



UNIVERSITY OF  
**SOUTH CAROLINA**

**2018-2019**

**Office of  
Fraternity and  
Sorority Life  
Faculty Advisor  
Manual**



The purpose of this manual is to provide a guide to working with fraternities and sororities as a faculty or staff advisor at The University of South Carolina. This manual includes expectations and tips for the Faculty Advisor position, helpful resources and department expectations. This manual is designed to help faculty advisors on their journey of building relationships to help improve the organization to which they advise.

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*The Office of Fraternity and Sorority Life at the University of South Carolina  
develops global citizens by enhancing their academic pursuits through a values based fraternal experience.*



## **The Role of the Faculty and Staff Advisor**

Fraternity and sorority faculty advisors provide a vital link between the students and faculty, bridging the gap between their classroom and beyond the classroom experiences. These suggested guidelines are intended to be a starting point, with the final guidelines to be worked out between the faculty advisor and the student organization/student leaders.

## **Suggested Involvement**

- Communicate frequently with the Office of Fraternity and Sorority Life, chapter scholarship chair, and/or other entities needed within the chapter.
- Assist the chapter in developing an overall scholarship program or enhancing the program already in place.
- Encourage chapter to develop academic plans and goals based on campus and national award programs
- Assist the chapter in developing academic incentives and scholarship recognition programs, including participation in any scholarship receptions the chapter hosts.
- Provide advice and guidance to chapter officers interested in involving faculty in programs, or ways of improving relationships with faculty members.
- Develop a mentorship with the academic/scholarship officer and provide guidance in best practices for creating a successful academic environment.
- Meet at least once per month with the scholarship chair to discuss scholarship related issues.
- Connect academically struggling students with Student Success Center and other academic success resources.
- Meet with the new members each semester to review their academic progress and goals during their time at the University.
- Faculty advisors may serve as chapter point of contact for members referred through University academic assistance programs.
- Maintain availability to meet with individual members who are in need of academic assistance.
- Attend any orientations or occasional meetings with the Office of Fraternity and Sorority Life. Maintain contact with FSL staff liaison on chapter process.
- Attend two (2) chapter meetings/dinners each semester to develop a relationship with chapter members.
- Meet the responsibilities set forth by the USC Office of Student Organizations, found at [www.sa.sc.edu/studentorgs/advisors/](http://www.sa.sc.edu/studentorgs/advisors/)

## **Liability**

Faculty advisors are covered under University of South Carolina's liability policy provided they do not participate in organizational activities contrary to university policy. In addition, advisors may be covered under the fraternity or sorority liability policy (advisor should consult with the national headquarters for specifics concerning coverage). There is an expectation that if you as a faculty advisor observe something that you feel may not be in line with the policies of FSL and the state of South Carolina as it relates to hazing that you will properly report it. The hazing hotline is 803-777-5800, or you can call the FSL office at 803-777-3506.



### **Eligibility to Serve**

- The advisor must be a full-time faculty or administrative staff member (band 4 or above with exempt status) at the University of South Carolina Columbia. Individuals holding Professor Emeritus status may also serve as an advisor. Graduate Students are not eligible to fulfill this role.
- It is not required that the faculty member be of the same gender, be a member of that particular fraternity or sorority, and/or have been a member of a fraternity or sorority in order to serve.
- There is no term limit on the fraternity/sorority faculty advisor position; however faculty advisors must renew their advisor status with the Office of Student Organizations each year.
- Student Life Staff are not permitted to serve in an advisory capacity to fraternities and sororities.

### **Tips on Effective Faculty Advising**

A fraternity/sorority advisor guides and facilitates the work of fraternity/sorority chapters and/or governing councils and their respective officers. The advisor provides guidance, training, and resources on various organizational management topics. The advisor assists the organizations in being *prepared* for unexpected or crisis situations and assists the student leaders in *managing* these situations and linking them to additional support services as needed. An advisor builds relationships with members to assist them with organizational, **academic**, or other concerns.

#### **Association of Fraternal Advisors, Core Competencies for Excellence in the Profession**

- Discuss expectations for your faculty advising role with chapter officers early on. Your level of involvement should be a mutual decision.
- Utilize student development theories to guide your work with fraternity or sorority members.
- Recognize the unique successes and challenges of your fraternity or sorority and modify these suggestions based on the chapter needs.
- Be honest with students about restrictions you identify or concerns you have.
- Allow students to make the final decision for their organization and learn from their mistakes.
- Familiarize yourself with university and national organization academic standards for both individual members and overall chapter requirements.
- Become familiar with FSL Chapter of Excellence criteria, particularly the criteria for the Scholarship category. Also familiarize yourself with the award systems that the national organization may have in place and the academic expectations for awards. These are great guidelines for goal setting with your academic officer!
- Stay current with advising trends in the field of higher education.
- Utilize innovative advising styles such as Appreciate Advising ([www.appreciativeadvising.net](http://www.appreciativeadvising.net))
- Plan to serve the chapter for more than one academic year if possible.
- Become knowledgeable about how to access University resources.



