

Return this form with attachments via email, fax or mail to:

Office for International Scholars (OIS)
1300 Pickens Street
Columbia, South Carolina 29208 USA

IS-5 Form

Email: isfs@sc.edu
Fax: + (803) 777-3013
Web: sc.edu/hr

International Visitor Attestation For Travel and Incidental Expense Reimbursement Only

To USC Office for International Scholars:

I understand that under the U.S. Immigration and Naturalization Act, I may accept payment of incidental expenses associated with my academic activity at the University of South Carolina, pursuant to my admission into the United States. If I am present in the U.S. in a visa status other than B-1, W/B, F-1, J-1 or H-1B, I understand that reimbursement of my expenses may require prior approval from USCIS (Immigration), or may not be possible at all. NOTE: Individuals in the U.S. in a status other than the above should contact the Office for International Scholars in advance of the visit for guidance. To document my U.S. immigration status, I have checked the appropriate blocks and attached copies of all relevant documents listed below:

- I am a **B-1/WB visitor**. Attached is my I-94 or I-94W Arrival/Departure Record (*small white or green card stamped by a U.S. immigration officer at the U.S. Port of Entry*) indicating that I hold B-1 or W/B status. **OR, I am from a Visa Waiver country and was not given Form I-94W; attached is my approved ESTA travel authorization and the U.S. entry stamp from my passport.**
- I am a **J-1 professor, research scholar, short-term scholar or student on Academic Training**. Attached is a copy of my DS-2019, my I-94 and a letter from my J-1 Responsible Officer authorizing my visit to USC.
- I am an **F-1 Student**. Attached is a copy of my Employment Authorization card (I-766), *or* my I-20 and my I-94.
- I am an **H-1B Temporary Worker**. Attached is a copy of my I-94 and I-797 Approval Notice.
- Other** (Please Specify Category): _____

Passport (Copies Attached*):

- Biographic data page(s) showing my name, passport number, and current passport expiration date;
- Passport page showing my most recent U.S. Immigration entry stamp;
**Canadians may enter the U.S. without a passport, but must receive an I-94 Arrival/Departure Record marked "B-1" at the U.S. Border.*

U.S. Visa (copy attached**):

- U.S. Visa page from passport showing B, J, H or F visa.
***Does not apply to Canadians or travelers with a green or blue I-94W Arrival/Departure Record marked "W/B" at the U.S. Border.*

By my signature below, I verify that I have read and understand the above and have provided the documentation needed to clear the payment of expenses related to my visit to the University of South Carolina.

Printed Name
of USC Visitor: _____

USC Department
Hosting Campus Visit: _____

Email Address: _____

USC Faculty Host: _____

Phone Number (Include country/city code) _____

Date(s) of USC visit: From: _____ To: _____

U.S. Social Security Number
or ITIN Number (if any): _____

Signature of Visitor: _____