

USC Lancaster Faculty Committee Assignments, 2018-2019

Descriptions taken from the Bylaws of the USCL Faculty Organization, Article V, Section 4 as approved on February 1, 2019.

Local Committees

Academic Advisory Council

Membership: One representative per division, the Academic Dean, and a library representative

Purpose: The Academic Advisory Council examines, discusses, and attempts to resolve faculty concerns regarding academic responsibility and behavior.

Babette Protz	BBCE Division Representative
Suzanne Penuel	Humanities Division Representative
Lynnette Martek	MSNPH Division Representative—Chair
Ron Cox	Academic Dean
Kaetrena Kendrick	Library Representative

Academic Honor Code Council

Membership: One representative elected from each academic division, as well as one staff member and one student representative, both administratively appointed. One alternate elected by each academic division, as well as one alternate staff and student representative, both administratively appointed.

Purpose: The Academic Honor Code Council is charged with hearing and reviewing cases involving USC Lancaster students charged with violations of the Code of Student/Faculty Academic Integrity & Responsibility and will recommend sanctions based on USC and USCL policies and procedures.

Babette Protz	BBCE Division Representative
Kate Holland	BBCE Division Alternate
Pat Lawrence	Humanities Division Representative

Kim Richardson	Humanities Division Alternate
Allan Pangburn	MSNPH Division Representative
Liz Easley	MSNPH Division Alternate
Dominique Waller	Staff Representative
Megan Catoe	Staff Alternate
Logan Deese	Student Representative
De'Aaricka Wilkes	Student Alternate

Admissions, Petitions, and Grade Change Committee

Membership: One representative per division, the Academic Dean, and up to two administrative appointments.

Purpose: The Admissions, Petitions and Grade Change Committee reviews general admissions policy. It recommends appropriate faculty action on all requests for changing any grade recorded for more than one year. It decides all petitions for readmission. This committee reports and makes its recommendations to the faculty and to the Dean of the University.

Mark Coe	BBCE Division Representative
Dick Van Hall	Humanities Division Representative
Annette Golonka	MSNPH Division Representative
Ron Cox	Academic Dean
Peter Seipel	Administrative Appointment (1)
Laura Carnes	Administrative Appointment (2)

Athletics Advisory Committee

Membership: One representative per division, the Dean of the Campus or designee, one student representative appointed by the Dean, and one representative each from the athletics program, the Gregory Health and Wellness Center, TRIO, Admissions, and the ASC, and administrative appointments for one-year terms.

Purpose: The Athletics Advisory Committee serves as a liaison between the athletics department and faculty/staff at USCL, oversees the academic, public-image, and athletic development of the student-athlete at USCL,

promotes proper advisement for the student-athlete at USCL, and ensures that proper policies and procedures are upheld. The chair is elected for a two-year term or until a successor is elected.

John Rutledge	BBCE Division Representative
Marybeth Berry	Humanities Division Representative—Chair (2016-2018)
Allan Pangburn	MSNPH Division Representative
Walt Collins	Dean of Campus or Designee
Thomas Martin	Student Representative
Kevin Thompson	Athletics Program Representative
Kelly Steen	GHWC Representative
Matt Williamson	TRIO Representative
Sarah Katherine DeVenny	Admissions Representative
Dana Lawrence	ASC Representative
Liz Easley	Administrative Appointment

Curriculum Committee

Membership: One representative per division, the Academic Dean, a library representative, Director of Enrollment Management or designee, and up to two administrative appointments.

Purpose: The Curriculum Committee reviews new academic programs or proposed curriculum changes and recommends approved changes to the USCL faculty. Additionally, the committee will annually review and update the lists of Carolina Core courses offered at USCL that appear in certain USCL degree plans. The committee may also investigate various other issues concerning the curriculum at USCL.

