Mary Kay Ash FOUNDATION

November 1, 2024

Hello!

On behalf of the Mary Kay Ash Foundation®, I am pleased to invite your institution to submit one grant proposal for the 2024-2025 Mary Kay Ash Foundation Innovative/Translational Cancer Research Grant cycle.

The Mary Kay Ash Foundation® is a non-profit public foundation, which focuses on funding research for innovative grants for translational research of cancers predominantly affecting women (breast, ovarian, uterine, endometrial or cervical cancer among others). Translational research is broadly defined as research that will provide a scientific link between laboratory research and the clinic. Such research would lead to improvement in diagnosis, prognosis, prevention, or treatment of the cancer.

Please note, only one grant application will be accepted from each accredited, invited institution.

Grant submissions will be reviewed by a Scientific Research Review Committee comprised of notable members of the American medical and scientific community. It is our hope that you will identify and submit a proposal from the strongest applicant, who most appropriately fits this funding opportunity.

Recipients will receive a $100,000 grant (combined direct and indirect costs) over a two-year period. The Foundation anticipates funding between 10 and 15 grants.

Please review the RFP with FAQs section as well as the Applicant User Guide for additional information. All remaining questions can be directed to Julia Santosuosso.

APPLICATIONS ARE ACCEPTED NOVEMBER 1, 2024, THROUGH FEBRUARY 1, 2025, AT 11:59 PM (CT). PLEASE COMPLETE AND SUBMIT YOUR APPLICATION HERE.

Sincerely,

Michael L. Lunceford
President, Board of Directors
Mary Kay Ash Foundation®

INNOVATIVE/TRANSLATIONAL CANCER RESEARCH GRANT APPLICATION ANNOUNCEMENT

APPLICATIONS WILL BE ACCEPTED FROM NOVEMBER 1, 2024 - FEBRUARY 1, 2025

The Mary Kay Ash Foundation®, a funding source for cancer research, is currently accepting applications for innovative grants for translational research of cancers affecting women, including but not limited to breast, cervical, endometrial, ovarian, uterine or cancers predominantly affecting women. Grants will be awarded in the amount of $100,000 over a two-year period.

APPLICATION REQUIREMENTS & GUIDELINES:

- Grants are by invitation only.
- Only **one** grant application will be accepted from each accredited cancer research institute or medical school. It is up to each institute to conduct an internal review process to determine their applicant. No exceptions.
- PIs must be appointed a full-time assistant professor or higher at the time of submission and commit a minimum 5% effort.
- All text and general page formatting guidelines should adhere to NIH-format (NIH website).
- If you are applying on behalf of a PI, you **must** use the PI's first and last name to create the GrantsConnect User Profile Login. The User Profile generates the name the Research Review Committee sees when reviewing submissions.
- Please review the FAQs section and Applicant User Guide for additional questions you may encounter.

FOR ALL OTHER QUESTIONS, PLEASE CONTACT JULIA SANTOSUOSSO

FREQUENTLY ASKED QUESTIONS

PRINCIPAL INVESTIGATOR (PI)

- *I am assisting a PI to submit their application. May I complete the application on behalf of the PI?*
    - Yes, BUT please create the GrantsConnect User Profile with the PI's first and last name. When you create a new user, the First and Last Name fields populate the application submission name. This is what the Research Review Committee will see, and it needs to be the PI's name.
    - If an additional person needs to receive notifications regarding the status of the application, you can provide their contact information in the new user fields and/or provide the university contact within the application.

- *Are co-PIs allowed?*

- Yes, one co-PI is permitted.
- Co-PI must meet the same eligibility requirements as PI (full-time assistant professor or higher).
- Post-doc contributors will need to be listed as co-investigators, not co-PIs.

- *Is there a salary cap?*
  - Yes, we do impose a salary cap equivalent to that of NIH - $221,900 (as of 1/1/24).
  - Please reference and adhere to the most current NIH Salary Cap, Stipends & Training Funds guidelines.

- *Does the applicant need to be a U.S. citizen to apply?*
  - No, U.S. citizenship is not a requirement. However, grants are only awarded to US-based institutions.
  - International co-PIs are permitted with the caveat that all funds will be designated to the U.S.-based university.

- *Does the applicant have to be an appointed member of the medical school faculty?*
  - No, applicants are eligible from any school within the accredited university who received the invitation, so long as their proposal is on topic (relevant to women's cancer) and they are an appointed full-time assistant professor or higher at the time of submission.
  - Staff scientists, postdoctoral trainees and instructors are NOT eligible.

- *Is a professor pending appointment to a full-time position after the submission date eligible to apply?*
  - No, pending future appointments will not be honored.

- *Is there a minimum amount of research/protected time that an applicant is required to commit?*
  - PIs should commit a minimum of 5% effort.

APPLYING INSTITUTION

- *We have multiple campuses within our university system. Is each campus eligible to apply?*
  - Each campus within a larger university system is eligible to submit ONE application.
  - E.g., The University of Texas at San Antonio and The University of Texas at Austin are considered two separate campuses within the greater University of Texas system. Each campus is eligible to submit a single application if invited to apply.

- *We have multiple schools within our campus that would like to apply (i.e. school of pharmacy, medical school, cancer center, etc.) How many applications can be submitted?*
  - Any schools, cancer centers, and affiliated institutions within the same campus system/EIN will need to submit one application on behalf of the entire campus. It will be up to your internal selection process to determine the strongest candidate.
  - For example, if the selected applicant is from the school of pharmacology, then the medical school could not also submit an applicant.

