# Committee on Scholastic Standards and Petitions, Annual report 2022 – 2023

#### 2022 – 2023 Committee Members:

#### Elected

Robert Kopack, College Of Arts And Sciences, Geography (2024)

Amie Freeman, Chair, University Libraries, Library Digital Resources (2023)

William Knapp, College Of Hospitality, Retail And Sport Management, College Of Hrsm - Hrtm (2025)

Reenea Harrison, College Of Hospitality, Retail And Sport Management, College Of Hrsm - Retl (2023) Allison Sweeney, College Of Nursing, College Of Nursing (2025)

Vacant, Undergraduate Representative

#### **Appointed**

Richard Verzyl, ex officio, Enrollment Management, Enrollment Management Aaron Marterer, ex officio, Enrollment Management, Office Of The Registrar Jack Deoliveira, Graduate Representative, College Of Arts And Sciences, Political Science (2023)

#### Business of 2022-2023 included:

- I. The committee reviewed proposed changes to the Exam Credit Admissions Policy before its advancement to the Committee on Admissions.
- II. The committee reviewed a proposed policy change to the Undergraduate Studies Bulletin Academic Regulations regarding Undergraduate Certificate Graduation Requirements. These changes were presented to Faculty Senate on December 7, 2022, and were approved by the Faculty Senate.

Proposed Policy Change Regarding Undergraduate Certificate Graduation Requirements

#### Undergraduate Studies Bulletin

Academic Regulations

https://academicbulletins.sc.edu/undergraduate/policies-regulations/undergraduate-academic-regulations/#text

# Degree Conferral and Graduation Policies

# Degree/Certificate Conferral and Graduation Policies

#### In-Residence Requirement

The last 25% of a student's degree must be completed in residence at the University, and at least half of the hours in the student's major courses and in the student's minor courses (if applicable) must be taken at the University.

### Degrees

# In-Residence Requirement for Degrees

The last 25% of a student's degree must be completed in residence at the University, and at least half of the hours in the student's major courses and in the student's minor courses (if applicable) must be taken at the University.

The chart below shows the minimum number of hours required to be completed in residence based on to the total number of hours required for a degree.

#### In-Residence Chart

In-Residence Chart

Total Number of Hours Required for Degree Minimum Number of In-residence Hours

60 Hours (Associates Degree) 15 Hours 70 Hours (Associates Degree) 18 Hours

120 Hours 30 Hours 121-124 Hours 31 Hours 125-128 Hours 32 Hours 129-132 Hours 33 Hours 133-136 Hours 34 Hours 137-140 Hours 35 Hours 141-144 Hours 36 Hours

Some programs impose greater student residence and/or major requirements.

Regardless of when students enter the University, they must complete the last 25% of the degree before graduation enrolled in classes approved by the appropriate dean of the college, school, or campus from which the degree will be granted. In addition, all degree applicants are urged to confer with the deans of their respective colleges about their programs and degree requirements prior to the beginning of their last semester of residence at the University.

"In residence" means that the student was regularly "In residence" means that the student was enrolled at UofSC; completed courses offered by Columbia or one of the other campuses of the University; was a member of a class which was supervised by a regular faculty member of UofSC; attended classes on a regular, pre-established schedule; and in other ways conformed to the requirements which are normally connoted by the term "in residence." In-residence requirements may by the term "in residence." In-residence not be met by courses for which credit is earned by exemption or exam, courses taken by correspondence, or courses for which transfer credit was awarded. Courses taken under the Pass-Fail option meet in-residence requirements. If the student has not established credit for the prescribed number of hours in residence, then the

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student is not eligible either for graduation with honors or for graduation on the basis of having completed 25% of the degree during the final semesters at the University.

#### Application Process

All candidates for degrees and certificates must file formal applications online, in Self Service Carolina, during the last academic term prior to graduation. Applications must be filed by the posted deadline found on the website of the Office of the University Registrar.

#### Graduation Requirements

In order to be eligible for graduation, students must In order to be eligible for graduation, students meet all course requirements, be in good academic standing, meet any departmental or program requirements, and have a cumulative GPA of at least 2.00 on all work attempted at UofSC.