Phillip Parker	BBCE Division Representative
Chris Bundrick	Humanities Division Representative--Chair
Jason Holt	MSNPH Division Representative
Ron Cox	Academic Dean
Rebecca Freeman	Library Representative

Justin Pearson Sr.	Director of Enrollment Management or Designee
Brooke Bauer	Administrative Appointment (1)
	Administrative Appointment (2)

Disciplinary Committee

Membership: Academic Dean (ex-officio chair), Director of Campus Security, one faculty representative, one staff representative, one student representative (all administratively appointed to one year terms).

Purpose: The Disciplinary Committee hears and reviews cases involving USCL students charged with violations of the USCL Code of Student Conduct and will impose sanctions based on USC and USCL policies and procedures.

Ron Cox	Academic Dean—Chair
John Rutledge	Director of Campus Security
Chris Judge	Faculty Representative
Annette Horton	Staff Representative
Brittney Staton	Student Representative

Evaluation Committee

Membership: One representative per division, the Academic Dean, and faculty chair appointment(s).

Purpose: The Evaluation Committee determines methods of evaluation of faculty. This committee proposes or revises formal procedures and instruments for review as needed, offering guidelines for all levels of review in accordance with local campus procedures and the Palmetto College Campuses Faculty Manual.

Mark Coe	BBCE Division Representative
Godfrey Ndubuisi	MSNPH Division Representative
Brittany Taylor-Driggers	Humanities Division Representative
Lisa Hammond	Faculty Chair Appointment--Chair

Andy Yingst	Faculty Chair Appointment
Ron Cox	Academic Dean

Executive Committee

Membership: The faculty chairperson, vice-chairperson, and secretary, elected yearly by the faculty organization.

Purpose: The Executive Committee represents the interests of the faculty in all matters related to the campus community. The committee initiates action when appropriate and responds to questions and concerns directed its way. The chairperson presides over faculty meetings and consults with the other officers on an as-needed basis.

Lisa Hammond	Chair
Dana Lawrence	Vice-Chair
Suzanne Penuel	Secretary

Hiring Priorities Committee

Membership: One representative per division, a library representative, a representative from Human Resources, and up to two administrative appointments.

Purpose: The Hiring Priorities Committee studies campus hiring priorities for the short and long terms, and makes recommendations that address the staffing implications of retirements, and changes in academic programs and enrollments.

Chris Judge	BBCE Division Representative
Stephen Criswell	Humanities Division Representative
Todd Scarlett	MSNPH Division Representative—Chair
Kaetrena Kendrick	Library Representative
Tracey Mobley-Chavous	Human Resources Representative
Steven Campbell	Administrative Appointment (1)

Instructor Peer Review Committee

Membership: Six members elected by the faculty. Each member must be at the rank of instructor with at least five consecutive years' full-time experience at USC Lancaster. No one who participates in administrative review of candidates may be elected to this committee.

Purpose: The committee conducts the annual peer review of instructors reviewed without scholarship, a process designed to document the professional development of the faculty member and to provide regular and constructive evaluations of the performance of the faculty member.

In addition, the committee will review files submitted by candidates for appointment to Senior Instructor. This review will follow the USCL Office of the Dean's Policy and Procedures for Senior Instructor Appointment and the USC Lancaster Senior Instructor Appointment Procedures. Using the candidates' files for support, the committee will vote and forward the names of recommended candidates to the Dean for consideration. The minimum number of senior instructors necessary for voting on a candidate is six. In the event that there are not six senior instructors available, additional members shall be appointed by the instructor peer review committee, in consultation with the local dean.

(To Be elected Fall 2019)

Library Committee

Membership: One representative per division, librarians, a representative from the Academic Success Center, and up to two administrative appointments.

Purpose: The Library Committee acts as an advisory body on matters such as library hours, security, computer policies and procedures, and materials budget allocations.

Kate Holland	BBCE Division Representative
Brooke Bauer	Humanities Division Representative
Annette Golonka	MSNPH Division Representative
Rebecca Freeman	Librarian (1)
Kaetrena Kendrick	Librarian (2)
Dana Lawrence	ASC Representative—Chair
Kim Richardson	Administrative Appointment (1)
	Administrative Appointment (2)

Local Tenure and Promotion Committee

Membership: Six tenured members elected by the faculty. No one who participates in administrative review of candidates or who serves on the Palmetto College Campuses Tenure and Promotion Committee or Palmetto College Campuses Grievance Committee may be elected to this committee.

