

Proposed Revisions to the *Palmetto College Campuses Faculty Manual*  
 Palmetto College Campuses Faculty Senate  
 University of South Carolina

Brief Title of Proposed Change	Motion to Include Summaries of Teaching Evaluation form in Third-Year Review Procedure
Committee Proposing Revision	Rights and Responsibilities
Date of Presentation to Senate	11/9/2018
Senate Approval Date	

**Rationale for Proposed Revisions**

- To comply with Provost’s recommendation to include Summaries of Teaching Evaluations in Third-Year Review

**Summary of Proposed Revisions**

- Add language that Summaries of Teaching Evaluations are to be included in Third-Year Review.

**Section and page numbers of the current *Manual* for proposed revisions**

Current	Proposed
<p>In the third year of appointment all untenured, tenure-track faculty will prepare a file according to the Palmetto College Campuses Faculty Manual guidelines for tenure and promotion in effect at the time the faculty member entered the tenure track. The purpose of third-year review is to document the tenure-track faculty member’s progress toward meeting the requirements for tenure by the penultimate year of the probationary period. The format for file preparation is found in the Tenure and Promotion Procedures for Palmetto College Campuses. Third year review files will not be subject to external review, but all other local campus tenure and promotion procedures apply. Third year review may be extended if tenure clock extension occurs in the first three years. See Calculation of Probationary Period in the Palmetto College Campuses Faculty Manual And ACAF 1.31 and 1.05.</p>	<p>In the third year of appointment all untenured, Tenure-track faculty will prepare a file according to the Palmetto College Campuses Faculty Manual guidelines for tenure and promotion in effect at the time the faculty member entered the tenure track. The purpose of third-year review is to document the tenure-track faculty member’s progress toward meeting the requirements for tenure by the penultimate year of the probationary period. The format for file preparation is found in the Tenure and Promotion Procedures for Palmetto College Campuses. Third year review files will not be subject to external review, <b>but will require Summaries of Teaching Evaluations (PCCTC-13) and all other</b> local campus tenure and promotion procedures apply. Third year review may be extended if tenure clock extension occurs in the first three years. See Calculation of Probationary Period in the Palmetto College Campuses Faculty Manual and ACAF 1.31 and 1.05</p>