

UPDATE ON PURCHASING PPE SUPPLIES FOR COVID-19

Since the inception of the novel coronavirus pandemic, the University has been establishing sources of supply for many of the items which we anticipate needing to ensure the safety of occupants on campus upon our return. The University's Consolidated Services will have a controlled stock of Personal Protection Equipment (PPE) for institutional use during the threat of COVID-19. Institutional use includes all system campuses, administrative and service units, academic units, and research facilities.

The bulk of supplies on hand are expected to be received in **June and July**, therefore we ask that you focus on the best use of available resources for the general areas and high-touch zones. The supplies are intended for use by faculty, staff, and students to ensure their health and safety and the safety of those with whom they come in contact while on their respective campuses and performing their duties. It is anticipated that most employees and students will have their own masks and will continue to practice safe habits as promoted to the public.

In addition to regularly scheduled custodial care, the University plans to have on hand a standard set of safety and disinfectant supplies to ensure that the workplace is kept clean and virus free. Many of these items are common items designed to assist in keeping us all safe and have been purchased in bulk to realize savings and will be provided at cost upon request. These common items are:

1. Hand sanitizers for common areas
2. Disinfecting wipes for workstations, door handles, etc.
3. Disinfectant spray
4. Disposable masks
5. Cloth washable and reusable masks

Other items will be stocked for specialized institutional use as required. For research purposes, we plan to stock items such as surgical masks, gloves, safety glasses, and disposable gowns.

We will provide details on the procedures for ordering these COVID-19 supplies soon. If you have questions, please contact Consolidated Services, Monday through Friday from 8:00 am to 4:30pm at (803) 777-2156.