Leadership and Member Development

Category Requirements | 25 points

1. **OFSL Leadership Programming Participation**: The chapter had one (1) or more representatives at 80% of the following OFSL leadership programs:
* Spring 2018
	+ Launch: January 20
	+ Greek Leadership Conference: January 28
	+ Presidents Meetings
		- February 19
		- March 19
	+ Officer Roundtables
		- Academic Support: January 19
		- Greek Career Prep Workshop: March 2
* Fall 2018
	+ Women’s Leadership Conference: September 23
	+ Men’s Leadership Conference: September 30
	+ Greek New Member Experience: November 16
	+ Presidents Meetings
		- August 27
		- September 17
		- October 15
		- November 12
	+ Officer Roundtables
		- Academic Support #1: September 10
		- Academic Support #2: September 24
		- Effective Sanctions: October 1
		- Academic Support #3: October 8
		- Alumni Relations: October 11
		- Officer Transitions: November 30

No submission is required from the chapter; OFSL will confirm this requirement. Partial points may be given. (10 pts.)

1. **External Leadership Programming Participation**: The chapter had one (1) or more representatives attend a local, regional, or national leadership event outside OFSL. Provide documentation of the following:
* Name of event/conference
* Name(s) of member(s) who attended
* *For attendees*: What was the impact of this leadership event on you, chapter leaders, and the chapter?

Chapters will be required to submit this information in the Chapter Awards Packet. Chapters will receive all or no points. (5 pts.)

1. **Officer Training and Goal Setting**: The chapter hosted a designated time for officer transitions, officer training, and/or executive board goal setting; the agenda or minutes from this meeting will be submitted. Explain how your training and goal setting helped your officers align their actions with those goals during the course of the year.

Chapters will be required to submit this information in the Chapter Awards Packet. Chapters will receive all or no points. (5 pts.)

1. **Member Development Programs**:List any additional workshops and/or national curriculum that the chapter did to further personal and leadership development this year. Topics can include career readiness, health and wellness, diversity and inclusion, etc.

Chapters will be required to submit this information in the Chapter Awards Packet. Chapters will receive all or no points. (5 pts.)

Safety and Accountability

Category Requirements | 25 points

1. **Accountability and Risk Management Education**: List all programs or workshops the chapter completed to educate your members about accountability and risk management.

Chapters will be required to submit this information in the Chapter Awards Packet. Chapters will receive all or no points. (8 pts.)

1. **Chapter Judicial Process**:Briefly outline the chapter’s judicial structure. Is the process conducted by an undergraduate judicial board or through regional/national volunteers, and how are these people chosen and trained? Which officer oversees the process? What type of sanctions does the chapter typically give out?

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (9 pts.)

1. **Responding to Change**:What have you learned and how will the chapter move forward from any accountability issues the chapter faced this year?

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (3 pts.)

1. **Judicial Infractions**:The chapter is in compliance with University of South Carolina and the Office of Fraternity and Sorority Life, has not been found responsible for any violations, and has not received any sanctions. This does not include academic standing and probation or recruitment infractions.

No submission is required from the chapter; OFSL will confirm this requirement. Chapters will receive all or no points. (5 pts.)

Academic Excellence

Category Requirements | 15 points

1. **Relationship with University Academics**: What university academic resources (Student Success Center, Student Disability Resource Center, Career Services, Undergraduate Research, etc.) does the chapter utilize?

Chapters will be required to submit this information in the Chapter Awards Packet. Chapters will receive all or no points. (5 pts.)

1. **Academic Plan**:Please explain the chapter’s academic plan for the year, including but not limited to: non-university academic resources available to the chapter, academic workshops or programming completed by the chapter, and any incentive programs utilized to motivate the chapter.

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (6 pts.)

1. **Academic Support**: What support is given to members on academic probation?

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (4 pts.)

Community Engagement

Category Requirements | 15 points

1. **Faculty Advisor**: Is the chapter engaged with your faculty advisor? If YES, what has the impact of that relationship been on the chapter? If NO, what are the steps you will take to connect with your faculty advisor and use them to their full potential?

Chapters will be required to submit this information in the Chapter Awards Packet. Chapters will receive all or no points. (1 pts.)

