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THE UNIVERSITY OF SOUTH CAROLINA
 University Campuses Faculty Senate Meeting
 USC-Columbia
 Columbia, South Carolina
 28 September 1984

Coffee----- 9:30-10:00 a.m.
 Daniel Management Center
 8th Floor, Business Administration Building

Informal Session-----10:00-10:30 a.m.
 Room 855, Daniel Management Center

- Welcome
- Appointment of Parliamentarian
- Provost's Remarks-Dr. Frank Borkowski
- Deans' Remarks
- Resignation letter from Professor Edsel Caine
- Appointment of Nominating Committee
- Committee Assignments

Standing Committees-----10:30-12:15 p.m.

- I. Rights and Responsibilities - Welsh Humanities Building,
 #323 Conference Room
- II. Welfare Committee - Adult Learning Center Conference Room,
 1728 College Street
- III. Intra-University Services and Communications - Welsh
 Humanities Building, #113 Conference Room

Executive Committee-----10:30-12:15 p.m.
 Room 855, Daniel Management Center

Deans' Meeting-----10:30-12:15 p.m.
 Lifelong Learning Center Conference Room, 1710 College Street

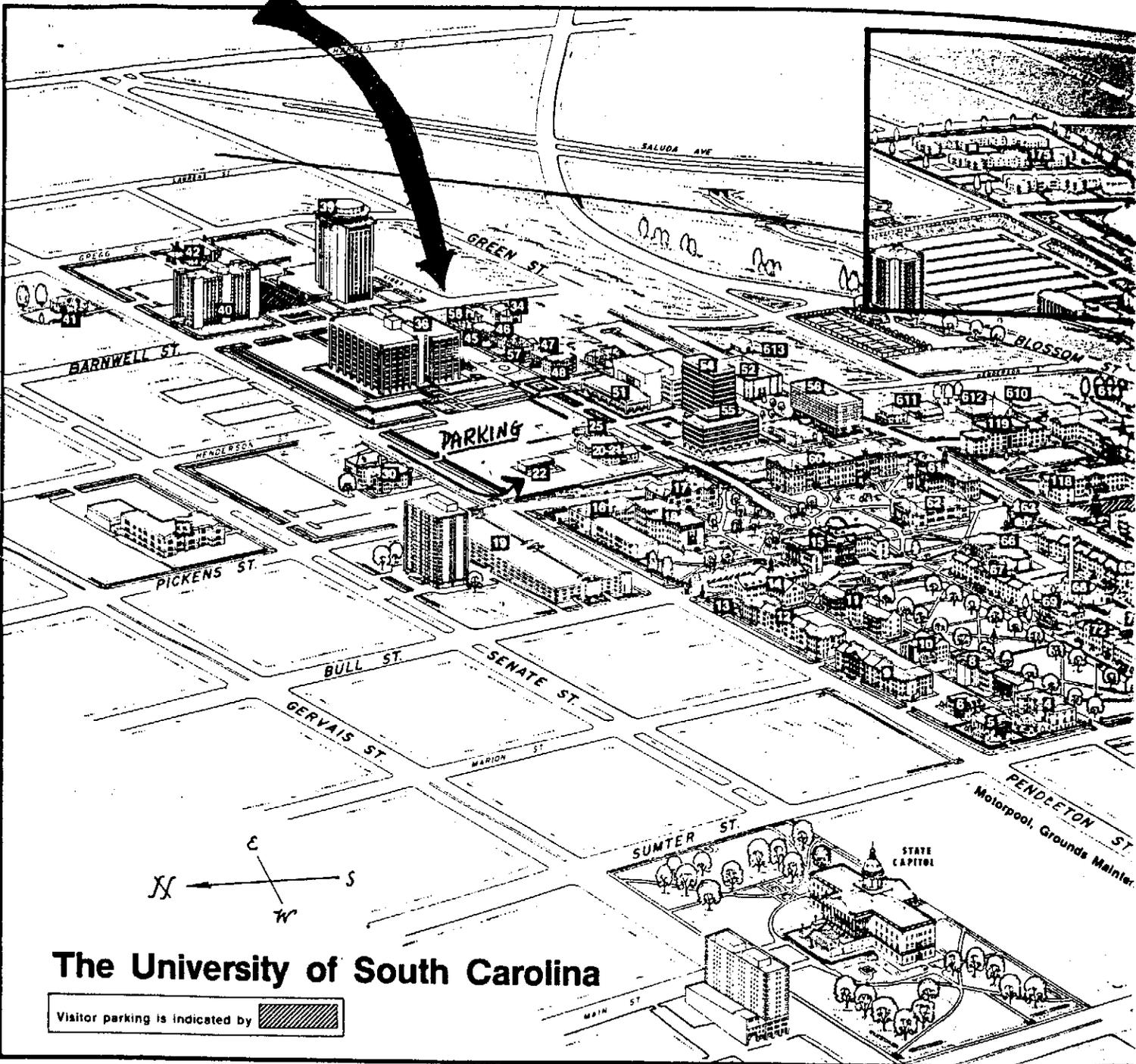
Luncheon-----12:30- 1:45 p.m.
 Top of Carolina, Capstone

General Session----- 2:00- 4:00 p.m.
 Room 855, Daniel Management Center

Reception----- 4:00 -
 Cockpit, Coliseum

AGENDA

- I. Call to Order
- II. Report from Nominating Committee
- III. Reports from University Officers
 - A. Dr. James B. Holderman
 - B. Dr. John J. Duffy
 - C. Professor John N. Gardner
- IV. Correction/Approval of Minutes: 13 April 1984
USC-Beaufort
Beaufort, SC
- V. Reports from Standing Committees
 - A. Rights and Responsibilities - Professor Joan Taylor
 - B. Welfare - Professor Gregg Labyak
 - C. Intra-University Services and Communications -
Professor Robert Costello
- VI. Executive Committee - Professor Rod Sproatt
- VII. Reports from Special Committees
 - A. University Library Committee - Professor Betty Martin
 - B. University Committee on Curricula and Courses -
Professor Carolyn West
 - C. University Faculty Welfare Committee - Professor
Jerry Currence
 - D. Academic Forward Planning Committee -
 - E. Faculty/Board of Trustees Liaison Committee -
Professor Billy Cordray
 - F. Research and Productive Scholarship Committee -
Professor John Logue
 - G. System Committee - Professor Sally Johns
- VIII. Unfinished Business
- IX. New Business
- X. Announcements
- XI. Adjournment



