

<b>ADMINISTRATIVE DIVISION</b> ACAF Academic Affairs		<b>POLICY NUMBER</b> ACAF 2.07
<b>POLICY TITLE</b> Recurring International Student Enrollment Fee		
<b>SCOPE OF POLICY</b> USC Columbia		<b>DATE OF REVISION</b> June 3, 2021
<b>RESPONSIBLE OFFICER</b> Executive Vice President for Academic Affairs and Provost		<b>ADMINISTRATIVE OFFICE</b> Office of the Provost

**PURPOSE**

The University requires international students enrolled in USC Columbia campus courses to pay a recurring international student enrollment fee.

**DEFINITIONS AND ACRONYMS**

**International student:** Student enrolled in at least one credit bearing course as an F-1 or J-1 visa holder with an active SEVIS record. As used herein, the term **student** shall be understood to mean international student.

**POLICY STATEMENT**

Under the direction of Global Carolina, the mission of International Student Services is to support nonimmigrant international students and institutional stakeholders on matters of immigration compliance and cross-cultural adjustment to promote academic success. Payment of the international student enrollment fee (fee) provides funding to promote immigration compliance on an institutional level while providing strategic student support that allows international students to flourish and thrive.

**PROCEDURES**

- A. The fee shall be assessed on a semester basis. International Student Services is responsible for coding student records so that the fee is assessed to the appropriate students.
- B. Non-degree students who attend the University based on a bilateral exchange agreement managed within Global Carolina will be assessed a semester fee titled “Short-term International Student” of the same amount as the international student enrollment fee. Global Carolina is responsible for coding student records so that the fee is assessed to the appropriate students.
- C. The following categories of students are not required to pay the fee:
  - 1. A nonimmigrant student without presence in the U.S. enrolled in a fully distance education course of study from abroad.

2. Transient international students (one whose visa sponsorship and home institution is at a U.S. school other than USC Columbia or Regional Palmetto Colleges) );
3. Students holding non-immigrant or immigrant visas other than F-1 or J-1 that are approved for enrollment via verification in the federal SAVE verification system; or
4. Non U.S. Citizen students who are permanent residents of the U.S. and approved for enrollment via the federal SAVE verification system
5. Students enrolled in summer courses do not pay the enrollment fee during the summer semester of enrollment.

D. Should a previously exempt student’s status change and the fee becomes applicable, it will be assessed at the time of the next registration period.

**HISTORY OF REVISIONS**

<b>DATE OF REVISION</b>	<b>REASON FOR REVISION</b>
August 13, 2012	Policy updated to reflect minor clarifications and to move from Student Affairs (STAF) to Academic Affairs (ACAF).
June 3, 2021	Procedure updated to reflect Board of Trustees approval of recurring international student enrollment fee; to remove exceptions for students who enroll while engaged in practical training; to update with current language regarding verification of legal presence for students who attend the University based on a visa other than F-1 or J-1 student visa.