

**Review Schedule for
Endowed Chairs and Named Professorship
Appointments and Reappointments
2017-2018**

Please consult USC Policy ACAF 1.21 <http://www.sc.edu/policies/acaf121.html> for guidance in assembling a portfolio. In the event a fall decision is necessary, please abide by the following schedule:

1. August 15: Nomination files sent to Provost's Office
2. September 16: Provost's recommendations sent to the University Committee on Named and Distinguished Professorships (UCNDP)
3. October 10: Committee recommendations sent to President
4. November 11: Presidential decisions

The following is the normal schedule for review of new appointments and reappointments of named and distinguished professorships, including Carolina Distinguished Professorships (when available):

1. January 16: Renewing chair holders' files and nomination files for new appointments are sent to deans of academic units
2. February 10: Deans send files to Provost's Office
3. March 10: Provost's recommendations sent to (UCNDP)
4. April 10: UCNDP recommendations sent to President
5. April 30: Presidential decisions