The University of South Carolina

Visitor parking is indicated by

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|---|---|---|---|--|---|
| <p>1 Byrnes International Center (Graduate School, ESRI, Intercultural Affairs, Sponsored Programs & Research, Law Enforcement & Safety, Minority Affairs)</p> <p>4 South Caroliniana Library</p> <p>5 World War Memorial</p> <p>6 Flinn Hall (Aerospace Studies, Naval Science)</p> <p>8 Harper/Elliott Colleges (S.C. College, Residence)</p> <p>9 Maxcy College (Institute of Archeology and Anthropology, Residence)</p> <p>10 Faculty House (McCutcheon)</p> <p>11 DeSaussure College (Social Work, Residence)</p> | <p>12 Thomwell College (Administrative Annex, Residence)</p> <p>13 Old Observatory</p> <p>14 Osborne Administration Building (Administrative Offices)</p> <p>15 McKissick Museums (University Collections, Archives, Movietone, Information Services)</p> <p>16 Hamilton College (Anthropology, Naval ROTC)</p> <p>17 Sloan College (Art)</p> <p>18 Barnwell College (Psychology)</p> <p>19 Pendleton Street Parking Garage</p> <p>20 1811 College Street</p> <p>21 (Music Studios)</p> <p>22 International House (Residence)</p> <p>25 1621 College St</p> <p>26 1625 College Street (Disabled Student Services)</p> | <p>30 Kirkland Apartments (Residence)</p> <p>32 Art Annex</p> <p>33 McMaster College/Fraser Hall (Music)</p> <p>34 Psychology Annex</p> <p>35 Credit Union</p> <p>36 Business Administration, College of (Clouse/Hipp) (Business Administration, Career Center, Counseling & Human Development Center, Daniel Management Center)</p> <p>38 Alumni House</p> <p>39 Capstone House (Capstone Conference Center, Residence)</p> <p>40 Columbia Hall (Residence)</p> <p>41 1819 Pendleton Street (Psychological Svs. Cntr.)</p> | <p>42 East Campus Center (Telecommunications and Correspondence Study)</p> <p>43 Gibbs Court Apartments (Residence)</p> <p>45 Calcott House (University Dining Services Offices)</p> <p>46 1716 College Street (Development, Educational Foundation, Trust Office)</p> <p>47 1710 College Street (Cont. Ed./Lifetime Learning)</p> <p>48 Nada Apartments (Residence)</p> <p>51 Gambrell Hall (Government and International Studies; History; Bureau of Govt. Research & Service; Institute for Southern Studies, Dean, Humanities & Soc. Sciences, Institute of Int</p> | <p>52 Energy Facility/East</p> <p>54 Welsh Humanities Center (English, Foreign Languages and Literatures, Philosophy)</p> <p>55 Humanities Classroom Building</p> <p>56 Williams-Brice Nursing Building (Health, Nursing)</p> <p>57 1714 College Street (Student Financial Aid)</p> <p>58 1728 College Street (Adult Learning Center, Mature Students, Weekend Program, Educational Referral Services)</p> <p>60 LeConte College (Computer Science, Mathematics and Statistics)</p> <p>61 Petgru College (Registrar, Financial Services)</p> | <p>62 Davis College (Library and Information Science, University 101)</p> <p>63 Melton Observatory</p> <p>65 Woodrow College (Intermediate Care, Residence)</p> <p>66 Currell College (Criminal Justice)</p> <p>67 Rutledge College (Religious Studies, Chapel, Residence)</p> <p>68 Currell Annex (Criminal Justice)</p> <p>69 President's House</p> <p>70 Preston House (Residence)</p> <p>71 Science Annex #2</p> <p>72 Legare/Pinckney Colleges (Military Science (Army), Residence)</p> <p>73 Science Annex #1</p> <p>74 Lieber College (Admissions Fall 1984)</p> <p>75 Greenhouse</p> <p>76 Health Sciences Building</p> |
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FACULTY SENATE MINUTES

September 28, 1984
USC-Columbia

Informal Session

Professor Sally Johns, Chair of the Senate, announced the appointment Senator John Samaras (Lancaster), as parliamentarian.

Deans' Remarks

Dean Ron Tuttle (Beaufort): "Greetings from the fastest-growing University Campus east of the Yemasee railroad track. Our enrollment is up this year. FTE is at 406, up 3.6%. Headcount is up to 750, up 18%. Hilton Head is doing very well this fall. We had about 130 students enrolled in 13 courses which is very important to us money-wise and also in terms of serving the population of Hilton Head. The 25th Anniversary Celebration that we had in August went very well. We had about 300 people to attend that ceremony dinner. To those of you who made that drive down to Beaufort and attended that event, we appreciate your attendance."

Dean Pete Arnold (Lancaster): "The big thing to report about the Lancaster Campus is that, in a couple of weeks, Saturday, October 20, we will be having our 25th Anniversary Celebration and would cordially invite all of you to attend. We'd love to have you. Thank you very much."

Dean John May (Lifelong Learning): "The fall enrollment figures for Lifelong Learning which includes Fort Jackson, Weekend Program, Mature Students Program, Evening Program, and CCI Program: we are running 290 courses for 4,387 enrollments, which comes to the FTE production of 942.8."

Dean Carl Clayton (Salkehatchie): "Dr. Tuttle mentioned the beautiful picture in the Carolinian and Dr. Duffy may not appreciate this, but he related to me yesterday what he and Dr. Tuttle were laughing about when that photograph was made. He said that he instructed Ron to 'get him from the east, and Alexander would get him from the west.' I really don't understand what that means; perhaps I could be told after the meeting. I was at the Business Association meeting in Allendale last week, and numbers of people were talking about the economy and the slow business they were having, and they turned to me for a little different type of perspective. They said, 'Dean Clayton, how is enrollment this fall?' and asked, 'How much did your enrollment decline?' assuming that it was in the same economic pattern that their businesses were experiencing. I was pleased to inform them, and also you, that our enrollment increased 6.6%. I think more importantly the reason for it is that the members of our faculty

and staff almost 100% participated and worked months to make this possible. To you I would like to commend members of our faculty and staff. Our enrollment decreased last year. We experienced approximately a \$150,000 shortfall in funds for this coming year, and this is going to mean a real tough year at Salkehatchie budgetarily. I hope that things that this body will be doing in terms of retention during the coming months will help correct this situation, along with the things that our faculty and staff are continuing to do. One other note, the enrollment in Walterboro increased about 20%. We are very proud of it. The facility renovation is coming along. Fred Sheheen has labeled our operation a "twig." Sherre Dryden and other members of our delegation have been discussing the possibility of having a February meeting at the "twig." So, if we can work out the details, I look forward to being with you there in February. We will let you know at the next meeting."

Dean Jack Anderson (Sumter): "Although it's a delight to hear about the increased enrollments of these other Campuses, Sumter is following the lead of Columbia and we are going in the opposite direction. We are looking forward, however, to an exciting year. We think we have a number of things that we are looking to as challenges to us and hope that they will make the year exciting. We are looking to developing some new advisement strategies on the Campus. We are looking at the retention matter very seriously, as are you. We are very delighted to share this building with you this morning and we wish too that it was perhaps Sumter's. We have been working some eight years now on a new facility and are trying to get that facility available to us, and we are very hopeful that perhaps within the next month we will have the ground-breaking for our Humanities Health Science Center which will be two buildings in one and which will give us a tremendous asset for the Sumter Campus. So we hope that perhaps, not this year but next year, when you come to visit with us, you will be able to share with us that delight and pleasure."

Dean Ken Davis (Union): "As one of the newer members, I would like to say that I am pleased to be associated with the organization of the System. One of the brighter spots for us at Union has been the 14% headcount increase we had this fall. We are hopeful that we can effect some significant FTE changes in the very near future. We are continuing our outreach programs, and, just as Carl mentioned his twig program in Walterboro, we have an operation in Laurens and we happen to have a significant increase there, about 40% over what we had last spring. We are also spending a little bit of time looking at the market that we are trying to sell our concept to, and we think that we can make some significant gains in the future by addressing the returning adult learner market as well as the developmental student market, and we are hopeful that that will meet some county needs as well as help us in a financial way. I have spent about three months as the Dean in Union, and I have found my experience both rewarding and challenging, and I am looking forward to my future involvement with this organization and the System."

The Chair read the following letter from Professor Ed Caine (Beaufort) in which he submitted his resignation from the Academic Forward Planning Committee (see Appendix A).

The Senate voted by voice to accept Professor Caine's resignation.

Professor Johns: "I will at this point appoint the Nominating Committee for this academic year. The Chair of the Nominating Committee is automatically the Vice Chair of the Senate and that will be Professor Rod Sproatt from Beaufort. I have chosen to follow Jimmie Nunnery's lead and I am seeking recommendations from each Campus as to a person that particular delegation would like to have serve on the Nominating Committee. As Professor Nunnery did last year, I would like to reiterate that this should not be considered precedent setting. The Chair of the Senate has the prerogative of appointing the Nominating Committee in any way she or he sees fit and a future chair would not be bound by this practice that has been followed for two years. However, this year, I will appoint those representatives that have been chosen by the various delegations. Representing Lancaster on the Nominating Committee is Wade Chittam; Lifelong Learning, Steve Dalton; Salkehatchie, Bob Group; Sumter, Jack Doyle; and Union, Charles Walker."

Professor Johns asked that the Nominating Committee meet at the end of that session to prepare a report on filling Professor Caine's position on the Academic Forward Planning Committee.

Professor Johns: "The assignments to committees that were made by the Executive Committee in conjunction with the Chairs of the various committees have been, or should have been distributed to all faculty members. You should have that information at this point. The Executive Committee has appointed a member to serve as a liaison with each of the three standing committees. Jimmie Nunnery (Lancaster) will serve as liaison to the Rights and Responsibilities Committee; Sherre Dryden (Salkehatchie), to the University Services and Communications; and Tandy Willis (Union), to the Welfare Committee."