### **Potential Scholarship Initiatives**

This manual includes a brief list of suggestions for faculty advisors to consider implementing with their chapter. We encourage faculty advisors to look for creative and engaging ways to incorporate academics into chapter activities.

- Have a special celebration for members who achieve a 4.0 GPA.
- Host a study break event during finals and midterms.
- Invite another faculty member to have lunch or dinner with chapter members.
- Provide a Most Improved GPA award to an individual member.
- Provide a Highest GPA award to an individual member.
- Sponsor a Scholar of the Week award.
- Sponsor a graduate school night for the chapter (invite reps from the various graduate schools).
- Offer advice to graduating seniors i.e. coordinate a resume writing seminar or a program on finishing their undergraduate career with motivation.
- Work with ritual chair to plan a short scholarship ritual to recognize high achieving students.
- Inform students of University scholarships and awards that they may be eligible for.
- Scholarship focus during Parents Weekend.
- Submit articles to the chapter newsletter if they produce one.
- Assist students in the course registration process and remind members of important academic dates.

### **USC Hazing Policy**

Any activity, undertaken by a group or a member of a group, which subjects members to harassment, intimidation, physical exhaustion, pain, undue mental fatigue or distress, or mutilation or alteration of parts of the body. Such activities include, but are not limited to: tests of endurance; submission to potentially dangerous or hazardous circumstances; activities which have a foreseeable potential for resulting in personal injury; or activities profound in nature that would have a potential to cause severe mental anxiety, mental distress, panic, human degradation, or public embarrassment.

To report hazing anonymously, call the Hazing Hotline 24 hours/day at 803-777-5800.

You will not be asked to identify yourself at any time.



## **Carolina Fraternity & Sorority Council Structure**



### **Interfraternity Council**

The Interfraternity Council (IFC) is the umbrella group for 96 organizations, 20 of which have chapter on South Carolina's campus. IFC has seven elected executive officers who hold weekly meetings with chapter presidents to create events, discuss current issues, and support recruitment efforts. On a yearly basis, the Interfraternity Council (IFC) assists with a series of events including Greek Week, National Hazing Prevention Week, and Trick-or-Treat with the Greeks. The Interfraternity Council also supports all philanthropic events hosted within the community throughout the year.

### **College Panhellenic Association**

The National Panhellenic Conference (NPC) is the umbrella group for 26 organizations, 13 of which have chapter on the University of South Carolina campus. The purpose of the NPC is to be the "premier advocacy and support organization for the advancement of the sorority experience." At South Carolina, the College Panhellenic Association is the subset organization that supports the Panhellenic chapters on your campus. The College Panhellenic Association has elected executive members to act as liaisons between the university and chapter members to create legislation, support recruitment of members, promote academic excellence, create educational programming and more.

### **Multicultural Greek Council**

The Multicultural Greek Council (MGC) is the governing board for the five culturally-based Greek-letter fraternities and sororities at the University of South Carolina. The purpose of the Multicultural Greek Council is to unify all multicultural organizations to further promote diversity and unity on campus and throughout the community, encouraging cooperation and coherence among member organizations and other organizations on campus. MGC has seven executive officers who hold biweekly meetings with a delegate from each organization to collaborate and discuss issues that impact MGC and South Carolina. The council provides educational programming and service opportunities for member organizations and the student body.

### **National Pan-Hellenic Council**

The National Pan-Hellenic Council (NPHC) is the coordinating board for the nine historically black Greek-letter fraternities and sororities at the University of South Carolina. NPHC's purpose is to foster cooperative actions of its members in dealing with matters of concern. To this end, NPHC promotes well-being of its member organizations and provides leadership training for its constituents. NPHC is committed to upholding the core values of scholarship, leadership, friendship, and service by developing, implementing, and supporting impactful and engaging programming designed to meet the needs of student on the University of South Carolina campus and residents of the greater Columbia area.



## **Glossary of Terms**

Advisor - An alumnus member who serves as a resource for the active chapter and liaison between the alums and collegians.

Alumni - Members of a fraternity who have graduated. (Singular is alumnus.)

Alumnae - Members of a sorority who have graduated. (Singular is alumna.)