APPLICATION

- *What are the document formatting requirements?*
  - For all documents, please adhere to NIH-format guidelines or similar which can be referenced on the NIH website here.
  - Please follow a consistent naming convention throughout your application so documents are easily identifiable. (e.g., "Budget Justification_Last Name")

- *Is 15% of indirect costs based on the total $100,000 or the total of the direct costs?*
  - Indirect costs should not exceed 15% of the direct costs total (E.g., Direct costs ≤ $86,956, Indirect costs ≤ $13,044)

- *Are there any restrictions on how dollars may be allocated for the budget?*
  - The only restrictions imposed are 1) the total budget may not exceed $100,000 (combined indirect/direct costs), 2) equipment and travel costs must be justified, 3) indirect costs must not exceed 15% of direct costs.
  - Budget format should follow NIH format for a two-year grant ($50,000/year) and include justification.

- *Are previous years' grant recipients eligible to apply?*
  - Yes, if they are not currently receiving funding from the Mary Kay Ash Foundation.

- *Is a nomination/formal letter of intent required once the final candidate has been selected by the institution?*

- No, a formal letter of nomination is not requested. Selections should be administered through your internal procedures, and we assume the final applicant has been vetted through each institution's selection process. Simply complete the application prior to the deadline.

- *Are studies requiring the use of animal testing allowed?*
  - Animal studies are allowed. However, researchers will need to indicate how their studies would impact patient care in the future should their research be successful.

- *Does the application need to be submitted through a 501(c)(3) or an education institution EIN?*
  - Either is acceptable depending on your university's preference.

- *Is preliminary data important to include in the proposal?*
  - Preliminary data is not required; however, it is helpful to include if available.

- *What components will be required within the application? (All documents should be PDFs in NIH-format.)*
  - Research Description (6 pages max.)
  - Literature References Cited (2 pages max.)
  - Letters of Collaboration/Letters of Support (3 pages max.)
  - Current Financial Support (2 pages max.)
  - NIH-format Budget & Justification
  - NIH-format Biosketch or equivalent (5 pages max.)
  - If a co-PI or collaborators are included in your research team, provide a brief resume for each in a single PDF.

GRANTS

- *When will I be notified if I receive a grant?*
  - Grant announcements typically occur around the beginning of August. We will contact the university contact and PI within the application to notify if an award has been granted and follow-up with next steps.

- *When will funds be administered if my grant is awarded?*
  - Once notified of being a recipient, you will receive a contract for review. Upon a fully executed contract, the first $50,000 will be issued. A one-year progress report is required to receive the remaining balance of $50,000. A final report will be due upon completion of the grant period.

- *What is the timing of the grant period*?*
  - The grant period is two years beginning September 1, 2025 – September 1, 2027*. Contracts are distributed to the final awardees in early June. We encourage an expeditious contract negotiation timeline to avoid delay in receipt of funds. Please note, Year 1 funds are not released until a fully executed contract is in place. Year 1 progress report is due on September 15, 2026, and a final report and financial statement is due October 1, 2027.)

  **Please note, timing has shifted slightly from previous years to accommodate contract negotiation period.*

Mary Kay Ash FOUNDATION

CANCER RESEARCH GRANT APPLICATION USER GUIDE

Submissions accepted

November 1, 2024 - February 1, 2025

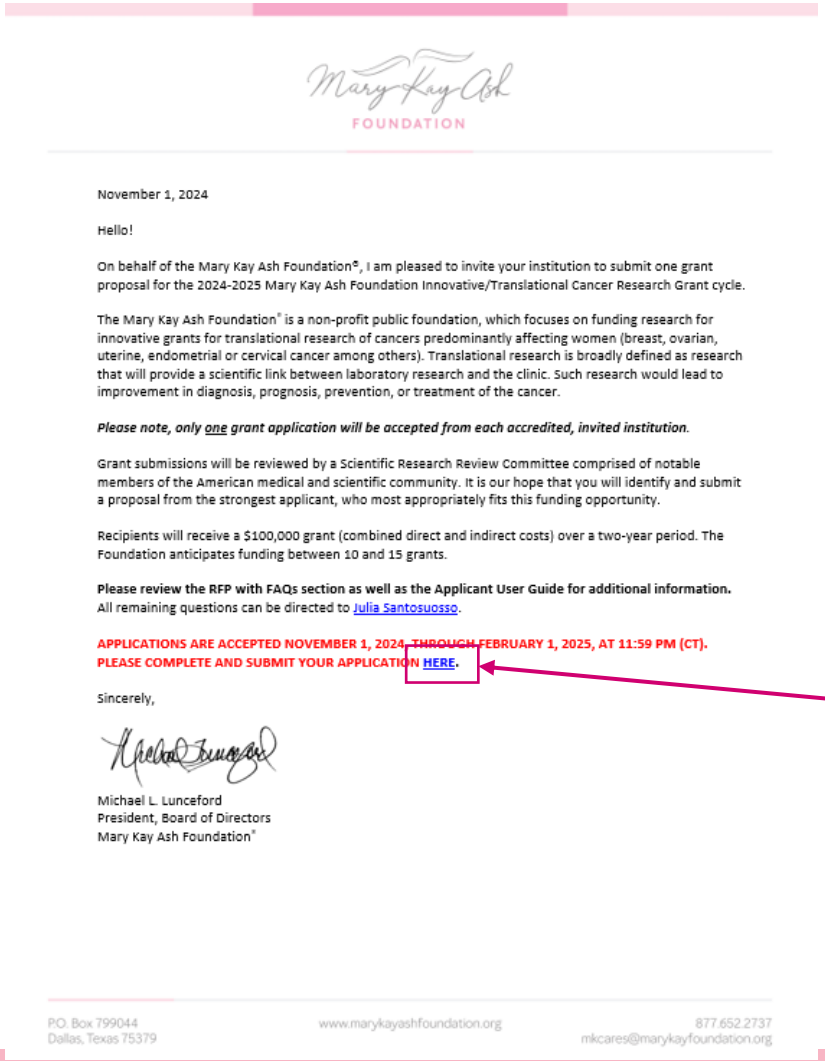
Questions?

