



U N I V E R S I T Y O F
SOUTH CAROLINA

AMENDMENT NO.4 TO SOLICITATION

TO: ALL VENDORS

FROM: Charles Johnson, Procurement Manager

SUBJECT: SOLICITATION NUMBER: USC-FPB-1804-CJ
UNARMED SECURITY GUARD SERVICES FOR THE UNIVERSITY OF SOUTH CAROLINA

DATE: September 30, 2010

This Amendment **No.4** modifies the Best Value Bid only in the manner and to the extent as stated herein.

BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT **NO. 4** IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

Authorized Signature

Name of Offeror

Date

THE DEADLINE FOR RECEIPT OF BIDS (BID OPENING) HAS BEEN EXTENDED TO 11:00 AM ON OCTOBER 7, 2010.

THE AWARD POSTING DATE HAS BEEN EXTENDED TO OCTOBER 12, 2010.

SECTION VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL OF THE SOLICITATION HAS BEEN REVISED AND NOW READS AS FOLLOWS:

VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL

DESCRIPTION OF SERVICES	MAXIMUM HOURLY RATE	OFFEROR'S CONTRACT RATE
Unarmed Security Guard Services per enclosed specifications	\$13.50	\$

Provide details on the pricing components used to derive your proposed hourly rate, to include, but not limited to:

- Uniform costs
- Management costs
- Profits
- Employee pay rates

Resident Contractor Preference _____

Resident Sub-Contractor Preference (2%) _____ **Number of Sub-Contractors** _____

Resident Sub-Contractor Preference (4%) _____ **Number of Sub-Contractors** _____

Note: The service preferences do not apply to a bid for an item of work by the bidder if the annual price of the bidder's work exceeds \$50,000 or the total potential price of the bidder's work exceeds \$500,000. [11-35-1524(E)(3)]

Please refer to the preference clauses listed in the additional conditions of this solicitation to ensure that you qualify to select the above preferences.

Bidder is to submit the following for preferences requested above:

- 1) Identify the subcontractor to perform the work:**
- 2) Identify the work the subcontractor is to perform:**
- 3) Bidder's factual basis for concluding that the subcontractor's work constitutes the required percentage of the work to be performed in the procurement.**

PLEASE COMPLETE REVISED SECTION VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL ABOVE AND INCLUDE IT WITH YOUR BID WHEN RESPONDING TO THE SOLICITATION.

THE FOLLOWING QUESTIONS AND REQUEST FOR CLARIFICATION REGARDING THE SOLICITATION WERE RECEIVED FROM VENDORS:

REQUEST FOR CLARIFICATION:

Pg 25, EVALUATION/AWARD states “The maximum pay rate per hour is listed in Attachment “A”

Is this the maximum rate payable to an employee or is it the maximum rate an offer can bill to the University and still be considered responsive.

Example: Pg 37, VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL, list \$13.00 as the Maximum Hourly Rate. Is this the maximum hourly bill rate in order to still be a responsive Vendor?

RESPONSE: It is the billable rate. The rate paid to the employee is listed in Section III. Scope of Work / Specifications of the solicitation. But has been increased to 13.50

QUESTION: Since you are not holding a pre-bid conference, may we request a site visit? Please contact me to set up a time and meeting place.

ANSWER: While the University has considered your request for a site visit in association with the solicitation, we have decided that a site visit is neither necessary nor appropriate for the solicitation. For any vendor that we award a contract to, if deemed necessary, we will do a thorough site visit with that contractor prior to scheduling hours of coverage to ensure appropriate service under the contract.

QUESTION: Page 3, Section I. Scope of Solicitation-This section states that a provider will be placed on a list which The Division of Law Enforcement & Safety will then use to select a contract provider for selected duties as required throughout the University. **Please advise if the University intends to award fixed guards hours to a single provider such as the one listed for resident halls (1153 hour per week) as well as selecting contractors “as needed” for event type security.**

ANSWER: It is the intent of the University to award the contract for selected duties as required in whole to a single contract provider – however we reserve the right to award the contract for selected duties as required to multiple contract providers.