Badge - Also known as a pin, it is an item of jewelry given to members upon initiation. The badge is to be worn at all official functions, and upon a member's death, it should be returned to the sorority or fraternity headquarters. The badge must be worn with business-like attire, usually over the heart and above all other pins.

Bid - An invitation to join a fraternity or sorority. They are given out on Bid Day during formal recruitment. Some groups extend bids as an invitation to begin the new member process.

Bid Day - The last day of recruitment in which potential new members receive formal invitations to join a fraternity or sorority.

Call - A yell used mostly by NPHC. Used to identify and greet brothers and sisters. Non-members are not permitted to use the call.

Chapter - A branch of a national sorority, established at a campus. Each will have its own name, usually designated by Greek Letters.

Collegian/Collegiate - An initiated member of a fraternity or sorority currently in college. Formerly known as active.

Colony - A new organization that is awaiting official recognition from their national office to have a chapter at a campus.

CPA - The College Panhellenic Association, the governing body of the Panhellenic chapter on campus

Expansion - When an organization is looking to expand and open a chapter at a new school.

Founders Day - An event celebrated by fraternities and sororities to highlight the founding of their organization and celebrate its history. It's not necessarily held on the day the organization was founded.

IFC - The Interfraternity Council, the governing body of the 20 member chapter represented at the University of South Carolina

Initiate - A person who has recently learned the ritual of a fraternity or sorority and is a full member.

Initiation - A ceremony where a new member becomes a full member of the organization. Initiation ceremonies are private and different for all organizations.

Intake - Term for the process by which NPHC and MGC members are selected to become pledges of an organization. Much more secretive than recruitment or rush.

Legacy - The son, daughter, brother, or sister of an initiated or alumnus/alumna member. Some organizations also include grandchildren or step-children.

Line - An NPHC and MGC term somewhat equal to a pledge class. They are the potential new members of the organization. Lines are often given names.

Neophyte - New member of an NPHC organization. Also called a Neo.

New Member - After receiving and accepting a bid, the person becomes a new member.

NIC - Stands for North American Interfraternity Conference and is the national governing body of the men's fraternities.

MGC - The Multicultural Greek Council, Inc. is the umbrella council for multicultural and multiethnic fraternities and sororities.

NPC - The National Panhellenic Conference is the organization that governs the 26 national women's sororities.

NPHC - The National Pan-Hellenic Council, the governing body of the nine traditionally African- American fraternities and sororities, also known as the Divine Nine.

Order of Omega - An honor society for Greek members who demonstrate outstanding leadership and academic achievement.

Recruitment - The process where NPC and NIC sororities and fraternities get new members. Potential new members tour each house, are invited to parties, and choose the new members of their organization.



