

# ACE

ANNUAL CHAPTER  
EXPECTATIONS



UNIVERSITY OF  
**South Carolina**

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## **Introduction**

The Annual Chapter Expectations Program (ACE) was developed by the Office of Fraternity and Sorority Life (OFSL) to establish clear expectations for chapter operations, inspire the growth and development of the community, and evaluate the quality of fraternity and sorority chapters at the University of South Carolina (USC). To promote transparency within our fraternal community, results of this program are published on the OFSL website, social media, Guide to FSL, and other promotional materials. Potential new members and their families are encouraged to review the results prior to joining.

USC recognizes fraternities and sororities are an integral part of the campus community. These organizations have a positive impact for members, non-members, alumni, and the local and national community. To achieve mutual success for the institution and the fraternity and sorority organizations, there must be trust and shared responsibility. This document outlines the commitments of the University, the Department of Student Affairs, the Office of Fraternity and Sorority Life (OFSL), fraternity and sorority organizations, inter/national organizations, fraternity and sorority volunteers, and student members.

Fraternities and sororities at USC are expected to reach the minimum expectations set forth in this document. Fraternities and sororities will experience requirements that are above and beyond those of other registered student organizations. OFSL will provide training, aid, and resources for all fraternal organizations to meet the ACE requirements. Organizations not achieving minimum expectations will work in conjunction with OSFL to create plans for improvement and future success. OFSL will coordinate check-ins to assist the organization president and advisors in determining their progress to becoming a chapter of excellence. Additionally, OFSL will conduct an annual ACE review each fall term. Organizations will turn in proper documentation for review on their achievement of these expectations each year.

The Annual Chapter Expectation program is subject to change as our organizations continually improve. All constituents will be made aware of any changes prior to the start of the next academic year.

## Program Outline

### Scoring

The following areas will be evaluated and scored annually:

1. Education	16
2. Campus Engagement	9
3. Civic Engagement	8
4. Academics	7
5. Chapter Operations	18
6. Administration	12
7. Excellence	35
<b>Total</b>	<b>105</b>

Opportunities may arise throughout the year for bonus points to be available. The Office of Fraternity and Sorority Life will announce these opportunities and how to obtain the points in a timely fashion.

### Due Date

The chapter submission is due using the online form by 8:00 a.m. on Friday, November 22, 2024.

### Late Policy

There will be a 5-point deduction for each day the chapter submission is late. The deductions will continue to accrue until the submission is received.

### Designation Criteria

90% or higher of possible points	Exceeds Expectations with Distinction
80% - 89% of possible points	Exceeds Expectations
70% - 79% of possible points	Meets Expectations
Below 70% of possible points	Does Not Meet Expectations

### Forms

All forms can be found on the [Forms](#) page of the FSL website, under Annual Chapter Expectation.

- Chapter Program Submission – Submitted throughout the year after one-off items (ex. community service event)
- End of Semester – Submitted at the end of each semester
- ACE Submission – Submitted in November with long-term items (ex. member development)

## **Performance Improvement Plan**

Chapters that fall under 70 points (Does Not Meet Expectations designation) will work with OFSL to develop a performance improvement plan. When chapters do not meet minimum standards, the following plans will be enacted:

- Year 1: Chapter president and chapter advisor(s) will meet with OFSL coach to develop a performance improvement plan to meet minimum standards that is shared with inter/national headquarters representative(s).
- Year 2 (consecutive): Chapter leadership, chapter advisor(s), and inter/national headquarters representative(s) will meet with OFSL coach to discuss the previous years' ACE performance, goals for the next year's ACE cycle, the chapter's relevancy to the community, and to create a performance improvement plan to meet minimum standards.
- Year 3 (consecutive): An Organization Review Committee, comprised of the Director of OFSL, Director of the Leadership and Service Center, Associate Vice President of Student Life, respective council president, and an alumni/a representative from the respective council, will review the organization's status on campus as a registered student organization based on a chapter presentation and review of chapter operations. Included in the review process will be the creation of a performance improvement plan.

## **Designated Alternates / Program Substitution**

In the case that a specific officer required to attend a program is unable to attend, such as chapter president for the Leadership Summit, the chapter may select a designated alternate to attend in their place.

