

**University of South Carolina  
Office of Student Conduct  
Community Service Completion Form**

**Name:**

**Case Number:**

One of the outcomes of your case is to complete community service. You must utilize this form and complete your service by the date determined by your conduct administrator. Failure to complete hours on time could result in a hold placed on your registration, double the amount of hours in half the time and/or a failure to comply case opened against you.

Date	# of Hours Worked	Total # of hours worked	Supervisor's Initials	Notes

If you have any problems or concerns, please do not hesitate to contact our office at 803-777-4333.  
Please return completed forms to:

Fax: 803-777-1393

Email: [osc@sc.edu](mailto:osc@sc.edu)

By signing below, I verify the above information is accurate.

\_\_\_\_\_  
(Supervisor's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Phone Number)

\_\_\_\_\_  
(E-mail Address)