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University of South Carolina
 Purchasing Department
 1600 Hampton Street, 6th floor
 Columbia, SC 29208
 Telephone: (803) 777-4115

Request for Quotation
Page One

THIS IS NOT AN ORDER

Quotation must be received No Later Than: 9:00 AM 2 14 2012	Send quotation to above address Attention of: Dennis Gallman	Quotation Number: USC-RFQ-2369-DG	Date 2 7 2013
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Print company name and address:

Please quote your lowest delivered price of the items(s) listed below. The Purchasing Department reserves the right to reject any or all quotes and to waive any or all technicalities.

1. If an item cannot be furnished, indicate by **NO QUOTE**.
2. All quotes must be signed by the vendor's representative and terms noted, failure to comply with this instruction may result in disqualification of the quote.
3. **FAXED QUOTES ACCEPTABLE. FAX # (803) 777-2032**

Federal I.D. or Social Security No. _____ SC Minority Certification Number (If Applicable) _____

Submitted By (Print Name) _____ Signature _____ Telephone _____

Item No.	Quantity and Unit	Description of Commodity or Services	Unit Price	Total Price
	See Bid Schedule	Furnish and Deliver all in one Recycling Receptacles with Lids and Display Panels BID AS SPECIFIED FOB Destination /Freight Included Point of Contact: Dennis Gallman/803-777-4115 E-MAIL: gallmand@mailbox.sc.edu (SEE ATTACHED SPECIFICATIONS & BID SCHEDULE) Point of Contact: Dennis Gallman/803-777-4115 AWARD WILL BE MADE TO ONE VENDOR e-mail address: _____		

GENERAL CONDITIONS

DEFAULT: In case of default by the Contractor, the University of South Carolina reserves the right to purchase any or all items in default in the open market, charging the Contractor with any additional costs. The defaulting Contractor shall not be considered a responsible bidder until the assessed charge has been satisfied.

All amendments to and interpretation of this RFQ shall be in writing. The procurement officer shall not be legally bound by any amendment or interpretation that is not in writing.

Any contract entered into by the University of South Carolina or its agencies resulting from this quotation shall be subject to cancellation at the end of any fiscal or appropriated year unless otherwise provided by law.

Payment will be made in accordance with Section 11-35-45 of the South Carolina Consolidated procurement Code and Disbursement Regulations. Delay in receiving invoices, as well as errors and omissions on the invoices, will be considered just cause for withholding payment without losing discount privileges. The University reserves the right to withhold payment or make such deductions as may be necessary to protect the University from loss or damage because of defective work, claims, damages or to pay for repair of correction of materials furnished hereunder.

Quoted prices must remain firm for a period of thirty days beyond the Request for Quotation deadline. Unit prices will govern over extended prices unless otherwise stated.

The University of South Carolina shall consider payment discounts in the award of this contract when such discounts are for thirty days or more after final inspection and acceptance of contract requirements. Payment discounts for less than thirty days are encouraged but shall not be a factor in award determination. Please state your discount terms using the above referenced information as the University's position on the matter.

All materials and products offered must be guaranteed to meet and comply with the requirements all the specifications, terms and conditions indicated or referred to.

The award will be made in accordance with Section 11-35-1520 of the South Carolina Consolidated Procurement Code.

The University reserves the right to reject any and all quotations and to cancel the solicitation; waive any and all technicalities; the University reserves the right to reject any quotation in which the delivery time indicated to be of substantial length to cause disruption and/or delay in operation for which the item(s) is/are intended; ambiguous quotations which are uncertain as to terms, delivery, quantity or compliance with specifications may be rejected.

The contractor assumes sole responsibility and shall hold harmless the University of South Carolina, its directors, officers, employees and agents from and against any and all claims, actions or liabilities of any nature which may be asserted against them by third parties in connection with the performance of the bidder, its directors, officers, employees and agents under this agreement. The University of South Carolina agrees to accept responsibility for claims, actions or liabilities resulting from negligent acts of its employees occurring within the scope of their employment which may be asserted against them by third parties in connection with the performance of the University of South Carolina, its members, directors, officers, employees and agents under this agreement.

Contractor agrees not to refer to award of this contract in commercial advertising in such a manner to state or imply that the products or service provided are endorsed or preferred by the user.

Upon award of a contract under this quotation, the person, partnership, association or corporation to whom the award is made must comply with the laws of South Carolina that require such person or entity to be authorized and/or licensed to do business in this State. Notwithstanding the fact that applicable statutes may be exempt or exclude the successful quoter from requirements that it be authorized and/or licensed to do business in this State, by submission of this signed quote, the quoter agrees to subject itself to the jurisdiction and process of the courts of the State of South Carolina as to all matters and disputes arising or to arise under the contract and the performance thereof, including any questions as to the liability for taxes, licenses or fees levied by the State.

Termination: Subject to the provisions below, the contractor may be terminated for any reason by the University providing a thirty-day advance notice in writing is given to the contractor.

Termination for Convenience: In the event that this contract is terminated or cancelled upon request and for the convenience of the University may negotiate reasonable termination costs, if applicable.