QUESTION: Page 18, Section E – Uniform & Appearance – **Is there a minimum number of uniforms you require each officer be issued?**

ANSWER: **There is no minimum number of uniforms required to be issued.**

QUESTION: Page 20, Section I Billing/Rates, Contract security guard specifications for housing, Level of staffing in the residence halls

Please provide the location for the shifts for the 19 residence halls to indicate which halls are 12:00 a.m. to 9:00 a.m. and which are 12:00 a.m. to 8:00 a.m.

ANSWER:

- Roost (2 guards)**
- Bates House**
- Bates West**
- East Quad**
- South Quad**
- West Quad (2 guards)**
- Honors Residence**
- McBryde**
- South Tower**
- Patterson**
- Sims**
- Wade Hampton**
- McClintock**
- Preston**
- Maxcy**
- Columbia Hall**
- Capstone**

All of the above are 12:00am to 9:00am

QUESTION: Page 21, Section I Billing/Rates, Contract security guard specifications for housing, Responsibility of security guards - **Please provide the time of the shifts for the officers that will walk a patrol? Are these positions 12:00 a.m. to 9:00 a.m. or until 8:00 a.m.**

ANSWER: **12:00am – 9:00am**

QUESTION: Page 22, Section I Billing/Rates, Contract security guard specifications for housing, Responsibility of security guards – **Who provides the cell phone the site supervisor will use while making rounds?**

ANSWER: **The Security Company (contractor).**

QUESTION: Page 22, Section I Billing/Rates, PU & Billing – Please specify what hours are considered “Night Time Shifts” for the \$2.00 above minimum wage requirement.

ANSWER: 12:00am – 9:00am

QUESTION: Page 22, Section I Billing/Rates, Training & Requirements – RFP states security office must have specific “housing training” prior to working a shift. Is this training to be done by the University? How many hours will this training take? May we have a supervisor or manager trained by the University and then provide the training ourselves?

ANSWER: 2 hours of training. Supervisor is trained by the University and then conducts the training to guards.

QUESTION: Page 22, Section I Billing/Rates, Specifications for USC School of Medicine - RFP states training for the School of Medicine will be provided. How many hours will the training take? Are there regularly scheduled hours for security officers at the School of medicine or is it as needed?

ANSWER: 1 hour, Monday through Thursday 5pm until 6am and Friday through Sunday 5pm until midnight

QUESTION: Page 16. A. Is there a central briefing area? Is the time for briefing billable?

ANSWER: Guards report directly to the residence hall posts. An office is available for guard supervisor.

QUESTION: Page 17. C. How many hours of “on the job” training is required per post?

ANSWER: 2 hours of Housing specific training given to supervisor(s). Additional training provided by Security Company (contractor).

QUESTION: Page 17 D. Is there a cost to register Officers vehicles for parking decals, if so what?

ANSWER: It will not cost a thing as long as they park in any decal lots or the faculty lots after 2pm.

QUESTION: Page 18. D. How many incidents on average have occurred over the past 2 years That warranted an Officer to appear in court?

ANSWER: To the best of our knowledge none.

QUESTION: Page 20 H. If supervisors are called in to attend briefings when they are not on duty, Is this time billable to client?

ANSWER: Yes.

QUESTION: Page 22. How many hours of “housing training” are officers to complete? Is this in addition to the normal “on the job training?”

ANSWER: 2 hours.

QUESTION: Page 23. Is the cost of Orientation for the School of Medicine billable? How many hours does this orientation take?

ANSWER: Yes. 1 hour.

QUESTION: On page 20 section Ia; it states that billing may be based on a minimum payment for four hours service per call. Could you explain this in more detail?

ANSWER: If someone is called in or scheduled and the assignment is for less than four hours we are willing to pay for a minimum of four hours of service..
See the modified Contract Security Guard Specifications for Housing subsection of Section III Scope of Work / Specifications of the solicitation in this amendment.

QUESTION: For staffing requirements on page 20 & 21; it appears that the contractor is requesting for up to 21 guards including rovers and supervisors; is this what the University is currently using per shift from 12:00am -9:00am or 12:00am to 8:00am? If not how many guards are currently being used? What is expected?

ANSWER: 21 guards to include a supervisor and a rover. Hours are 12:00am – 9:00am.

QUESTION: On page 21 paragraph 2; it states to provide additional staffing at the resident hall desks, during opening and closing, break periods, up to 24 hours a day. What is the typical schedule for this post?

