During the 2017-2018 academic year, the Faculty Senate Committee on Instructional Development (INDEV) focused on providing consistent, meaningful feedback to proponents based on the submission of their syllabuses. We made extensive use of the Academic Programs Proposal System (APPS), which was utilized for review of electronic submissions. Face-to-face committee meetings served as an opportunity to discuss necessary edits with proponents. Proposals that needed editing were returned to the proponent and then either approved electronically or the proponent returned to a subsequent committee meeting. We done much to streamline the meetings and have been more proactive in communicating with proponents via email to help mitigate the amount of revisions. New courses approved by the INDEV Committee were then referred to the Curricula and Courses Committee. Existing course adding distributed learning were referred to Faculty Senate for approval. In total, we reviewed 49 course proposals and ultimately approved 34.

Members of the Committee:

**Elected**

Marianne Bickle, HRSM  
Karen Brown, Libraries  
Sara Ernst, Music  
Kirk Fiedler, Business  
Carolyn Harmon, Nursing  
Yordanka Ilieva, Physics & Astronomy  
Michael Weisenburg, Libraries

**Ex-Officio**

Tena Crews, Provost’s Office  
Aisha Haynes, Center for Teaching Excellence  
Bryan Jenkins, UTS  
Murray Mitchell, Graduate School

**Appointed**

Mohamad Azhar, Medicine  
Karen Edwards, HRSM  
Heather, Moorefield-Lang, SLIS  
Christine Rinehart, Political Science

**Student Representatives**

Jessie Dawson  
Kevin Tabury

**Committee Meetings, 2017-2018:**

- August 14, 2017  
- September 5, 2017  
- October 3, 2017  
- November 28, 2017  
- January 23, 2018  
- February 27, 2018  
- March 27, 2018  
- April 24, 2018
Committee on Instructional Development (INDEV) Charge/Definition:

This committee shall review distributed learning course proposals for compliance with best practice benchmarks as defined by the university and accreditation bodies. The committee shall then recommend compliant distributed learning course proposals for approval. The membership of the committee shall include seven faculty members elected for staggered three-year terms. The provost shall appoint four other faculty members, for staggered three-year terms, to guarantee broad representation of the colleges and academic ranks. The president of the student body shall appoint one undergraduate and one graduate student to one-year terms, to be confirmed by the Student Senate. Ex-officio members may include representatives from the Provost's Office, Distributed Learning Support Services, Center for Teaching Excellence and Graduate School.