If no designated alternate is available due to a conflicting inter/national program of similar content, such as an executive board attending a regional conference during the Elevate Conference, the chapter can request the inter/national program be substituted for ACE credit. These requests must be made in writing in advance to the OFSL chapter coach. Please note that chapter level programming such as service/philanthropy, social events (i.e. away weekends), new member education, etc., would not count for substitution.

## Education

### 1. Leadership Summit (2 points)

A two-day overnight retreat for chapter presidents and council leadership designed to onboard officers to the community, build cross-council relationships, and conduct strategic planning for the councils and community overall.

- a. How to earn points:
  - i. 2 points – Chapter had the president, or designated alternate, attend the entire summit.
- b. Due Date: Hosted January 5-6, 2024
- c. Submission: Attendance tracked by OFSL

### 2. Elevate Conference (3 points)

A one-day leadership conference designed to prepare and equip new officers to manage and lead their chapters by attending officer track style sessions.

- a. How to earn points:
  - i. 3 points – Chapter had all required officers, or designated alternates, attend.
  - ii. 2 points – Chapter had half of required officers, or designated alternates, attend.
  - iii. 1 point – Chapter had at least one officer, or designated alternate, attend.
- b. Due Date: Hosted January 27, 2024
- c. Submission: Attendance tracked by OFSL

### 3. Event Planning Workshop (2 points)

A workshop designed to educate chapter officers on policies and best practices for event planning.

- a. How to earn points:
  - i. 2 points – Chapter had both president and risk management/social, or designated alternates, attend both the Spring and Fall workshops.
  - ii. 1 point – Chapter had both president and risk management/social, or designated alternates, attend either the Spring or Fall workshops.
- b. Due Date: Hosted at the beginning of the Spring and Fall semesters.
- c. Submission: Attendance tracked by OFSL

#### **4. Plaid AboveBoard (1 point)**

Plaid's AboveBoard modules are designed to support student leaders on topics including authentic leadership, board governance, high performing boards, and strategic planning. Chapter presidents will be emailed information on how to complete the modules.

- a. How to earn points:
  - i. 1 point – Chapter president completed the modules.
- b. Due Date: 8:00 a.m. on Friday, January 5, 2024
- c. Submission: Completion tracked by OFSL

#### **5. New Member Launch (2 points)**

A presentation providing an overview of the history and significance of the USC fraternal community, information on the four councils and OFSL, and encouraging new members to consider personal responsibility with social engagement.

- a. How to earn points:
  - i. 2 points – Chapter had 70% of overall new members attend.
  - ii. 1 point – Chapter had 50% of overall new members attend.
- b. Due Date:
  - i. CPA – Hosted after Bid Day in the Fall semester
  - ii. IFC – Hosted on Bid Day in both the Fall and Spring semesters
  - iii. MGC & NPHC – Hosted at the end of both Fall and Spring semesters
- c. Submission: Attendance tracked by OFSL

#### **6. Chapter Programming: Inter/National Program (2 points)**

Chapters should attend a program provided by their inter/national organization. Programs can be either in-person or virtual, including online modules. Examples include harm reduction education, organization education, leadership development, etc. *NOTE – This category does not include attending a regional/national conference which is a separate category.*

- a. How to earn points:
  - i. 2 points – Chapter attended a program and had at least 70% of members in attendance
  - ii. 1 point – Chapter attended a program but had less than 70% of members in attendance.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form. Submission must include a full chapter roster noting which members were in attendance.

## **7. Chapter Programming: Harm Reduction Program (4 points)**

Chapters should host at least one (1) harm reduction program per semester on topics including: alcohol/substance abuse, bystander intervention/interpersonal violence, hazing, or mental health. The programs must be presented by university staff, inter/national staff, or an expert in the field.

*NOTE – A chapter officer presenting does not count.*

- a. How to earn points:
  - i. 4 points – Chapter hosted a harm reduction program with 70%-chapter attendance in both the Spring and Fall semesters.
  - ii. 2 points – Chapter hosted a harm reduction program with 70%-chapter attendance in either the Spring or Fall semester.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form. Submission must include a full chapter roster noting which members were in attendance.