Dr. Duffy introduced the Dean for Telecommunications Instruction and Correspondence Study, Dave Bowden, and announced that he had asked Dean Bowden to begin attending Senate Meetings. At the request of Senator Nunnery, the Chair gave Dean Bowden the opportunity to give a report.

Dean Dave Bowden: "Telecommunications courses, again, thanks to the Campuses working and getting students involved, both from the undergraduate level as well as the graduate level, have done well again this fall. In addition to the PSYC 101 Program, we have added several new schools to that. I enjoy working with you. We are sorry about that cable that got cut the other day that knocked out three or four nights of classes. That is one of the hazards of delivering courses using cable. Hopefully the ITFS system will help eliminate some of that."

After provide information about Committee meetings and lunch, the Chair announced that the Senate would convene for its General Session at 2:00 p.m.

GENERAL SESSION

I. Call to Order

II. Report from Nominating Committee

Professor Sproatt: "The Nominating Committee took a couple of things into consideration in this nomination which we will present to you. One is that the person who will serve out Ed Caine's time on that Committee will only serve until April. At that time, the position may rotate away from the Beaufort Campus to one of the other Campuses. The other item that we took into consideration is that we would like to have the benefit of Ed's two years of experience for the person that will be serving. The third thing is to have someone from Beaufort to keep the balance of representation on the committees. So with those factors in mind, we would like to place in nomination the name of Dr. John Simpson (Beaufort) to fill out that term only until April."

Professor Johns: "At this time, the floor will be open for further nominations and we will come back to this item under unfinished business later in the meeting at which time the floor will again be open for further nominations and a vote will be taken."

There were no further nominations. Professor Nunnery asked if the person nominated were a member of the Senate.

Professor Johns: "This person is not a member of the Senate and there is not a requirement that representatives to Special Committees be members of the Senate." She further clarified that a motion last year requiring Senate membership pertained to officers.

III. Reports from University Officers

In introducing Dr. Holderman, the Chair read a letter that had been sent to him on behalf of the Senate (Appendix B).

A. Dr. James B. Holderman, President

President Holderman: "Thank you, Sally. I really don't have any prepared remarks. This will give an opportunity for those of you who have anything on your mind, to express concerns, or ask questions. If you don't, you will get about a 10 minute speech from me, so it is better if you take the initiative.

Professor Jerry Dockery (Lifelong Learning): "Is it too early to find out why we had a graduate student drop in

enrollment? I know our undergraduate drop was more or less a planned occurrence."

Dr. Holderman: "I think part of it is that we haven't been competitive in graduate stipends. Now, with the formula weighted the way it is for next year, it gives a much larger sum for graduate education than has historically been the case. Not, however, at the expense of undergraduate education. With the larger formula, we will be in a better position to continue with the graduate stipends. Also, although the applicants are way up and the education levels are way up, we have raised our standards in the graduate school in many of the departments and colleges. Therefore, we have taken a higher-grade student. I am visiting every single Columbia department in the last two weeks and the next two weeks, and the attitude is that they are getting a bigger pool to choose from and they are taking better students; however, they are taking fewer of them. But they do need some assistance in the competition with graduate stipends, and I think that will be forthcoming in the very near future."

Professor Dockery: "That's of concern to us because we still draw some of our adjunct faculty members from graduate students on this Campus."

Dr. Holderman: "Well, I think it will turn around within eight months' time. I don't think you'll have to worry about that. It hasn't been so dramatic that it should affect you adversely this year."

Professor Lila Meeks (Beaufort): "Could tell this group very briefly what the Lightsey Commission is planning to do this year and who from the University Campuses is going to serve?"

Dr. Holderman: "I'll be glad to tell you why we are doing this, and what is happening, and what we expect to happen. I think it is time that the University takes a very hard and critical look at its undergraduate program. It is fair to say that the undergraduate program in Columbia is essentially an incremental one. We have added on and we have reexamined ourselves, but never with a view toward elimination, all with the view toward increments. And in many ways, the undergraduate curriculum at the University Campuses and at the Four-Year Campuses is a mirror image of Columbia, for a lot of reasons that we try to get away from as much as we can, but there are some problems with that, and there is some truth to that mirror image analogy. Therefore, we decided that it was time to tackle the question of what is, first of all, an undergraduate education of quality what would really distinguish us as a liberal arts community; and, two, how best do we design a mission, then, for each of the University Campuses and each of the Four-Year Campuses and the Columbia Campus which will help us accomplish that goal of superlative

undergraduate liberal arts education? The first question requires a look at core curriculum and whether or not we want to go to that as a System. Certainly with the Campuses in mind, do we want to go and add other requirements that we think everybody who goes to Carolina at any Campus should meet before he or she graduates? I don't know the answer to that question. Do we want to replicate Harvard? I doubt it. Do we need some general education requirements? Possibly. What do we do if we do move in this direction? I think we need to leave that to somebody to examine who has some time to look at it extensively. The second question is what is going to be the mission of every Campus within the System? That is even more difficult because now we begin to look at academic turf, development, and aspirations, phasing in and phasing out. How many nursing programs does the Carolina System need? How many computer science programs do we need? How many programs in hotel, restaurant, and tourism management do we need? How many of our University Campuses should really aspire to be Four-Year Campuses? Those are questions I presume the Lightsey Commission is going to look at in detail. You will be asked as Campuses to submit to the Lightsey Commission a programmatic response in terms of your aspirations and your own mission, and the Lightsey Commission, at least a portion of it, will visit every single Campus and every college on the Columbia Campus to visit with the people and to get a better "feel."

At the end of the summer, the Commission will review with the Senates (this will be done in the month of September) what their recommendations are with respect to each Campus and as a totality. Now, that does not mean, and I want the record to be clear on this, that the Commission is obligated to change its recommendations by virtue of the review of the Senate or Senates. What it does mean is that the review of the Senate and Senates will be appended to the Commission report for me to see when I get the full report on October 15, 1985. You will have a chance to comment. Then, it will be my task to review the reports with the Board of Trustees and present the conclusions to the Board as the Carolina Plan Phase III in December of 1985. I think it is an extraordinarily important document because I think it will lay out the future for the University for the next five years at the minimum and up to ten years at the maximum. Somewhere between five and ten is the optimum. That's the Lightsey Commission.

"Who is on the Commission? Betty Hodges, Ron Tuttle, Vince Halter, John Gardner representing your Campuses."

Professor Dockery: "That's all from the Two-Year Campuses?"

Dr. Holderman: There are three representatives from the Four-Year Campuses and four from the University Campuses.

There are seven from Columbia and the Chairman is the Dean of the Law School, which has no undergraduate program. The Chairman has doctorates in veterinary medicine and law, which is a perfect combination.

Specifically, these representatives are Sue Lorch from Aiken; Elizabeth Puskar from Coastal; Cecelia Cogdil from Spartanburg; John Gardner from the University Campuses Office; Betty Hodges; Ron Tuttle; and Vince Halter from the University Campuses. And you will all have a chance, all the Campuses faculties will have a chance, for input, and students will have a chance. This is not a closed shop. The Commission is going to meet three or four hours a week from now on, so I think it is going to be a very energetic enterprise."

Professor Tandy Willis (Union): "I was just noticing that there were only two University Campuses who weren't represented. Those are Salkehatchie and Union."

Dr. Holderman: "That is right. We made an arbitrary decision that fifteen is a number that we think beyond which it becomes difficult to work. We tried to get as much equity as we could in the process. I think we have achieved that."

Professor Robert Castleberry (Sumter): "There has been additional supplement to the salary this year. Is there any strong commitment to continue in that process?"

Dr. Holderman: We will do the best we can. I think we have all recognized that you have been shortchanged. I think this year's salary situation, and John can attest to this, grew out of several discussions he had and I had with faculty--and some of you are in this room right now--about the need to help catch up on the University Campuses. I don't think any of us view it as a onetime shot and that's it. I think what we owe you is a continuing process, and it depends on the availability of resources. If we get full formula funding next year, which I have every reason to believe we should get, we will get a salary package that is half-way decent. I think we will be able to do something like this again. I will make it a very high priority. John is very sensitive to that problem and solving it. Any of the credit goes there, not to me. I just encourage John to try to find the resources and encourage Pete Denton to find them somewhere."

