

University of South Carolina

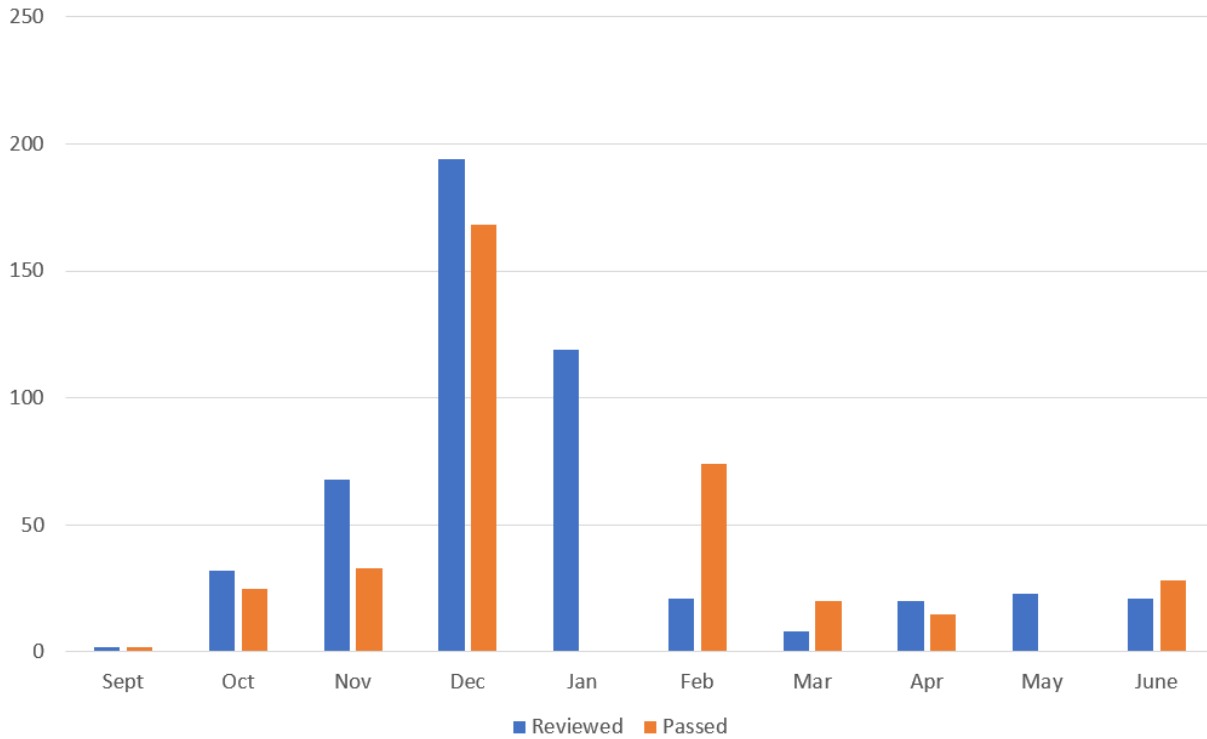
Faculty Senate on Curricula and Courses Annual Report: 2019-2020

Members consisted of:

	Member	Unit
Chair:	Marianne Bickle	College of Hospitality, Retail and Sport Management
Faculty Members:	Kenneth Campbell,	School of Journalism & Mass Communication
	Elizabeth (Libby) Cross	Graduate School
	Jeffrey Dudycha	College of Arts and Sciences (Biological Sciences)
	John Gerdes	Integrated Information Technology
	Chin-Tser Huang	Computer Science & Engineering
	Christie Pascale	Libraries
	Christine Sixta-Rinehart	Palmetto College
	Elliot Vittes	Palmetto College
	Ray Thompson	Department of Exercise Science
Student representatives	Sarah Noonan	Undergraduate studies
	Jennifer Mandelbaum	Graduate studies
Ex-officio:	Tara George	Registrar's office
	Trena Houpp	Distributed Learning
	Malia Kiehl	Bulletin
	Jennifer Tilford	University advising
	Ed Short	Registrar's office

