Will classes continue to meet?  
Faculty will teach their courses remotely as directed by campus leadership. We are currently working with faculty as they adapt to their courses for remote delivery. These adaptations may result in changes to course requirements, assignments, and examinations. Information about assistance with making these changes is available under “Individual and Group Assistance” on go.sc.edu/keepteaching.

What do you mean by “remote delivery?”  
We expect that faculty will adapt their courses in a variety of ways. Faculty may choose asynchronous techniques, recording presentations for playback by students, creating interactive assignments, providing readings, asking for writing assignments, etc. Faculty can also choose a synchronous technique, for example, to hold a virtual class session during the regular class meeting time, using Blackboard Collaborate (supported by DoIT) or other tools the faculty member is accustomed to using.

Faculty who have never used remote teaching tools are encouraged to obtain assistance from the Center for Teaching Excellence or the Division of Information Technology.

We are asking all faculty members to communicate their expectations, and update their syllabi, to reflect the transition to remote delivery.

Am I required to teach online?  
There are very few classes that cannot be taught remotely and faculty members are expected to make every effort to do so. Remote teaching might not be the best format for a particular course but we are in unusual circumstances and the best format might not be an option.

If a faculty member cannot determine how their specific course can be taught online, they should report the course and why it cannot be taught in a remote format to their Chair and Dean.

Where can I find tips for students about how to be successful in remote/online instruction?  
Tips and other resources for students are available under “Resources to Share with Students” on the go.sc.edu/keepteaching site.

What if a student does not have reliable internet access or a computer to access online course materials or virtual office hours?  
Faculty and advisors can submit names of students who do not have the technology to do remote learning by completing the technology needs form on the go.sc.edu/keepteaching website. The Provost’s Office will be arranging support.

What if students do not have their books?  
Students who are not on campus will not have access to the library, and some will lack access to their course textbooks. If you can, substitute materials that freely available online.

How can students access tutoring and supplemental instruction?  
The Student Success Center will be going virtual for both tutoring and supplemental instruction. See the drop down for academic support on the Covid-19: Campus Access and Student Resources page.

How can students request disability accommodations for remote/online learning?  
Students must be registered with the Student Disability Resource Center (SDRC) to receive accommodations. The SDRC will contact faculty who have students registered with disabilities to help
make sure the online course is accessible. The SDRC will also provide one of their counselors as a teaching assistant for classes with heavy accessibility needs.

**How do I maintain academic integrity?**
In general, the academic integrity expectations of in-person learning transfers to remotely delivered content. See the resources on go.sc.edu/keepeteaching, including Addressing Academic Dishonesty in the Online Classroom and Online Assessment Best Practices for Faculty.

Faculty are encouraged to move high-stakes tests that would require proctoring to outside of the remote teaching period (which currently ends on April 5) or develop alternative ways of evaluation (e.g., papers, take-home exams, quizzes or exams through Blackboard that do not need proctoring, etc.) for use during the remote teaching period. The University is looking into test proctoring options should the remote teaching period be extended.

**Can students opt out of remote learning and take an Incomplete?**
Faculty may allow students to take an Incomplete and help the student complete the course in the coming months. An Incomplete does not incur a charge for taking the course again, but students must complete the course within one year.

**Can students opt to take the course another semester without charge?**
No.

**Can faculty choose to award students full class credit for work done to this point?**
No. Doing so would be a violation of University Policies and of SACSCOC standards. Instructional time must be 700 minutes per credit hour. Time will have to be made up for any class cancellations.

**Can faculty or students make a change from letter grade to Pass/Fail?**
A faculty member cannot independently assign a Pass/Fail grade rather than a letter grade for a student.

An undergraduate student may request the Pass/Fail option of this form which then must be approved by the advisor and academic Dean and they may request this up to the W date of a term (which has been extended to 4/6/202 for the full spring semester). Please note that the Pass-Fail option can only be used on free electives and not for the major, do not count towards the hours for President’s/Dean’s list (See grading policies), and a Pass grade is not calculated into the GPA. Because of these aspects of the Pass/Fail option, there are scholarship/fellowship implications and students considering this option should check with the Office of Student Financial Aid and Scholarship for details.

Graduate students normally must request the Pass/Fail option prior to registration. Because of the unusual circumstance, the Graduate School will approve requests up to the W date of a term (which has been extended to 4/6/202 for the full spring semester). However, note that the restrictions on Pass/Fail grading published in the Graduate Bulletin are applicable: the content must be outside the student’s major area or student and not on the program of study. In addition, many graduate courses only allow standard grading. Note that a pass/fail grade should reflect that the student must have a grade of C or higher for graduate credit.

**Will we have to make up the time missed due to cancelled classes?**
Yes, the time will have to be made up for any class cancellations which at this point is one week of classes..

**Can students receive a refund for their courses?**
It is past the tuition refund deadlines for this full term. We do not anticipate tuition and fees to be refunded at this time due to continuity of academic programs. Study Abroad programs that have not started and are cancelled will be handled separately.

**Have there been changes to the academic calendar as a result of class cancellations?**
Yes, as a result of class cancellations this semester, the following changes have been made to the academic calendar:

- **Part of Term 30 (Standard Part of Term; Full Semester):** Last day to withdraw with grade of ‘W’ has been changed to April 6, 2020.
- **Part of Terms 3B (Spring II), 3A2, 3B0, 3B1, 3B2, 3B3, 3BA:** Refund and course withdrawal dates have been adjusted using a start date on or after March 23, 2020.

All part of term refund and course withdrawal dates can be found at: [https://my.sc.edu/codes/partofterms/index](https://my.sc.edu/codes/partofterms/index). Please note that course end dates have not changed, and that students are responsible for all course requirements for the semester.

**What about classes after April 3 and final exams?**
So far, no decisions have been made for classes after April 3.