Termination for Cause: Termination by the University for cause, default, or negligence on the part of the Contractor shall be excluded from the foregoing provisions; termination costs, if any, shall not apply. The thirty day advance notice requirement is waived and the default provision in this bid shall apply.

HIPAA Law: The Contractor agrees that to the extent that some or all of the activities within the scope of this Contract are subject to the Health Insurance Portability Accountability Act of 1996, P.L. 104-91, as amended ("HIPAA"), or its implementing regulations, it will comply with the HIPAA requirements and will execute such agreements and practices as the University of South Carolina may require to ensure compliance. Additional information may be viewed at: <http://www.sc.edu/hipaa/>

SPECIAL CONDITIONS

LICENSES, PERMITS, INSURANCE: All costs for required licenses, permits and insurance shall be borne by the Bidder.

The University of South Carolina requires all contractual activities to be performed in a manner that is consistent with all applicable federal, state and local laws, regulations, rules, rulings and ordinances. These include, but are not limited to: the Occupational Safety and Health Act, The Environmental Protection Act, The South Carolina Hazardous Waste Management Act.

IMPORTANT – Please Note – Vendors, we MUST have your Federal ID # (company) or Social Security # (individual) before processing any invoices for payment. Failure to provide this information will result in delay of payments until this information is received. Please include this information with your quote.

BID SCHEDULE

USC-RFQ-2369-DG

Item	Qty	Unit of Measure	Description	Unit Price	Extended Price
1	140	ea	Furnish and Provide Side by Side all in one Recycling Receptacles with Lids and Display Panels (SEE SPECIFICATIONS)	\$ _____	\$ _____

Resident Vendor Preference _____

SC End Product Preference _____

US End Product Preference _____

Item	Qty	Unit of Measure	Description	Unit Price	Extended Price
2	70	ea	Furnish and Provide Base Connector 6-Pack	\$ _____	\$ _____

Resident Vendor Preference _____

SC End Product Preference _____

US End Product Preference _____

Total Price(Line Items 1-2) \$ _____

Note: The service preferences do not apply to a bid for an item of work by the bidder if the annual price of the bidder's work exceeds \$50,000 or the total potential price of the bidder's work exceeds \$500,000. [11-35-1524(E)(3)]

Please refer to the preference clauses listed in the additional conditions of this solicitation to ensure that you qualify to select the above preferences.

Bidder is to submit the following for preferences requested above:

- 1) Identify the subcontractor to perform the work:
- 2) Identify the work the subcontractor is to perform:
- 3) Bidder's factual basis for concluding that the subcontractor's work constitutes the required percentage of the work to be performed in the procurement.

ADDITIONAL CONDITIONS

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

PREFERENCES - RESIDENT CONTRACTOR PREFERENCE (SEP 2009): To qualify for the RCP, you must maintain an office in this state. An office is a nonmobile place for the regular transaction of business or performance of a particular service which has been operated as such by the bidder for at least one year before the bid opening and during that year the place has been staffed for at least fifty weeks by at least two employees for at least thirty five hours a week each. In addition, you must, at the time you submit your bid, directly employ, or have a documented commitment with, individuals domiciled in South Carolina that will perform services expressly required by the solicitation and your total direct labor cost for those individuals to provide those services must exceed fifty percent of your total bid price. [11-35-1524(C)(1)(iii)] Upon request by the procurement officer, you must identify the persons domiciled in South Carolina that will perform the services involved in the procurement upon which you rely in qualifying for the preference, the services those individuals are to perform, and documentation of the your labor cost for each person identified. If requested, your failure to provide this information promptly will be grounds to deny the preference (and, potentially, for other enforcement action).

MINORITY PARTICIPATION (JAN 2006)

Is the bidder a South Carolina Certified Minority Business? Yes NO

Is the bidder a Minority Business certified by another governmental entity? Yes NO

If so, please list the certifying governmental entity: _____

Will any of the work under this contract be performed by a SC certified Minority Business as a subcontractor? Yes NO

If so, what percentage of the total value of the contract will be performed by a SC certified Minority Business as a subcontractor? Yes NO

Will any of the work under this contract be performed by a minority business certified by another governmental entity as a subcontractor? Yes NO

If so, what percentage of the total value of the contract will be performed by a minority business certified by another governmental entity as a subcontractor? Yes NO

If a certified Minority Business is participating in this contract, please indicate all categories for which the Business is certified:

- Traditional minority
- Traditional minority, but female
- Women (Caucasian females)
- Hispanic minorities
- DOT referral (Traditional minority)
- DOT referral (Caucasian female)
- Temporary certification
- SBA 8 (a) certification referral
- Other minorities (Native American, Asian, etc.)

(If more than one minority contractor will be utilized in the performance of this contract, please provide the information above for each minority business.)

SUGGESTED BID SPECIFICATIONS

For Indoor paired Single Stream Recycling and Waste units

INTENT:

This specification describes customizable 30-gallon indoor waste and recycling units with restricted-opening lids and linking hardware. Units will be placed in locations to achieve parallel access (1 recycling container for every waste container).

GUARANTEE:

Bidder shall provide warranty information provided by container manufacturer.