Purpose: The Local Tenure and Promotion Committee has several primary responsibilities. The first duty is the consideration of tenure and promotion applications from our campus, using the Palmetto College Campuses Faculty Manual for the procedures to follow. Secondly, the committee conducts the annual peer review of tenure-track faculty and instructors with scholarship, a process designed to document the professional development of the faculty member and to provide regular and constructive evaluations of the performance of the faculty member. Finally, the other responsibilities are to conduct first-year review, third-year review, and post tenure review of the faculty

Li Cai
Kate Holland--Chair
Jason Holt
Nick Lawrence

Dick Van Hall

Andy Yingst

Native American Studies Advisory Committee

Membership: One representative per division, the Native American Studies Director and up to three of his or her appointments, and up to two administrative appointment(s).

Purpose: Native American Studies Advisory Committee advises the Native American Studies Director.

Brooke Bauer	Humanities Division Representative- Co-chair
John Rutledge	BBCE Division Representative
Todd Scarlett	MSNPH Division Representative
Stephen Criswell	NAS Director
Pat Lawrence	Administrative Appointment (1)
Allan Pangburn	Administrative Appointment (2)
Brent Burgin	NAS Director Appointment (1)
Brittany Taylor-Driggers	NAS Director Appointment (2)
Claudia Heineman Priest	NAS Director Appointment (3)

Palmetto College Faculty Advisory Committee:

Membership: This committee will be comprised of one member from each Palmetto College Campus, elected by the faculty organizations of the individual campuses, as well as three faculty representatives appointed by the Provost or their designee. Each will serve a two-year term. The chief academic officers of the Palmetto College campuses (or their designees) will chair (with no voting privileges) this committee on a rotating basis, each serving for two year terms.

Purpose: This committee considers academic policy and curriculum issues concerning the baccalaureate degree programs of the Palmetto College Campuses. The committee advises the Associate Provost for Palmetto College on

Committee Memberships Updated Fall 2017 by Andy Yingst, Faculty Organization Vice Chair

matters pertaining to academic policy for these programs, such as student grievances, readmission petitions, and other policy items. The committee will also consider matters pertaining to the curricula for these baccalaureate programs, and will make recommendations for curriculum changes to the Faculty Senate, via the System Affairs committee. Since these degree programs are offered under the auspices of the Provost's Office, the Columbia Faculty Senate must approve any curriculum changes for the baccalaureate degree programs as well.

Stephen Criswell	Faculty Elected Representative
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Residency Appeals Committee

Membership: The Associate Dean (Chair), one representative per division, and administrative appointments.

Purpose: The committee hears appeals from administrative decisions determining eligibility or lack thereof for payment of tuition at resident rates.

Ron Cox	Associate Dean (Chair)
Laura Carnes	Director of Student Engagement & Success
	Director of Student Life
John Rutledge	BBCE Division Representative
Darris Hassel	Humanities Division Representative
Pernell Lewis	MSNPH Division Representative
Logan Deese	Student Representative
	Administrative Appointment

Scholarship and Special Awards Committee

Membership: Two representatives per division, Academic Dean, administrative appointments, and one student representative (usually the SGA president).

Purpose: The Scholarships and Special Awards Committee selects scholarship recipients on the basis of criteria established by members of the committee. All prospective scholarship recipients are interviewed by the committee

membership or by a special interview panel. The committee supports activities of the Development Officer designed to increase the amount of monies available. The committee also selects the members of Who's Who and the recipients of certain other awards.

