panel heights are provided. Other similar heights will be considered.	

Note:

Matching or similar finishes are preferable in order to provide a cohesive and professional work environment. The furniture and the associated components are to be in good condition, clean, and functioning.

OPTION II

New Systems Furniture Phasing Schedule:

- Furniture and associated components to be shipped on pallets and product protected by shrink wrap or other method.
- Delivery hours Monday – Friday, 7:30 a.m. – 2:00 p.m.
Must call USC Aiken Project Manager at least 48 hours prior to delivery.
- USC Aiken will provide and operate forklift to offload the furniture pallets and deliver the pallets of furniture to the second floor.
- Contractor will unwrap and install the systems furniture and all associated components based on USC Aiken’s furniture layout (attached).
- Contractor will dispose of all debris including shrink wrap and pallets.
- Contractor will coordinate with the USC Aiken’s electrician to power the systems furniture. The USC Aiken’s electrician will make the connection to the building’s power source. The USC Aiken’s electrician will provide the labor and materials to extend power across the aisle ways.
- Contractor will have access to the building 24/7 with prior approval by USC Aiken’s project manager.
- Contractor to provide the name of the furniture manufacturer offered in the bid.
- The Contractor shall provide the manufacture’s furniture floorplan, Typicals for A, B, C and D, electrical specifications, and available Grade 1 (or Grade A) finish samples 10 days after Award has been posted to the USC Aiken Project Manager.
- Provide 3 to 4 utility outlets per workstation

- Undercabinet lights to be LED
- At the conclusion of the project, the purchased furniture will be sold “as-is” via the South Carolina’s online auction and the Contractor shall be responsible for on-site disassembling, packaging, removal, and shipping.

FURNITURE INVENTORY

Phase I (totals)		
	Description	Quantity
A	6 x 8, ~67" high workstation, bbf, ff, overhead storage with undercabinet lights	44
B	8 x 10, ~85" high office workstation, door, overhead storage with undercabinet lights	9
C	6 X 8, ~85" high reception workstation, no door, overhead storage with undercabinet lights	1
D	8 x 10, ~85" high cashier workstation, door, overhead storage with undercabinet lights	1
Phase II (totals)		
	Description	Quantity
A	6 x 8, ~67" high workstation, bbf, ff, overhead storage with undercabinet lights	14
B	8 x 10, ~85" high office workstation, door, overhead storage with undercabinet lights	5
C	6 X 8 ~85" high reception workstation, no door, overhead storage with undercabinet lights	1
D	8 x 10, ~85" high proctor workstation, door, overhead storage with undercabinet lights	1
General Notes		
1	All pedestals, cabinets and doors per unit to be keyed alike, but separate from other units.	
2	Approximate panel heights are provided. Other similar heights will be considered.	

Note:

Matching or similar finishes are preferable in order to provide a cohesive and professional work environment. The furniture and the associated components are to be in good condition, clean, and functioning.

ITEM FOUR: VENDOR QUESTION(S)

Question:

In the typical options drawn, there are seating shown. Are you using existing seating and or requesting pricing options?

Answer

We are using existing seating.

Question:

In option C typical it is showing a door drawn in. It is noted in the furniture inventory list of no door, on the full layout in phase 1 and 2 there is no doors. Are these required?

Answer

Reference Drawing F101R

Question:

In option C typical it is showing no overhead and undercabinet lights, both phase 1 & 2 the reception stations show overhead and undercabinet lights. Are these required?

Answer
Reference Drawing F101R

Question:
In option D typical it is not showing a door drawn in. On the full layout in phase 1 and 2 there are doors. Are these required?