ANSWER: 24/7 coverage at all posts for approximately two weeks at opening (August) and closing (May). Break periods are 24/7 for ONLY the halls open during that break. Typically there are 4 – 7 halls open for break periods.

QUESTION: The bid states that the approximate hours for the year will be 60,000, does this include staffing for summer conferences and unanticipated emergency situations?

ANSWER: Approximately 85,000 hours of coverage for a calendar year, which includes summer conferences.

QUESTION: On page 22 under PU & Billing; it shows that the guard must be paid \$2.00 above min. wage; I am assuming that this applies to the 21 guards working the 12:00am-9:00am or 12:00am-8:00am shift; is this correct?

ANSWER: This is no longer a requirement. Please see modified Contract Security Guard Specifications For Housing subsection of Section III Scope of Work / Specifications of the solicitation in this amendment.

QUESTION: Who is the current contractor, how long have they had it, and what is the current hourly rate?

ANSWER: US Security, Five (5) years, \$13.25.

QUESTION: Is the current contract paying their guards the \$2.00 more above min. wage or is this new?

ANSWER: Is not new. They were when the contract began, due to allowing only a minimal increase in the billable rate the contractor was authorized to pay less than the \$2.00 above minimum wage, which increased by more than \$2.00 per hour over the past five years.

QUESTION: Is there a better breakdown of the schedule showing number of guards, posts, and shifts?

ANSWER: No.

QUESTION: There were 19 resident halls identified where security services will be provided. The hours in the RFP identified the security service hours requirements as 12 midnight to 8am or 9am. Is there better information as to the end of the security services shift time? How many resident halls end at 8:00am and how many for 9:00am? Please clarify.

ANSWER: Roost (2 guards)
Bates House
Bates West
East Quad

South Quad
West Quad (2 guards)
Honors Residence
McBryde
South Tower
Patterson
Sims
Wade Hampton
McClintock
Preston
Maxcy
Columbia Hall
Capstone

All of the above are 12:00am to 9:00am

QUESTION: Are all the resident halls located on campus at the University of South Carolina? Are there any off-campus security services requirements for resident halls? How many resident halls are female and how many resident halls are male? Are there dorms they are co-ed?

ANSWER: Yes all resident halls are located on campus, no there are no off-campus security services required for resident halls, yes there are co-ed residence halls, 5 residence halls are all female and 2 are all male (this is subject to change)

THE OVERALL ADMINISTRATIVE REQUIREMENTS SUBSECTION OF SECTION III SCOPE OF WORK / SPECIFICATIONS OF THE SOLICITATION HAS BEEN MODIFIED AND NOW READ AS FOLLOWS:

OVERALL ADMINISTRATIVE REQUIREMENTS

The University of South Carolina Division of Law Enforcement and Safety is the primary department responsible for all safety and law enforcement issues concerning the University. The Director of the Division, or his designee, shall have final authority over all matters regarding this contract.

The Contractor will supply guards for general University purposes, Housing, and School of Medicine. Numbers of guards varies, but total hours could exceed 60,000 annually. With the exception of the Athletics Department, only contractors approved through this contract and authorized by the Division of Law Enforcement and Safety are authorized to provide services on the property of the University of South Carolina – Columbia. The Director of Law Enforcement and Safety (or his designee) has sole authority to approve exceptions to this condition. Billing will be sent to the necessary sub-unit of the University for verification and payment.

The Contractor will have a representative meet the designated officials from the University to discuss security concerns as necessary.

The Contractor will maintain an office in Columbia. Such contractor shall have at least 1 phone number that is operated 24 hours a day, 7 days a week, for contact by the University where they can immediately reach a person in authority.

The Contractor must agree to indemnify and save harmless University of South Carolina from claims, suits, actions, damages and costs arising out of or resulting from the performance of this contract, vandalism and acts of God excepted.

Such guards shall be employees of the Contractor, who shall pay all salaries, all social security, unemployment insurance, and any similar taxes for its employees.

If any increases in the hourly rate are authorized a minimum of 50% of the increase must be paid to the guards directly.

All billing rates, terms, conditions, increases, minimum guard wages, and/or all other financial matters must be negotiated directly with the unit responsible for payment. See subsections on Housing and Medical School for contact information.

The contractor shall provide each employee with all required training, uniforms, and equipment.

