Office of Research
UNIVERSITY OF SOUTH CAROLINA

Racial Justice and Equity Research Fund
Award Terms and Conditions

Grant Period: The project period begins immediately and ends 5/31/2025.

Account Set-Up: These accounts will be established by the Controller's Office as N accounts. If any additional information is required, the Controller's Office will contact departments directly. The accounts/projects will be created, and the project IDs will be provided to the departments. For all requests concerning your grant account, please provide your project ID.

Expenditures: You must follow established University procedures in expending the funds for your project. Pay special attention to policies and procedures relating to such items as purchasing, travel, participant incentives, graduate student tuition requirements, and personnel. Should any cost overruns occur, they will be charged to your department. Accounting of your expenditures may be requested by the Office of Research at any point during the project period or after completion of the project.

These funds are awards to the PI, not a general award to the department. As such, the funds may only be used for the awarded project by the awarded PI(s). If the PI leaves USC during the award period, remaining funds will need to be returned to the Office of Research.

Please note the project period for this grant, especially the end date. Your department business manager will be notified at 90, 60 and 30 days before the end date; please ask to have these notices shared with you. Extension requests must be made to the program manager for this grant in the VPR's office at least 30 days prior to the end of the project period. Once the grant account is closed, it cannot be reopened and no exceptions will be made. Any unspent balances over $100 will be returned to the VPR's office.

Compliance Issues: If your project includes the use of humans as research subjects, you are responsible for ensuring the study is approved by the IRB. *You may not expend funds related to human subjects until you have IRB approval*. Please forward your IRB approval to Julie Morris at jmorris@sc.edu. Projects will be audited for compliance with this condition.

Extensions and Budget Revisions: A single no-cost extension will be granted under unusual circumstances only. Requests must be made via e-mail at least 30 days prior to the project end date. Please send requests to Julie Morris at jmorris@sc.edu. Changes in budget categories of more than 10% and/or changes to key project personnel also must be sent to Julie for approval by the VPR's office or the funds may be forfeited.

Abstract Publication: Abstracts for funded projects may be published on the Office of the Vice President for Research's website.

Publications or Presentations: Any publications produced or presentations given as a result of this award should contain an acknowledgment of support such as, "This work is partially supported by a Racial Justice and Equity Research Fund grant from the Office of the Vice President for Research at the University of South Carolina."

Grant report: A final report in a format of your choosing must be sent to Julie Morris at jmorris@sc.edu no later than 30 days after the end date of your project. Failure to submit this report will preclude you from receiving funding from the VPR's office in the future. The final report should include the following information:
1. A brief summary of activities performed.
2. A budget statement describing how funds have been spent.
3. A list of all external funding requests (i.e. proposals) developed and submitted as well as those that received funding as a result of your grant.
4. Any publications and other scholarly activities resulting from this funding.