

## Payroll Foreign National Tax Information Form

The information in this form is used to determine your U.S. residency status and to determine if you are exempted from federal and state income taxes. Please complete this form electronically and return to the following address:

## **International Payroll Office**

1600 Hampton Street

7<sup>th</sup> Floor, Payroll

Columbia SC 29208

(1) Last/Family Name	First	Middle
(2) UofSC ID# if applicable (Begins with a letter)		
(3) Email Address		
(4) Date of Birth (mm-dd-yyyy)//	-	
(5) U.S. Local Address (do not use campus departr	ment address) (6) Foreign <b>Pe</b>	ermanent Residence Address
Line1	Line1	
Apartment Number	Line2	
City		ode City
State	Province/Reg	ion
Zip Code		Code
	Country	
(7) Country of Citizenship		
(8) Tax residency, if different from above (determine) (9) Did tax residency end?	ned by applicable treaty)	
(10) If tax residency ended, when? (mm-dd-yyyy)	/ /	
(10) If tax residency ended, when: (IIIII-dd-yyyy)_		
(11) Current Immigration Status		
☐ Permanent Resident (attach copy of green of	card)	
☐ Applicant for LPR	☐ <b>F-1</b> OPT	
☐ <b>J-1</b> Exchange Visitor Scholar	□ B-1/B-2	
☐ <b>J-2</b> Exchange Visitor Dependent	□ <b>VW</b> (Visa Waiver)	
☐ <b>H-1</b> Temporary Employee	□ Other	
(12) If immigration status is J-1, what is the Subtyp	ne?	
☐ Student ☐ Professor ☐ Sho		Scholar Other
If immigration status is J-2, attach J-1 Sponsor For		
(13) Actual Primary Activity (please select one)		
☐ Studying-Degree Program	☐ Clinical Activities	
☐ Studying Dogree Program	☐ Temporary Emplo	ovment
☐ Teaching	☐ Performing as an	
☐ Lecturing	☐ Performing an as	
☐ Observing	☐ Tourist Activities	
☐ Consulting	☐ Business Activitie	S
☐ Conducting Research	☐ Living/Working in	US
☐ Acquiring Training / Attend Workshop	☐ Living/Working A	
☐ Demonstrating Special Skills	☐ Other	



☐ Undergrad (15) Have you att (16) If yes, provid	duate ended another Un e school name	t a student, please sk  Masters iversity in the U.S.?	☐ Doctoral ☐ Yes ☐ No	□ Other		
(18) Do you have a job or teaching / graduate assistantship through the University?   Yes   No  (19) If yes, please estimate amount of wages in US dollars that you expect to make in the current year.  (20) Please list the department you will be working for and describe what you will be doing that will result in the income listed above.  Department   Activity						
(21) What is the actual date you first entered the U.S. in your present immigration status?/ (22) What is the projected end date of your immigration status on this primary activity?/ Prior U.S. Immigration Travel  For F, J, M, and Q visas, please list below all travel into the U.S. since 1985. (If applicable, please list F-1 OPT dates).  For B visas, visa waivers, and etc., please list below all travel to the U.S. during the last 3 calendar years.						
Date of Entry	Date of Exit	VISA Immigration	J-1 Subtype	Primary Purpose of Visit	Have you taken any	
to U.S.	from U.S.	Status			treaty benefits?	
					☐ Yes ☐ No	
					☐ Yes ☐ No	
					☐ Yes ☐ No☐ Yes ☐ Yes ☐ No☐ Yes ☐ Yes ☐ No☐ Yes ☐ Y	
					☐ Yes ☐ No☐ Yes ☐ Yes ☐ No☐ Yes ☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ Yes	
					☐ Yes ☐ No	
					☐ Yes ☐ No	
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					☐ Yes ☐ No	
					☐ Yes ☐ No	
					☐ Yes ☐ No	
					☐ Yes ☐ No	
					☐ Yes ☐ No	
					☐ Yes ☐ No	
			<u> </u>			
	isa, arrival/depart			oct to the best of my knowledge. I understand tha omplete a new Accounts Payable Foreign Nationa  Date	Tax Information Form.	



## **Foreign National Form Guide**

Visa Status	Documents Needed
F-1	Passport identification page
	All U.S. Visa(s)
	All U.S. Entry Stamps
	I-94 card or electronic entry document
	All I-20 (front and back)
	EAD for OPT
J-1	Passport identification page
	All U.S. Visa(s)
	All U.S. Entry Stamps
	I-94 card or electronic entry document
	DS-2019 (must include current and all prior DS-2019)
	Offer letter
J-2	Passport identification page
	All U.S. Visa(s)
	All U.S. Entry Stamps
	I-94 card or electronic entry document
	DS-2019 for J-1 sponsor
	DS-2019 for dependent
	Offer letter
H-1B	Passport identification page
	All U.S. Visa(s)
	All U.S. Entry Stamps
	I-94 card or electronic entry document
	All I-797
	Offer letter
TN	Passport identification page
	All U.S. entry stamps
	I-94 card or electronic entry document
	Offer letter