Course Proposal

**ISCI 202 | Carolina Core Modification to Existing Course (CCORE)**

<table>
<thead>
<tr>
<th>College/School:</th>
<th>Information &amp; Communications</th>
<th>Proposed Effective Term and Year for change to database/bulletin:</th>
<th>Fall 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Unit:</td>
<td></td>
<td>Primary Proponent Contact:</td>
<td>CJ Faulk</td>
</tr>
<tr>
<td>Course Action:</td>
<td>Carolina Core Modification to Existing Course (CCORE)</td>
<td>CIC Office Coordinator</td>
<td><a href="mailto:faulkco@email.sc.edu">faulkco@email.sc.edu</a></td>
</tr>
<tr>
<td>Course:</td>
<td>ISCI 202</td>
<td>Additional Users:</td>
<td>THOMPSON, KIM</td>
</tr>
<tr>
<td></td>
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<td>THORP, LAURA</td>
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<td></td>
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<td>KITZIE, VANESSA</td>
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<td>GAVIGAN, KAREN</td>
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**Original Course Information**

- **4-letter Designator:** ISCI
- **Course Number:** 202
- **Course Hour Type:** Fixed
- **Number Credit Hours:** 3
- **Number Times Course can be taken for credit:** 1

**Course Description:**
An introduction to the basic information technologies used in all types of information organizations and the essential concepts and skills needed for information literacy. FS: 12/01/2021.

**Grading System:**
- Standard (Letter Grades Only)
- Standard (Letter Grades with Pass/Fail option)
- Pass/Fail Only
- Not Auditable

**Does this Course have any Enrollment Restrictions:** No

**Impact on Other Units or Palmetto College Campuses:** No this course does not impact other units and campuses

**Original Cross-listings**

- No Cross-listings have been entered

**Original Pre/Co-requisites**

- No Pre-requisite listings have been entered

**New Cross-listings**

- No New Cross-listings

**New Pre/Co-requisites**

- No New Pre-Co-requisites

**Bulletin Description**

**Original Complete Bulletin Description:**
An introduction to the basic information technologies used in all types of information organizations and the essential concepts and skills needed for information literacy, FS: 12/01/2021.

**New Complete Bulletin Description:**
An introduction to the basic information technologies used in all types of information organizations and the essential concepts and skills needed for information literacy, FS: 12/01/2021.

**Justification**

Name change based on program review and marketing consultant input that shows new title will help students and parents to better understand course content.

**Syllabus**
Introduction to Information Literacy & Technology

Davis 208| M/W/F 9:40 – 10:30 am

3 credit hours

Instructor Information

Dr. Elise Lewis
elewis@ncsu.edu
Davis 212/ 13 Gibbs Court| 863.777.4436
Office Hours: TR 10-noon,
and by appointment

ISCI 202 introduces students to the basic information technologies used in all types of information organizations and the essential concepts and skills needed for information literacy.

Intended Audience:
Students in Information Science as well as other undergraduates interested in information literacy and technology. This course fulfills the Carolina Core INF requirement.

Course Goals:
- Introduce key concepts and issues related to information sources
- Determine the nature and extent of information needed
- Identify and access sources of information applicable to the need
- Evaluate information and its sources for credibility, reliability, bias, and currency
- Employ appropriate conventions for integrating and citing sources ethically and legally
- Use, manage, and communicate information using appropriate technology to accomplish a specific purpose
- Provide basic knowledge and skills needed to understand information environments

Teaching Approach:
In order to achieve the above listed goals and outcomes, the instructors will foster an open learning environment that combines traditional lectures with discussion, activities, and trips to information centers. Students will contribute to the success of the course through active participation, formal presentations with written assignments, and thoughtful class involvement.

Please be respectful of each other, the instructor, and any guest presenters while in class. We are all here to learn and share ideas. Any disrespectful or disruptive behavior may result in your referral to the Office of Student Conduct and Academic Integrity.

Attendance Policy:
You are expected to be in class, on time, each day. Per University policy, for each unexcused absence after one, 3% will be deducted from your final course grade. Absences for a number of University-approved situations, including but not limited to illness or injury, participation in University-sponsored events, required military duty, or observance of a religious practice or holy day will be Information Literacy exercises and participation points cannot be made up except in the case of extreme illness or loss.

The student is responsible for information covered in class and is encouraged to contact another student and the instructor for notes, handouts, etc. All content used in class will be uploaded to Blackboard.

Professionalism:
Students are expected to arrive to class on time. If a student is more than 15 minutes late, it will count as an absence.

Cell Phones
All cell phones are to be turned off or silenced during class. All cell phones are to be put away out of view during class. Failure to adhere to these classroom rules will result in academic penalties.
Laptops
There will certain class days where having a laptop will be
beneficial. The instructor will try to indicate those days ahead of
time or on the Course Calendar. There will be some instances
where the instructors may ask for students to close their laptops
and participate in class activities (i.e. discussions, in class
exercises).

Writing/Editing Assistance
This course has many of writing assignments. The University Writing Center is
an important resource you should use. It’s open to help any USC
student needing assistance with a writing project at any stage of development. The main Writing Center is in Byrnes 703.