Stan Emanuel*	BBCE Division Representative (1)
Mike Sherrill	BBCE Division Representative (2)
Tania Wolochwianski	Humanities Division Representative (1)
Peter Seipel	Humanities Division Representative (2)
Li Cai	MSNPH Division Representative (1)
Lynette Martek	MSNPH Division Representative (2)
Ron Cox*	Academic Dean
Ken Cole*	Administrative Appointment
Shana Dry*	Administrative Appointment
Mary Faile	Administrative Appointment
Annette Horton*	Administrative Appointment
Kim Covingn	Administrative Appointment
	Administrative Appointment
Brittney Staton	Student Representative

Student Affairs

Membership: One representative per division, the Academic Dean, the Director of Student Engagement and Success, Director of Student Life, administrative appointments, and one student representative.

Purpose: The Student Affairs Committee monitors and reviews policies and practices in student development and extracurricular activities on the USCL campus, approves applications for travel study courses, judges submissions to the annual Elliott White Springs Writing Contest, and recommends changes to the administration in an attempt to meet the needs of the USCL community.

John Rutledge	BBCE Division Representative
Kim Richardson	Humanities Division Representative
Courtney Catledge	MSNPH Division Representative

Ron Cox	Academic Dean
Laura Carnes	Director of Student Engagement & Success
	Director of Student Life
Susan Cruise	Administrative Appointment
	Administrative Appointment
Greg Veronon	Student Representative

Welfare and Grievance Committee

Membership: Four members elected for a term of one year or until a successor is elected; Vice Chair of the USCL Faculty Organization is the chairperson.

Purpose: The Welfare and Grievance Committee considers grievances brought before the committee by members of the USCL faculty. If a grievance is determined to exist, the committee attempts to resolve the matter through mediation or other appropriate action. This committee also considers university policies and the enforcement of policies regarding the welfare of the faculty, such as faculty salaries, other compensation and benefits, and any matters affecting the workplace environment. The committee may recommend appropriate changes or the enforcement of existing policy, propose new policies, or comment upon proposed university action affecting faculty welfare. This committee serves to enhance faculty welfare. Specific duties include updating the campus description for external review, facilitating the application process for the John J. Duffy Excellence in Teaching award, and coordinating classroom observations. This committee also considers other matters that may be assigned by the Executive Committee of the Faculty Organization.

Rebecca Freeman

Annette Golonka

Darris Hassell

Dana Lawrence—Chair

Nick Lawrence

Administrative Committees:

USCL Research and Productive Scholarship Executive Committee

Membership: Appointed by Dean of Campus.

Purpose: The committee manages the USCL RPS proposals, sets deadlines, and makes recommendations to the Dean for funding.

Shana Dry

Lisa Hammond

Sarah Hunt-Sellhorst

Fran Gardner

USCL RPS Review Panel

Membership: Previous year's recipients along with the Executive Committee.

Purpose: Reviews grant proposals and make recommendations to the Dean for funding.

Li Cai

Susan Cruise

Fran Gardner

Kate Holland

Patrick Lawrence

Kim Richardson

David Roberts

Sarah Hunt Sellhorst

Dean's Advisory Council

Membership: Three members elected from the Faculty Organization, Faculty Organization Executive Committee, and the Academic Dean.

Purpose: Facilitate communication of faculty needs and concerns to the Dean of Campus and Academic Dean.

Li Cai	Elected Member
Liz Easley	Elected Member
Sarah Sellhorst	Elected Member
Lisa Hammond	Faculty Organization Chair
Fernanda Burke	Faculty Organization Vice-Chair
Suzanne Penuel	Faculty Organization Secretary
Ron Cox	Academic Dean

System Committees

Columbia Faculty Senate

USCL Membership: Elected from faculty for a term of three years or until a successor is elected. The number of senators is determined by the Columbia Faculty Manual.

Purpose: The University Faculty has legislative powers in all matters pertaining to standards of admission, registration, requirements for and the granting of earned degrees, curriculum, instruction, research, extracurricular activities, discipline of students, educational policies, and standards of the university, and all other matters pertaining to the conduct of faculty affairs, including the discipline of their own members. The Faculty Senate of the University of South Carolina, having been created by direction of the University Faculty to act by and for that body, 12 is endowed with all the powers and authority of the University Faculty except for those powers specifically reserved by that body to itself, provided that the University Faculty may amend or repeal any general policy decisions adopted by the Faculty Senate.