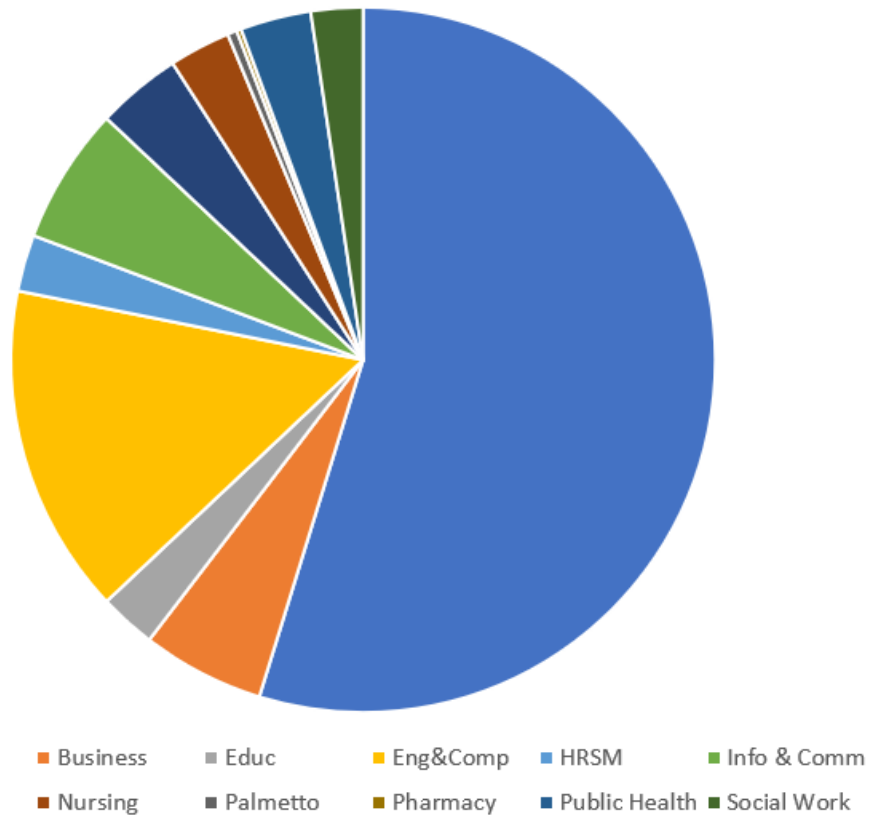
The Faculty Senate on Curricula and Courses(C&C) meet once a month between the months of September 2019 and May 2020. Throughout this time period, the Committee reviewed 508 proposals, of which 365 successfully passed through Faculty Senate. The curricula adoption rate was 71.9%. The table below shows these numbers in a visual representation.

C&C proposals: 2019-2020



The Committee examined the number of proposals passed through Faculty Senate. The number of proposals by College for 2019-2020 are as follows: Arts/Sciences 253, Business 26, Engineering & Computing 70, HRSM 12, Information & Communications 29, Music 18, Nursing 13, Palmetto 2, Pharmacy 1, Public Health 15 and Social Work 11. The pie chart below is a visual presentation of these numbers.

Number of Proposal Passed by College: 2019-2020



Significant events during the academic year:

COVID-19 pandemic

- The COVID-19 pandemic resulted in faculty, staff and students working remotely. The April 2020 Faculty Senate meeting was devoted to issues related to the pandemic. C&C did not report at this meeting. The proposals scheduled for this meeting were held for the June 2020 meeting.
- C&C members continued to review proposals and met remotely. Proposals in the queue were processed and forwarded to Faculty Senate.
- It should be noted that Mark Cooper (Chair of Faculty Senate) and Yvonne Dudley (secretary for Faculty Senate) provided exceptional support during this time of transition. They were available via email, Microsoft teams and phone. They showed the true Gamecock “can-do” spirit!

Lean process to improve C&C

- During Fall semester 2019, Mark Cooper (Chair of Faculty Senate) asked Marianne Bickle to lead a sub-committee to identify areas of improving the Curricula submission and approval process. We

soon realized that to develop a significant and effective change to the C&C process, assistance would be needed. Mark obtained funding to hire a facilitator for a process called *Lean*. Tom Terez was hired, and efforts began in May 2020. The team consists of:

Member	Unit
Mark Cooper	Team sponsor – Faculty Senate Chair
Marianne Bickle	Team co-leader –C&C Chair – HRSM
Karen Edwards	Team co-leader – InDev Chair – HRSM
Trena Houp	C&C and InDev ex officio member
Elliot Vittes	C&C member
Kenneth Campbell	C&C member
Brett Altschull	Physics & Astronomy
Joan Creed	Nursing
Lisa Bailey	InDev member
Jenn Tilford	C&C ex officio member
Jed Lyons	Engineering & Computing

- The goals are to 1) streamline the process to develop/change curriculum, thereby reducing faculty frustration; 2) reduce errors made by proponents during the process, and 3) develop a more effective and streamline method of work process for the Committee and Chair.
- Presentations of recommendations were given to stakeholders on June 16th and 22nd. The presentation of recommendations will then be given to Faculty Senate. The outcome of the efforts are pending the presentation to Faculty Senate.