## Campus Engagement

### 1. Campus Involvement (2 points)

Chapter members should be involved in other organizations on campus. Involvement includes other registered student organizations (RSO), activities affiliated with the university (athletics, bands, cheerleading/dance, etc.), and campus employment (ex. Resident Assistant, Campus Recreation, Russell House, Supplemental Instruction, Student Success Center, Career Center, etc.). *NOTE - Officer positions in your own chapter and participation in intramurals do not count.*

- a. How to earn points:
  - i. 2 points – Chapter had at least 50% of members involved in another organization on campus in both the Spring and Fall semesters.
  - ii. 1 point – Chapter had at least 50% of members involved in another organization on campus in either the Spring or Fall semester.
- b. Due Date: Reading Day each semester
  - i. Spring – 8:00 a.m. on Tuesday, April 23, 2024
  - ii. Fall – 8:00 a.m. on Saturday, December 7, 2024
- c. Submission: Chapter submits the End of Semester Form

### 2. Council Meetings (2 points)

Chapters should attend their respective council meetings.

- a. How to earn points:
  - i. 2 points – Chapter representative attended at least 70% of council meetings.
  - ii. 1 point – Chapter representative attended at least 50% of council meetings.
- b. Due Date: End of calendar year
- c. Submission: Attendance tracked by council and OFSL

### 3. Cross Council Exchange (2 points)

This is an opportunity for chapter members to learn more about what the four governing councils do and how they can work collaboratively by discussing similarities and uniqueness of our community members.

- a. How to earn points:
  - i. 2 points – Chapter has the required number of members attend the event.
    1. Chapter size <50 members – 1 member attends
    2. Chapter size 50+ members – 2 members attend
- b. Due Date: March 28, 2024
- c. Submission: Attendance tracked by OFSL

#### **4. Collaboration: Chapter Within Council (1 point)**

Chapters should collaborate on programming with fraternity/sorority chapters within their council (ex. NPHC chapter partnering with another NPHC chapter). Programs can include, but not limited to, educational programming, a joint service or philanthropy event, an alcohol-free social event, etc. *NOTE - partnering with another organization for Homecoming, Trick-or-Treat with the Greeks, or Greek Week; alcohol events; or simply participating in a philanthropy event of another organization where you were not a co-host; do not count.*

- a. How to earn points:
  - i. 1 point – Chapter hosted a program with another chapter within their council.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form. Submission must include a full chapter roster noting which members were in attendance.

#### **5. Collaboration: Chapter From Another Council (1 point)**

Chapters should collaborate on programming with fraternity/sorority chapters from another council (ex. CPA chapter partnering with an MGC chapter). Programs can include, but not limited to, educational programming, a joint service or philanthropy event, an alcohol-free social event, etc. *NOTE - partnering with another organization for Homecoming, Trick-or-Treat with the Greeks, or Greek Week; alcohol events; or simply participating in a philanthropy event of another organization where you were not a co-host; does not count.*

- a. How to earn points:
  - i. 1 point – Chapter hosted a program with a chapter from another council.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form. Submission must include a full chapter roster noting which members were in attendance.

## **6. Collaboration: RSO or University Office (1 point)**

Chapters should collaborate on programming with other registered student organizations (ex. Green Greeks, Relay for Life) or university offices (ex. OMSA, SAPE, SAVIP). Programs can include, but not limited to, educational programming, a joint service or philanthropy event, an alcohol-free social event, etc. *NOTE - simply participating in a philanthropy event of another organization where you were not a co-host does not count.*

- a. How to earn points:
  - i. 1 point – Chapter hosted a program with an RSO or university office.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form. Submission must include a full chapter roster noting which members were in attendance.

## **Civic Engagement**

Community service is defined as “hands-on service to an organization, cause, or community.” Examples include volunteering at the humane society, working at a food bank, highway cleanup projects, and serving as a reading buddy at an elementary school. In order to earn community service hours, a member must give time rather than funds or items.

Philanthropy is defined as “raising money [or in-kind donations] through an activity or fundraising that supports a charitable cause” and differs from community service. Purchasing items to donate, donating items, or donating money is a philanthropic act, not community service.

Participating in or attending a philanthropy event does not count as community service, but time spent performing an essential function can be counted (ex. handing out water during a race, crowd management, checking people in, etc.).

### **1. Community Service Event (2 points)**

Chapters should host at least one community service event each calendar year. Events can be one-time or recurring but should include a significant number of members participating.

