



TIMEFRAME REVIEW FORM

Student's Name: _____ **VIP ID:** _____

Advisor's Name: _____

Department: _____ **Degree Program:** _____

TO BE COMPLETED BY ADVISOR:

Federal regulation defines the maximum timeframe as 150% of a student's program's published length, as measured in credit hours. The above student has requested aid but is approaching the maximum allowable time frame. We must confirm the remaining courses the student is required to take to complete his or her degree. Please list all the courses the student must take to meet the degree requirements for the program in which they are currently enrolled. Do not list any elective courses not required to complete the degree. Do not list any courses that will meet requirements for a degree not awarded by this university, even if the student intends to transfer into that program. You may provide a general category if the student has not selected the specific course to that requirement (i.e., "any AIU course, 3 credit hours"). If you have questions, please contact the Financial Aid Office.

Course Name/Number	Credit Hours
Total Credits Remaining	

If the student's remaining courses will exceed the maximum timeframe for their current degree program, the student must file a Satisfactory Academic Progress Appeal to qualify for federal financial aid. The student is limited by the degree in which they are currently enrolled. The maximum attempted hours for an associate degree is 90 and for a bachelor's degree is 180.

Academic Advisor's Signature: _____ **Date:** _____