

Proposed Revisions to the *Palmetto College Campuses Faculty Manual*
Palmetto College Campuses Faculty Senate
University of South Carolina

Brief Title of Proposed Change	Removing the T&P chair's signature from the tenure file cover letter
Committee Proposing Revision	Rights and Responsibilities
Date of Presentation to Senate	February 4, 2021
Senate Approval Date	

Rationale for Proposed Revisions

- At present, the cover letter for a tenure file has two signature lines, one for the candidate and one for the chair of T&P to indicate they've received the file. This second signature seems to no longer have a purpose (files don't go directly from the candidate to T&P anymore) and the T&P chairs routinely forget to sign this location.

Summary of Proposed Revisions

- We propose removing the T&P chair's signature line from form PCCTP-1.