

Proposed Revisions to the *Palmetto College Campuses Faculty Manual*
 Palmetto College Campuses Faculty Senate
 University of South Carolina

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| Brief Title of Proposed Change | Removing “Executive Vice Chancellor and Vice Provost” |
| Committee Proposing Revision | Executive |
| Date of Presentation to Senate | 11/11/16 |
| Senate Approval Date | 2/10/17 |

Rationale for Proposed Revisions

- The title “Executive Vice Chancellor and Vice Provost” no longer describes an existing administrative position, but is still used many places in the manual.
- These changes also include an attempt to simplify the relationship between this document and administration, referring mainly to “Chancellor or designee” to allow administrators more autonomy in deciding who gets which tasks, and to more easily accommodate shifting roles or titles.

Summary of Proposed Revisions

- This motion deletes these occurrences or replaces them with “Chancellor”.
- Most notably, this removes a layer from the procedures for Tenure and Promotion.
- Additionally, some places which specified duties of the Vice Chancellor or of the Associate Provost have been replaced with “Chancellor or designee.”
- Proposed from the floor---one instance of “Chancellor of Palmetto College” has been changed to “Palmetto College Chancellor” for uniformity.

Section and page numbers of the current *Manual* for proposed revisions

| Current | Proposed | | | | | | | | | | | | | | | | |
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| From page 21: | | | | | | | | | | | | | | | | | |
| <table border="1"> <tr> <td>PCCTP-15E</td> <td>Palmetto College Campuses Tenure and Promotion Committee Letter</td> </tr> <tr> <td>PCCTP-15F</td> <td>Executive Vice Chancellor and Vice Provost Letter</td> </tr> <tr> <td>PCCTP-15G</td> <td>Palmetto College Chancellor Letter</td> </tr> <tr> <td>PCCTP-15H</td> <td>Provost’s Letter</td> </tr> </table> | PCCTP-15E | Palmetto College Campuses Tenure and Promotion Committee Letter | PCCTP-15F | Executive Vice Chancellor and Vice Provost Letter | PCCTP-15G | Palmetto College Chancellor Letter | PCCTP-15H | Provost’s Letter | <table border="1"> <tr> <td>PCCTP-15E</td> <td>Palmetto College Campuses Tenure and Promotion Committee Letter</td> </tr> <tr> <td>PCCTP-15F</td> <td>Executive Vice Chancellor and Vice Provost Letter</td> </tr> <tr> <td>PCCTP-15G15F</td> <td>Palmetto College Chancellor Letter</td> </tr> <tr> <td>PCCTP-15H15G</td> <td>Provost’s Letter</td> </tr> </table> | PCCTP-15E | Palmetto College Campuses Tenure and Promotion Committee Letter | PCCTP-15F | Executive Vice Chancellor and Vice Provost Letter | PCCTP- 15G 15F | Palmetto College Chancellor Letter | PCCTP- 15H 15G | Provost’s Letter |
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| later on page 21: Apart from material added by the candidate, only materials from division chairs, associate | Apart from material added by the candidate, only materials from division chairs, associate | | | | | | | | | | | | | | | | |

deans for academic affairs, campus tenure and promotion committees, campus deans, the Executive Vice Chancellor and Vice Provost, the Palmetto College Chancellor, and the Palmetto College Campuses Tenure and Promotion Committee may be added to the file.

From page 32, on T&P:

The files will be reviewed by the Executive Vice Chancellor and Vice Provost, the Palmetto College Chancellor, the Provost, and the President.

From page 33:

[Delete the 'Executive Vice Chancellor and Vice Provost' item from the tenure file progress flowchart.]

From page 1, middle of 'functions':

The Palmetto College Campuses Faculty shall be consulted on the appointment of the Palmetto College Chancellor and the Executive Vice Chancellor and Vice Provost.

From page 2 in the description of PCCFAC:

The committee advises the Associate Provost for Palmetto College on matters pertaining to academic policy for these programs, such as student grievances, readmission petitions, and other policy items.