Contractor acknowledges that the following acts shall constitute a breach of this agreement. Such acts include, but are not limited to the following:

- Contractor's employee does not report for work as scheduled.
- Contractor's employee reports to work out of uniform.
- Contractor's employee reports to work under the influence of alcohol or illegal drugs.
- Contractor's employee fails to perform his or her assigned duties (e.g., asleep on the job, fails to verify the status of individuals entering facilities, etc.).
- Contractor's employee engages in any other act that could adversely impact the health and /or safety of the University community.

In the event that the contract is terminated for cause, the contractual remedies allowed by state law as contained in this document shall also be imposed.

A. Assignments and Work Schedules

- a. The University of South Carolina (hereafter referred to as the University) may, without cost, cancel any work schedule or assignment upon notice to the company.
- b. The University reserves the right to reject any supervisor or officer from an assigned duty without the consent of the contractor with or without cause.
- c. All work schedules and assignments are expected to be completed as requested. In the event of an employee emergency, the company shall immediately notify the designated University supervisor when an assigned duty post must be vacated and of the time period required to post replacement personnel.
- d. Officers are required to be on time and properly dressed and equipped for the work assignment.
- e. The company supervisor shall conduct a briefing for all officers to explain assignments and any special information pertinent to duty. The briefing shall be conducted for all assignments and completed prior to the designated duty hour.
- f. Officers may be required to work an eight-hour shift without a meal period or rest break. If the assignment can be conducted and breaks taken, two 10-minute rest periods and one 30- minute meal period are permissible. The designated

University supervisor shall be notified at the beginning and end of each break and meal period. Such breaks are only authorized with the consent of the University supervisor and while a replacement is present.

- g. Officers shall not leave an assigned duty post without permission of the designated University supervisor except when being relieved by another officer.
- h. The company must be able to provide a minimum of twenty security guards familiar with the campus who can respond to an emergency situation on campus within a two-hour period after notice.

B. Reporting

- a. Events of the following kind must be reported to the University PD supervisor immediately:
 - 1) Any circumstance that involves personal injury or property damage.
 - 2) Any hazardous circumstance that could involve imminent, personal injury.
 - 3) Any violation of the law or suspicious circumstance.
- b. Officers should have experience in completing statement and report forms. Reports should be factual, in chronological order and should contain clear language. Reports should not contain slang or radio codes.
- c. Any time an officer observes or is involved in a criminal incident, he/she should be prepared to make a statement that is factual and in chronological order.
- d. Required written reports should be completed prior to leaving at the end of duty.

C. Training, Certification and Bonding

- a. The company and its employees must be licensed with the SC State Law Enforcement Division (SLED) as required by South Carolina Law.
- b. Security Officers must be bonded if required by South Carolina Law.
- c. Prior to being placed for duty, each officer is required to have participated in SLED certification classes as mandated in SLED regulations pertaining to Security Officers. Each officer must have in his/her possession the SLED registration card as required by law.
- d. Officers must possess basic skills common to security officer duties including but not limited to the ability to:

- 1) Communicate clearly both orally and in writing.
- 2) Follow directions and orders.
- 3) Display interpersonal skills in dealing with large crowds.
- 4) Direct vehicular traffic—using hand signals in daytime and flashlight batons in nighttime situations.
- 5) Secure restricted areas and limit access to authorized persons.
- 6) Recognize safety hazards and initiate appropriate action.
- 7) Assist police with law enforcement duties.

e. In addition to specific training requirements of each lot, the company shall certify that an officer has received a sufficient amount of on-the-job training for each specific assignment prior to an officer being allowed to work alone.

f. The company shall bear all training costs.