Steven Campbell	2018-2021
Stephen Criswell	2018-2021
Shemsi Alhaddad	2019-2022

Palmetto College Campuses Faculty Senate

USCL Membership: Elected by faculty for a term of three years, or until a successor is elected. The most current version of the Palmetto College Campuses Faculty Manual describes specific requirements for membership.

Purpose: The Palmetto College Campuses Faculty Senate has authority to establish minimum educational standards for the Palmetto College Campuses, to include review and approval of any changes to the curriculum requirements for the common degrees awarded by the USC Palmetto College Campuses; it also has authority in matters pertaining to the conduct of faculty affairs, except where that authority has been specifically reserved for the Palmetto College Campus Faculties. These policies will be generally consistent with the educational policies and standards of the University and will differ only in meeting specific requirements of the Palmetto College Campuses.

Brittany Taylor-Driggers	Welfare	2018-2021
Peter Seipel	Welfare	2018-2021
Patrick Lawrence	Rights and Responsibilities Committee	2017-2020
Bettie Johnson		2019-2022
Stephen Criswell	System Affairs Committee	2018-2021
Dana Lawrence	System Affairs Committee	2018-2020
Li Cai		2019-2022

Alternates

Susan Cruise
Andy Yingst

Palmetto College Campuses Grievance Committee

USCL Membership: One tenured member elected by faculty for a one-year term or until a successor is elected. Members cannot be persons who are

serving on the local or Palmetto College Campuses Tenure and Promotion Committee.

Purpose: The Grievance Committee considers individual grievances brought before the committee by members of the faculty. The committee examines alleged grievances, and when, in the judgment of the committee, a grievance is determined to exist, it attempts to resolve the matter through mediation or other appropriate action. Individual USC faculty members have the right to grieve any administrative decisions affecting their employment. Grievance procedures are detailed the Palmetto College Campuses Faculty Manual.

Andy Yingst

Palmetto College Campuses Research and Productive Scholarship Committee

USCL Membership: Two members elected by faculty on alternate years for a term of two years or until a successor is elected.

Purpose: This committee advises the Vice President for Research on strategies to encourage and support research and productive scholarship performed by faculty members of the Palmetto College Campuses. The committee submits reports to the Palmetto College Campuses Faculty Senate. The Palmetto College Campuses representative to the Columbia Research and Productive Scholarship Committee is also a member of the PCC RPS Committee.

Li Cai	2018-2020
Suzanne Penuel	2019-2021

Palmetto College Campuses Tenure and Promotion Committee

USCL Membership: Two tenured members elected by the faculty for a term of one year or until a successor is elected. No one who participates in administrative review of candidates or who serves on the local Tenure and Promotion Committee or Regional Campuses Grievance Committee may be elected to this committee. No member shall serve for more than three consecutive years. At least one representative shall be at the full professor level. No faculty member may serve on the committee during the year in which the member's case receives active consideration. If a campus is unable to meet the membership rules exceptions may be made subject to

approval by the local faculty organization, the Palmetto College Campuses Faculty Senate Executive Committee and the Office of the Palmetto College Chancellor.

Purpose: The Palmetto College Campuses Tenure and Promotion Committee receives from the Vice Provost all files of faculty and professional librarians being considered for promotion or tenure. The PCCTP committee reviews each file and determines whether it supports the 16 conclusions and recommendations of the campus tenure and promotion committees and campus deans. This review includes an examination of decisions to determine consistency with the criteria published in the Manual.

Shemsi Alhaddad

Bettie Obi-Johnson

Provost's Palmetto College Campuses Advisory Committee

Membership: Two representatives elected from the faculty on alternate years for a term of two years or until a successor is elected.

Purpose: The Provost's Palmetto College Campuses Advisory Committee is constituted and its business conducted at the will of the Provost. The purpose of this committee is to provide recommendations regarding the academic mission of the University and academic and academic support issues affecting the Palmetto College Campuses to the President, Provost, or other committees and governing bodies

Fran Gardner

2018-2020

Lisa Hammond

2019-2021