- a. How to earn points:
  - i. 2 points – Chapter hosted a community service event.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form.

### **2. Community Service Hours (4 points)**

Chapters should collect the community service hours completed by their members each semester and report to the total hours to OFSL. See service definition in category above.

- a. How to earn points:
  - i. 4 points – Chapter averaged 5 service hours per member in both the Spring and Fall semesters.
  - ii. 2 points – Chapter averaged 5 service hours per member in either the Spring or Fall semester.
- b. Due Date: Reading Day each semester
  - i. Spring – 8:00 a.m. on Tuesday, April 23, 2024
  - ii. Fall – 8:00 a.m. on Saturday, December 7, 2024
- c. Submission: Chapter submits the End of Semester Form

### **3. Philanthropy Event (2 points)**

Chapters should host a philanthropy event at least once in a calendar year.

- a. How to earn points:
  - i. 2 points – Chapter hosted a philanthropy event.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form.

## Academics

### 1. Chapter GPA (2 points)

Chapters should be focused on the academic success of their members. The chapter GPA is calculated each semester after finals including both active members and new members.

- a. How to earn points:
  - i. 2 points – Chapter earned above a 2.75 average GPA in both the Spring and Fall semesters.
  - ii. 1 point – Chapter earned above a 2.75 average GPA in either the Spring or Fall semester.
- b. Due Date: End of Spring and Fall semesters
- c. Submission: Data pulled by OFSL

### 2. New Member GPA (2 points)

Chapters should be focused on the academic success of their new members. The new member GPA is calculated each semester after finals.

- a. How to earn points:
  - i. 2 points – Chapter new members earned above a 2.75 average GPA in both the Spring and Fall semesters.
  - ii. 1 point – Chapter new members earned above a 2.75 average GPA in either the Spring or Fall semester.
- b. Due Date: OFSL will export grade reports immediately following finals each semester.
- c. Submission: Data pulled by OFSL

### 3. Chapter Academic Plan (3 points)

The chapter should have an overall academic plan for the year which utilizes at least three (3) strategies. The strategies could include, but not limited to: 1) Academic workshops or programming; 2) non-university academic resources; 3) incentive programs; and 4) academic mentor programs. *NOTE – this is asking how the chapter supports the overall academic success of the organization, not just those individual members on academic probation.*

- a. How to earn points:
  - i. 3 points – Chapter submitted three (3) academic strategies
  - ii. 2 points – Chapter submitted two (2) academic strategies
  - iii. 1 point – Chapter submitted one (1) academic strategy
- b. Due Date: 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the ACE Submission form in November

## Chapter Operations

### 1. OFSL Coaching (4 points)

Chapters have OFSL coaches who provide support and advice on the ACE program and chapter operations. Chapter presidents should meet with their OFSL coach at least twice per semester.

- a. How to earn points:
  - i. 4 points – Chapter president met with OFSL coach twice in the Spring and twice in the Fall semester.
  - ii. 2 points – Chapter president met with OFSL coach twice in the calendar year.
  - iii. 1 point – Chapter president met with OFSL coach one time in the calendar year.
- b. Due Date: End of each semester
- c. Submission: Attendance tracked by OFSL

### 2. Chapter Advisor (1 points)

Advisors are an extremely important asset to a chapter's success. An advisor should be selected by the chapter or inter/national organization. It is not required the advisor be affiliated with the organization.

- a. How to earn points:
  - i. 1 point – Chapter reports an advisor on their officer contact sheet in both the Spring and Fall semesters
- b. Due Date: Reading Day each semester
  - i. Spring – 8:00 a.m. on Tuesday, April 23, 2024
  - ii. Fall – 8:00 a.m. on Saturday, December 7, 2024
- a. Submission: Chapter submits the End of Semester Form

### 3. President/Advisor Meeting (2 points)

Advisors can provide guidance and support to the chapter through fostering development of the chapter and the members. Advisors should meet with the chapter president at least twice per semester.

- a. How to earn points:
  - i. 2 points – Chapter president and advisor met twice in the Spring and twice in the Fall.
  - ii. 1 point – Chapter president and advisor met twice throughout the calendar year.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form.

#### **4. Transition Meeting (2 points)**

Effective transitions are crucial for the success of an organization. The outgoing and incoming president should meet with their chapter advisor and OFSL coach to formally transition.

