



**Posting Date: August 7, 2023**

**Intent to Award- 5**

The University of South Carolina intends to award contract noted below. Unless otherwise suspended or canceled, this document becomes the final Statement of Award effective **August 17, 2023**.

If you are aggrieved in connection with the award of the contract, you may be entitled to protest, but only as provided in Section 11-35-4210. To protest an award, you must (i) submit notice of your intent to protest within seven business days of the date the award notice is posted, and (ii) submit your actual protest within fifteen days of the date the award notice is posted. Days are calculated as provided in Section 11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the appropriate Chief Procurement Officer within the time provided. See clause entitled "Protest-CPO". The grounds of the protest and the relief requested must be set forth with enough particularity to give notice of the issues to be decided.

PROTEST - CPO ADDRESS - MMO: Any protest must be addressed to the Chief Procurement Officer, Materials Management Office, and submitted in writing (a) by email to [protest-mmo@mmo.sc.gov](mailto:protest-mmo@mmo.sc.gov), or (b) by post or delivery to 1201 Main Street, Suite 600, Columbia, SC 29201.

<b>Solicitation Number:</b>	USC-FPB-3676-TD
<b>Solicitation Issue Date:</b>	January 11, 2021
<b>Bid Opening Date:</b>	February 9, 2021
<b>Description:</b>	Sign Language Interpreting Services for the University of South Carolina- Columbia and System Campuses
<b>Awarded To:</b>	Caitlyn Mary Interpreting Services, LLC 18 Hammett Street Piedmont, SC 29673
<b>Contract Term:</b>	August 17, 2023 through August 16, 2024
<b>Maximum Contract Term:</b>	August 17, 2024 through March 21, 2026

**Estimated Potential Contract Value: \$50,000**

**Caitlyn Mary Interpreting Services,  
LLC**

Item YR3	Description	Unit of Measure	Unit of Measure Per Hour	Max Rate Per Hour	Offeror's Contract Rate
1	<b>Regular Business Hours</b> [Mon-Fri 8:00am -5:00pm]	<b>2 HR Minimum</b>	Per Hour	<b>\$70.00</b>	<b>\$70.00</b>

Normal Business Hours: 8:00 AM - 5:00 PM Monday-Friday (Non-holidays).

2	<b>Services After Normal Business Hours</b> [Weekends or Holidays] [Nights]	<b>2 HR Minimum</b>	Per Hour	<b>\$100.00</b>	<b>\$90.00</b>
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Item YR4-5	Description	Unit of Measure	Unit of Measure Per Hour	Max Rate Per Hour	Offeror's Contract Rate
1	<b>Regular Business Hours</b> [Mon-Fri 8:00am -5:00pm]	<b>2 HR Minimum</b>	Per Hour	<b>\$70.00</b>	<b>\$70.00</b>

Normal Business Hours: 8:00 AM - 5:00 PM Monday-Friday (Non-holidays).

2	<b>Services After Normal Business Hours</b> [Weekends or Holidays] [Nights]	<b>2 HR Minimum</b>	Per Hour	<b>\$100.00</b>	<b>\$100.00</b>
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Travel for Weekend and Evening Hours: \$60.00 Per Hour  
Emergency Fee: \$80.00 Per Hour

Presentations and plays: \$60.00

Services after Normal Business Hours: Weekends or Holidays; Friday After 5:00PM through Monday Before 8:00AM

Normal Business Hours: 8:00 AM - 5:00 PM Monday-Friday (Non-holidays).

*Faith Williams*

**Faith Williams  
Procurement Manager**