Answer
Reference Drawing F101R

ITEM FIVE: DELETE SECTION VIII. BIDDING SCHEDULE IN ITS ENTIRETY
Replace with the attached Section VIII. Bidding Schedule Attached

BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT NO. 1 IN THE SPACE PROVIDED BELOW AND RETURN IT **WITH THEIR BID RESPONSE**. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

Authorized Signature

Firm

Date

VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL

RECOMMENDATIONS

INFORMATION FOR BIDDERS OF RFQ'S TO SUBMIT:

- a. Page 1
- b. Bidding Schedule
- c. MINORITY PARTICIPATION (JAN 2006) - page

DO NOT INCLUDE:

- a. Do not include a copy of the solicitation.
- b. Do not include any of your company's standard contract forms or other legal documents.
- c. Do not include any exceptions to the solicitation's terms and conditions or specifications.
- d. Do not include any additional boilerplate contract clauses, unless requested.

Instructions regarding how to acknowledge an amendment should appear in all amendments issued. By signing the Cover Page, you agree to be bound by the terms of the Solicitation.

BIDDING SCHEDULE

OPTION I

Phase I

Item #	Qty	Unit	Description	Unit Price	Extended Price
1	5	MONTH	Furnish, Deliver and Install Rental of Systems Furniture for Temporary Offices	\$ _____	\$ _____

Resident Vendor Preference _____
 SC End Product Preference _____
 US End Product Preference _____

Phase II

Item #	Qty	Unit	Description	Unit Price	Extended Price
2	4	MONTH	Furnish, Deliver and Install Rental of Systems Furniture for Temporary Offices	\$ _____	\$ _____

Resident Vendor Preference _____
 SC End Product Preference _____
 US End Product Preference _____