- a. How to earn points:
  - i. 2 points – Outgoing and incoming president met with chapter advisor and OFSL chapter coach
- b. Due Date: After chapter elections
- c. Submission: Attendance tracked by OFSL

#### **5. Strategic Plan (3 points)**

Chapters should develop a strategic plan to guide their efforts. Training on strategic planning is provided in the Plaid AboveBoard modules, during the Leadership Summit, and a facilitator guide will be provided to chapter presidents. Strategic plans should include the mission and vision of the organization, a complete SWOT analysis, and a strategic plan using the G.O.S.T. model.

- a. How to earn points:
  - i. 3 points – Chapter provides a strategic plan including mission/vision, SWOT analysis, and G.O.S.T. model by the deadline.
  - ii. 2 points – Chapter provides a strategic plan with two of the three required components by the deadline.
  - iii. 1 point – Chapter provides a strategic plan with one of the three required components by the deadline.
- b. Due Date: 8:00 a.m. on Monday, January 29, 2024
- b. Submission: Chapter emails strategic plan to OFSL coach

#### **6. Financial Good Standing (2 points)**

Chapters should be in good financial standing with university entities (Russell House, USCPD, Conduct, etc.), their council, and their inter/national organization.

- a. How to earn points:
  - i. 2 points – Chapter is in good financial standing with stakeholders in both Spring and Fall semesters.
  - ii. 1 point – Chapter in in good financial standing with stakeholders in either the Spring or Fall semesters.
- b. Due Date: End of the Spring and Fall Semesters
- c. Submission: OFSL will verify good standing



## **7. Conduct Good Standing (4 points)**

Chapters should be in good conduct standing with the university and their inter/national organization.

- a. How to earn points:
  - i. 4 points – Chapter is in good conduct standing in both the Spring and Fall semesters.
  - ii. 2 points – Chapter is in good conduct standing in either the Spring or Fall semester.
- b. Due Date: End of the Spring and Fall semesters
- c. Submission: OFSL will verify good standing

## **Administration**

### **1. Organization Renewal (2 points)**

- a. How to earn points:
  - i. 2 point – Chapter completed the organization renewal process by the deadline.
- b. Due Date: 8:00 a.m. on Friday, February 9, 2024
- c. Submission: Chapter completes the organization renewal process on Garnet Gate

### **2. Confidentiality Form (1 point)**

- a. How to earn points:
  - i. 1 point – President completed the FERPA process by the deadline.
- b. Due Date: 8:00 a.m. on Friday, January 12, 2024
- c. Submission: President completes the FERPA quiz and signs the FERPA form.

### **3. Officer Contact Update (2 points)**

- a. How to earn points:
  - i. 2 point – Chapter submitted an updated officer contact sheet, using the approved template, in both Spring and Fall semesters by the deadline.
  - ii. 1 point – Chapter submitted an updated officer contact sheet, using the approved template, in either Spring or Fall semester by the deadline.
- b. Due Date: Reading Day each semester
  - i. Spring – 8:00 a.m. on Tuesday, April 23, 2024
  - ii. Fall – 8:00 a.m. on Saturday, December 7, 2024
- c. Submission: Chapter submits the End of Semester form

### **4. Chapter Roster Update (2 points)**

- a. How to earn points:
  - i. 2 point – Chapter attends Roster Day in both the Spring and Fall semester to submit chapter roster updates.
  - ii. 1 point – Chapter attends Roster Day in either the Spring and Fall semester to submit chapter roster updates.
- b. Due Date: Reading Day each semester
  - i. Spring – Monday, April 15
  - ii. Fall – Monday, December 2
- c. Submission: Attendance tracked by OFSL

## **5. Anti-Hazing Compliance Form (2 points)**

- a. How to earn points:
  - i. 2 points – Chapter submitted an anti-hazing compliance form in both Spring and Fall semesters by the deadline.
  - ii. 1 point – Chapter submitted an anti-hazing compliance form in either Spring or Fall semester by the deadline.
- b. Due Date: First Friday of the semester
  - i. Spring – 8:00 a.m. on Friday, January 12, 2024
  - ii. Fall – 8:00 a.m. on Friday, August 23, 2024
- c. Submission: Chapter emails OFSL chapter coach

## **6. Initiation Confirmation (1 point)**

Chapters should submit confirmation they have fully initiated new members using all local and national ceremonies.