APPLICATION CONTENT
Julia.Santosuosso@mkcorp.com

TECHNICAL SUPPORT
MaryKay-support@yourcause.com

STEP 1

Access Grant Application Portal



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Sincerely,

Michael L. Lunceford
President, Board of Directors
Mary Kay Ash Foundation®

P.O. Box 799044
Dallas, Texas 75379

www.marykayashfoundation.org

877.652.2737
mkcares@marykayfoundation.org

Click the application invitation link in your email.

STEP 2

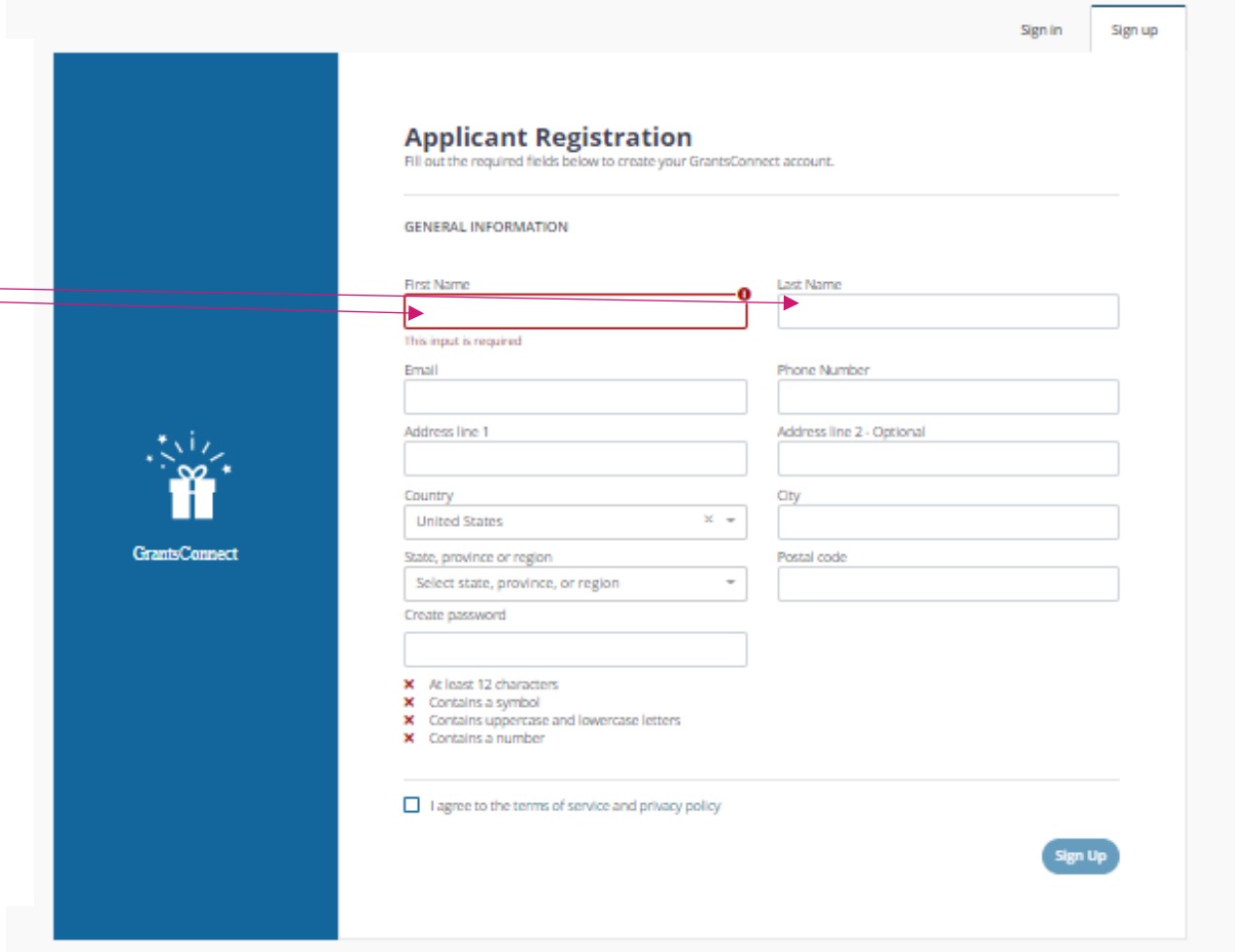
Applicant Registration & Login

Complete the Applicant Registration form to create a New User.

Please note:

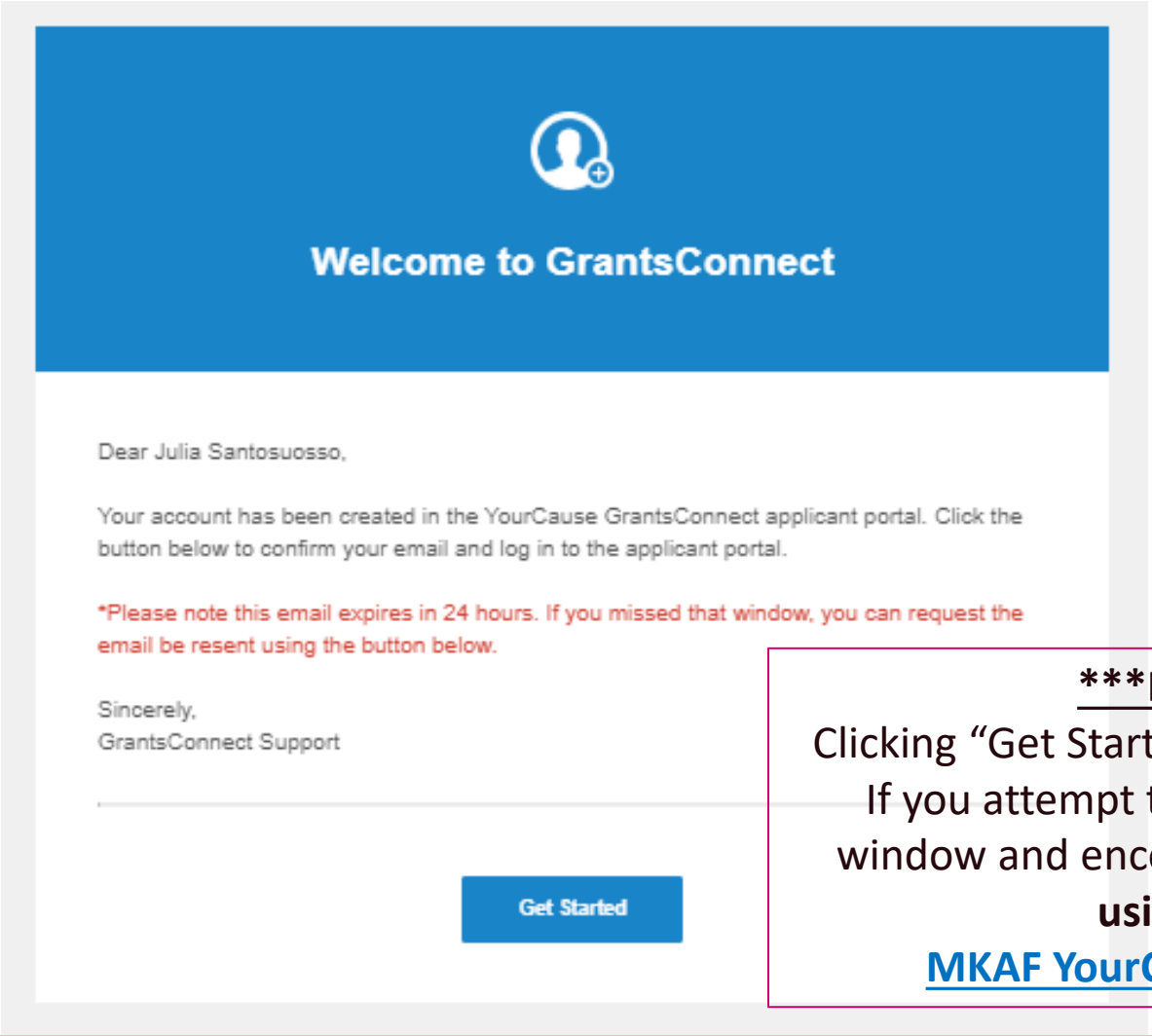
1. **Principal Investigator's First & Last Name MUST be used. These fields populate the applicant's name and what the Research Review Committee sees.**

2. Grant Admin contact information can still be used in the contact fields so they may manage the application process/complete the application on the PI's behalf.



STEP 3

Registration Confirmation Email



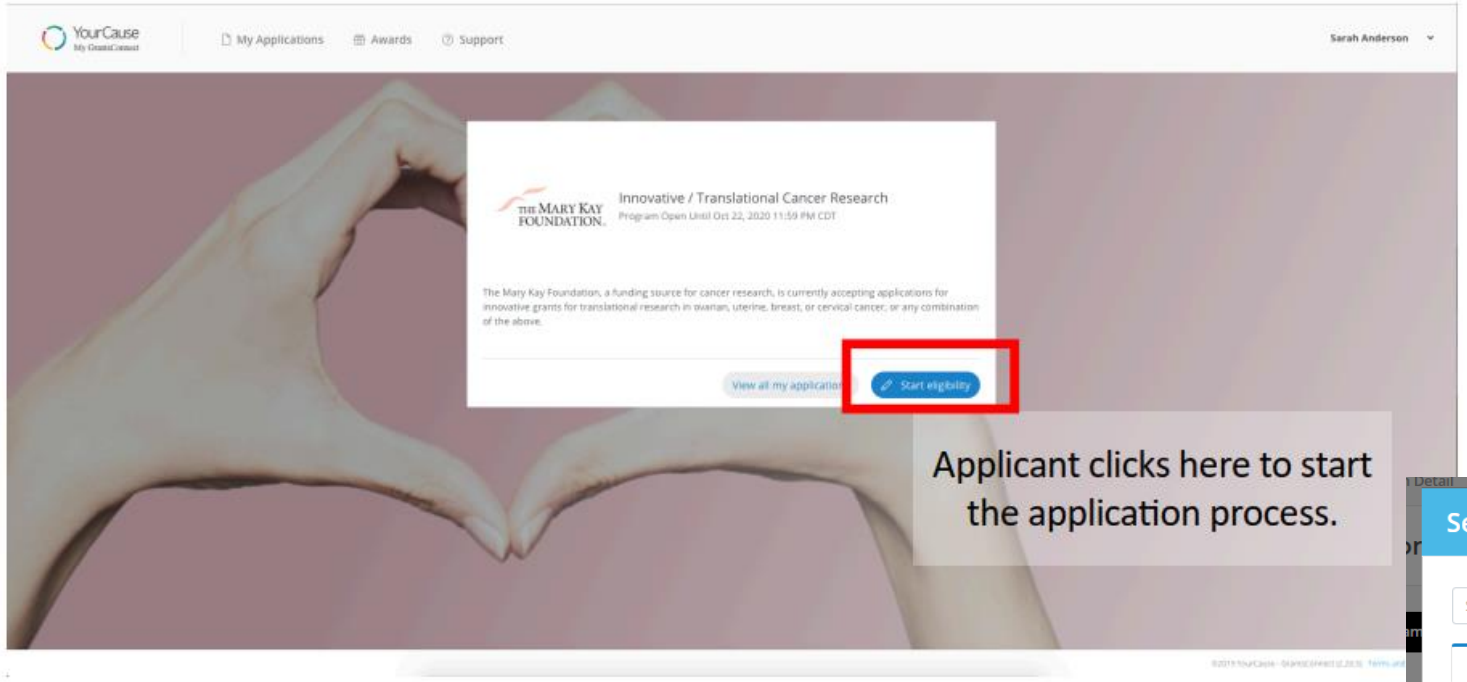
*****IMPORTANT*****

Clicking "Get Started" opens a browser window. If you attempt to sign in from this browser window and encounter login issues, **try again using link below -**