OPTIONAL

Additional Cost if Construction Time is Extended Beyond Phase I and/or Phase II

Phase I: Rental Cost per additional week: \$ _____ / week

Phase II: Rental Cost per additional week: \$ _____ / week

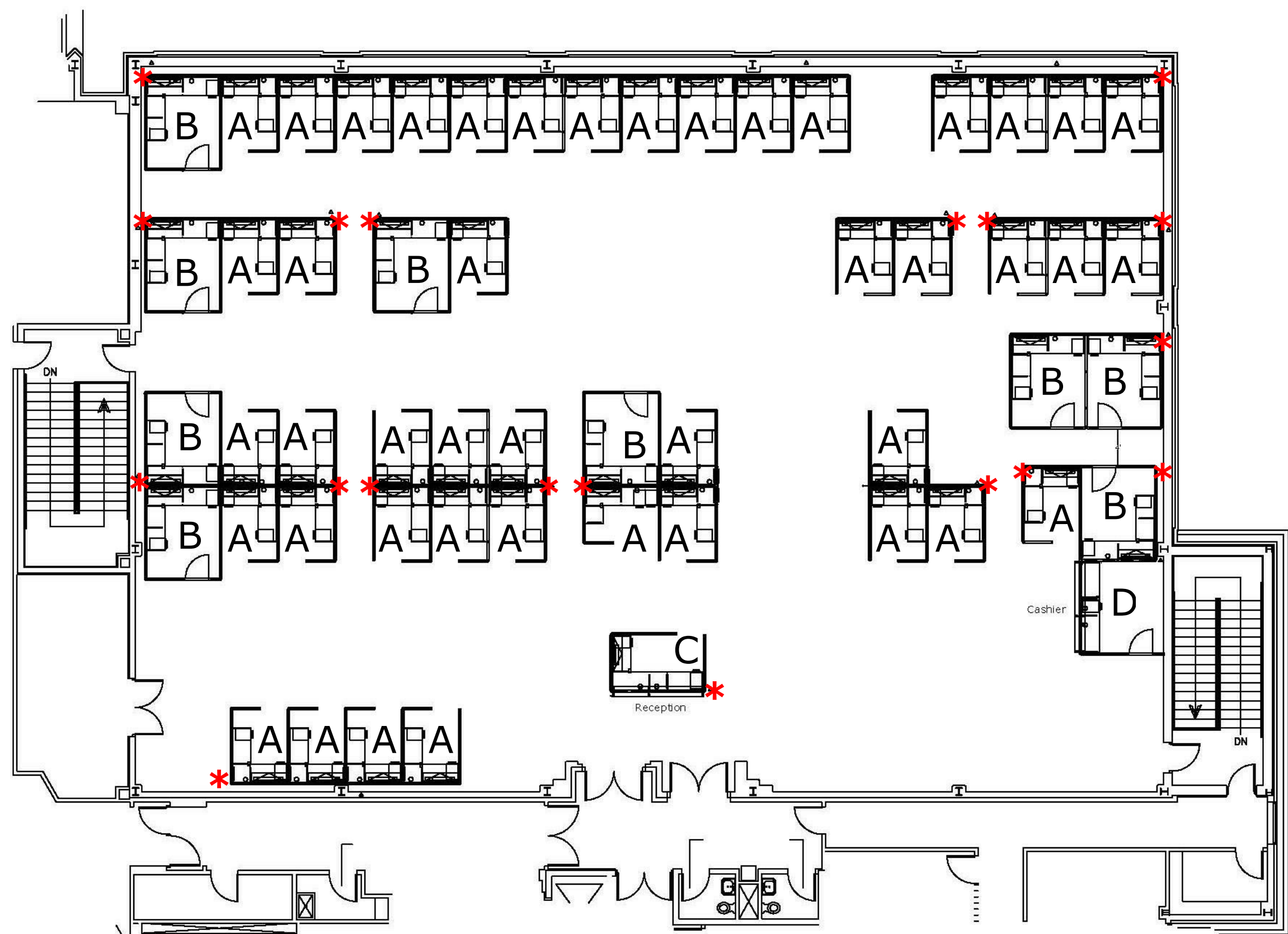
OPTION II

Item #	Qty	Unit	Description	Extended Price
1	1	LOT	Furnish, Deliver and Install Systems Furniture for Temporary Offices	\$ _____

Resident Vendor Preference _____
SC End Product Preference _____
US End Product Preference _____

NOTE: The commodity preferences do not apply to a single unit of an item with a price in excess of \$50,000 or a single award with a total potential value in excess of \$500,000. [11-35-1524(E)(2)]