"Are there any other questions or comments? The Summit Fund, I should tell you, with all the Campuses involved, is now touching about \$31 million on a \$35 million goal. I expect that we will have it complete by the end of the calendar year. I think we will then continue and I think that fund raising is going to be a yearly event at Carolina. For the first time annual giving at this institution has topped \$10 million. In the past, several years ago when we raised a

million, we were lucky. We have \$10 million in actual cash and pledges in one year and it is a remarkable achievement. We are very proud of the institution. Another factor which ought to have an impact and does apply to faculty throughout the System is the availability of resources for scholarships for faculty dependants. Seven years ago, the University spent \$1,500 a year on that. The annual contribution now is \$50,000, which is a \$48,500 improvement. The annual allotment for faculty dependant scholarships is quite a substantial amount. That ought to tell you where our priorities are.

"I appreciate this letter very much. We believe in what you are doing. Without the System--and I have told the Columbia faculty this--without the System, Columbia would be much weaker as an institution than she has been able to become. I think, though, without Columbia, the System Campuses would not have nearly the opportunities that they have for their own academic growth and research opportunities due to the facilities and resources that Columbia makes available. Therefore, with very few exceptions, it seems to me to be a very happy marriage. Like all marriages, with the possible exception of my own (that is for the record), there are some bumps in the road once in a while, and there are the bureaucratic procedures which slow you down and impede you. Hopefully those are minimal. If they are not, we certainly have an effective champion in both John Duffy and John Gardner, and you've got a President that believes that there ought to be minimal interference from this Campus and the System Officers. I think we have to begin to make the distinction between the System people and the Campus people, with minimal interference from the System operation daily in the daily lives of your Campus. I think John believes that way. We have five very good University Deans. We count on them to get the job done. With rare exceptions it happens that way. So we are very proud of you and the job that you do. You all do a very good job. Thank you for letting me come.

B. Dr. John Duffy, System Vice President for University Campuses and Continuing Education

In introducing Dr. Duffy, the Chair noted the following: The letter to Dr. Holderman was in regard to the salary package we got for this year. I think it is important that we recognize that a great deal of the effort that went into making that possible originated with individual faculty members and this body, so I do believe that the faculty and the Senate owe ourselves a good bit of gratitude for pushing, sticking with it, and making it possible. I also want you to know that a similar letter to the one sent to Dr. Holderman also was sent to Dr. Duffy and Professor Gardner, who were extremely important in this process."

Dr. Duffy: The first thing I want to report on is that in your Executive Committee Minutes you will see reference to a study being conducted by the Commission on Higher Education. The words used there are 'possibilities of merger of Sumter and Sumter TEC, Beaufort and Beaufort TEC.' In fact, the Commission is not looking at mergers. The Commission is looking at areas in which there might be greater cooperation. Mr. Brooks of the Commission puts it this way: 'We are not out looking for ways to save money; we are looking for ways to get more education for the state's dollar.' This series of meetings will take place in October and November and again in January. As I indicated to the Deans in the meeting this morning, I don't feel any more threatened than usual. The Commission also took action on two projects: the Walterboro Project at Salkehatchie and the Penn Center Project in Beaufort. With the Walterboro Project, the Commission saw fit to remove the support for the building which is in the formula there. (That is a step in the formula which provides funds based on square footage available and the condition of the square footage.) That cut \$100,000 out of next year's budget. The Penn Center Project is a little different. That is a project to work with the very poor, very deprived people. That was put in as a step 12. (Step 12 is a catch-all special.) I must say in fairness that I believe the Commission turned down most or all of the step 12 requests--I think all. But that too was turned down, and the University currently is supporting that out of its own resources. We (Frank Borkowski, John Gardner and I) are also still involved in discussions with the Commission about the Bachelor of Arts in Interdisciplinary Studies and all that that entails. I want to commend the Assembly of Librarians, a group of librarians from the eight campuses who have formed a very active organization over the past few years, for putting on an excellent demonstration of an on-line card catalog. They brought in Stuart Forth, Head Librarian at Pennsylvania State University, for two days of workshops for University administrators or interested University faculty and librarians, and that was Systemwide--Columbia and all of the eight Campuses. Those of you who attended were probably as impressed as I was. Now, I don't see an on-line system tomorrow, but I do think that an on-line system for the University, and probably at some point for the state, is not too far down the line.

Campus budgets are currently in my Office and Pete Denton's Office, and again, it is going to be a pretty tight year. There are no great surpluses built into any of the budgets, and in a couple of instances, it is very tight. I don't at present have any more to report than that they are here and under consideration. As far as the question raised about salary packages goes, that is somewhat premature. You noticed in this morning's paper that they are just beginning to discuss the state's salary package, and you ought to pay

attention to that, because that's the basic salary package that you all will get.

A point that I have been asked to call to your attention is that the Deans are anxious that the Faculty Senators give more or less immediate feedback to their faculty colleagues at each campus after these meetings.

This year, in addition to the Lightsey Commission which the President mentioned and on which a great deal of effort will be spent, the faculty, administration, and staff on each of our Campuses will devote a great deal of attention to the question of recruiting quality students, retaining these students once we get them, and to the improvement of the overall academic programs of each institution. I might point out to you, as I have had some conversations with some of you about retention, what our purpose is not on a University Campus. Our basic role really is to do a quality job on the first two years, and we can offer other courses as needed in the community. By retention, I don't mean keeping a student there for four years. You shouldn't look upon the student that goes from your campus to another campus as a lost student when you figure the retention. In fact, I would look upon that as a very positive sign that these folks have been able to go on to finish their education.

I call your attention to an issue that some of the faculty have brought before me and which I have researched. What I am going to say is not meant to be a criticism of individuals or certainly not of the people who put together the Faculty Manual. Our tenure and promotion process is a two tiered system: there is a local committee, and then there is the committee made of up representatives from all the Campuses, which reviews what comes up from the local committees. More and more, we are discovering that there are individuals who sit on both bodies, and sometimes this apparently is provided for by the local Campus rules. Some faculty members have raised the issue with me as to how fair that is, how equitable. I must admit that I feel that it does constitute a form of double jeopardy. On the other hand, I can not find anything in the Faculty Manual which forbids that. I am going to ask the Executive Committee here to look at this issue. Incidentally, I have also heard an eloquent defense of why that should be the case when you are dealing with Campuses that are spread all over the state. So, again, I am not asking for any action and certainly not even suggesting any impropriety--and certainly not on the parts of individuals--but I do suggest that it is an issue which we should look at.

The final item that I want to cover is the Summit Fund. You will be solicited on you Campuses for contributions, and I certainly urge you to participate. We are very proud, and have been for many years, of the participation by faculty and

staff throughout the System in that fund. That is one of the big selling points when the University fund raisers go off campus. Often questions arise about whether one can designate where the funds can go. Certainly. But those of you who are so inclined, do remember that an unrestricted gift is of course very much appreciated, and that a portion of the unrestricted gift covers some of the faculty benefits which the Foundation pays you. I would be remiss if I did not call your attention to the fact that each of the Campuses has a foundation account to which funds can be given should you so desire. I would certainly like to mention that the Division of Continuing Education and University Campuses has a fund to which some of you might be inclined to give. I also would like to point out the newest fund (I hope you will tell your faculties about this), the on-line library system. If you want to make a donation to that, it would very much be appreciated, and I am sure the librarians are going to push it. Any gifts you make, designated or undesignated, will go to very useful purposes. The President mentioned the faculty/staff scholarships, and since I have a daughter who is a recipient of one of those, I can personally attest to just how valuable that particular contribution on the part of the Foundation is."

