

ACE

ANNUAL CHAPTER EXPECTATIONS



Fraternity and Sorority Life
University of South Carolina

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Introduction

To improve the management of, inspire the growth and development of, and evaluate the quality of fraternity and sorority chapters at the University of South Carolina, the following expectation and awards system was implemented in 2018. This will allow the Office of Fraternity and Sorority Life to longitudinally evaluate chapter performance—both overall and in various categories—ensure chapters are meeting basic expectations, and provide chapters with feedback, particularly in areas of potential improvement.

As a result of this expectation program, chapters will be designated in one of the following categories: Exceeds Expectations with Distinction; Exceeds Expectations; Meets Expectations; Approaching Expectations; or Does Not Meet Expectations. Each organization's evaluation and designation will be shared with chapter leadership, chapter advisors, and inter/national organizations. Additionally, designation information will be published on the UofSC Office of Fraternity and Sorority Life's webpage to promote transparency within our fraternal community and to potential new members.

Some end of year awards will also be determined by this expectation program. The highest-scoring organizations from each council will be eligible for Fraternity/Sorority of the Year awards; additionally, awards recognizing exceptional work in different evaluation categories may also be distributed. Individual awards, like Outstanding Chapter President, Greek Man/Woman of the Year, etc. will still have a traditional nomination and review process.

ACE Program Outline

Scoring: The following areas will be evaluated and scored each year:

1. Leadership Development & Officer Training	32
2. Harm Reduction & Compliance	24
3. Community Engagement	19
4. Academic Excellence	16
5. Accomplishments & Challenges	6
6. Officer Contact Information	3
	Total
	100

Throughout the course of the year, several opportunities for bonus points may arise. The Office of Fraternity and Sorority Life will do their best to announce these opportunities and how to obtain these points in a timely fashion.

Due Date: All packets are expected to be submitted through the online form by 11:59 p.m. on Monday, Nov. 29, 2021.

Late Policy: There will be a 5-point deduction for each day that the packet is late. The deductions will continue to accrue until the packet is submitted.

Designation Criteria:

90% or higher of possible points	Exceeds Expectations with Distinction
80% - 89% of possible points	Exceeds Expectations
70% - 79% of possible points	Meets Expectations
60% - 69% of possible points	Approaching Expectations
Below 60% of possible points	Does Not Meet Expectations

Awards: Many end of year awards will also be determined by this expectation program. The highest-scoring fraternities and sororities will be in the running for the Chapter of the Year awards.

Additionally, “Excellence in ...” awards in Leadership Development & Officer Training, Harm Reduction & Compliance, Community Engagement, and Academic Excellence will be determined based on submissions and scores.

Leadership Development & Officer Training

32 points

1. **OFSL Leadership Development & Officer Training:** The chapter met the minimum attendance expectations at 80% of the following OFSL leadership programs:

- Sunday, Jan. 10: FSL Leadership Retreat
 - *Expectation: Chapter President, or another Executive Officer*
- Saturday, Jan. 23: Greek Leadership Conference
 - *Attendance expectations sent with event details*
- TBD: Greek New Member Experience
- Fall 2021: EmpowHER Conference
 - *Attendance expectations sent with event details*
- Fall 2021: MoMENTum Conference
 - *Attendance expectations sent with event details*

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (10 pts.)

2. **New Member Summit:** The chapter met the minimum attendance expectations set by their governing council for each applicable New Member Summit.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (2 pts.)

3. **Presidents Meetings:** Chapter presidents (or a designated appointee) regularly attends monthly Presidents Meetings.

- Monday, Feb. 8
- Monday, Mar. 8
- Monday, Apr. 12
- Monday, Aug. 23
- Monday, Sept. 13
- Monday, Oct. 11
- Monday, Nov. 8

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (2 pts.)

4. **Member Development Initiatives (General):** What is it about your chapter experience (i.e. programming efforts, participation in leadership positions, mentorship programs, etc.) that develops your members? Explain what members are getting, how they are getting it, and why it is important. Areas of development can include: career readiness, communication, leadership, and interpersonal relationship skills; cultural competence; moral and ethical decision-making; personal wellness; etc.

At least four (4) strategies should be included in your submission. Strategies could include any workshops, programs, and/or national curriculum that the chapter completed to further personal and leadership development of its members this year, and briefly explain their impact.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (4 pts.)