MKAF YourCause Grant Application

STEP 4

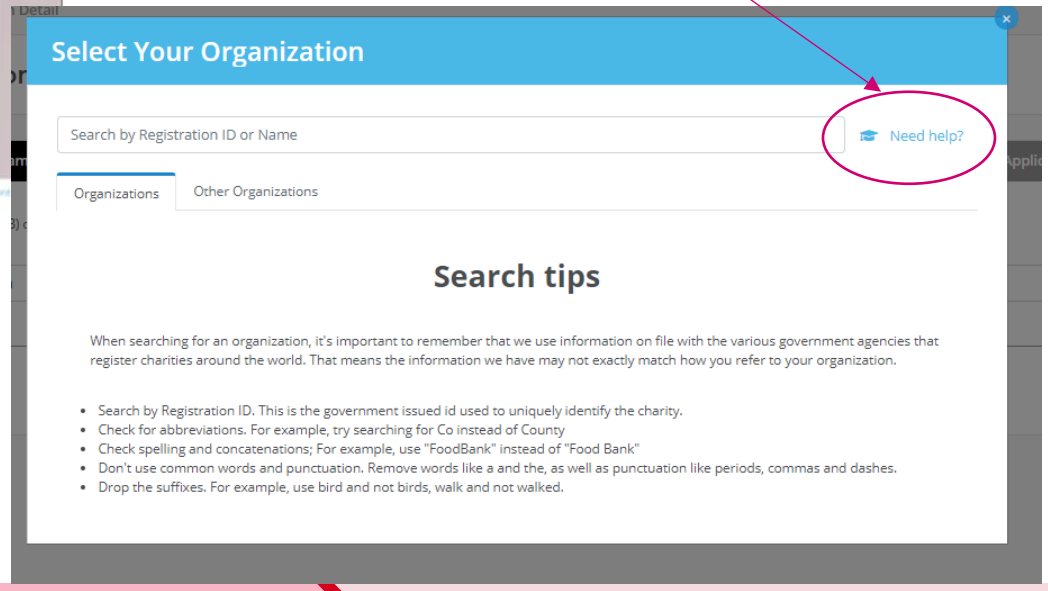
Select Your Organization & Begin Eligibility Quiz



WHAT IF MY ORGANIZATION ISN'T LISTED?

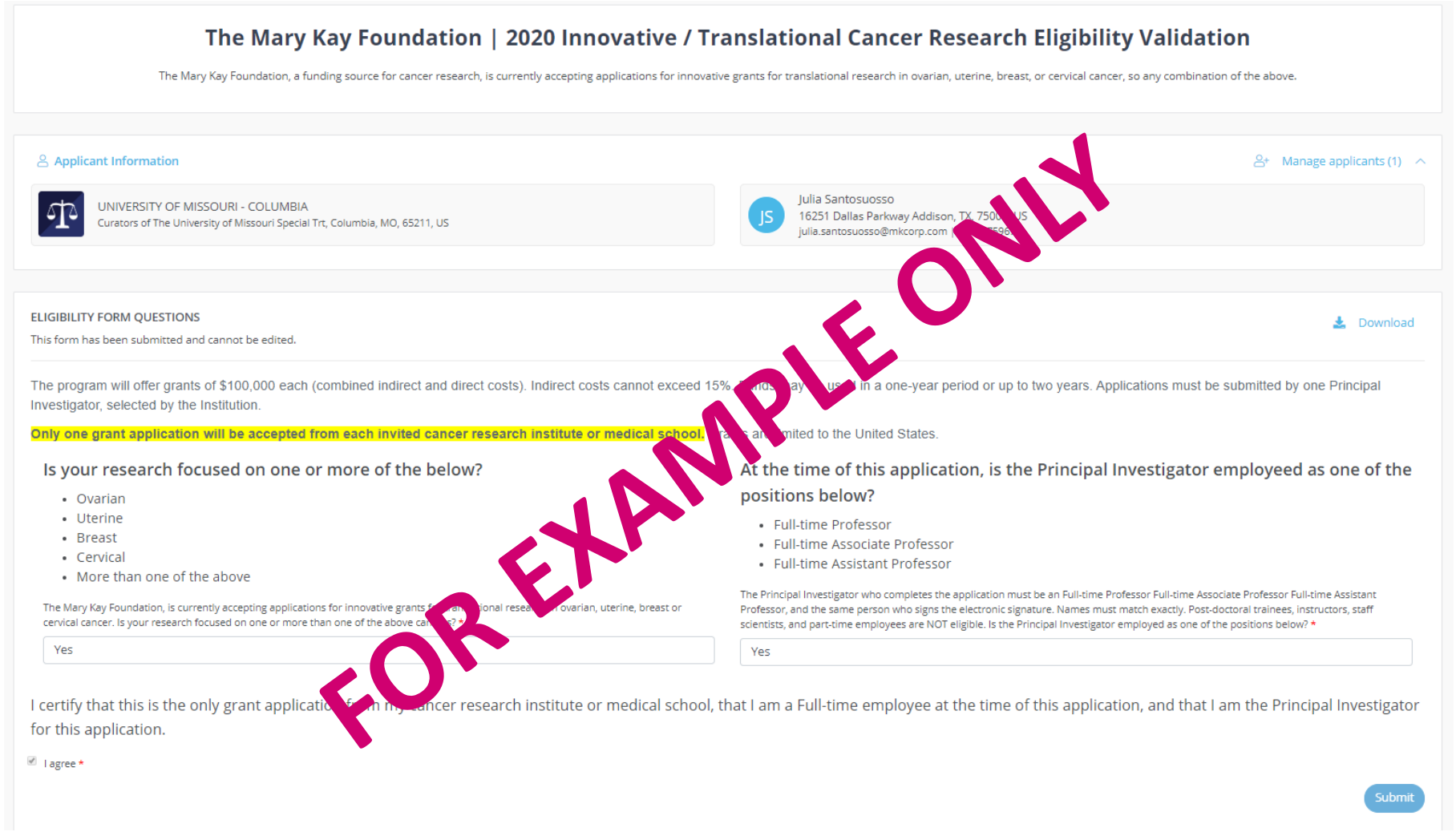
Click "Need help?" >> Can't find your organization? >> Add it here.