C. Professor John N. Gardner, Associate Vice President for
University Campuses and Continuing Education

"As I suspect is obvious to you by now, John and I have a division of labor. One of the things we talked about before this meeting was that if the President did not talk about the Lightsey Commission than certainly we were going to. I think the only thing in addition about that that I wish to comment on is in reference to Senator Willis's the question about the lack of representatives from two of the five University Campuses. I heard the President describe to another public group yesterday some of the aspects of the rationale for the composition of that Committee and one of them had to do with the size of the working group that was dealing with some of the most important questions raised in the history of the modern university. I gather they were quite concerned about the group getting overly large and so they decided not to try and give every conceivable constituency representation. Having said that, I have understood that one of my charges as one of the representatives from the University Campuses is to pay particular attention to the needs of the Campuses which did not have faculty or administrators directly drawn from them. So I will be speaking frequently with the Deans and any faculty individuals who wish to speak to me about the work of that Committee. I will be happy to receive a call from any of you on those two Campuses any time about what we are doing on that committee. Incidentally, one of the members of the University Campuses, Dean Tuttle, is chairing one of the two working subcommittees of the Lightsey Commission. Ron is

Chair of the subcommittee to study the interrelationship between the System Campuses. I am on the subcommittee that is Chaired by Dean Bain of the Columbia Campus that is looking at the academic programs and the relationships thereof.

Another matter we want to say something to you about has been covered in some significant part by the Deans, and that is with respect to their reports on enrollments. Each year, the Deans meet with the Vice President and me in August and we have a retreat in which we try to enumerate a number of goals that we want to systematically address for the year. One of the major goals for this year that we set for ourselves was enhancement of our enrollments. So, what we want to do this year is to work in a very constructive and deliberate partnership with the faculty of the respective campuses and with this body in helping to develop a number of programmatic approaches to enrollment and therefore, revenue enhancement. I think, it should be obvious to all of you that part of what we are looking at here is a function of demographics. Now we see the slight changes on some of the campuses upward and several others downward, and basically, we are in what many educators call the era of the "steady state." This is in some significant part due to the fact that we are just not being given an increased yield each year of high school graduates. I am sure many of you have heard the story about one of our campuses, Lancaster, which two years ago looked at the May 1983 high school graduating class, with a 25% decrease in the number of graduates. I thought you might be interested in just a few basic figures on the entire state in terms of traditional age high school graduates. In 1980, there were 40,074 high school graduates in the state of South Carolina. By 1984, that number had dropped to 38,255. For 1987, that number is projected to decline to 36,818--a 4,000 decrease from the six years previously. The number will bottom-out in 1993 at 34,500, but it will peak by the end of the century at 37,800--still 3,000 below what we had in 1981. Now, what this means in the very simplest terms is that it is incumbent upon all of us to look for new markets. The Sumter Campus, I am sure some time this year, will be sharing with you more details of a very sophisticated marketing plan that they have developed to focus on just this problem. We have also been requested in our Office this year, by the Executive Committee, to undertake something with your cooperation which we hope will give you an even better handle on the nature of the student clientele that you are working with. Specifically, at the Executive Committee retreat that was held in August, also in Beaufort, which the Vice President and I attended along with our Executive Assistant, Mary Derrick, we had a rather fascinating discussion of the distinction on our Campuses between the so-called Branch Students and our regularly admitted students. That led the Executive Committee to request us to

undertake a study to try and get a better handle on things like persistence rates of these two populations and what variables might explain the persistence of these students and lack thereof. So what we have done is to put some resources behind this. We are using a faculty member of one of our Campuses who has had some experience and expertise in this, namely, Professor Robert Rice of USC-Lancaster, and David Hunter, who, as you all know, has responsibility for a great deal of student services-type functions, and myself, along with several people we are using to help us with the computerized aspects of this study. We are going to test out a research model on the Lancaster Campus over the next couple of weeks, and then we are going to attempt to replicate that on the other Campuses. Then we will report those findings back to the Executive Committee, and they will then be for you to do with as you deem appropriate. We have sent copies of the basic variables that we are going to be using to the Academic Deans and to the Executive Committee, and we hope this will be helpful to all of you in getting a better understanding of the nature of your student clientele.

Let's see, another point that we wanted to tell you about has something to do with where we were a year ago with respect to a subject of my concern, namely, the support you get for research activities and for your interest in obtaining external funding for professional development activities. Last year at this time, I guess a year ago last week, we sponsored for our Campuses a workshop dealing exclusively with that subject. This year we are going to do something else. The Deans told John and me in August that this was a subject of continuing interest on your part. So, this year, what we are going to do is to work with the Office of Sponsored Programs and Research and they are going to take out to each of our Campuses a specially designed workshop on this subject. We have asked them to pay particular attention to helping you find financial resources that would fund programs that are related to instruction, recruitment, retention, advisement, computer assisted instruction, developmental instruction, and other types of innovative instructional programs. It is not that we are not as interested in your own personal research areas; we are. But in terms of our overall enrollment picture, this seemed to be the area of the most pressing need. Now in terms of your own research interest, we had an announcement sent about the availability of a very generous funding source internally within the University--the new program called the Carolina Venture Fund. This has a very handsome kitty and the application form has been circulated to all the Campuses. The applications are due no later than November 15 and they are, as the announcement specifies, to assist faculty with promising efforts to develop new technology, new research procedures, and significant improvements in research and technology for which the development involves some risk or uncertainty. If you haven't seen that

announcement, we certainly wanted to call it to your attention.

Of somewhat similar vein is the Faculty Exchange Program, in which many of you have been participants. The formal Call for Proposals on that will be out in the next week to ten days, and they will be due to be returned approximately October 31. As in previous years, the route for dealing with that is to work with your Division Head, your Area Coordinator, your Associate Dean, your Dean, and then on through to our Office. We hope that many of you will apply for Faculty Exchange support. I think that we would be less than candid if we didn't say that that type of support has become even more competitive. Last year we had \$200,000 worth of applications for \$100,000 worth of money. So, if you decide to apply, where the questions on the form call for detailed explanations, please give us detailed explanations because it will make your application much more competitive. I will be involved in the reviewing process along with the staff in the Provost's Office. I want to assure you, you will get the best shake we can possibly give you. If any of you have questions about how the criteria are being applied and/or if you don't get your questions answered to your complete satisfaction on the local levels as those folks may not have all the information, you're certainly free to contact me.

I wanted to say one thing about the matter of the salary study that we did last year. That is simply to state that it is definitely the position of our Office this year to work with you on any continuing effort you might undertake to monitor that whole process. We pledged our cooperation towards that end with the Executive Committee when we met with them in August, and I think if you decide to pursue that again this year, you will not find it takes a lot of time to persuade us to get you the resources you need, particularly in terms of all the labor that is involved in compiling this information.

You may remember that last year we took key Columbia administrators out to the Campuses for a series of tours. The Vice President and I and Mary Derrick were largely responsible for compiling that guest list. This year, we are not assuming the responsibility for initiating these kinds of activities. If you on the Campuses want them, then you need to let us know. If you want them you need to work through your administrative channels to make them a reality. It was our feedback here that these visits last year were of enormous influence and significance to many of the visitors. They really came away with a greatly enhanced appreciation of what we are all about and a whole set of new relationships grew from these visits. If you would like to do them again this year, we would like to know who you, the faculty, would like us to invite. I suspect that Professor Weasmer has many col-

leagues on the Columbia Campus who have never visited our Campuses and don't know what their colleagues in similar disciplines are doing, and we would certainly like to help you get those people out there.

Finally, I wanted to solicit participation from any of your colleagues who might be interested in the next University 101 Faculty Training Workshop. It will be held January 7-11, 1985--a very positive way to start a new year. Speaking of starting a new year, the Vice President and I look forward to a really positive and productive year working together with you. We have great feelings about how we worked together last year and we look forward to more of the same this year."

Professor Nunnery: "I heard something this morning that I am not as familiar with as I would like to be, and this is in connection with advisement (and that was one of the agenda items for the Committees. It was brought up in the Committee) that there was the University 101U. I believe that deals primarily with advisement. Would you explain to me just a moment about what this is?"

