

**ADMINISTRATIVE DIVISION** ATHL Athletics Department  
**POLICY NUMBER** ATHL 2.00  
**POLICY TITLE** Athletic Tickets – Faculty and Staff  
**SCOPE OF POLICY** USC Columbia  
**DATE OF REVISION**  
**RESPONSIBLE OFFICER** University Athletics Director  
**ADMINISTRATIVE OFFICE** Athletics Department

## **PURPOSE**

Provide guidelines and procedures for University Faculty and Staff to purchase or obtain tickets to Athletic Events.

## **DEFINITIONS**

Tickets: Admissions to any Gamecock Athletics event; may be in season or single game format.

Account Manager: portal for account holders to view/pay invoices, buy tickets, or utilize other ticket functions, such as transfer or resale.

Applications: an invoice for season tickets that is used annually to bill customers.

## **POLICY STATEMENT**

The University allows permanent/full-time members of the faculty and staff to purchase season football and basketball tickets at a reduced price. These tickets are for the personal use of the University faculty and staff.

## **PROCEDURES**

### **A. Football Season Tickets**

#### **1. First-time applicants**

- a. New faculty and staff members, or faculty/staff purchasing for the first time should inform the Ticket Office by phone (803-777-4276 or 803-777-8850), or email (gamecocktickets@sc.edu) of their desire for season tickets. A Ticket Office staff member or Ticket Sales staff member will follow up with details. Full-time status will be verified by the Vice President for Human Resources.
- b. Ticket applications or invoices are posted to each individual account ~~about~~ before March 15.

- c. The deadline for paying the applications is normally May 15, but the date is subject to change annually.
- d. An employee may purchase one additional ticket for a guest and one ticket for each dependent child under the age of 18 living in his/her home, as long as tickets are available.

## 2. Previous-year ticket holders

- a. The Athletic Ticket Office will post applications via the online account manager to all previous-year ticket holders who remain employed on a permanent/full-time basis with the University.
- b. Ticket applications or invoices are posted to each individual's account ~~about~~ before March 15.
- c. The deadline for returning the applications is normally May 15, but the date is subject to change annually.
- d. The online account manager is accessible at this web address:  
<https://am.ticketmaster.com/gamecocks/>
- e. All ticket management may be conducted via this portal, including invoice payment, ticket forwarding, posting of tickets for resale, and donations to the athletic department.

## 3. Retiring ticket holders

If you retire, have at least ten (10) years of university service, and would like to retain your football tickets (maximum of two) it is your responsibility to send a letter to the Ticket Office letting them know you have retired. The letter should contain the effective date of retirement, number of years of university service and your permanent mailing address. Any year that you fail to order tickets, you lose the tickets and may not reorder.

## 4. Additional tickets

Additional individual tickets may be purchased at full price, as long as available.

## B. Basketball Season Tickets

### 1. First-time applicants

- a. New faculty and staff members, or faculty/staff purchasing for the first time should inform the Ticket Office by phone (803-777-4276 or 803-777-8850), or email ([gamecocktickets@sc.edu](mailto:gamecocktickets@sc.edu)) or mail the desire for season tickets. A Ticket Office staff

member or Ticket Sales staff member will follow up with details. Full-time status will be verified by the Vice President for Human Resources.

- b. An employee may purchase one additional ticket for a guest and one ticket for each dependent child under the age of 18 living in his/her home, as long as the tickets are available.

## 2. Previous-year ticket holders

- a. The Athletic Ticket Office will post applications via the online account manager to all previous-year ticket holders who remain employed on a permanent/full-time basis with the University by September 15<sup>th</sup>. The deadline for payment is normally October 10<sup>th</sup>.
- b. The online account manager is accessible at this web address:  
<https://am.ticketmaster.com/gamecocks/#/>
- c. All ticket management may be conducted via this portal, including invoice payment, ticket forwarding, posting of tickets for resale, and donations to the athletic department.

## 3. Retiring ticket holders

If you retire and would like to retain your basketball tickets (maximum of two) it is your responsibility to send a letter to the Athletic Ticket Office letting them know that you have retired. The letter should contain the effective date of retirement, number of years of university service and your permanent mailing address. Any year that you fail to order tickets, you lose the tickets and may not reorder.

## 4. Other Athletic Events

University employees and their families are admitted FREE upon presentation of the faculty/staff I.D. card to the following scheduled HOME athletic events:

- a. All baseball games: Tickets are issued on a first come, first serve basis and are limited to 2 per University Faculty or Staff. Tickets may not be resold and are to be used by the staff member themselves; Women's Basketball (limited to upper deck General Admission seats), Men and Women's Tennis matches, Men's and Women's Soccer games, Volleyball (Beach and Indoor), Equestrian, Men's and Women's Track and Field, Softball, and Men and Women's Swimming and Diving.
- b. Exceptions are Southeastern Conference rounds or NCAA tournaments for which a ticket is required.

## 5. Faculty and Staff Ticket Use and Resale Restrictions

A. Tickets purchased or obtained through the faculty and staff policy are intended for the personal use of the employee and their eligible guests. Faculty and staff may not sell,

exchange, or otherwise transfer tickets for any item of value in excess of the original purchase price paid for the ticket.

B. Tickets obtained through faculty and staff eligibility may not be resold through any University of South Carolina–affiliated channel or platform.

C. All transfers, if permitted, must comply with applicable federal, state, and local laws, as well as University and Athletics Department policies. Failure to comply with these provisions may result in the revocation of ticket privileges.

6. State Law concerning resale of tickets

Pursuant to Section 16-17-710 of the Code of Laws of South Carolina, the University of South Carolina has designated tickets to each game featuring the University of South Carolina football team, baseball team, men's basketball team and women's basketball team as an open market event ticket. The University of South Carolina approves the resale of tickets to events featuring its athletic teams, to the extent such resale is consistent with any applicable local, state and federal laws, and any applicable provisions of the National Collegiate Athletic Association (NCAA) the Southeastern Conference (SEC) or any other applicable provisions.

**RELATED UNIVERSITY, STATE AND FEDERAL POLICIES**

[Section 16-17-710 of the Code of Laws of South Carolina](#)  
[USC Columbia Faculty Manual](#)

**HISTORY OF REVISIONS**

<b>DATE OF REVISION</b>	<b>REASON FOR REVISION</b>
June 2015	Review of Policy, content, accuracy – no substantive revisions required.
June 10, 2021	Revision of format, content, accuracy.
	Clarify faculty and staff ticket use and resale restrictions