5. **Member Development Initiatives (Community Priority: Foster Community):** What is your chapter doing to promote positive connections and community in this topic area for your members? What was the impact of these initiatives? Feel free to include your social brotherhood and sisterhood events, however what else are you doing to foster connection with your members or other members of the Greek community? Do you have an intentional mentor program? Did you facilitate a retreat that built connections or had a keynote speaker visit your chapter? Did you get creative with opportunities? This topic was selected based on the needs of the community.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (4 pts.)

6. **Leadership Roundtables:** The chapter had one officer or member attend 60% of the following OFSL leadership programs:
 - Wednesday, Jan. 27 | Making the Most of Your Executive Board Experience (Any Officer)
 - Wednesday, Feb. 3 | Amplifying the New Member Experience (New Member Educators)
 - Monday, Feb. 22 | Guest Speaker: James Robilotta (Chapter Presidents)
 - Tuesday, Mar. 23 | Building Successful Cross-Council Collaboration (Any Officer)
 - Tuesday, Apr. 6 | PR & Chapter Social Media – How to Do It Right (PR/Communication Chairs)
 - Five (5) Leadership Roundtables will be hosted in Fall 2021; dates will be announced in summer 2021.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (3 pts.)

7. **Officer Training & Goal Setting:** The chapter hosted a designated time for officer transitions, officer training, and/or executive board goal setting; the agenda or minutes from this meeting will be submitted. Explain how your training and goal setting helped your officers align their actions with those goals during the year.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (2 pts.)

8. **External Leadership Programming:** The chapter had one (1) or more representatives attend a local, regional, or national leadership event outside OFSL. Provide an explanation of the following:

- Name of event/conference
- Name(s) of member(s) who attended
- *For attendees:* What was the impact of this leadership event on you, chapter leaders, and the chapter?

Chapters will be required to submit this information in the ACE Program submission.
Partial points may be given. (1 pts.)

9. **Online Education:** The chapter had members successfully complete the following education modules: [Brave & Bold Dialogues](#): Diversity, Equity, & Inclusion and [Kognito](#) At-Risk for Students Module (password: usccolumbia). Chapters should have 10% of their membership complete each module; we recommend this be chapter officers and chair positions, but it can be anyone in the chapter. Please note, since incoming freshmen are required to complete this training, they do not count towards the chapter expectation.

Chapter members can submit their certificates of completion throughout the year. Partial points may be given. (4 pts.)

Harm Reduction & Compliance

24 points

1. **Harm Reduction Chapter Education:** Chapters hosted/attended two harm reduction programs on at least one of the following topics: alcohol/substance abuse; interpersonal violence/bystander intervention; hazing; and mental health; and one on the harm reduction topic of their choice. Attendance expectations and additional information can be found on our [website](#).

Chapters can [submit their presentation](#) information throughout the year. Partial points may be given. (6 pts.)

2. **Event Management Workshop:** What strategies are used by the chapter to reduce harm at chapter-sponsored events and educate members? This can include chapter event strategies beyond what is required, use of a judicial board, or additional educational initiatives. At least two (2) strategies should be included in your submission.
 - Monday, Jan. 25 (IFC)
 - Tuesday, Feb. 16 (CPA)
 - Tuesday, Sept. 7 (NPHC and MGC) – tentative pending Fall schedule

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (4 pts.)

3. **Judicial Infractions:** The chapter was in compliance with the University of South Carolina and the Office of Fraternity and Sorority Life, has not been found responsible for any violations, and has not received any sanctions. This does not include academic standing and probation or recruitment infractions.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (4 pts.)

4. **Harm Reduction Series:** The chapter had one officer or member attend 60% of the following OFSL harm reduction programs:
 - Tuesday, Feb. 2 | Accountability Through Chapter Judicial Processes
 - Thursday, Feb. 11 | CARE Team
 - Wednesday, Mar. 3 | Cannabis
 - Thursday, Mar. 18 | IPV and Healthy Relationships
 - Wednesday, Mar. 31 | Resiliency
 - Five (5) Harm Reduction Series will be hosted in Fall 2021; dates will be announced in summer 2021.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (3 pts.)

5. **Confidentiality Form:** The chapter president submitted their signed confidentiality form by the deadline.

No submission is required from the chapter; OFSL will confirm this expectation. Chapters will receive all or no points. (1 pt.)

6. **Hazing Compliance Form:** The chapter submitted their signed hazing compliance form by the deadline each semester.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (2 pt.)

