Student Health Services

Graduate Assistant (1 position, 20 hours/week)

Be Well Carolina and General Wellness

Under the general supervision of the Program Coordinator, the incumbent will work out of the Thomson Building and be responsible for planning, implementing, and evaluating Be Well Carolina, a comprehensive wellness coaching program for the University community, with special emphasis on balanced eating, physical activity, tobacco/nicotine treatment and body image. This position works closely with the recruitment and coaching of clients in this program.

Be Well Carolina:

- Assist with strategic planning, development and evaluation of the Be Well Carolina program
- Oversee the health risk assessment referral process and ensure all clients get to the appropriate department for services
- Assist with updating logistics, protocols and procedures of the coaching model within Be Well Carolina
- Assist with statistics and reports for services and programs
- Assist with preparing and editing resource materials and clinical documents for program

Drop-in Center, appointment-based services & office management:

- Schedule and conduct individual consultations and preventative screenings (e.g. fitness assessments, balanced eating, tobacco/nicotine treatment and Be Well Carolina consults)
- Conduct preventive health screenings including blood pressure and body composition analysis. Educate individuals on the meaning of their results and provide referrals as needed
- Assist with coordination of and strategic planning for disease management (balanced eating, physical activity, cancer prevention) services and consultation program

Additional Programming:

Assist with other wellness programming, events and campaigns as needed

Skill Requirements:

- Strong interpersonal, programming, and organizational skills
- Ability to mentor, lead, and inspire college-aged young adults and/or faculty/staff
- Knowledge of basic Microsoft Office programs, including Word, PowerPoint, and Publisher
- Effective oral and written communication skills
- Ability to work with diverse populations
- Professionalism and attention to detail
- Ability to work without constant supervision
- Ability to facilitate community health workshops
- Ability to work cooperatively with team members
- Ability to maintain confidentiality in working with and advising students

Additional Expectations:

- This position requires regular evening and occasional weekend work, to include facilitating presentations and training workshops to student groups.

Salary and Dates of Employment:

- This position provides in-state tuition rates and an academic year stipend.
- This position is for one academic year, including fall and spring semesters. The start date for this position is August 7, 2019 and the end date is May 1, 2020. For more information about Student Health Services visit www.sc.edu/healthservices

To apply for this position, please submit the online application, a statement of interest (300-500 words), and your current resume/CV on the Student Health Services website https://sc.edu/about/offices_and_divisions/student_health_services/about/staff/index.php. The deadline for application is April 12, 2019.

Preference will be given to MPH and MSPH graduate students in Health Promotion, Education, and Behavior, Exercise Science or closely-related disciplines such as Sociology, Anthropology, or Social Work. However, qualified students in other disciplines will be strongly considered as well. Training and education will be provided to the incumbent. For more information contact; Michael Crowley, Program Coordinator, CROWLEMW@mailbox.sc.edu, 803-777-3656.