You will need your institution's EIN



STEP 5

Complete Eligibility Quiz



The Mary Kay Foundation | 2020 Innovative / Translational Cancer Research Eligibility Validation

The Mary Kay Foundation, a funding source for cancer research, is currently accepting applications for innovative grants for translational research in ovarian, uterine, breast, or cervical cancer, so any combination of the above.

Applicant Information

Manage applicants (1)

UNIVERSITY OF MISSOURI - COLUMBIA
Curators of The University of Missouri Special Trt, Columbia, MO, 65211, US

JS
Julia Santosuosso
16251 Dallas Parkway Addison, TX 7500 US
julia.santosuosso@mkcorp.com

ELIGIBILITY FORM QUESTIONS

This form has been submitted and cannot be edited.

Download

The program will offer grants of $100,000 each (combined indirect and direct costs). Indirect costs cannot exceed 15% a ds may be used in a one-year period or up to two years. Applications must be submitted by one Principal Investigator, selected by the Institution.

Only one grant application will be accepted from each invited cancer research institute or medical school. Applicants are limited to the United States.

Is your research focused on one or more of the below?

- Ovarian
- Uterine
- Breast
- Cervical
- More than one of the above

The Mary Kay Foundation, is currently accepting applications for innovative grants for translational research in ovarian, uterine, breast or cervical cancer. Is your research focused on one or more than one of the above cancers? *

Yes

At the time of this application, is the Principal Investigator employeed as one of the positions below?

- Full-time Professor
- Full-time Associate Professor
- Full-time Assistant Professor

The Principal Investigator who completes the application must be an Full-time Professor Full-time Associate Professor Full-time Assistant Professor, and the same person who signs the electronic signature. Names must match exactly. Post-doctoral trainees, instructors, staff scientists, and part-time employees are NOT eligible. Is the Principal Investigator employed as one of the positions below? *

Yes

I certify that this is the only grant application from my cancer research institute or medical school, that I am a Full-time employee at the time of this application, and that I am the Principal Investigator for this application.