7. **NHPW Programming:** The chapter met the minimum attendance expectation at the National Hazing Prevention Week programming in the fall semester. (*Attendance expectations will be sent with event details.*)

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (2 pt.)

8. **Sexual Assault Awareness Programming:** The chapter met the minimum attendance expectation at the sexual assault awareness programming in the fall semester. (*Attendance expectations will be sent with event details.*)

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (2 pt.)

Community Engagement

19 points

1. **Service Event:** Service is defined as “hands-on service to an organization, cause, or community.”¹ Provide documentation of the following with regards to a service event that the chapter hosted or planned within the community:
 - Organization supported
 - Activity or service provided
 - Number of members that participated
 - How did this service event impact the community (beyond just a literal explanation)?

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (4 pts.)

2. **Philanthropy Event:** Philanthropy is defined as “raising money [or in-kind donations] through an activity or fundraising that supports a charitable cause.”¹ Provide documentation of the following with regards to the chapter’s largest philanthropic event or initiative:
 - Organization supported
 - Amount of money raised or monetary value of in-kind donations
 - What awareness or education did you provide to the UofSC community or attendees about this philanthropic organization and/or cause? (i.e. We are not asking about marketing initiatives, but education related to your cause.)

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 pts.)

3. **Chapter Partnerships & Collaboration:** List any partnerships the chapter has with the following groups: chapter(s) within your own council; chapter(s) outside your council; other student organizations; campus offices or departments; alumni and parents. This does NOT include social events or partnering with another organization for Homecoming, Trick or Treat with the Greeks, or Greek Week.

Elaborate on one of the above partnerships and explain its impact on the chapter. For example, this could include collaboration on an educational program, a joint service event, or Parent’s Weekend event.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (4 pts.)

4. **Service Expectations:** Chapters should complete an average of two and a half (2.5) service hours per member per semester.

¹ <http://housing.iastate.edu/life/leadership/philanthropy.html>

Submission is required from the chapter each semester via Garnet Gate or an Excel spreadsheet. Partial points may be given. (4 pts.)

5. **GREEKServe:** The chapter had at least two participants in GREEKServe during an academic year. Please note, two members can attend the same GREEKServe event to fulfill this requirement.

No submission is required from the chapter; OFSL will confirm this expectation. Chapters will receive all or no points. (2 pt.)

6. **Organization Renewal:** The chapter completed the organization renewal process by the deadline set by the Leadership and Service Center.

No submission is required from the chapter; OFSL will confirm this expectation. Chapters will receive all or no points. (2 pt.)

Academic Excellence

16 points

1. **Chapter Academic Plan:** Explain the chapter's overall academic plan for the year, including but not limited to: non-university academic resources available to the chapter, academic workshops or programming completed by the chapter, and any incentive programs utilized to motivate the chapter. At least four (4) strategies should be included in your submission. Please note, this is asking how the chapter supports the overall academic success of the organization--and not just those individual members on academic probation.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (4 pts.)

2. **Individual Academic Support:** What support is given to individual members on academic probation, per the chapter's definition? How do you hold them accountable to their plan?

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (4 pts.)

3. **GPA Achievement:** Chapters should always prioritize academics; therefore, chapters should achieve, at least, a 2.75 semester GPA. Each semester, chapters can also earn a bonus point for being above their council's average GPA.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (4 pts.)

4. **Student Success Center (SSC) Partnership:** The Office of Fraternity and Sorority Life and the Student Success Center have a formalized partnership; chapters should have utilized an [SSC workshop \(on any topic of their choosing\)](#) at least once a year.

Chapters will be required to submit this information in the ACE Program submission. Chapters will receive all or no points. (3 pt.)

5. **FSL Scholarship:** The chapter had at least one eligible member apply for one of the following FSL scholarships: Fraternity Council Scholarship, Sorority Council Scholarship, Remembrance Fund/Silver Nickel Scholarship.

No submission is required from the chapter; OFSL will confirm this expectation. Chapters will receive all or no points. (1 pt.)