From page 3, still in the description of PCCFAC:

This committee will be comprised of one member from each Palmetto College Campus, elected by the faculty organizations of the individual campuses, as well as three faculty representatives appointed by the Provost or their designee.

deans for academic affairs, campus tenure and promotion committees, campus deans, ~~the Executive Vice Chancellor and Vice Provost,~~ the Palmetto College Chancellor, and the Palmetto College Campuses Tenure and Promotion Committee may be added to the file.

The files will be reviewed by ~~the Executive Vice Chancellor and Vice Provost,~~ the Palmetto College Chancellor, the Provost, and the President.

The Palmetto College Campuses Faculty shall be consulted on the appointment of the Palmetto College Chancellor, Vice Chancellors, or the Associate Provost and the ~~Executive Vice Chancellor and Vice Provost.~~

The committee advises the Associate Provost for Palmetto College Chancellor or designee on matters pertaining to academic policy for these programs, such as student grievances, readmission petitions, and other policy items.

This committee will be comprised of one member from each Palmetto College Campus, elected by the faculty organizations of the individual campuses, as well as three faculty representatives appointed by the Provost Chancellor or ~~their~~ designee.

From bottom of page 3 on senate members:
The President, the Provost, the Palmetto College Chancellor, the Executive Vice Chancellor and Vice Provost, the Assistant Vice Provost for Extended University, and the Palmetto College Campus Deans are *ex officio* members of the Senate without voting privileges.

From page 6, the description of PCCRPS:
The Palmetto College Campuses representative to the Research and Productive Scholarship Committee will also be a member. The Palmetto College Chancellor and the Executive Vice Chancellor and Vice Provost, as well as the Vice President for Research will be *ex officio* members.

From page 16, on 3rd year review:
At the full discretion of the faculty member, the file may be submitted for additional review by the Palmetto College Campuses Tenure and Promotion Committee, the Executive Vice Chancellor and Vice Provost, or the Palmetto College Chancellor.

From page 17, on 3rd yr review:
Files that have been reviewed by the Palmetto College Campuses Tenure and Promotion Committee, the Executive Vice Chancellor and Vice Provost, or the Palmetto College Chancellor will receive the same form of feedback.

From page 17, on post-tenure review:
For full-time administrators with tenure and faculty rank and who report directly to the Palmetto College Campus Dean or directly to

The President, the Provost, the Palmetto College Chancellor, Vice Chancellors, the Associate Provost, the Executive Vice Chancellor and Vice Provost, the Assistant Vice Provost for Extended University, and the Palmetto College Campus Deans are *ex officio* members of the Senate without voting privileges.

The Palmetto College Campuses representative to the Research and Productive Scholarship Committee will also be a member. The Palmetto College Chancellor or designee, and the Executive Vice Chancellor and Vice Provost, as well as the Vice President for Research will be *ex officio* members.

At the full discretion of the faculty member, the file may be submitted for additional review by the Palmetto College Campuses Tenure and Promotion Committee, ~~the Executive Vice Chancellor and Vice Provost,~~ or the Palmetto College Chancellor.

Files that have been reviewed by the Palmetto College Campuses Tenure and Promotion Committee, ~~the Executive Vice Chancellor and Vice Provost,~~ or the Palmetto College Chancellor will receive the same form of feedback.

For full-time administrators with tenure and faculty rank and who report directly to the Palmetto College Campus Dean or directly to

the Executive Vice Chancellor and Vice Provost and ultimately to the Palmetto College Chancellor, participation in the post-tenure review process is suspended throughout the duration of their administrative appointment.

From page 26 on T&P procedures:

In the event that a campus cannot provide at least three members for its local Tenure and Promotion Committee, additional members shall be appointed by the Palmetto College Campuses Faculty Senate Executive Committee, in consultation with members of the local committee, the Executive Vice Chancellor and Vice Provost, and the Palmetto College Chancellor.

From page 83, Council of Academic Deans:

The executive vice chancellor of Palmetto College also assumes an appointment as vice provost and serves on the council of academic deans.

From page 85, on senate members:

For the purpose of these bylaws, the term “voting members” is defined to include all members of the Senate except *ex officio* and Executive Committee members. The President, the Provost, the Palmetto College Chancellor, the Executive Vice Chancellor and Vice Provost, the Assistant Vice Provost for Extended University, and the Palmetto College Campuses Deans are *ex officio* members of the Senate without voting privileges.

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