



Facilities Business & Finance

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## Memorandum of Record

**Date:** November 27, 2012

**To:** All Bidders

**From:** *Kay Keisler*  
Kay Keisler

**Subject:** Postponement of Notice of Intent to Award  
New Landscaping at University Way Traffic Circle  
Project Number: CP00362345

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The posting of the Notice of Intent to Award for the above reference project has been postponed until the end of the business day on Monday, December 3, 2012.