Accomplishments & Challenges

6 points

1. **Accomplishments:** Share two of the chapter's accomplishments from this last year and provide your strategic plan to continue this success in the future.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 points)

2. **Challenges:** Share two of the chapter's challenges from this last year and provide your strategic plan to overcome these challenges in the future.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 points)

Officer Contact Information

3 points

Please list the name, official position title, email address, and cell phone number of the following chapter officers who will be serving in Spring 2022:

- Head Chapter Advisor
- President
- Treasurer
- Standards/Judicial Officer
- Risk Management Officer
- Recruitment/Intake Officer
- Community Service Officer
- Scholarship/Academic Officer
- PR/Communications Officer
- Housing Officer (if applicable)
- Officer Responsible for Managing Chapter Roster
- New Member Educator
- Council Delegate

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 points)

ACE Program Evaluation

Below is a point breakdown for each section of the ACE Program. All submissions will be scored by OFSL staff members using this grading system. Results, opportunities for follow-up, and feedback on areas of improvement will be made available to appropriate chapter leadership.

Chapter: _____ **Designation:** _____

A. Leadership Development & Officer Training	32 points
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- a. OFSL Leadership Development & Officer Training (10 points) _____
- b. New Member Summit (2 points) _____
- c. Presidents Meetings (2 points) _____
- d. Member Development Initiatives (General)
 - i. One Strategy (1 point) _____
 - ii. One Strategy (1 point) _____
 - iii. One Strategy (1 point) _____
 - iv. One Strategy (1 point) _____
- e. Member Development Initiatives (Priority)
 - i. Initiatives Listed (2 points) _____
 - ii. Impact of Initiatives (2 points) _____
- f. Leadership Roundtables (3 points) _____
- g. Officer Training & Goal Setting (2 points) _____
- h. External Leadership Programming (1 point) _____
- i. Online Education
 - i. Brave and Bold Dialogues (2 points) _____
 - ii. Kognito At-Risk for Students (2 points) _____

B. Harm Reduction & Compliance	24 points
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- a. Harm Reduction Chapter Education
 - i. Presentation One (3 points) _____
 - ii. Presentation Two (3 points) _____
- b. Event Management Workshop (4 points) _____
- c. Judicial Infractions
 - i. Spring 2021 (2 points) _____
 - ii. Fall 2021 (2 points) _____
- d. Harm Reduction Series (3 points) _____
- e. Confidentiality Form (1 point) _____
- f. Hazing Compliance Form (2 points) _____
- g. NHPW Programming (2 points) _____
- h. Sexual Assault Awareness Programming (2 points) _____

C. Community Engagement	19 points
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- a. Service Event
 - i. Event Details (1 point) _____
 - ii. Impact (3 points) _____
- b. Philanthropy Event
 - i. Event Details (1 point) _____
 - ii. Awareness/Education (2 points) _____
- c. Chapter Partnerships & Collaboration
 - i. Listed Partnerships (1 points) _____
 - ii. Collaboration Impact (3 points) _____

d. Service Expectations	(4 points)	_____
e. GREEKServe	(2 points)	_____
f. Organization Renewal	(2 points)	_____

D. Academic Excellence	16 points
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a. Chapter Academic Plan		
i. One Strategy	(1 point)	_____
ii. One Strategy	(1 point)	_____
iii. One Strategy	(1 point)	_____
iv. One Strategy	(1 point)	_____
b. Individual Academic Support		
i. Support Provided	(2 points)	_____
ii. Accountability Measures	(2 points)	_____
c. GPA Achievement		
i. Spring 2021 Semester	(2 points)	_____
ii. Fall 2021 Semester	(2 points)	_____
d. Student Success Center (SSC) Partnership	(3 points)	_____
e. FSL Scholarship	(1 point)	_____

E. Accomplishments & Challenges	6 points
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a. Accomplishments		
i. Accomplishment #1	(1 point)	_____
ii. Accomplishment #2	(1 point)	_____
iii. Strategic Plan	(1 point)	_____
b. Challenges		
i. Challenge #1	(1 point)	_____
ii. Challenge #2	(1 point)	_____
iii. Strategic Plan	(1 point)	_____

F. Officer Contact Information	3 points
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a. Officer Contact Information	(3 points)	_____
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G. Overall	100 points
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a. Leadership Development & Officer Training	(32 points)	_____
b. Harm Reduction & Compliance	(24 points)	_____
c. Community Engagement	(19 points)	_____
d. Academic Excellence	(16 points)	_____
e. Accomplishments & Challenges	(6 points)	_____
f. Officer Contact Information	(3 points)	_____
g. Bonus Points	(varies)	_____
h. Late Deductions	(varies)	_____

Total:	_____
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