



U N I V E R S I T Y O F  
SOUTH CAROLINA

AMENDMENT NO. 1 TO SOLICITATION

TO: ALL VENDORS

FROM: Charles Johnson, Procurement Manager

SUBJECT: SOLICITATION NUMBER: USC-FPB-1868-CJ  
CONTRACTUAL SERVICES TO PROVIDE MEDIA SERVICES MANAGED BY THE UNIVERSITY  
TECHNOLOGY SERVICES (UTS)

DATE: January 12, 2011

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This Amendment **No.1** modifies the Request For Proposals only in the manner and to the extent as stated herein.

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BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT **NO. 1** IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name of Offeror

\_\_\_\_\_  
Date

**THE BID OPENING DATE HAS BEEN CHANGED TO JANUARY 19, 2011; THE BID OPENING TIME REMAINS UNCHANGED.**

**THE AWARD POSTING DATE HAS BEEN EXTENDED TO JANUARY 25, 2011.**

**THE FOLLOWING QUESTIONS REGARDING THE SOLICITATION WERE RECEIVED FROM A VENDOR:**

**QUESTION:** Who handles the logistics and what is the process for each type of work listed? (Logistics include but are not limited to crew parking, transportation, meals, location access, electrical tie-in locations for both data and power, and University production facilities, resources and/or equipment.)

**ANSWER:** Depending on scope of project, UTS will provide logistics related to USC such as access to location, parking, electrical tie-ins, and data. UTS will NOT provide logistics for transportation, meals, and use of University of production facilities, resources and/or equipment.

**QUESTION:** Will equipment and facilities currently in use by UTS Media Services be available to contractors? (“Mediated” classrooms, distance education studios, etc.) Can you provide an itemized inventory list of this equipment and the facilities?

**ANSWER:** Contractor will provide its own equipment as needed for project. Use of classrooms (mediated or DE) as a location may be available depending on project needs.

**QUESTION:** How were the rates derived? Can you provide documentation of the rate calculation? Can you give us an example of a typical billing detail for each type of job described? Both “live” and “caputured”?

**ANSWER:** Rates were derived in accordance with current pricing structure at USC.

**QUESTION:** Can you provide video samples of the quality of production you are seeking to match?

**ANSWER:** Yes, please click on the link below to access video samples of the quality of production we are seeking to match.

[www.sc.edu/commencement](http://www.sc.edu/commencement).

**QUESTION:** If USC is the “utilizing government agency” as defined in the solicitation, does this mean that (if awarded) any work my company does for the University is bound by the terms and conditions of this solicitation? Or is it only work “managed” by UTS? Can you provide a description of how UTS will manage the projects?

**ANSWER:** Yes, if your company is awarded a contract from the solicitation, all their work will be bound by the terms and conditions of the solicitation