- a. How to earn points:
  - i. 1 point – Chapter submitted the confirmation form by the deadline.
- b. Due Date: Within 24 hours of initiation
- c. Submission: Chapter submits the Initiation Confirmation form

## **7. New Member Education/Intake Plan (2 points)**

Chapters should complete the new member education/intake plan review process each semester you take a new member class. The process includes meeting with your OFSL chapter coach, drafting a new member education/intake plan, and securing required signatures. *NOTE – If a chapter chooses not to take a new member class in a semester, they can earn the available point by notifying their OFSL chapter coach by the deadline.*

- a. How to earn points:
  - i. 2 points – Chapter completed the required process in both the Spring and Fall semesters by the deadline.
  - ii. 1 point – Chapter completed the required in either the Spring or Fall semester by the deadline.
- b. Due Date:
  - i. CPA – Second Sunday in January and first Sunday in August
  - ii. IFC – Second Sunday in January and last Sunday in August
  - iii. MGC & NPHC – Last Sunday in January and first Sunday in September
- c. Submission: OFSL will track completion

## Excellence

### 1. Chapter Programming: DEI Program (1 point)

Chapters should host education for their members on diversity/equity/inclusion. Programs can be on gender/sex, racial/ethnic/cultural awareness, ability/disability, social justice issues, inclusive leadership, LGBT+ community, religion, or intersectionality. The chapter should have 70% of members in attendance. The program must be presented by university staff, inter/national staff, or an expert in the field. *NOTE – A chapter officer presenting does not count.*

- a. How to earn points:
  - i. 1 point – Chapter hosted a DEI program with 70%-chapter attendance.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form. Submission must include a full chapter roster noting which members were in attendance.

### 2. Regional/National Event (1 point)

Chapters should be engaged with their inter/national organization by sending at least one representative to attend a regional or national leadership event.

- a. How to earn points:
  - i. 1 point – Chapter sent a representative to a regional or national leadership event.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form. Submission must include a full chapter roster noting which members were in attendance.

### 3. Close Family Emerging Leaders Program (2 points)

CFELP is a one semester, eight-week workshop series where students discover and explore their strengths, develop authentic leadership, and learn how to lead with others. This program is most beneficial for sophomores who wish to enhance their leadership skills.

- a. How to earn points:
  - i. 2 points – Chapter had one (1) member participate in the complete CFELP program.
  - ii. 1 point – Chapter had one (1) member attend at least half of the CFELP program.
- b. Due Date: Program takes place in September-November
- c. Submission: Attendance tracked by OFSL

#### **4. Member Development (3 points)**

Chapters should provide continuous development to their members throughout the undergraduate career. Using the [Wellness Wheel](#), choose three (3) dimensions and explain what it is about your chapter experience that develops your members in those dimensions. Strategies could include any workshops, programs, and/or national curriculum that the chapter completed to further development of its members this year. What was the impact of these strategies?

Wellness wheel dimensions include physical, emotional, occupational, spiritual, intellectual, environmental, and social. *NOTE - This should not include academic strategies which are provided in a separate section.*

- a. How to earn points:
  - i. 3 points – Chapter identified three (3) wellness dimensions, outlined strategies used to develop their members, and the impact of those strategies.
- b. Due Date: 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the ACE Submission form in November

#### **5. Community Service Hours (3 points)**

Chapter exceeded the average service hours per member of their council during the calendar year. *NOTE – See Civic Engagement section for what counts as community service.*

- a. How to earn points:
  - i. 3 points – Chapter exceeded the average service hours per member of their council by 6 hours in the calendar year.
  - ii. 2 points – Chapter exceeded the average service hours per member of their council by 4 hours in the calendar year.
  - iii. 1 point – Chapter exceeded the average service hours per member of their council by 2 hours in the calendar year.
- b. Due Date: Reading Day each semester
  - i. Spring – 8:00 a.m. on Tuesday, April 23, 2024
  - ii. Fall – 8:00 a.m. on Saturday, December 7, 2024
- c. Submission: Chapter submits the End of Semester Form