1. **Service Event**: Service is defined as “hands-on service to an organization, cause, or community.” [[1]](#footnote-1) Provide documentation of the following with regards to a service event that the chapter hosted within the Columbia community:
* Organization supported
* Activity or service provided
* Number of members that participated
* How did this strengthen your organization’s connection to Columbia?
* Why did you choose to have this service event?

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (4 pts.)

1. **Philanthropy Events**: Philanthropy is defined as “raising money through an activity or fundraising that supports a charitable cause.” 1 Provide documentation of the following with regards to the chapter’s largest philanthropic event:
* Organization supported
* Amount of money raised
* Number of attendees
* What is the connection between the event and the cause?
* What awareness or education did you provide to the USC community about this philanthropic organization?

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (4 pts.)

1. **Philanthropic Partners**: List any other philanthropic organizations supported by the chapter during the year.

Chapters will be required to submit this information in the Chapter Awards Packet. Chapters will receive all or no points. (1 pt.)

1. **Chapter Partnerships**: List any partnerships the chapter has with the following groups: chapter(s) within your own council; chapter(s) outside your council; and alumni, parents, and/or advisors.

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (3 pts.)

1. **Outside Collaboration**: Elaborate on one of the above partnerships and explain its impact on the chapter. For example, this could include collaboration on an educational program, a joint service event, or Parent’s Weekend event. This does NOT include social events or partnering with another organization for Homecoming, Trick or Treat with the Greeks, or Greek Week.

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (2 pts.)

Accomplishments and Challenges

Category Requirements | 15 points

1. **Accomplishments**: Share three of the chapter’s accomplishments from this last year and provide your strategic plan to continue this success the future.

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (7 points)

1. **Challenges**: Share three of the chapter’s challenges from this last year and provide your strategic plan to overcome these challenges in the future.

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (8 points)

Officer Contact Information

Category Requirements | 5 points

Please list the name, official position title, email address, and cell phone number of the following chapter officers:

* Head Chapter Advisor
* President
* Treasurer
* Standards/Judicial Officer
* Risk Management Officer
* Recruitment/Intake Officer
* Community Service Officer
* Scholarship/Academic Officer
* PR/Communications Officer
* Housing Officer (if applicable)
* Officer Responsible for Managing Chapter Roster
* New Member Educator
* Council Delegate

Chapters will be required to submit this information in the Chapter Awards Packet. Partial points may be given. (5 points)

Evaluation

Below is a point breakdown for each section of the Chapter Awards Packet. All submissions will be scored by OFSL staff members using this grading system. Results, opportunities for follow-up, and feedback on areas of improvement will be made available to the appropriate chapter leadership.

1. Leadership and Member Development 25 points
	1. OFSL Leadership Programming Participation (10 points)
	2. External Leadership Programming Participation (5 points)
	3. Officer Training and Goal Setting (5 points)
	4. Member Development Programs (5 points)
2. Safety and Accountability 25 points
	1. Accountability and Risk Management Education (8 points)
	2. Chapter Judicial Process (9 points)
	3. Responding to Change (3 points)
	4. Judicial Infractions (5 points)
3. Academic Excellence 15 points
	1. Relationship with University Academics (5 points)
	2. Academic Plan (6 points)
	3. Academic Support (4 points)
4. Community Engagement 15 points
	1. Faculty Advisor (1 points)
	2. Service Event (4 points)
	3. Philanthropy Events (4 points)
	4. Philanthropic Partners (1 point)
	5. Chapter Partnerships (3 points)
	6. Outside Collaboration (2 points)
5. Accomplishments and Challenges 15 points
	1. Accomplishments (7 points)
	2. Challenges (8 points)
6. Officer Contact Information 5 points
	1. Officer contact information (5 points)
7. **Overall 100 points**
	1. **Leadership and Member Development (25 points)**
	2. **Safety and Accountability (25 points)**
	3. **Academic Excellence (15 points)**
	4. **Community Engagement (15 points)**
	5. **Accomplishments and Challenges (15 points)**
	6. **Officer Contact Information (5 points)**
1. http://housing.iastate.edu/life/leadership/philanthropy.html [↑](#footnote-ref-1)