

HR Deadlines through December 2019

| Pay Period Ending | Pay Day (Check Date) | Deadline to have Actions to Division of Human Resources (by noon) | Weeks Included (Hourly and OT) |
|-----------------------------|----------------------------------------------|--------------------------------------------------------------------------|---------------------------------------|
| Wednesday, July 31, 2019 | July 31 (current) August 15 (lag) | Monday, July 8, 2019 | July 13 (2 weeks) |
| Thursday, August 15, 2019 | August 15 (current) August 30 (lag) | Tuesday, July 23, 2019 | July 27 (2 weeks) |
| Saturday, August 31, 2019 | August 30 (current) September 13 (lag) | Thursday, August 1, 2019 | August 10 (2 weeks) |
| Sunday, September 15, 2019 | September 13 (current) September 30 (lag) | Friday, August 16, 2019 | August 24 (2 weeks) |
| Monday, September 30, 2019 | September 30 (current) October 15 (lag) | Thursday, September 5, 2019 | September 14 (3 weeks) |
| Tuesday, October 15, 2019 | October 15 (current) October 31 (lag) | Thursday, September 19, 2019 | September 28 (2 weeks) |
| Thursday, October 31, 2019 | October 31 (current) November 15 (lag) | Tuesday, October 8, 2019 | October 12 (2 weeks) |
| Friday, November 15, 2019 | November 15 (current) November 27 (lag) | Wednesday, October 23, 2019 | October 26 (2 weeks) |
| Saturday, November 30, 2019 | November 27 (current) December 13 (lag) | Monday, November 4, 2019 | November 9 (2 weeks) |
| Sunday, December 15, 2019 | December 13 (current) December 23 (lag) | Wednesday, November 20, 2019 | November 23 (2 weeks) |
| Tuesday, December 31, 2019 | December 23 (current) January 15 (lag) | Monday, November 25, 2019 | December 7 (2 weeks) |