## **6. Philanthropic Donations (3 points)**

Chapter exceeded the average philanthropic donation per member of their council during the calendar year. *NOTE – See Civic Engagement section for what counts as philanthropy.*

- a. How to earn points:
  - i. 3 points – Chapter exceeded average philanthropic donation per member of their council by \$15.
  - ii. 2 points – Chapter exceeded average philanthropic donation per member of their council by \$10.
  - iii. 1 point – Chapter exceeded average philanthropic donation per member of their council by \$5.
- b. Due Date: Reading Day each semester
  - i. Spring – 8:00 a.m. on Tuesday, April 23, 2024
  - ii. Fall – 8:00 a.m. on Saturday, December 7, 2024
- c. Submission: Chapter submits the End of Semester Form

## **7. Campus Involvement (2 points)**

Chapter excelled in campus involvement with at least 75% of members involved in another organization on campus. *NOTE – See Campus Engagement section for what counts as campus involvement.*

- a. How to earn points:
  - i. 2 points – Chapter had at least 75% of members involved in another organization on campus in both the Spring and Fall semesters.
  - ii. 1 point – Chapter had at least 75% of members involved in another organization on campus in either the Spring or Fall semester.
- b. Due Date: Reading Day each semester
  - i. Spring – 8:00 a.m. on Tuesday, April 23, 2024
  - ii. Fall – 8:00 a.m. on Saturday, December 7, 2024
- c. Submission: Chapter submits the End of Semester Form

## **8. Immersive Leadership & Service (3 points)**

Chapters should be involved in immersive leadership and service experiences on campus. Several high impact experiences have been selected as opportunities to earn points in this category. Below is the list and how to earn credit:

- Service Saturdays – One (1) member attends a service Saturday
- Alternative Breaks – One (1) member attends an alternative break
- Leadership and Service Center Roundtable – One (1) member attends a roundtable
- BEAK Retreat – One (1) officer attends the retreat
- Diversity Dialogues – One (1) member attends a Diversity Dialogue
- Executive Positions – One (1) member is in an executive position for a registered student organization (RSO) or associated student organization (ASO)
  - a. How to earn points:
    - i. 3 points – Chapter meets the requirement for three (3) of the experiences above
    - ii. 2 points – Chapter meets the requirement for two (2) of the experiences above
    - iii. 1 point – Chapter meets the requirement for one (1) of the experiences above
  - b. Due Date: 8:00 a.m. on Friday, November 22, 2024
  - c. Submission: Chapter submits the ACE Submission form in November

## **9. Chapter GPA (2 points)**

Chapters should be focused on the academic success of their members. The chapter GPA is calculated each semester after finals including both active members and new members.

- a. How to earn points:
  - i. 2 points – Chapter GPA was above their council average chapter GPA in both the Spring and Fall semesters.
  - ii. 1 point – Chapter GPA was above their council average chapter GPA in either the Spring or Fall semesters.
- b. Due Date: End of Spring and Fall semesters
- c. Submission: Data pulled by OFSL

### **10. New Member GPA (2 points)**

Chapters should be focused on the academic success of their new members. The new member GPA is calculated each semester after finals.

- a. How to earn points:
  - i. 2 points – Chapter new member GPA was above their council average new member GPA in both the Spring and Fall semesters.
  - ii. 1 point – Chapter new member GPA was above their council average new member GPA in either the Spring or Fall semesters.
- b. Due Date: End of Spring and Fall semesters
- c. Submission: Data pulled by OFSL

### **11. Initiate 90% of New Members (1 point)**

Chapters should initiated at least 90% of new members. This will be calculated based on total number of students reported as joining and total number of students reported as initiated throughout the calendar year.

- a. How to earn points:
  - i. 1 point – Chapter initiated at least 90% of new members in the calendar year.
- b. Due Date: End of Spring and Fall semesters
- c. Submission: Data pulled by OFSL

### **12. Advisory Board (1 point)**

Chapters should have an advisory board comprised of at least three volunteers who support the chapter in various aspects of chapter management. Board members can be alumni of the chapter/organization, USC faculty or staff members, and men/women who want to support the chapter. It is not required that these volunteers live in the Columbia Area. These volunteers may not be undergraduate students.

