Faculty Roster Spring 2024 Timeline

Office of Institutional Research, Assessment and Analytics

*If you have any questions or concerns, please reach out to Alexis McCoy,
Accreditation Coordinator, at mccoyja2@mailbox.sc.edu.*

January 16 – OIRAA to send out Spring 2024 schedule to Colleges and Schools along with updates and information about the upcoming semester

    Things to do:

- Ask any questions you may have
- Provide updates, if any, about previous semesters outstanding faculty credentials

February 2 – OIRAA to send out the list of any new faculty members that have been added to Compliance Assist

    Things to do:

- Once you receive the list of names of new faculty for your College or School upload any information you have on file (transcripts, certifications, licenses, etc.) to their faculty profile in Compliance Assist.
  - *This will help to cut down on the amount of faculty who will get pulled into the Matching Report*

- Once you receive the list of new Graduate Teaching Assistants, if any, for your College or School work on compiling the necessary GTA forms and obtaining transcripts to be uploaded to their faculty profile in Compliance Assist

March 4 – OIRAA to send out 1st Matching Report
The Matching Report will show which faculty members are missing credentials for the courses they are teaching for the Spring 2024 semester.

    Things to do:

- Obtain and upload documentation detailed in the Matching Report to the correct faculty profiles in Compliance Assist

April 15 – OIRAA to send out 2nd Matching Report

    Things to do:

- Obtain and upload documentation detailed in the Matching Report to the correct faculty profiles in Compliance Assist

May 31 – Deadline to have Spring 2024 documentation on file

UNIVERSITY OF
South Carolina