

# EXAMPLE NOMINAL GROUP TECHNIQUE

A group is exploring ways to simplify a major project that they take on every year. In their meeting, they use the nominal group technique to capture everyone's ideas – and then to reach conclusions and consensus on a way forward.

**- 1 -**  
**Clarify the prompt**  
 In this example, the prompt is:  
**Identify strategies to simplify the annual project**

**- 2 -**  
**Individually, people write their ideas on sticky notes**

**- 3 -**  
**Take turns sharing ideas without discussion**  
 All ideas are posted (sticky notes) or written on a flipchart or whiteboard

**- 4 -**  
**Discuss all ideas to clarify, combine like ideas, and narrow the list**

Whenever you group together two or more very similar ideas, write a summary description of the overall idea.

**- 5 -**  
**Privately vote or rank, then discuss to rank all the ideas, then check for consensus**

In this example, each person used sticky dots to mark their top choices: