



# South Carolina

## Payroll Foreign National Tax Information Form

The information in this form is used to determine your U.S. residency status and to determine if you are exempted from federal and state income taxes. Please complete this form electronically and return to the following address:

**International Payroll Office**

1600 Hampton Street  
7<sup>th</sup> Floor, Payroll  
Columbia SC 29208

(1) Last/Family Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
(2) UofSC ID# if applicable (Begins with a letter) \_\_\_\_\_  
(3) Email Address \_\_\_\_\_  
(4) Date of Birth (**mm-dd-yyyy**) \_\_\_\_/\_\_\_\_/\_\_\_\_

<p>(5) <b>U.S. Local Address</b> (do not use campus department address)</p> <p>Line1 _____</p> <p>Apartment Number _____</p> <p>City _____</p> <p>State _____</p> <p>Zip Code _____</p>	<p>(6) <b>Foreign Permanent Residence Address</b></p> <p>Line1 _____</p> <p>Line2 _____</p> <p>City Postal Code _____ City _____</p> <p>Province/Region _____</p> <p>Region Postal Code _____</p> <p>Country _____</p>
---	--

(7) Country of Citizenship \_\_\_\_\_  
(8) Tax residency, if different from above (determined by applicable treaty) \_\_\_\_\_  
(9) Did tax residency end? \_\_\_\_\_  
(10) If tax residency ended, when? (**mm-dd-yyyy**) \_\_\_\_/\_\_\_\_/\_\_\_\_

(11) **Current Immigration Status**

<input type="checkbox"/> Permanent Resident (attach copy of green card)	<input type="checkbox"/> <b>F-1</b> Student
<input type="checkbox"/> Applicant for LPR	<input type="checkbox"/> <b>F-1</b> OPT
<input type="checkbox"/> <b>J-1</b> Exchange Visitor Scholar	<input type="checkbox"/> <b>B-1/B-2</b>
<input type="checkbox"/> <b>J-2</b> Exchange Visitor Dependent	<input type="checkbox"/> <b>VW</b> (Visa Waiver)
<input type="checkbox"/> <b>H-1</b> Temporary Employee	<input type="checkbox"/> Other _____

(12) If immigration status is **J-1**, what is the Subtype?  
 Student     Professor     Short -term Scholar     Research Scholar     Other \_\_\_\_\_

**If immigration status is J-2, attach J-1 Sponsor Form DS-2019**

(13) **Actual Primary Activity** (please select one)

<input type="checkbox"/> Studying-Degree Program	<input type="checkbox"/> Clinical Activities
<input type="checkbox"/> Studying Non-Degree Program	<input type="checkbox"/> Temporary Employment
<input type="checkbox"/> Teaching	<input type="checkbox"/> Performing as an Artist
<input type="checkbox"/> Lecturing	<input type="checkbox"/> Performing an as Athlete
<input type="checkbox"/> Observing	<input type="checkbox"/> Tourist Activities
<input type="checkbox"/> Consulting	<input type="checkbox"/> Business Activities
<input type="checkbox"/> Conducting Research	<input type="checkbox"/> Living/Working in US
<input type="checkbox"/> Acquiring Training / Attend Workshop	<input type="checkbox"/> Living/Working Abroad
<input type="checkbox"/> Demonstrating Special Skills	<input type="checkbox"/> Other _____





## Foreign National Form Guide

Visa Status	Documents Needed
<b>F-1</b>	Passport identification page All U.S. Visa(s) All U.S. Entry Stamps I-94 card or electronic entry document All I-20 (front and back) EAD for OPT
<b>J-1</b>	Passport identification page All U.S. Visa(s) All U.S. Entry Stamps I-94 card or electronic entry document DS-2019 (must include current and all prior DS-2019) Offer letter
<b>J-2</b>	Passport identification page All U.S. Visa(s) All U.S. Entry Stamps I-94 card or electronic entry document DS-2019 for J-1 sponsor DS-2019 for dependent Offer letter
<b>H-1B</b>	Passport identification page All U.S. Visa(s) All U.S. Entry Stamps I-94 card or electronic entry document All I-797 Offer letter
<b>TN</b>	Passport identification page All U.S. entry stamps I-94 card or electronic entry document Offer letter