**Crosstown Students**

**ROTC Crosstown Enrollment Application Process**

**Apply:**

* Follow **Transient/Visiting Applicant** instructions detailed on the [**USC Non-Degree Applicants**](https://sc.edu/about/offices_and_divisions/undergraduate_admissions/apply/non_degree/index.php) page**.**
* In the “*Program*” section of the application, select “*ROTC Cross Campus*.”
* Student will then be notified via email with instruction to submit a **Midshipmen MOA** from the ROTC program.
  + This form can be obtained from the USC Crosstown Coordinator, LT Shaun Murray [**SM183@mailbox.sc.edu**](mailto:SM183@mailbox.sc.edu).
  + NOTE: If the application period is closed for the semester applied for, notify LT Murray and he will contact admissions to request a special application link.

**Registration:**

* The**“Next Steps for Admitted Students”**document will be sent to student which will detail**:**
  + Set up Self-Service Carolina (SSC) account.
  + Set up USC Student Email account.
  + Follow all instructions set forth by USC.
    - NOTE: If all instructions are not followed and cleared, student will not be able to register for classes.
  + Register for classes through Self-Service Carolina account.
  + Obtain Carolina Card (Student ID Card) in the basement of the Russell House Building.
    - Carolina Card required for access to the ROTC buildings and Blatt Gym for PT.

**Pay Student Bill:**

* **Immediately** upon registering for NROTC classes, contact the [**USC Bursar’s Office**](https://sc.edu/about/offices_and_divisions/bursar/index.php) to pay student bill for those classes. Student bill should reflect a charge of $17 dollars for **each** credit taking at USC. If student bill reflects differently, remind the Bursar's office of crosstown ROTC student status and a *Crosstown Tuition Memo* is on file. If any issues, contact LT Shaun Murray [**SM183@mailbox.sc.edu**](mailto:SM183@mailbox.sc.edu).