- a. How to earn points:
  - i. 1 point – Chapter has an established advisory board of at least three volunteers.
- b. Due Date: 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the ACE Submission form in November



### **13. Alumni Event (1 point)**

Chapters should host an event targeted for alumni members to engage with the chapter. Examples include a meal, golf tournament, tailgate, etc.

- a. How to earn points:
  - i. 1 point – Chapter hosted an alumni event.
- b. Due Date: Within 1 week of completing the program, but no later than 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the Chapter Program Submission form. Submission must include a full chapter roster noting which members were in attendance.

### **14. Transition Documents (1 point)**

Chapters should develop transition documents for officer positions. Documents should include information necessary to assist a new officer in onboarding to their role, such as position description, important contacts, timeline overview, helpful resources, etc.

- a. How to earn points:
  - i. 1 point – Transition documents compiled into a single file and uploaded with the chapter's ACE submission.
- b. Due Date: 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the ACE Submission form in November

### **15. Development Opportunities (2 points)**

Self-assessment of chapter operations and the ability to identify strengths and weaknesses are crucial for the success of an organization. The chapter should identify three areas of strength and three areas of weakness, developing action items to continue/overcome those areas in the next calendar year.

- a. How to earn points:
  - i. 2 points – The chapter identified three areas of strength and three areas of weakness of chapter operations and provided action items to continue/overcome those areas in the next calendar year.
  - ii. 1 point – The chapter identified three areas of strength and three areas of weakness of chapter operations but did not provide action items.
- b. Due Date: 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the ACE Submission form in November

## **16. OFSL Individual Achievement Award Nomination (1 point)**

It is important to recognize the amazing individual achievements of our community. Chapters should nominate at least one eligible member for an OFSL Individual Achievement Award.

- a. How to earn points:
  - i. 1 point – The chapter nominates at least one member for an OFSL individual achievement award.
- b. Due Date: 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Individual Achievement Award Nomination form published on the OFSL website

## **17. OFSL Scholarship Submission (1 point)**

Chapters should have at least one eligible member apply for one of the OFSL scholarships: Fraternity Council Scholarship, Sorority Council Scholarship, and Remembrance Fund/Silver Nickel Scholarship.

- a. How to earn points:
  - i. 1 point – At least one member applies for an OFSL scholarship.
- b. Due Date: 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Scholarship application form published on the OFSL website

## **18. Suicide Prevention Gatekeeper Training (2 points)**

This training teaches the warning signs of a suicidal person and early signs of depression, assists in gaining confidence in how to respond, and educates about the resources available at USC.

Training sessions are hosted by Healthy Campus Initiatives (HCI) throughout the year. Additionally, OFSL is partnering with HCI to offer additional training sessions exclusively for our community. Either session will count toward completion.

- a. How to earn points:
  - i. 2 points – Chapter has the required number of members attend one of the offered training sessions.
    1. Chapter size <50 members – 2 members attend
    2. Chapter size 50+ members – 5% of total membership attend
  - ii. 1 point – Chapter has at least 2% of members attend
- b. Due Date: Trainings will be hosted throughout the calendar year.
- c. Submission: Attendance tracked by OFSL

### **19. Mental Health First Aid Training (2 points)**

Mental Health First Aid is an 8-hour course that teaches you how to identify, understand, and respond to signs of mental illnesses and substance use disorders. The training gives you the skills you need to reach out and provide initial help and support to someone who may be developing a mental health or substance use problem or experiencing a crisis.

This is recommended for a designated mental health chair.

- a. How to earn points:
  - i. 1 point – Chapter had at least one member attend a training
- b. Due Date: Trainings will be hosted throughout the calendar year.
- c. Submission: Attendance tracked by OFSL

### **20. Together We Can Certify (1 point)**

The Together We Can Certify Program offered by Healthy Campus Initiatives helps participants grow in their mental health competency to become a mental health advocate at USC. To earn the certificate, a member must attend trainings to earn 9 total points. You may count trainings you have attended since fall 2019 if you have the date that you attended the training and your attendance can be confirmed.

Complete list of trainings and to register for the certification can be found on the Healthy Campus Initiatives website ([link here](#)).

- a. How to earn points:
  - i. 1 point – Chapter has one (1) member earn the certificate
- b. Due Date: 8:00 a.m. on Friday, November 22, 2024
- c. Submission: Chapter submits the ACE Submission form in November