#### Additional Majors

In some degree programs, a student may elect additional majors. Additional majors are awarded in additional majors. Additional majors are awarded the same graduation term with one degree. Additional majors are awarded within the same college (exceptions are listed below). Students receive one diploma for each degree earned regardless of the number of majors awarded under a degree. Additional majors are not an option for all a degree. Additional majors are not an option for academic programs. Colleges may allow an additional major to satisfy some degree components. Please review program requirements in the academic bulletin for more information.

Special Valid Combinations for Additional Majors In certain circumstances, students can receive an additional major under a non-corresponding degree additional major under a non-corresponding and/or college.

#### Arts and Sciences Majors

An undergraduate student, whose primary program An undergraduate student, whose primary of study is in the College of Arts and Sciences, may earn an additional major in any major from the College of Arts and Sciences, regardless of degree type.

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ex. B.S. in Chemistry with a second major in English ex. B.S. in Chemistry with a second major in English

School of Music And College Of Arts and Sciences

An undergraduate student, whose primary program An undergraduate student, whose primary of study is in the School of Music, may earn an additional major from the College of Arts and Sciences.

ex. B.A. in Music with an additional major of Anthropology

College of Engineering and Computing And College Of Arts and Sciences

An undergraduate student, whose primary program An undergraduate student, whose primary of study is B.S.C.S. in Computer Science from the College of Engineering and Computing, may earn an from the College of Engineering and Computing, additional major in Mathematics from the College of may earn an additional major in Mathematics from Arts and Sciences.

#### Additional Degrees

Students may also pursue more than one degree either simultaneously within the same term or in subsequent terms. The requirements for both degrees must be satisfied by no less than 144 total credit hours. The additional requirements for the additional degree must include a minimum of 24 semester hours beyond those required for the student's primary or first awarded degree. Students student's primary or first awarded degree. receive a diploma for each degree awarded.

Requirements for Pursuing an Additional Major or Degree

The student must be accepted into the additional major or degree program.

The student must meet progression requirements for the additional major or degree program. All requirements for the degree normally associated for the additional major or degree program. with the additional major must be fulfilled. All requirements for an additional degree program

must be fulfilled.

Course Sharing Rules

If pursuing an additional degree, a course may apply Course Sharing Rules once in the primary degree program and once in each additional degree program.

Within a single program of study, courses may not be applied toward more than one required academic program component (Carolina Core,

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College Requirements, Program Requirements, Major Requirements). This rule does not apply to optional components (e.g., a minor or additional major that is in addition to the degree requirements).

The university ensures that no additional major or degree has excessive overlap of degree requirements. (See SACSCOC Standard 9.2) Invalid Combinations

Two Degrees with the Identical Majors

A student cannot earn two degrees with an identical major.

ex. B.S., Psychology, B.A., Psychology in the same graduation term.
Identical Major/Minor

A student cannot earn a major and minor in the same discipline.

• ex. B.A., Film and Media Studies

Within a single program of study, courses may not be applied toward more than one required academic program component (Carolina Core, College Requirements, Program Requirements, Major Requirements). This rule does not apply to optional components (e.g., a minor or additional major that is in addition to the degree requirements).

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#### **Undergraduate Certificates**

Undergraduate Certificates are designed for students who wish to gain additional knowledge in a specific area to complement their major program of study. Undergraduate certificates require a minimum of 12 hours and must be earned in concurrence with an undergraduate degree.

#### Electing to Pursue an Undergraduate Certificate

Students who are interested in pursuing an Undergraduate Certificate are encouraged to consult with their academic advisor. To formally pursue a certificate program, students must complete an Undergraduate Certificate Interest Form, have minimum institutional GPA of 2.0 and meet any other specific qualifications if applicable. The form can be found on the Provost's Website.

Graduation Requirements for Certificates
At least 50% of a student's undergraduate certificate coursework must be completed at the

University of South Carolina-Columbia campus and all coursework that applies to the certificate must be earned with a grade of C or better.

# **Graduation Application Process**

All candidates for undergraduate certificates must file formal graduation applications online, in Self Service Carolina. A student may only be awarded a certificate in the same semester the student is awarded an undergraduate degree from the University of South Carolina-

Columbia. Applications must be filed by the posted deadline found on the website of the Office of the University Registrar.

# **Course Sharing**

All courses which apply to an undergraduate certificate program may apply to a student's degree requirements or requirements of an additional undergraduate certificate.

- III. Annual reports were received from six colleges and schools.
- IV. Two student appeals were reviewed by the committee.

Respectfully submitted,

Amie Freeman, 2022 – 2023 Chair