Professor Gardner: "Yes, certainly. In May of 1983, the University 101 Program responded to what was an obvious reality--namely, that we had large numbers of entering freshmen throughout the System who were undecided as to their academic major; who thought they had decided but soon discovered that they didn't have enough math or science for the majors that they thought they were here for; who were in need of a focused kind of support and content in an academic course toward helping to make more realistic academic and career decisions. So we designed a workshop, the basic goal of which was to enhance the advisement and teaching process for these kinds of students. We have repeated that workshop two times since then. In effect, what we were trying to do was to provide for faculty on all of our campuses, all nine of them, who have been through the introductory University 101 workshop as long, in many cases, as 13 years ago, a kind of post-graduate experience and update on what students are like now in 1984 and what additional skills we need to work with them effectively--not only in the classroom but in our capacity as advisors. We are offering another so-called Advanced Training 101 Workshop in May of 1985, and if you would like to attend that or know colleagues who would, I would be glad to see that you are invited. We think it has been a benefit to some of our faculty, and therefore, students.

Professor Dockery: "John, I was just going to suggest that there might be a way to condense part of the information that is in the 101U that can be beneficial to the individual Campuses. There are a lot of Campuses that have trouble getting people to Columbia; and maybe you could send Barbara Alley

and Stuart Hunter and her group to a particular Campus for a three or four hour session on what proper advisement should entail--in the area of clarifying values of students and working with the bulletin."

Professor Gardner: "At the end of the past year, one of the things the Vice President and I were saying to the Deans and faculty was that this year one of our priorities we hoped would be the refinement and improvement of academic advising at all of our Campuses. It's one thing for us to say that, and it's another for us to say it and put some resources behind it. So, one of the ways we have dealt with this in this fiscal year is to establish a new position, part of the responsibility of which is to work with faculty and administrators on our Campuses to provide training in the area of academic advising. We have retained the services of a person who has had years of experience on the Columbia Campus in this area, Stuart Hunter. She has just had a new baby, is returning to work Monday, and is very available to come to the Campuses. We have others from Columbia, and you also have resources that can visit each other's Campuses and help in this area. Jerry, we would be glad to do that, and please have any interested individuals just contact me directly. I would be glad to work with you on that."

IV. Correction/Approval of Minutes

Professor Dockery noted an error on Page 11 under C, second paragraph, last sentence, third word,: 'that are now' should read 'that are not'.

The minutes were approved as corrected.

V. Reports from standing Committees

A. Rights and Responsibilities Committee

Professor Joan Taylor (Beaufort): "We considered a number of matters. First, advisement and retention--some of the considerations we have already talked about. We briefly surveyed the individual Campus procedures and decided to return to our home Campuses with a commitment to bring back a full run down of our techniques with special attention to the following matters: 1) The degree of involvement--you could go anywhere from signing the class registration form to serious academic counseling, and we need to talk about what's optimum Faculty participation--everybody, just a few, voluntary. 2) In the case of a few people taking a large load, the question of compensation. 3) Do you want to tamper with the concept of what a college degree is all about? 4) The training of advisors, 5) the use of University 101U, and finally, 6) the pretesting of students--would such data be helpful to advisors, or what kinds of data? We will be

coming back to the next meeting to talk about these things, and if you have ideas or insights, please give them to the members of the Rights and Responsibilities Committee.

Next item--we considered the question of reinstating the vote for members of the Executive Committee. The Rights and Responsibilities Committee concluded that no change need be made.

Third item--the formalization of the rotation of office system which has been traditional in the Executive Committee of the University Campuses Senate, we concluded that such formalization would lock the Senate into a procedure even at times when that procedure might not been appropriate. The system is working well and fairly now as it is. Therefore, we recommend no change.

Then, Tenure and Promotion policies--after a preliminary discussion today, we will resume consideration of certain aspects of Tenure and Promotion Policies, including the ones which Dr. Duffy was discussing, at our next meeting.

Fifth and finally, in an effort to clarify the intent of the section on membership (on p. 11 in the University Campuses Manual which now reads, 'Each University Campus faculty will determine the qualifications and make-up of its membership. All full-time faculty and such others as the faculty shall designate shall have membership and voting privileges. The Dean of the University shall be a voting member of the faculty'), the Rights and Responsibilities Committee moves a change in the wording as follows: to insert 'teaching' before faculty and substitute the word 'that' for the word 'the' so that the section will now read: 'Each University Campuses faculty will determine the qualifications and make-up of its membership. All full-time teaching faculty and such others as that faculty shall designate shall have membership and voting privileges. The Dean of the University shall be a voting member of the faculty.' I have a copy of that here for the secretary."

Professor Castlebery: "Question on that. I am a Chairperson in a division and therefore, teach half of what is considered the normal load at USC-Sumter. Am I to understand that now I am not a member of my own faculty organization by that wording?"

Professor Taylor: "I believe it was the sense of the Committee that by designating a full-time teaching faculty that we were not changing the sense of the Manual but reinforcing it because it is followed by 'any such others as the faculty shall designate' and we felt that at present, this is decided by the individual faculties and that it would continue to be so."

Professor Sherre Dryden (Salkehatchie): "Ordinarily, the word 'teaching faculty' does not include professional librarians who have faculty appointments and are promoted in the same tenure and promotion process as people who teach in the classroom. Although we do teach, we are not considered the same as a classroom-teaching faculty and there is going to be a problem here as well. I would object to inserting 'teaching faculty and professional librarians' because that indicates that librarians do not teach, so, there is a problem with the exclusion there."

Professor Robert Group (Salkehatchie): "I would point out that in my opinion the wording 'teaching faculty' is somewhat redundant in the first place and that's why it was not stated that way in the original Manual. The intent, however, was to include along with the guidance in the University Policies and Procedures Manual that the faculty would be determined according to people whose primary function was teaching, and that is where that word came from. We were asked to clarify what full-time faculty means. I am not sure that we can clarify that to everyone's satisfaction."

Professor Harold Sears (Union): "On the Union Campus, we have teaching loads that vary continuously. Senator Castleberry is half of a faculty member; we have three-quarters faculty members, we probably have two-thirds and five-sixth faculty members. If you really want to be specific, you would have to define what the word 'full-time' means. I don't see that this is an improvement."

Professor Taylor: "'Full-time' is already in there. I think we have a problem on our hands. You might want to defeat this and let us work on it again next time."

Professor Willis (Union): "I believe that the normal teaching load is listed as '12 to 15 hours or its equivalent.' That doesn't help, does it?"

Professor Gordon Haist (Beaufort): "I really don't understand the problem of 'teaching' inserted there if indeed the faculty organization on campus is intended for the full-time teaching faculty as a rule, particularly since the phrase, in full, recognizes that there are significant variations: people who do not meet full-time or who have administrative duties. I am not sure why. I can see the problem with the librarians, but then the librarians now are treated as full-time faculty. But then perhaps we shouldn't have librarians considered teaching faculty, and professional librarians, in fact, would recommend that that be considered."

Dr. Duffy: "Humble administrator's information. I would just like to call your attention to something that applies to

this question. The section reads 'Each University Campus faculty will determine the qualifications and make-up of its membership.' That's also in the motion. Why is this body discussing this situation when the initial statement is that each Campus faculty would determine it?"

Professor Johns: "I think the question is how Campus faculty is defined."

Professor Don Curlovic (Sumter): "The basic problem is as Dr. Duffy pointed out, but you have got to decide who the people are who are going to decide what the membership is. That is the problem, and I think the intent when this was passed was that those teaching 12 hours or more were to decide, and that doesn't mean that Professor Castlebery would not be a member of the organization because he could be made a member of the organization by those that are full-time teaching faculty. I think that that is basically the question right now. In other words, who is it that is making the decision on who should be in? It isn't time to really decide that because somebody has got faculty rank, that they are not full-time faculty, or whatever. I think the intent of this was who on the individual Campuses is going to decide who else is going to get in, and I think that 12 hours or more was the intent when the thing was written because there was a lot of discussion on this."

Professor Billy Cordray (Salkehatchie): "When we started, when we had our Faculty Meeting last year, we established that 12 hours was the base and then we added additional people from that base. We [at Salkehatchie] have also established a precedent that I hope maybe other campuses will consider, and that is, we do this the first meeting of every year because people's identities and course loads etc., change; we didn't want to establish a precedent of 'once a vote, always a vote.' We established that people who taught 12 hours were the base and then we took that base and voted from there, and that is how we handled it on our campus."

Professor Wade Chittam (Lancaster): "Is that 12 contact or 12 credit?"

Professor Cordray: "12 credit."

