

IACUC Policy on the Institutional Animal Care and Use Committee

Membership

The Institutional Animal Care and Use Committee (IACUC) is appointed by the USC President or his/her designee. Membership on the IACUC will meet or exceed the minimum requirements of the Animal Welfare Act and Regulations, the Public Health Service Policy on Humane Care and Use of Laboratory Animals (PHS Policy), and the Guide for the Care and Use of Laboratory Animals.

Alternate members will be appointed in accordance with the PHS Policy. An IACUC member and his/her alternate may not count toward a quorum at the same time or act in an official member capacity at the same time.

The Attending Veterinarian is an Ex-officio (voting) member.

The IACUC may use consultants for specific needs. Consultants may not vote with the IACUC.

Term of Appointment

IACUC appointments for university faculty or staff is for three years.

A university faculty/staff member may be re-appointed.

Student members will be appointed for one year and may be extended for a second year.

The term of the nonaffiliated and ex-officio member(s) is indefinite.

IACUC Functions

The functions of the IACUC will be consistent with the requirements of the Animal Welfare Act and Regulations, PHS Policy on Humane Care and Use of Animals, and the Guide for the Care and Use of Laboratory Animals

These functions include:

1. Make recommendations to the Institutional Official (IO) regarding any aspect of the university's animal program, facilities, or personnel training;
2. Review, at least once every six months, the program for humane care and use of animals;
3. Inspect, at least once every six months, all of the animal facilities, including animal study areas;
4. Prepare reports of the program and facility evaluations and submit them to the Institutional Official;
5. Review, and if warranted, investigate concerns involving the care and use of animals; and
6. Review and approve, require modifications in (to secure approval), or withhold approval of the components of proposed activities or proposed significant changes to previously approved activities related to the care and use of animals.
7. Authorization to suspend an activity involving animals

Meetings

The IACUC will meet at the call of the Chairperson but not less than semiannually.

A meeting agenda including the titles of all animal use proposals and significant changes to be reviewed will be provided to each member before the meeting.

The IACUC may not conduct official business unless a quorum is present. A Quorum is defined as a majority (>50%) of the voting members of the IACUC. Therefore, a protocol may be approved only if a quorum is present and if more than 50% of the quorum votes in favor.