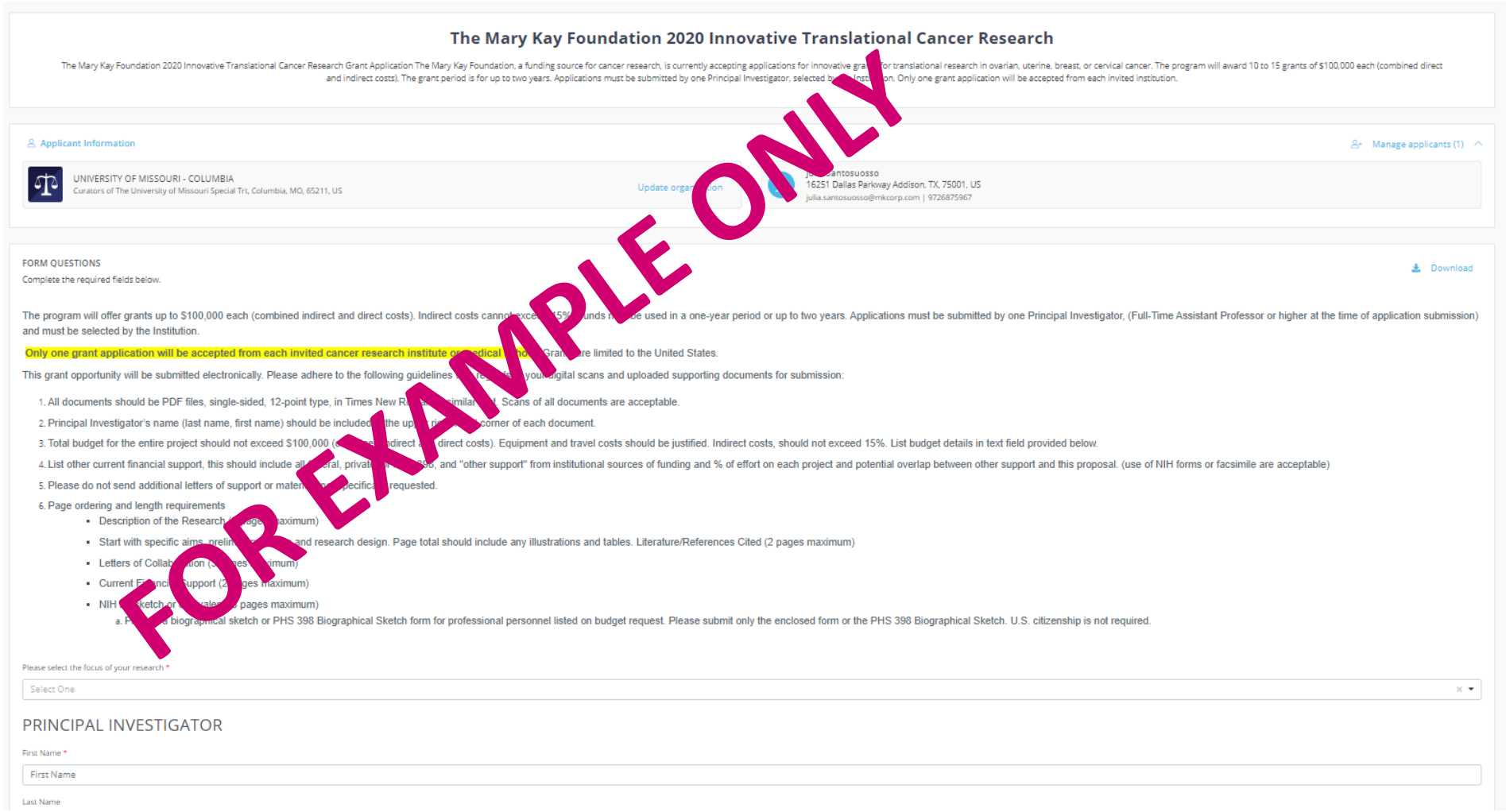
I agree *

Submit

FOR EXAMPLE ONLY

STEP 6

Complete & Submit Application Form



The Mary Kay Foundation 2020 Innovative Translational Cancer Research

The Mary Kay Foundation 2020 Innovative Translational Cancer Research Grant Application The Mary Kay Foundation, a funding source for cancer research, is currently accepting applications for innovative gra for translational research in ovarian, uterine, breast, or cervical cancer. The program will award 10 to 15 grants of $100,000 each (combined direct and indirect costs). The grant period is for up to two years. Applications must be submitted by one Principal Investigator, selected b stit on. Only one grant application will be accepted from each invited institution.

Applicant Information — Manage applicants (1)

UNIVERSITY OF MISSOURI - COLUMBIA
Curators of The University of Missouri Special Trt, Columbia, MO, 65211, US

Update orga on

santosuosso
16251 Dallas Parkway Addison, TX, 75001, US
julia.santosuosso@mkcorp.com | 9726875967

FORM QUESTIONS
Complete the required fields below.

Download

The program will offer grants up to $100,000 each (combined indirect and direct costs). Indirect costs cannot exce 15% unds n be used in a one-year period or up to two years. Applications must be submitted by one Principal Investigator, (Full-Time Assistant Professor or higher at the time of application submission) and must be selected by the Institution.

Only one grant application will be accepted from each invited cancer research institute or edical ion Gran re limited to the United States.

This grant opportunity will be submitted electronically. Please adhere to the following guidelines es your igital scans and uploaded supporting documents for submission:

1. All documents should be PDF files, single-sided, 12-point type, in Times New R imilar . Scans of all documents are acceptable.
2. Principal Investigator's name (last name, first name) should be included the up corner of each document.
3. Total budget for the entire project should not exceed $100,000 (direct direct costs). Equipment and travel costs should be justified. Indirect costs, should not exceed 15%. List budget details in text field provided below.
4. List other current financial support, this should include all eral, privat , and "other support" from institutional sources of funding and % of effort on each project and potential overlap between other support and this proposal. (use of NIH forms or facsimile are acceptable)
5. Please do not send additional letters of support or mate pecifica requested.
6. Page ordering and length requirements
   - Description of the Research ages aximum)
   - Start with specific aims, preli and research design. Page total should include any illustrations and tables. Literature/References Cited (2 pages maximum)
   - Letters of Collab ion (es imum)
   - Current F anci upport (2 ges maximum)
   - NIH ketch or ale pages maximum)
     a. F biographical sketch or PHS 398 Biographical Sketch form for professional personnel listed on budget request. Please submit only the enclosed form or the PHS 398 Biographical Sketch. U.S. citizenship is not required.