D. Conduct

a. All security officers, who park their vehicles on the campus of the University must register their vehicles and display a current university decal/hangtag.

b. Officers should be polite and courteous when dealing with the public. At times, officers may have to be firm in order to fulfill their mission; yet, they should remain courteous and professional.

c. The primary concern of officers while on duty will always be the safety and welfare of the public.

d. The use of profanity, off-color remarks, or discriminatory jokes (i.e. race, ethnicity, sex, handicap, etc.) while on duty is prohibited. Officers will not fraternize, solicit, or attempt to obtain personal property or thing of value from any University faculty, student, staff or guest.

e. Officers are expected to come to work rested in order to remain alert while on duty. Sleeping or the appearance of sleeping on duty is grounds for immediate disciplinary action.

f. Officers shall not show up for work with the slightest odor of alcohol on their breath. Officers shall refrain from reporting to work under the influence of prescription or non-prescription drugs which impair their abilities or senses. Consumption of alcohol or dangerous drugs while on duty shall be cause for immediate suspension from duty and disciplinary action.

g. Officers shall conduct themselves to comply with the University Police Department code of ethics at all times while on University property.

h. Officers who are involved in an incident may be required to appear in court and testify at the expense of the contractor. Dress code for court is full uniform or coat and tie for men and business attire for women.

i. Standard notification for guards will be two (2) days notice with a minimum of two (2) hours- for emergency situations.

E. Uniforms and Appearance

a. The company is required to provide uniforms to all officers. Uniforms and badges must all conform to the following standards:

1. Shirts must be T-shirt style with a crew neck.
2. Shirts must be medium canary yellow as approved by USC Law Enforcement and Safety.
3. Shirts must bear the word "SECURITY" on the back in three inch letters and on the front right breast in one inch letters.
4. A badge may be put only on the front right breast below the word SECURITY and can be no larger than three inches high and two inches wide.
5. The company name may be put only on the front right breast under the badge.
6. Coats must bear a shoulder patch with the company name and the word "security" or "security officer".
7. Raincoats must be a bright color such as yellow or orange.
8. Traffic safety vests must be a bright color and incorporate light reflecting material.
9. Pants must be black in color and full length.

b. Officers shall report for duty neat and clean with freshly laundered uniforms and shoes polished. All assignments must be performed in full uniform unless otherwise requested for a specific assignment.

c. Issued hats or caps are required to be worn outside; they are optional inside.

d. An exception for additional clothing will be made in severe weather conditions.

F. Equipment and Supplies

a. All officers shall report for duty with the following equipment:

- 1) Pens and/or pencils and a note pad.
 - 2) Officers with after-dark assignments shall report for duty with a flashlight.
 - 3) Traffic assignments require a traffic safety vest to be worn and, if after dark, a flashlight with a traffic wand attached.
- b. Flashlights and batteries shall be provided by the company and shall provide at least as much light as a standard two D-cell flashlight.
- c. Equipment provided by the University must be signed in and out on the proper log. Malfunctioning equipment should be reported immediately. The company shall be held responsible for abuse, neglect or loss of equipment issued to officers.

G. Radios

- a. The University may furnish radio communication equipment for key personnel while performing their duties at the University. The company supervisor shall designate personnel to receive radios at briefing sessions.
- b. When officers are using radios furnished by the University, they are expected to use clear English when describing a problem if the proper radio code is not known. Radio transmissions should be restricted to brief business messages. Unnecessary chatter is prohibited.
- c. Officers are required to monitor the radio-channel designated for their specific duty assignment. The radio should have the volume and squelch controls adjusted in a manner to be able to hear and respond to calls at all times.

H. Supervisors

- a. Supervisory needs will vary depending upon events and functions. The company must be able to provide a minimum of one supervisor for each ten officers upon request.
- b. Supervisors are expected to be knowledgeable in all respects and functions they are to perform as well as their subordinate's duties and functions. In addition to basic security officer skills, supervisors should possess a minimum of the following additional skills:
- 1) Knowledge of campus locations and facilities.
 - 2) Ability to deal with individuals associated with colleges and universities including faculty, staff, students and visitors to campus.
 - 3) Ability to ensure that subordinates are properly performing assigned duties and are productively occupied.

- c. The University may require resumes for supervisors depicting related training and experience.
- d. Supervisors are required to attend briefings when requested by a designated official of the University.

I. Billing/Rates

- a. Billing may be based on a minimum payment for four hours service per call.
- b. Billing must be based on the contract rate for service provided. Time and onehalf rates or other premiums will not be paid for any service, including service requested on holidays or for services provided by officers who are on duty for more than 40 hours in one week.
- c. Invoices consisting of an original and two copies with time sheets showing employee's name, hours and function or location of services must be submitted within 5 days of service provided by the company. In situations where services are provided over longer periods, invoices must be submitted each two week period.
- d. Invoices must be separate for each service provided. They shall be forwarded to the designated University official.