Academic Honesty
Assignments and examination work are expected to be the sole effort of the student submitting the work. Students are expected to follow the
University of South Carolina Honor Code and should expect that every instance of a suspected violation will be reported. Students found
responsible for violations of the Code will be subject to academic penalties under the Code in addition to whatever disciplinary sanctions are
applied.

Cheating on a test or copying someone else’s work, will result in a 0 for the work, possibly a grade of F in the course, and, in accordance with
University policy, be referred to the University Committee for Academic Responsibility and may result in expulsion from the University.

The University of South Carolina Honor Code and the Carolinian
Credo will be followed in this course. The Honor Code states, “It
is the responsibility of every student at the University of South
Carolina Columbia to adhere steadfastly to truthfulness and to
avoid dishonesty, fraud, or deceit of any type in connection with
any academic program. Any student who violates this Honor Code
or who knowingly assists another to violate this Honor Code shall
be subject to discipline.”

More information of the University’s Academic Honesty Policy can be
found at http://www.sc.edu/academicIntegrity/honorcoded.html &
http://www.sa.sc.edu/creed.

All work submitted must be the student’s original work and done
for this class. Do not submit work done in other classes.

Accommodations
The Student Disability Resource Center (SDRC) empowers
students to manage challenges and limitations imposed by
disabilities. Students with disabilities are encouraged to contact
me to discuss the logistics of any accommodations needed to fulfill
course requirements (within the first week of the semester).

In order to receive reasonable accommodations from me, you
must be registered with the Student Disability Resource Center
(1705 College St., Clise-Hipp, Suite 102 Columbia, SC 29208).

Any student with a documented disability should contact the SDRC
to make arrangements for appropriate accommodations.

Due Dates
Assignments, not completed in class, should be submitted using
Blackboard’s Assignment Submission link. Assignments are due at
11:59 pm on the designated day. See the Course Calendar for
due dates.

Assignments lose 20% of their point value per day late and will be
counted as if the whole assignment was submitted at the time of
the latest timestamp present.

Students will observe legal and ethical practices of information
collection and use (e.g. copyright) when completing all
assignments.

Detailed information regarding each assignment can be found in
Blackboard, in the Assignments folder.
Assignments

Information Literacy (IL) Exercises (1-5 points each)

Students will complete the IL exercises in class. Occasionally, IL exercises will need to be finished outside of class. The IL exercises are intended to reinforce topics and content taught in class. If an IL exercise is completed in class, it cannot be made up. Students may have an opportunity to earn 45 points in IL exercises, with 40 counting toward the final grade.

iSearch Paper
This assignment will require students to actively participate in the research process. Students will complete 4 tasks:

1. Topic, Research Questions and Outline
2. Search Strategies
3. Works Consulted/Annotations
4. Final Report

Please note, students will not write a research paper but participate in each step of the process.

Midterm/Final Exam
A midterm and final exam will be administered. The structure and content of the exam will be discussed in class. The exam may comprise, for example, short answer questions, essays, or in-class searching to demonstrate skills learned. The subject matter of the exam will be derived from (1) the text, (2) class lectures, (3) assigned readings, and (4) field trips. A review will be scheduled before the exam to discuss the content of the exam.

Class Participation
The points for class participation will come from a combination of attendance, contribution to discussions, and completion of in-class activities. Students will arrive on-time, prepared for each class session and ready to participate completely in class discussions and activities.

Preparation means that you will have read all assigned materials, attempted to understand them, and written down any issues or questions for clarification or further elaboration. Frequent lack of participation or failure to contribute in the discussion/activity portion of class will be reflected in your final course grade.

ASAP. Once you have read the syllabus in its entirety, post 4 things on the Syllabus Discussion board in DB. Post the 3rd Course Goal for the course (hint: it’s on page 1 of the syllabus), the name of city you were born, the points range for B+, and the percentage of classes you can miss without penalty.

Your post must be submitted by 8/27/2021. This counts towards your IL exercise points.

Incompletes
Incompletes will be handled on a case by case basis. Students will need to provide documentation for any extenuating circumstances when an Incompletes is requested.

Grade Scale
Final letter grades are awarded as follows:

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<th>Points</th>
<th>Grade</th>
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<tbody>
<tr>
<td>90 - 100</td>
<td>A</td>
</tr>
<tr>
<td>85 - 89</td>
<td>B+</td>
</tr>
<tr>
<td>80 - 84</td>
<td>B</td>
</tr>
<tr>
<td>75 - 79</td>
<td>C+</td>
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<td>70 - 74</td>
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<td>65 - 69</td>
<td>D+</td>
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<tr>
<td>60 - 64</td>
<td>D</td>
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<tr>
<td>Below 60</td>
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<tr>
<th>Assignment</th>
<th>Possible Points</th>
<th>Total</th>
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<tbody>
<tr>
<td>Information Literacy Exercises</td>
<td>1-5 points</td>
<td>40</td>
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<tr>
<td>Class Participation – attendance, discussion, professionalism</td>
<td>5 points before midterm</td>
<td>5 points after midterm</td>
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<tr>
<td>Midterm</td>
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<tr>
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