#	Chapter	National Founding	Local Founding	Address	President's Name	Cell Phone	Email
<b>Fraternities</b>							
1.	Alpha Epsilon Pi	1913	2009		Daniel Frontman	678-548-3285	frontman@email.sc.edu
2.	Alpha Phi Alpha	1906	1972/2015		Melvin Stroble	803-415-5699	mstroble@email.sc.edu
3.	Beta Theta Pi	1839	1858/2010		Andy Bosley	407-405-4842	bosleya@email.sc.edu
4.	Chi Psi	1841	1858	508 Lincoln	Jake Kimpler	224-330-7029	jkimpler@email.sc.edu
5.	Delta Upsilon	1834	1983		Clesson Allman	803-944-4696	president@scdeltau.com
6.	Delta Kappa Epsilon	1844	1852/2015		James Relick	(678) 381-7305	jrellick@email.sc.edu
7.	Iota Phi Theta Fraternity, Inc.	1963	2010				
8.	Kappa Alpha Order	1865	1881	521 Lincoln	Cantey Heath	803-261-4273	jcheath@email.sc.edu
9.	Kappa Alpha Psi Fraternity Inc.	1911			Dominique Davis	843-409-6540	Dominique183@gmail.com
10.	Kappa Sigma				Davis Wooten	(336)970-1318	dwooten@email.sc.edu
11.	Lambda Chi Alpha	1909	1945	527 Lincoln	Andrew Capirossi	201-618-7375	capirosa@email.sc.edu
12.	Omega Psi Phi Fraternity, Inc.	1911	1973		Rodrick Jones	803-651-9626	rajones@email.sc.edu
13.	Phi Beta Sigma Fraternity, Inc.	1914	1978/2011		Harold Summers	803-220-8205	hsummers@email.sc.edu
14.	Phi Delta Theta				Casey Lewis	610-551-0191	cglewis@email.sc.edu
15.	Phi Gamma Delta	1848	2015		Gus Narro	404-279-0266	anarro@email.sc.edu
16.	Phi Iota Alpha Fraternity, Inc.	1931	2011		Emanuel Torres	803-707-9383	eltorres@email.sc.edu
17.	Phi Kappa Sigma	1850	1929/2008		Patrick Capin	843-415-5840	pcapin@email.sc.edu
18.	Phi Kappa Tau		2016		Mitchell Sepe	(704) 441-2941	msepe@email.sc.edu
19.	Phi Sigma Kappa	1873	1929/2004		Matt Stober	267-614-7974	mstober@email.sc.edu
20.	Pi Kappa Alpha				Andrew Carson	810-355-8965	ajcarson@email.sc.edu
21.	Pi Kappa Phi	1904	1910	4 Fraternity Circle	Danny Epstein	704-910-9700	depstein@email.sc.edu
22.	Sigma Alpha Epsilon	1856	1882	509 Lincoln	Robert Byrd	803-606-3648	rebyrd@email.sc.edu
23.	Sigma Beta Rho Fraternity, Inc.	1996	2010		Sami Patel	803-743-3364	spatel@email.sc.edu
24.	Sigma Lambda Beta International Fraternity, Inc.	1986	2013		Omar Askar	803-348-4626	oaskar@email.sc.edu
25.	Sigma Nu	1869	1886	515 Lincoln	Nicholas Macuch	404-783-6557	nmacuch@email.sc.edu
26.	Sigma Phi Epsilon	1901	1904/2013		Zach Goldberg	(502) 671-3680	goldbez@email.sc.edu
27.	Theta Chi	1856	2015		Robert Shannon	862-576-0350	shannor@email.sc.edu
28.	Theta Delta Chi	1847	1859/2010		Nick Theres	401-864-3233	mtheres@email.sc.edu
<b>Sororities</b>							
1.	Alpha Chi Omega	1885	1987	515 Gadsden	Rebecca Ostein	610-235-6105	rostien@email.sc.edu
2.	Alpha Delta Pi	1851	1928	508 Gadsden	Melissa Byars	803-807-6075	adpibepresident@gmail.com
3.	Alpha Gamma Delta	1904	2012	508 Lincoln	Heather Jackson	404-281-6422	Usc.agd.president@gmail.com
4.	Alpha Xi Delta	1893	2017		Emma Barina	847-899-8459	ebarina@email.sc.edu
5.	Alpha Kappa Alpha Sorority, Inc.	1908	1973		Olivia Jabber	803-665-5005	ojabber@email.sc.edu
6.	Chi Omega	1895	1928	509 Gadsden	Kendall Brogdon	803-983-9320	xoetagammapresident@gmail.com
7.	Delta Delta Delta	1888	1928	520 Gadsden	Addie Broom	980-875-1986	scdddpresident@gmail.com
8.	Delta Sigma Theta Sorority, Inc.	1913	1973		Tamara Washington	843-725-8791	tamaraw@email.sc.edu
9.	Delta Zeta	1902	1928	514 Lincoln	Emily Jonczyk	9196120684	ejonczyk@email.sc.edu
10.	Gamma Phi Beta	1874	2005	527 Gadsden	Peyton Francum	757-636-5449	gpbzs.president@gmail.com





11.	Kappa Delta	1897	1940	514 Gadsden	Caroline Ambrose	864-884-7856	caroline.ambrose1@gmail.com
12.	Kappa Delta Chi Sorority, Inc.	1987	2015		Pinita Tovar	843-343-4071	betaxi.president@kappadeltachi.com
13.	Kappa Kappa Gamma	1870	1967	520 Lincoln	Lulu Hawken	615-477-9296	president.usckkg@gmail.com
14.	Phi Mu	1852	2009	6 Fraternity Circle	Alexa Smith	919-538-2076	alexajs@email.sc.edu
15.	Pi Beta Phi	1867	1931/2014		Sarah Moore	215-840-3086	SCAlphaCP@gmail.com
16.	Sigma Gamma Rho Sorority, Inc.	1922	1974		Imbre Johnson		imbre@ymail.com
17.	Zeta Phi Beta Sorority, Inc.	1920	1976		Tatiana Reyes	478-972-9694	tmreyes@email.sc.edu
18.	Zeta Sigma Chi Sorority, Inc.	1991	2011		Courtney Belin	843-245-9593	cbelin@email.sc.edu
19.	Zeta Tau Alpha	1898	1929	814 Mark Buyck Way	Haleigh Clutters	843-834-0025	ztabopresident@gmail.com