

International House Maymester 2023

Application Guide

If you do not have a passport, [apply ASAP!](#) The processing time is currently estimated at 9 weeks.

Step 1: Pay the program deposit (\$609) via [USC Marketplace](#) to reserve your spot. This deposit goes toward the overall program fee. The total program fee (\$3,045 including the deposit) is due **February 15, 2023**.

Step 2: [Apply for a Maxcy Travel Grant](#) (current and former International House residents only).

- International House students can apply for the Maxcy Travel Grant (see Step 2) at any phase of the process. If you have already submitted a Travel Grant application for the Maymester program, there is no need to reapply.
- For this program only, there is no need to provide detailed answers to the following sections: “Description of the Program”, “Engagement with the Maxcy community”, “Statement of Need”, “Why are you deserving of the Maxcy Travel Grant”.
- The award will be dispersed to your student bill (Spring 2023) in Self Service Carolina. You will withdraw these funds as a "refund" of excess financial aid to use toward the program fees. **Make sure there are no holds on your account.**
- Within 72 hours of applying, \$2,000 will be dispersed to your account. **If you apply for the grant before paying the 20% deposit (see Step 1), the funds will be dispersed within 72 hours of paying the deposit.**

Step 3: Email breanneg@mailbox.sc.edu or kelleyak@mailbox.sc.edu to inform us you are applying.

All remaining steps pertain to the Education Abroad Office's application process. The complete EAO application is due by **March 1, 2023**. We recommend that students begin this process more than one week in advance.

Step 4: Submit an [initial Education Abroad application](#).

- The application portal is not compatible with mobile or Safari.
- If you have started the initial application but have not yet submitted it, click here to [log back into your application](#).

Step 5: Submit Part One of the Global Classroom Program application.

- Within 24 hours of submitting the initial application (see Step 4), you should receive an email prompting you to complete Part One.
- If you do not receive the application link within 24 hours, email Dasya' Young (DRYOUNG@mailbox.sc.edu, cc KELLEYAK@mailbox.sc.edu).
- There is **no application fee** (typically \$150) for this program. If prompted to pay an application fee, upload a Word or PDF document stating “This is a non-credit program”.

Step 6: Education Abroad will Pre-Approve your application.

- If you have not received communication within one week of submitting Part One, please contact EDABROAD@sc.edu (cc KELLEYAK@mailbox.sc.edu)

Step 7: Log back into your application and **complete all Part Two requirements**.

- Click here to [log back into your application](#).

In Part Two, please follow these instructions if they apply to you:

- **If your passport is on the way:** Upload a document stating your passport is on the way. When you do receive your passport, send a copy to DRYOUNG@mailbox.sc.edu (cc KELLEYAK@mailbox.sc.edu) so we can upload it to your application.
- **If you answered yes to #5 on the Medical Information:** You will need to meet with your physician to complete the Student Health Disclosure Form. Still submit Part Two of the application without it. When the form is completed including your physician's signature, please send a copy to DRYOUNG@mailbox.sc.edu (cc KELLEYAK@mailbox.sc.edu) so we can upload it to your application .

Step 8: Education Abroad will contact you regarding Final Approval.

Questions?

Reach out to Kelley Kennedy at kellyak@mailbox.sc.edu, or [schedule a 1:1 informational meeting here](#).