Professor Group: "Since the Manual states and recognizes the fact that 'full-time teaching loads' are different on every University Campus, we, in preparation of the Manual, intentionally sidestepped pinning this down to a certain number of hours."

Professor Dockery recommended that the issue be taken back to Committee for further discussion. There was a second.

The Chair noted that discussion at that point had to be confined to the motion to refer the matter back to the Committee.

There being no further discussion, the chair called for a voice vote, which was inconclusive. On a show of hands, the motion to refer failed. Discussion on the main motion continued.

Professor Rick Boulware (Beaufort): "I have served on the Rights and Responsibilities Committee for several years now, and I was on the Committee when the Manual was revised. Anytime that the term 'faculty' was used in the Manual, it was assumed it was 'teaching faculty'--the members that comprise faculty organizations on the individual Campuses--and when the issue was brought up before the Committee this morning, we figured that to clarify the intent of the Manual without changing the intent of that Manual, the insertion of the word 'teaching' before 'faculty' would at least identify who the faculty organization was to begin with. I don't see that the insertion of the word 'teaching' changes the content of that particular paragraph. In fact, it strengthens the faculty organization and I just don't see that it is that substantive."

Professor Group: "In regard to the question of librarians, the committee discussed that it was stated clearly in two other sections of the Manual that librarians are defined and treated and granted tenure and promotion, etc., according to the rules, and are in every way, I think, equated with the term 'faculty.' So we didn't feel there was any confusion there."

Professor Dryden (Salkehatchie): "Just to clarify, traditionally, in educational literature, the phrase 'teaching faculty' is used to differentiate between people who teach in the classroom and librarians who teach in the library; it's not anything that would matter to anybody here, and as long as everybody understands, I certainly don't object."

Professor Boulware: "I find it unusual that the professional librarians, when it comes to defining their job description, want to be called teaching faculty, but when we list it in the Faculty Manual, they feel that then it excludes them."

Professor Dryden: "No, that's not what I am saying. We can discuss that later."

The question was called.

The motion passed by show of hands.

B. Welfare Committee

Professor Greg Labyak (Salkehatchie): "The Welfare Committee had a number of things to discuss today. The first one of those was the Salary Study, and again, we would like to express our very sincere appreciation to the members of the administration for all that they have done, not only in obtaining the data, but also, of course, in obtaining the increases for us. I think I can speak for the Committee in saying that we appreciate what Professor Gardner voiced earlier, and Dr. Holderman as well, that they do plan to work with us in continuing to monitor the situation. The group plans to monitor in the same manner that we did last year, using and gathering the same type of data; and we would like to begin that process immediately. Some of the data will not be available until later on, but we do plan to begin our investigation, as I said, immediately. Some questions remain about other recommendations passed at the Beaufort meeting, and we would like to request a formal response from the administration with regard to those other recommendations. Particular concern was voiced over two things. One of them was promotional increment raises. There has been no change that we are aware of on that. Particularly, there was concern voiced about the fact that they be kept separate from, not only the state mandated increases, but from merit increases and the bottom end adjustments as well. The other item of concern was the definition and distribution of merit pay. The Committee agreed that we would like to encourage the faculty organization of each Campus to clarify the criteria at that Campus for the definition and distribution of merit raises, and to make this information available to the Campus representatives of the University Campuses Faculty Senate.

With regard to the workloads, overloads, and contact hours--there was information gathered on this last year, and we reviewed that information. There have been some changes made. Hopefully all the information will be compiled by the next meeting and we will have something in writing on the workloads, overloads, and contact hours policy next time. This will include not only course loads but other things that affect workloads such as advisement and other administrative duties that might tend to reduce course loads. We intend to address those individually.

The third matter that was taken up was the business of faculty governance. Material from the various Campuses was brought to the meeting today. More will be obtained; the representative from each Campus will be sent all the faculty governance information from all the Campuses to review and to make it available to the different Campus faculty organizations so that they can do with it as they wish.

Finally, there was special interest voiced in privileges and benefits available to faculty members; we wanted to

ask the administration if there is a central agency with the state that is responsible for administering the benefits. It was even mentioned that perhaps we try to get a speaker at one of the Faculty Senate meetings to talk about benefits and privileges for the faculty."

C. Intra-University Services and Communications Committee

Professor Bob Costello (Sumter): "The Committee initiated discussion of matters assigned by the Executive Committee. First, evaluations of faculty and their uses; second, evaluations of administrators by faculty; third, coordination of curricula and academic regulations within the System; fourth, a system approach to faculty development; fifth, updating the Faculty Resource Manual. The Committee members are actively seeking input from throughout the System on each of these issues. We would appreciate your help with them. We are going to formulate reports on what is happening now and use those as a basis for recommendations.

New issues submitted today by the Executive Committee included a request for faculty support with the development of an on-line library system. We urge faculty attention to the benefits of such a system for University Campuses. Other concerns referred to our Committee by the Executive Committee included: 1) System Day football ticket distribution, 2) the idea of reciprocal honoring of faculty parking decals throughout the System."

VI. Executive Committee Report

Professor Sproatt: "The Executive Committee met on 14 September at the Faculty House at the University of South Carolina in Columbia. All members of the Committee, the System Vice President for University Campuses and Continuing Education, and the Associate Vice President attended the meeting. Vice President Duffy and Associate Vice President Gardner gave reports on current happenings in the System, with particular emphasis on this semester's enrollment figures and upon the importance of the coming investigation of the Lightsey Commission. Also given special note was the report that the Commission on Higher Education was again considering proposals affecting greater cooperation between USC-Sumter and Sumter Tec, and USC-Beaufort and Beaufort Tec.

After setting the agenda for the September 28 meeting of the Senate, the Committee established dates for the meetings of the Senate and the Executive Committee for the remainder of the year. The Senate will meet November 30, 1984 at Sumter; February 15, 1985, at Salkehatchie; and April 19, 1985, at Beaufort. The Executive Committee will meet in Columbia on November 9, 1984; February 1, 1985; and April 5, 1985.

The Committee voted to invite the Chairs of the Senate Standing Committees to the meetings of the Executive Committee. Committee Chairs will be notified of this by the Executive Committee members who serve as liaison persons to the respective committees.

Committee members were reminded to insure that local Tenure and Promotion Committees be organized in accordance with the new Faculty Manual. All members of these committees must be elected by the faculty.

Associate Vice President Gardner emphasized that there was money available from the Office of Sponsored Programs and Research for faculty development projects and encouraged faculty from the University Campuses to apply.

The Executive Committee will meet next at 11 a.m. on Friday, November 9, in the Faculty House."

VII. Reports from Special Committees

A. University Library Committee

Professor Dryden: "The University Library Committee met during the time before Professor Betty Martin (Union) was officially appointed by the University. The notification of the meeting was sent to me, and I received it two days after the meeting."

B. University Committee on Curricula and Courses

Professor John Logue (Sumter): The Curricula and Courses Committee met on June 4, August 15, and September 26, 1984. Actions taken by the committee that may be of interest to the University System Campuses include:

1. Change in the basic degree requirements for the Bachelor of Arts program in Art Studio. ARTS 111 and 112 were added to ARTS 103 and 104 as major required courses.
2. Marine Science 215, Coastal Environments in Southeastern U.S., a three-hour non-major course, was approved.

For more information concerning actions forwarded to the Faculty Senate on the Curricula and Courses Committee, please refer to the published minutes of the Columbia Faculty Senate meetings.

C. University Faculty Welfare Committee

Professor Jerry Currence (Lancaster): "The Faculty Welfare Committee has not met."

D. Academic Forward Planning Committee

Professor Johns: "Professor Edsel Caine, who has resigned as our representative from that Committee, had agreed to continue in his position until he could be replaced by another elected person; however, he was unable to attend the recent meeting of that committee, so the Chair appointed Professor Billy Cordray to represent the Senate at that meeting."

