

	<b>Fixed Price Bid Amendment 1</b>	Solicitation Number Date Issued Procurement Officer Phone E-Mail	GS-FPB-240020-01 August 7, 2023 Faith Williams 803/777-1015 FW8@mailbox.sc.edu
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<b>SOLICITATION DESCRIPTION:</b>	<b>PROGRAM MANAGEMENT AND STRATEGIC PLANNING CONSULTING SERVICES</b>
<b>USING GOVERNMENTAL AGENCY:</b>	<b>UNIVERSITY OF SOUTH CAROLINA</b>

*The Term "Offer" Means Your "Bid" or "Proposal."*

<b>SUBMIT OFFER BY (Opening Date/Time):</b>	08/15/2023 at 11:00 AM EST See "Deadline for Submission of Offer" provision.
<b>QUESTIONS MUST BE RECEIVED BY:</b>	08/07/2023 at 1:00 PM EST See "Questions From Offerors" provision. Email to: <a href="mailto:fw8@mailbox.sc.edu">fw8@mailbox.sc.edu</a>
<b>NUMBER OF COPIES TO BE SUBMITTED:</b>	<b>ONLINE PREFERRED One or One hardcopy <u>and</u> USB drive</b> (SEE PAGE 13)

<b>SUBMIT ELECTRONIC OFFERS VIA THE FOLLOWING URL:</b>	<a href="https://supplier.ps.sc.edu">https://supplier.ps.sc.edu</a>
<b>SUBMIT YOUR SEALED OFFER TO THE FOLLOWING ADDRESS:</b>  See "Submitting Your Paper Offer or Modification" provision.	USC Purchasing Department 1600 Hampton St, Suite 606 Columbia, SC 29208

**CONFERENCE INFORMATION** As appropriate, see "Conferences-Pre-Bid/Proposal" & "Site Visit" provisions.

<b>CONFERENCE TYPE:</b>  DATE & TIME: @	<b>LOCATION:</b>
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<b>AWARD &amp; AMENDMENTS</b>	Award will be posted at the Physical Address stated above on 08/21/2023. The award, this solicitation, and any amendments will be posted at the following web address: <a href="https://supplier.ps.sc.edu">https://supplier.ps.sc.edu</a>
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, you agree to be bound by the terms of the Solicitation. You agree to hold your Offer open for a minimum of forty-five (45) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

<b>NAME OF OFFEROR</b> (Full legal name of business submitting the offer)	<b>USC SUPPLIER ID or OFFEROR ID</b>
<b>PRINTED NAME</b> (Printed name of person signing below)	<b>TITLE</b> (Business title of person signing)
<b>AUTHORIZED SIGNATURE</b> (Person authorized to submit binding offer)	<b>DATE SIGNED</b>

<b>OFFEROR'S TYPE OF ENTITY:</b> (Check only one.) <span style="float: right;">(See "Signing Your Offer" provision.)</span>	
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership
<input type="checkbox"/> Corporate Entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)
<input type="checkbox"/> Government Entity (federal/state)  <input type="checkbox"/> Order Address	

## AMENDMENTS TO SOLICITATION (JUN 2021)

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: [supplier.ps.sc.edu](http://supplier.ps.sc.edu)

(b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment.

(c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

[02-2A005-2]

### Delete clauses and answer offerors' questions

#### Delete Clauses:

Page 23: **CHANGES (JAN 2006) - #2 is hereby a strikethrough.**

~~(2) Adjustments of Price or Time for Performance. If any such change increases or decreases the contractor's cost of, or the time required for, performance of any part of the work under this contract, whether or not changed by the order, an adjustment shall be made in the contract price, the delivery schedule, or both, and the contract modified in writing accordingly. Any adjustment in contract price made pursuant to this clause shall be determined in accordance with the Price Adjustment Clause of this contract. Failure of the parties to agree to an adjustment shall not excuse the contractor from proceeding with the contract as changed, provided that the State promptly and duly make such provisional adjustments in payment or time for performance as may be reasonable. By proceeding with the work, the contractor shall not be deemed to have prejudiced any claim for additional compensation, or an extension of time for completion.~~

Page 31: The following clauses are hereby deleted in their entirety:

~~PRICE ADJUSTMENTS (JAN 2006)~~

~~PRICE ADJUSTMENT LIMITED AFTER INITIAL TERM ONLY (JAN 2006)~~

~~PRICE ADJUSTMENTS LIMITED BY CPI "OTHER GOODS & SERVICES" (JAN 2006)~~

#### Answer Offerors' Questions-Response in RED

1. Is this RFP the combination of the Program Management RFP (#USC-FPB-3641-SG) and Strategic Planning Consulting Services RFP (#USC-FPB-3639-AS) from 2020? Are there any material changes from those RFP vs this one or are they simply combined?  
**This is a Fixed Price Bid (FPB). Yes, this solicitation combines the two previous solicitations. There are material changes.**
2. Which vendors were selected under RFP #USC-FPB-3641-SG and #USC-FPB-3639-AS from 2020?  
**That information is not applicable to this solicitation.**
3. Is it possible to extend the due date for this RFP response to allow more time for incorporating responses to questions into our offer?  
**Due to time constraints, the due date cannot be extended.**
4. When will responses to questions be provided?  
**By August 8<sup>th</sup>**

5. Do the Terms and Conditions presented in the solicitation represent all terms that will be reflected in the final contract to an awarded bidder?  
**Yes**
6. Will a selected offeror be presented with the opportunity to negotiate final contract terms during intent to award phase or should any exceptions to contract terms be presented with our response to this solicitation?  
**No.**
7. Are the offeror rates presented in VIII. BIDDING SCHEDULE applicable for the full 5-year duration of the initial contract term? Will there be opportunities for price adjustments on either an annual basis (year 1+) or during optional 1 year renewal periods after the 5-year term?  
**No. See "Delete Clauses."**
8. Will the program management services be related to the strategic plan or other initiatives throughout the university?  
**Each service is different. However, the offeror may respond to both.**
9. Regarding IV. INFORMATION FOR OFFERORS TO SUBMIT – GENERAL (MOD), there is a request to "List ten (10) projects representative of the contractor's experience with the described type of work." Is the University looking for 10 projects for each of the service categories (program management and strategic planning), or 10 in total across both service categories?  
**Ten in total.**
10. Our organization has recently undergone a name change due to rebranding. We are in the process of updating various paperwork so legally we are now called "New Vendor (XXX)," but are not yet in a position to update the supplier system for USC as we wait for some additional paperwork to transition. While we are "midstream" in this, we do have a DBA for "our current name (XXX)" and will continue doing business under that name in the state. For now, we are listed as "current name, a dba for new name" in the bid but please advise if this should be stated differently to avoid confusion as we go forward.  
**The solicitation response can be submitted using the current name, as the offeror has stated they will continue doing business under that name.**

**END OF AMENDMENT 1**