

# South Carolina Political Collections

Ernest F. Hollings Special Collections Library  
University of South Carolina Libraries  
1322 Greene St.  
Columbia, SC 29208

[www.sc.edu/library/scpc](http://www.sc.edu/library/scpc)

## Reproduction Fee Schedule

SCPC reserves the right, at its discretion and without explanation, to set special prices on material involving unusual difficulty. For more information, please see our Photography and Digital Imaging Services Policy.

Please Note: Fees are slightly higher for offsite requests requiring staff to perform research and locate material to be duplicated.

### Photocopy and Imaging Services

<input type="checkbox"/> Photocopy ( <i>size up to 8 ½" x 14"</i> ).....	\$.35
<input type="checkbox"/> Photocopy ( <i>offsite requests</i> ).....	\$.75
<input type="checkbox"/> Digitized Photo (per image, 300 ppi) .....	\$5.00
<input type="checkbox"/> Digitized Document (per page).....	\$.75

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### Use Fee

A use fee of \$25.00 applies to each item that is to be published. This includes placing items on the internet. A complimentary copy of any publication using material from SCPC is to be presented to SCPC as soon as the work is published.

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### Postage and Handling Fees

- A postage & handling charge of \$3.00 applies to all orders mailed by SCPC.
- Large orders may be mailed in batches; each mailing will incur the \$3.00 charge.
- For microfilm duplication orders, there is a flat mailing fee of \$3.00 for up to three rolls, and \$1.00 per additional roll.

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### Payment

- SCPC accepts checks or money orders which should be made payable to:  
*Thomas Cooper Library – SCPC*
- Cash is accepted in payment on-site.
- SCPC cannot accept credit cards.

## Other Services

### Photographic Prints

<input type="checkbox"/> Black and white up to 8" x 10".....	\$10.00
<input type="checkbox"/> Black and white 11" x 14".....	\$15.00
<input type="checkbox"/> Color print up to 8" x 10".....	\$35.00
<input type="checkbox"/> Color print 11" x 14".....	\$38.00

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### Audio and Video

<input type="checkbox"/> Audiocassette.....	\$12.00
<input type="checkbox"/> CD from analog source.....	\$15.00
<input type="checkbox"/> CD from digital source.....	\$5.00
<input type="checkbox"/> VHS tape.....	\$12.00
<input type="checkbox"/> DVD.....	\$15.00
<input type="checkbox"/> Duplicate microfilm from USC productions only ( <i>per roll</i> )	
Silver Positive.....	\$25.00
Diazo.....	\$15.00