Invoices for all on-campus events to be mailed to:

University of South Carolina Police Department
ATTN: Chris Wuchenich
1501 Senate St
Columbia, SC 29208

Invoices for the residence halls to be mailed to:

University of South Carolina
Housing and Residential Services Security
Associate Director for Residence Life
1215 Blossom Street
Columbia, SC 29208

Invoices for the USC School of Medicine are to be mailed to:

USC School of Medicine Support Services
ATTN: Mr. John Wiggins
Columbia, SC 29208

THE CONTRACT SECURITY GUARD SPECIFICATIONS FOR HOUSING SUBSECTION OF SECTION III SCOPE OF WORK / SPECIFICATIONS OF THE SOLICITATION HAS BEEN MODIFIED AND NOW READ AS FOLLOWS:

CONTRACT SECURITY GUARD SPECIFICATIONS FOR HOUSING

Level of Staffing in the Residence Halls

- Provide up to 19 guards to staff 19 posts in the residence halls, 1-2 rover or relief guards, and one on-site supervisor.
- Hours to be staffed are either 12:00 a.m. to 9:00 a.m. or 12:00 a.m. to 8:00 a.m., 7 days per week, during the academic year (excluding school break periods).
- Provide additional staffing of the residence hall desks, during openings and closings, break periods, up to 24 hours per day, in halls that are open. There are usually 3-5 residence halls open during Thanksgiving, Winter, and Spring Break.
- Provide security staffing for 1-5 summer school residence halls, with hours either 12:00 a.m. to 9:00 a.m. or 12:00 a.m. to 8:00 a.m.
- Provide security staffing as needed for summer conferences.
- Provide security staffing as needed for unanticipated emergency situations.
- Standard notification for guards will be two (2) days, with a minimum notice of two (2) hours for emergency situations.
- The approximate number of hours per year is 60,000.

Responsibilities of Security Guards

- Security Guards will staff the front desk of residence halls during assigned hours. Guards should arrive at their post no less than 5 minutes prior to their shift.
- Security Guards who are assigned to a front desk are expected to remain alert and observant, reporting unusual situations, resolving such situations, and interacting professionally with clientele (students, parents, staff).
- Security Guards should never leave the front desk un-staffed. Guards will be

provided breaks by the “relief/rovers” and/or “on-site supervisor.”

- Security Guards who are assigned to a front desk should sign in and sign out of the Housing Desk Log and make notations in the log concerning events occurring while on duty.
- Security Guards who are assigned to a front desk should check keys of students accessing the building and sign in and sign out visitors in accordance with building procedures.
- Security Guards will staff 2-4 posts that are not located at a front desk (ex. McBryde and the Roost). Guards assigned to these posts will walk/patrol the grounds areas, check to make sure exterior doors are secure, check parking areas, walkways, etc. that are adjacent to the residence hall.

Responsibilities of the On-Site Supervisor and Relief/Rovers

- The on-site supervisor will be stationed at the Evening Services Office. The supervisor will also make rounds of the buildings, checking on guards, throughout the shift. The on-site supervisor is required to use a cellular telephone while making rounds. This number will be provided to desk locations and housing staff. This supervisor is responsible for overseeing the staffing of all posts and the job performance of guards while on duty.
- The Relief or Roving Guards will check in at the Evening Services Office prior to the beginning of the shift. The Relief/Rover will check in with all desks or posts at regular times during the evening to give breaks to the guards assigned to desks. This is critical in that no residence hall should ever be left un-staffed.

PU & Billing

- Instructions for billing for security services provided for the Department of Housing will be provided upon issuance of the contract.

Adjustment of Services

- The Department of Housing reserves the right to adjust the number of security guards, duty schedule, or locations as may be deemed necessary during the contract period. The hourly cost per security guard shall be utilized to obtain the change in contract price resulting in adjustments in service.

Training & Requirements

- All security guards assigned to work with Housing must meet the general requirements, qualifications, and training outlined for all guards.
- In addition, all security guards assigned to work with Housing must complete a specific housing training prior to working.
- Additional training may be required as additional training needs are identified.

Primary Housing Contact:

Associate Director for Residential Life
1215 Blossom Street
University of South Carolina
Columbia, SC 29208
803 777-4129 office
803 777-4349 fax