END OF AMENDMENT NO. 1

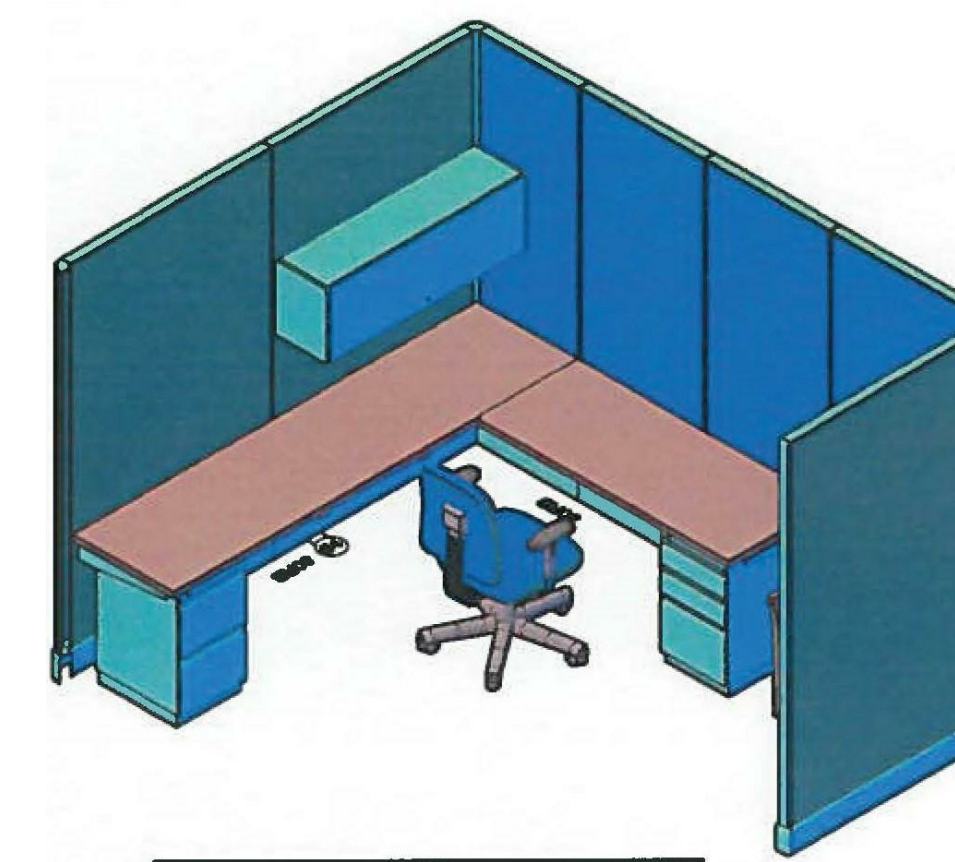


PHASE I

* DENOTES PIGTAIL LOCATION

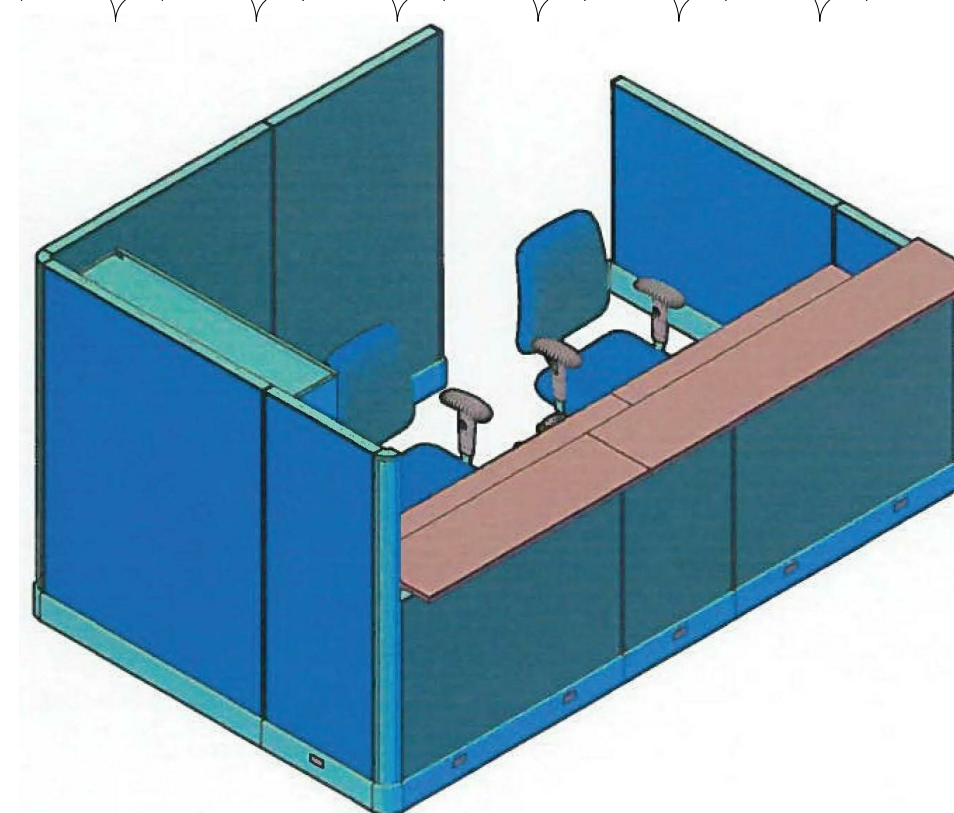


6 x 8 WORKSTATION (A)

