

SOLICITATION DESCRIPTION:

Integrated Marketing and Public Relations

USING GOVERNMENTAL AGENCY:

UNIVERSITY OF SOUTH CAROLINA System wide campus

The Term "Offer" Means Your "Bid" or "Proposal."

SUBMIT OFFER BY (Opening Date/Time):	10/31/2023 at 11:00 AM See "Deadline for Submission of Offer" provision.			
QUESTIONS MUST BE RECEIVED BY:	10/24/2023 at 11:00A sabola@mailbox.sc.e See "Questions From	<u>du</u>		
NUMBER OF COPIES TO BE SUBMITTED:	Submit on-line or deliver to 1600 Hampton Street Suite 606, Columbia SC 292088			
SUBMIT ELECTRONIC OFFERS VIA THE FOLLOWING	https://supplier.ps.sc.edu			
SUBMIT YOUR SEALED OFFER TO THE FOLLOWING See "Submitting Your Paper Offer or Modification" provision	USC Purchasing Department 1600 Hampton St, Suite 606 Columbia, SC 29208			

CONFERENCE INFORMATION As appropriate, see "Conferences-Pre-Bid/Proposal" & "Site Visit" provisions.

CONFERENCE TYPE: N/A		LOCATION: N/A		
DATE & TIME: N/A				
AWARD & AMENDMENTS	Award will be posted at the Physical Address stated above on 07/28/2022. The award, this solicitation, and any amendments will be posted at the following web address: <u>https://supplier.ps.sc.edu</u>			

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, you agree to be bound by the terms of the Solicitation. You agree to hold your Offer open for a minimum of sixty (60) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

NAME OF OFFEROR (Full legal name of business submitting the offer)	SUPPLIER or OFFEROR ID
PRINTED NAME (Printed name of person signing below)	TITLE (Business title of person signing)
AUTHORIZED SIGNATURE (Person authorized to submit binding offer)	DATE SIGNED

OFFEROR'S TYPE OF ENTITY: (Cho	(See "Signing Your Offer" provision.)			
Sole Proprietorship	Partnership	Government Entity (federal/state)		
Corporate Entity (not tax-exempt)	Corporation (tax-exempt)	Order Address		

End of COVER PAGE

PAGE TWO (Return Page Two with your Offer.)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)			NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)								
			Phone Number Facsimile								
					E-mail	Addre	SS				
PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause.)				E- mail Address ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses.)							
Payment Address same as Home Office Address Payment Address same as Notice Address (check only one)			Order Address same as Home Office Address Order Address same as Notice Address (check only one)								
ACKNOWLEDGMENT OF AMENDMENTS Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision.)						mendments to					
Amendment No.											
Amendment Date											
DISCOUN PROMPT PA (See "Disco Prompt Pa clause	YMENT ount for yment"	10 Calenda (%)	r Days 20 Ca (%)		Calendar Days		30 Calendar Days (%)		7S (%)	Calendar Days	
PREFERENCES - A NOTICE TO VENDORS (SEP 2009): On June 16, 2009, the South Carolina General Assembly											
rewrote the law	governing p	references ava	ilable to in-	state	vendors,	vendor	s using	g in-state subo	contractor	rs, an	d vendors
selling in-state									lina Code	ofL	Laws. A
summary of the new preferences is available at <u>www.procurement.sc.gov/preferences</u> . ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, HGARDUESS OF											
WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW											
THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE											
CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERITY REQUESTING A PREFERENCE CAN HAVE											
SERIOUS CONSEQUENCES. [11-35-1524(E) 4 @(A)											
PREFERENCES - ADDRESS AND BLOOD OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1514(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference [11-35-1524(D)]											
In-State Office Address same as Home Office Address											
In-State Office Address same as Notice Address (check only one)											

AMENDMENTS TO SOLICITATION (JAN 2004)

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: www.procurement.sc.gov(b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

The purpose of this amendment is to adjust the submit offer by date from 10/31/22 to 10/31/23.

ALL OTHER TERMS, CONDITIONS, BIDDING INSTRUCTIONS, AND SPECIFICATIONS REMAIN UNCHANGED. IF THERE ARE ANY QUESTIONS OR IF ANY CONFUSION OR UNCERTAINTY ARISES AS A RESULT OF THIS AMENDMENT, IT IS THE SOLE RESPONSIBILITY OF THE OFFEROR TO CONTACT THE PROCUREMENT OFFICER FOR CLARIFICATION. CONTACT INFORMATION CAN BE FOUND IN THE TOP RIGHT HAND CORNER OF THE COVER PAGE OF THIS AMENDMENT. REFERENCE THE "DUTY TO INQUIRE" CLAUSE IN THE SOLICITATION