Professor Cordray: "I do not know whether or not the Academic Forward Planning Committee has met other than Friday, September 21, 1984. They did meet that day and elected the following officers: David Rembert, Chairman; Oliver G. Wood, Vice Chair; and Carolyn Matalene, Secretary. The Academic Forward Planning Committee will focus its attention this year on a review of undergraduate instruction in the University System and improvement of quality in that particular area. One proposal was made by Chairperson Rembert considering a provisional year--in other words, to install a freshman year with English, history, math, and science in both semesters that the student must satisfactorily complete prior to going on in any other particular college or area within the University. This was simply a proposal to be studied. Two of the questions that arose from it: 1) is this an individual Campus or a System question? 2) Is there merit in this as far as improving the quality of instruction, or is this just simply another bureaucratic step in the student's life? The committee will meet in October, and I will be glad to meet with the person elected to replace Ed Caine and turn over the details of the meeting I attend."

E. Faculty/Board of Trustees Liaison Committee

Professor Cordray (Salkehatchie): "I would like to introduce Professor Charles Weasmer to the body. He serves on the Faculty/Board of Trustees Liaison Committee with me, and he is the Chair of the Columbia Campus Faculty Senate; we do welcome you."

The Faculty/Board of Trustees Liaison Committee has met jointly with the Academic Affairs/Faculty Liaison Committee three times. On June 7, we recommended approval to the Board of Trustees for a Center of Science Education on the Columbia Campus which will provide a central organization for the improvement of science teachers and their preparation. The Committee recommended the addition of a specialization in experimental pathology and the previously approved Ph.D. program in biomedical science. On August 9, the Committee recommended approval of a proposal for a baccalaureate degree in retailing to be awarded by the College of Applied Professional Sciences. The Committee recommended approval for the Center of Economic and Community Development at USC-Spartanburg. These proposals have since been approved by the full Board. September 6 was the last meeting, and we recommended approval for the School of Business Administration at Coastal

Carolina College to identify its business graduates with a particular major, i.e., accounting, finance, etc. The Committee recommended a proposal to install a bachelor of science degree in computer science at Coastal Carolina and a B.S. degree in biology with a specialization in medical technology at USC-Spartanburg. These last issues have not been considered by the Board, which has not met. In all three meetings, other confidential matters were discussed."

F. Research and Productive Scholarship Committee

Professor Logue: "The Research and Productive Scholarship Committee has not met."

G. System Committee

Professor Johns: "The System Committee, along with a number of other USC officials, met for the System Retreat at Kiawah Island on August 12 and 13. Dr. Holderman announced that the primary focus for the Retreat and for the coming Academic Year would be a close and extensive examination of the University's undergraduate mission. Among several items on the agenda was the announcement that a Presidential Commission Chaired by Dean Lightsey of the Law School would be appointed for this purpose.

The System Committee also met in Columbia on September 13. Items discussed included the 20-day lag in filling vacated classified positions, a report on Fall 1984 enrollment, and the announcement of the membership of the Lightsey Commission. Also included at the meeting was a report from Johnny Gregory, Legislative Liaison, the announcement of the Commencement calendar for May 1985, a report from Vice President for Student Affairs Dennis Pruitt on the University's response to newly enacted drinking age legislation, and a discussion of whether it might be possible for the computer's down time to be scheduled at some time other than noon to 1:00 p.m. daily."

Dr. Duffy: "According to Vice President Roberson, there is no longer a down time on the computers."

VIII. Unfinished Business

The floor was opened for nominations to the Academic Forward Planning Committee."

Professor Dockery nominated Senate Rick Boulware of USC-Beaufort.

John Simpson (Beaufort) was elected by secret ballot.

IX. New Business

Dean Tuttle: "For the record, I would like to comment on

Professor Caine's letter. We often overschedule our professors because we don't know which classes are going to make, and that's why he was scheduled for that many hours. His actual schedule for this term does include 16 credit hours, but for four of those credit hours he is paid overload pay."

X. Announcements

Professor Johns: "The new Tenure and Promotion forms are available. Each member of the Executive Committee should pick up copies to take back to your Campus.

Debra Allen, Editor of Times 9, has requested information and ideas for stories for having to do with activities that are going on on the Campuses.

Professor Powers: "The Apeiron Society at USC-Sumter is sponsoring a scholarly conference for students in March. If you know of any student who might be interested in presenting a paper at this conference, I need a submission of an outline or abstract of the paper by November 15 to me at USC-Sumter. The Society is for students interested in the study of history, philosophy, and government--and we define these very broadly--so if you have anything that might even touch on these things, by all means, consider it, submit it. Further information on the exact date and the program will be sent around later."

Professor Johns: "Are there other announcements?"

Professor Craig (Sumter): "The South Carolina Council of Teachers of English, which is comprised of English educators from elementary school through college, will have its fall meeting on the USC-Sumter Campus on Saturday, October 13."

XI. Adjournment



UNIVERSITY OF SOUTH CAROLINA
AT BEAUFORT
800 CARTERET STREET
P.O. BOX 1007
BEAUFORT, SOUTH CAROLINA 29902

August 4, 1984

(803) 524-7112

Dr. Sally Johns, Chair
University Campuses Faculty Senate
Office of the Vice-President for University
Campuses and Continuing Education
University of South Carolina
Columbia, SC 29208

Dear Dr. Johns,

For the Fall 1984 semester at USC-Beaufort, I have been assigned a teaching load of 23 academic hours. The workload translates into six different class preparations with five of these courses including at least one laboratory section. I will have 30 contact or classroom hours with laboratory sections on Monday, Tuesday, Wednesday, and Thursday afternoons, as well as Saturday mornings. These teaching duties were assigned to me while I was conducting field research in Florida this summer (funded by the South Carolina Sea Grant Consortium). The schedule of classes was printed prior to my being consulted about the two 4-hour military courses, and I have seen no efforts on the part of the administration to find alternative instructors for the courses.

At the same time, the dean of USC-Beaufort approved the submission of two grants to the National Science Foundation (NSF) for next year. I can only conclude that I can best serve the USC-Beaufort campus by restricting my activities to the classroom and to professional activities.

In light of these priorities, I regretfully submit to you my resignation from the Academic Forward Planning Committee. Please make the effective date as soon as possible. I appreciate the opportunity to have served as your representative to the Academic Forward Planning Committee.

Sincerely,

Edsel A. Caine
Assoc. Prof. Marine Science



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S. C. 29208

September 25, 1984

Dr. James B. Holderman
President
University of South Carolina
Osborne Administration Building
USC-Columbia

Dear Dr. Holderman:

The University Campuses Faculty Senate wishes to extend its sincere gratitude for your role in securing this year's generous salary package. This exceptional measure will help to compensate for the past difficult years, and will give us a more solid base upon which to build future packages. We are aware of the difficulty which achieving this result entailed. We understand that the circumstances permitting it were exceptional and required exceptional effort, and we appreciate your undertaking that effort.

On behalf of all the faculty of the University Campuses, we thank you for all you have done.

Most sincerely,

A handwritten signature in cursive script that reads "Sally Johns".

Sally Johns, Chair
The University Campuses
Faculty Senate

emb



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S. C. 29208

September 25, 1984

Dr. John Duffy
System Vice President
University Campuses and
Continuing Education
Osborne 205
USC-Columbia

Dear John:

The University Campuses Faculty Senate wishes to extend its sincere gratitude for your role in securing this year's generous salary package. This exceptional measure will help to compensate for the past difficult years, and will give us a more solid base upon which to build future packages. We are aware of the difficulty which achieving this result entailed. We understand that the circumstances permitting it were exceptional and required exceptional effort, and we appreciate your undertaking that effort.

On behalf of all the faculty of the University Campuses, we thank you for all you have done.

Most sincerely,

A handwritten signature in cursive script that reads "Sally".

Sally Johns, Chair
The University Campuses
Faculty Senate

emb



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S. C. 29208

September 25, 1984

Professor John N. Gardner
Associate Vice President
University Campuses and
Continuing Education
Osborne 205
USC-Columbia

Dear John:

The University Campuses Faculty Senate wishes to extend its sincere gratitude for your role in securing this year's generous salary package. This exceptional measure will help to compensate for the past difficult years, and will give us a more solid base upon which to build future packages. We are aware of the difficulty which achieving this result entailed. We understand that the circumstances permitting it were exceptional and required exceptional effort, and we appreciate your undertaking that effort.

On behalf of all the faculty of the University Campuses, we thank you for all you have done.

Most sincerely,

Sally

Sally Johns, Chair
The University Campuses
Faculty Senate

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