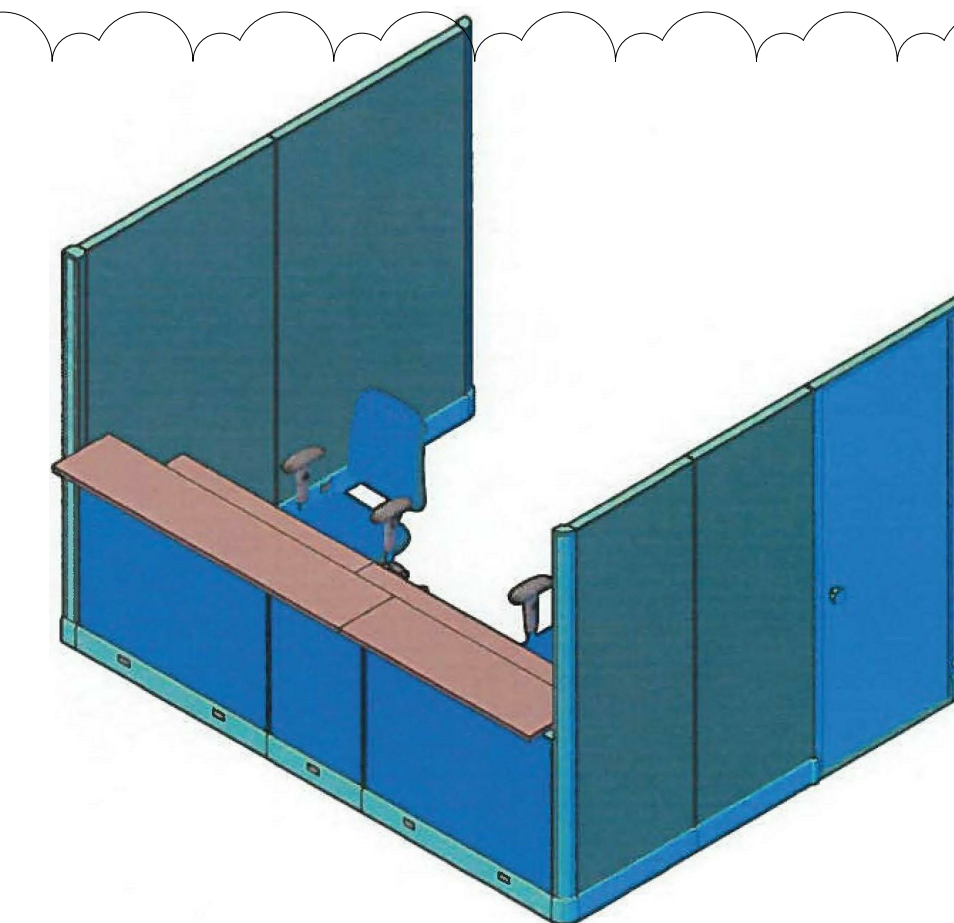


Door not shown so interior is visible.