BID QUOTATION:

Bidder shall complete every space in the specification bidder's proposal column with a check mark to indicate if the item being bid is exactly as specified. If not, the "NO" column must be checked and a detailed description of the deviation from the specification to be supplied.

SUGGESTED BID SPECIFICATION

**BIDDER SHALL COMPLETE BY CHECKING THE FOLLOWING.
IF NOT COMPLIANT, STATE SPECIFICALLY ITEM BEING OFFERED.**

	<u>YES</u>	<u>NO</u>	<u>OFFERED</u>
A. CAPACITY			
1. The capacity of each container shall be at least 30 gallons.	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. The containers must be able to be fastened together in a semi-permanent to permanent.	<input type="checkbox"/>	<input type="checkbox"/>	_____
B. BODY DIMENSIONS			
1. The containers should be approximately 11"W x 19"L x 30"H (unjoined).	<input type="checkbox"/>	<input type="checkbox"/>	_____
C. RECYCLING AND WASTE CONTAINER LIDS			
1. The Recycling Container shall have a lid with a restricted opening of a hole with intersecting slot to facilitate collection of single stream (commingled) material. The hole shall be a minimum of 6" in diameter for collecting cans and bottles. The slot for paper collection shall be a minimum of 1¾"W x 15¾"L.	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. The recycling lid shall have mounted on it by adhesion, a 4¼" x 5½" label made out of a moisture resistant material printed with a 4 or 6 color process. Label graphics shall be approved by the University of South Carolina.	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. The Waste Container shall have a funnel lid with a minimum opening size of 6"W x 14"L.	<input type="checkbox"/>	<input type="checkbox"/>	_____
D. MATERIALS			
1. The container shall be manufactured using recycled materials.	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. Preference will be given to plastic rather than metal containers.	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. The container shall have removable graphic display panels that become part of the container when inserted on all the exposed exterior sides.	<input type="checkbox"/>	<input type="checkbox"/>	_____
E. BODY GRAPHIC DISPLAY PANELS			
1. The graphic display panels are to be inserted into channels that are part of the container's frame.	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. The graphic display panels are to appear as part of the container's construction, and not appear as an add-on or overlay.	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. The graphic display panels are to be printed digitally directly onto the substrate using a commercial wide format printer in 4 or 6 color UV printing process.	<input type="checkbox"/>	<input type="checkbox"/>	_____

SUGGESTED BID SPECIFICATION

**BIDDER SHALL COMPLETE BY CHECKING THE FOLLOWING.
IF NOT COMPLIANT, STATE SPECIFICALLY ITEM BEING OFFERED.**

	YES	NO	OFFERED
4. The substrate used to make the graphic display panels shall be 3mm expanded PVC board. Mounted substrate with a calendered PVC, polyester or vinyl material is not acceptable.	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. The graphic display panels are to be sealed in a 3 Mil or thicker semi-gloss laminate.	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. Bid preference will be given to those vendors whose containers can accommodate 4 graphic display panels that measure 9"W x 26"H and 2 graphic display panels that measure 17¾"W x 26"H.	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. Display panels shall be included for all exposed exterior sides. If there are savings for eliminating one 17¾"W x 26"H panel per unit (for the side hidden when the recycling and waste units are connected), the bidder shall indicate those savings in the quote.	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. Bids to provide alternate but equivalent containers shall include an explanation of how the alternate containers conform to the above specifications and how they do not.	<input type="checkbox"/>	<input type="checkbox"/>	_____
9. All graphic content will be provided by The University of South Carolina.	<input type="checkbox"/>	<input type="checkbox"/>	_____
F. CONTAINER FEATURES			
1. The interior of the container shall have an interior liner, so that bags can be easily removed.	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. The containers shall have a bag hiding and bag locking feature in the lid where it engages the container.	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. The bag hiding feature shall be such that the bags do not show when looking at the outside of the containers.	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. The bag locking feature shall prevent the bags from falling-in or necessitating being tied off on the container.	<input type="checkbox"/>	<input type="checkbox"/>	_____
G. BASE CONNECTORS			
1. Containers must include connectors that join two or more 30 gallon containers together at their bases in either a side-by-side or end-to-end configuration.	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. The base connectors shall not be noticeable from the exterior.	<input type="checkbox"/>	<input type="checkbox"/>	_____
H. REPLACEMENT PARTS			
1. The selected vendor shall be able to provide replacement parts for the containers.	<input type="checkbox"/>	<input type="checkbox"/>	_____

SUGGESTED BID SPECIFICATION

**BIDDER SHALL COMPLETE BY CHECKING THE FOLLOWING.
IF NOT COMPLIANT, STATE SPECIFICALLY ITEM BEING OFFERED.**

	<u>YES</u>	<u>NO</u>	<u>OFFERED</u>
2. Bidder shall provide a replacement parts list and pricing.	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. Bidder shall provide, as a separate quote, the price to purchase small quantities (orders of 10 or less units).	<input type="checkbox"/>	<input type="checkbox"/>	_____
I. SHIPPING COST			
1. Bidder shall include shipping costs in their quote.	<input type="checkbox"/>	<input type="checkbox"/>	_____