Please select the focus of your research *

Select One

PRINCIPAL INVESTIGATOR

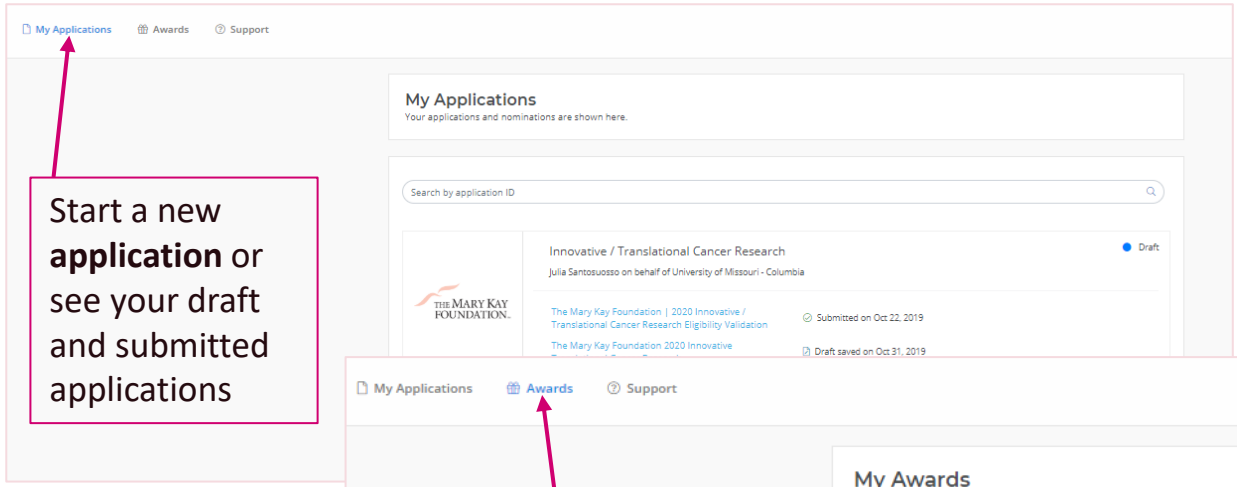
First Name *

First Name

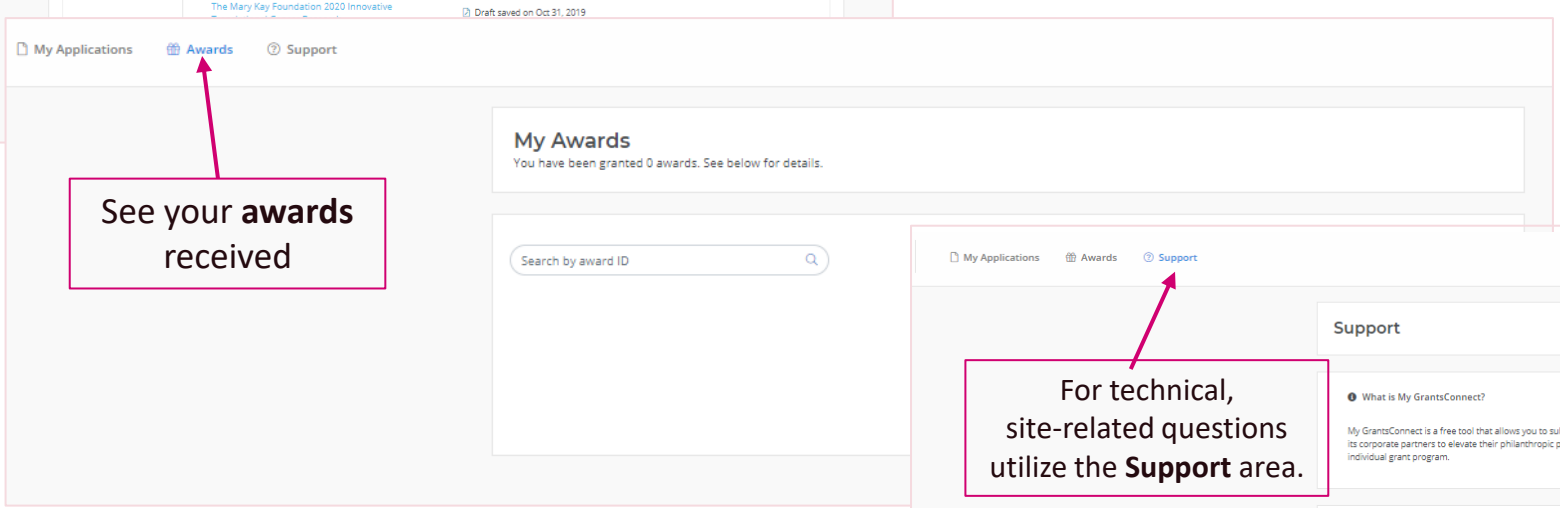
Last Name

FOR EXAMPLE ONLY

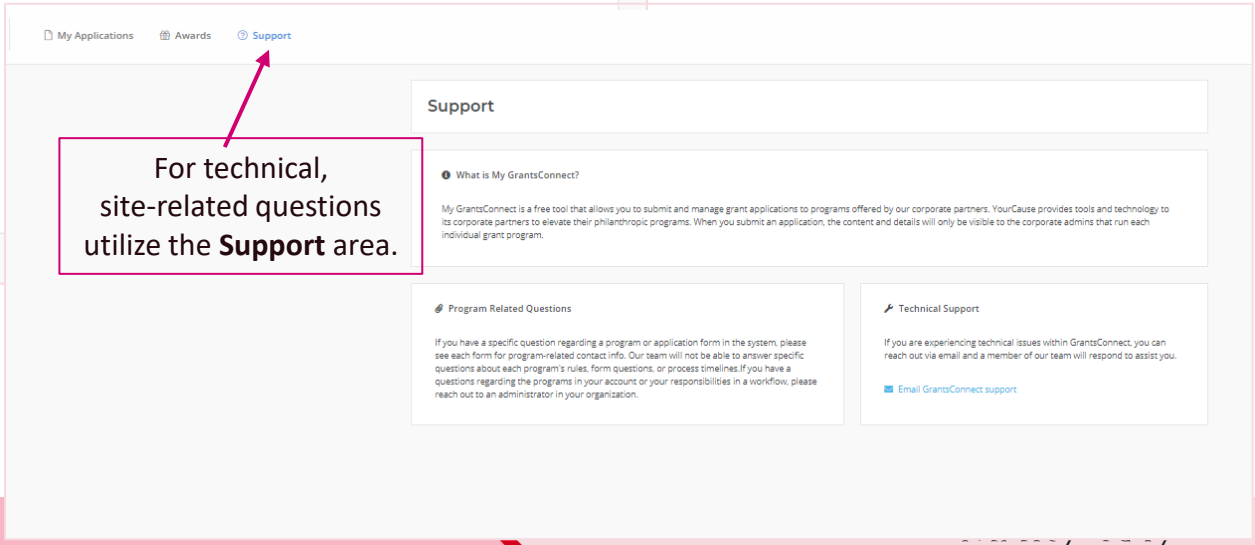
TIPS & TRICKS



Start a new **application** or see your draft and submitted applications



See your **awards** received



For technical, site-related questions utilize the **Support** area.

PRO TIP: Access your application from the link in your original email or here.

QUESTIONS

Mary Kay Ash FOUNDATION

YOURCAUSE/GRANTS CONNECT TECHNICAL SUPPORT

MaryKay-support@yourcause.com

APPLICATION/SUBMISSION

Julia.Santosuosso@mkcorp.com