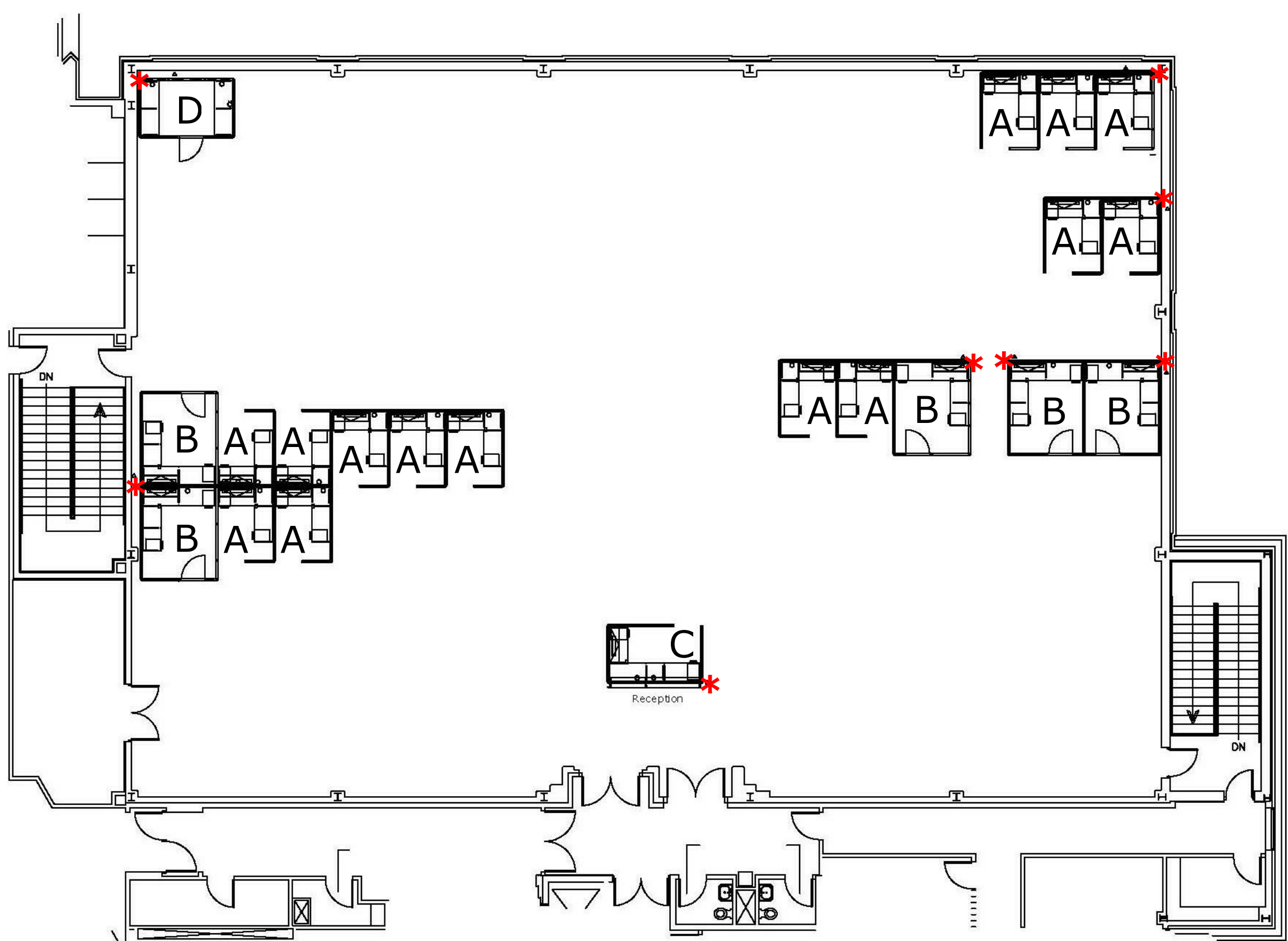
8 x 10 OFFICE (B)



6 x 8 RECEPTION (C)



8 x 10 CASHIER (D)



PHASE II

* DENOTES PIGTAIL LOCATION

FURNITURE INVENTORY

Phase I (totals)	
Description	Quantity
A 6 x 8, ~67" high workstation, bbf, ff, overhead storage with undercabinet lights	44
B 8 x 10, ~85" high office workstation, door, overhead storage with undercabinet lights	9
C 6 X 8, ~67" high reception workstation, no door	1
D 8 x 10, ~85" high cashier workstation, door	1

Phase II (totals)	
Description	Quantity
A 6 x 8, ~67" high workstation, bbf, ff, overhead storage with undercabinet lights	14
B 8 x 10, ~85" high office workstation, door, overhead storage with undercabinet lights	5
C 6 X 8 ~67" high reception workstation, no door	1
D 8 x 10, ~85" high proctor workstation, door	1

General Notes

- All pedestals, cabinets and doors per unit to be keyed alike, but separate from other units.
- Approximate panel heights are provided. Other similar heights will be considered.

USC-A PROJECT #:
H29-9553-FW

KEY PLAN:

REVISIONS

#	DATE	DESCRIPTION
1	9/19/2019	Revision 01

**USC AIKEN
PENLAND HVAC
RENOVATIONS**
FOR
USC AIKEN
AIKEN, SC

DRAWING TITLE

FURNITURE LAYOUT

PROJECT NO. 18-16.04
DATE 9/10/2019
DRAWN BY TR
PAPER 24"x36"
ISSUE FURNITURE BID

DRAWING NO.

F101R