

University of South Carolina

Annual Report of the Faculty Senate Committee on Curricula & Courses: 2023 – 2024

Committee Membership:

Role	Name	Unit
Co-Chairs:	Sharon Gumina	College of Engineering & Computing
	Brian Habing	CAS – Statistics
Faculty Members:	Karen Brown	University Libraries
	Allen Kanapala	Palmetto College
	Darin Freeburg	College of Information & Communications
	Bill Hauk	Darla Moore School of Business
	Elina Levina	CAS – Bio Science
	Amanda Schlegel	School of Music
	Margaret Selph	College of Nursing
	Michael Shtutman	College of Pharmacy
Ex-Officio:	Trena Houpp	Distributed Learning
	Mailia Kiehl	Bulletin
	Murray Mitchell	Graduate School (Fall 2023)
	Jean Ellis	Graduate School (Spring 2024)
	Angelina Sylvain	Graduate School (Summer 2024)
	Ed Short	Registrar
	Jenn Tilford	University Advising
	William Beckham	Registrar

During the 2023-2024 year the committee was two members short of its full complement. This has been addressed for 2024-2025.

Michael Dickson, College of Arts and Sciences, has been selected as Chair for the upcoming year since no standing members volunteered to Chair the committee in 2024-2025.

The Faculty Senate Committee on Curricula & Courses (C&C) met once per month from August 2023 through April 2024. During this time, C&C successfully passed 346 proposals through the Faculty Senate.

Unit	Proposals passed through Faculty Senate
Arnold School of Public Health	39
Arts & Sciences	106
Darla Moore School of Business	16
Education	8

Engineering & Computing	87
Honors College	1
Hospitality, Retail & Sport Management	12
Interdisciplinary Studies	4
Information & Communication	23
Law	1
Music	34
Nursing	5
Palmetto College	4
Pharmacy	3
School of Medicine – Columbia	1
Social Work	2

Significant events during the academic year:

- Among the program proposals approved this year were three undergraduate certificate programs, continuing the committee’s work from last year when Digital Studies was approved.
- We continued our transition from the old APPs proposal system for course and program proposals to the new Courseleaf Information Management (CIM, aka “new APPs”) system. During this transition, a few modifications have been suggested to the Courseleaf user interface that would alert C&C Committee members to courses that have been created with external parties potentially in relation to professional certificates or requiring a Memorandum of Understanding for profit sharing. This issue has been referred to the Instructional Development committee and we will work on it in conjunction with them.
- The committee members were encouraged to review the Best Practices documentation and make appropriate revisions to that document. This work continues.
- Jessica McKie, in addition to her duties as admin coordinator of the Staff Senate, added staff support to the committee's work during the year. Her help was invaluable.
- We have requested that one of the 12 seats on the committee be specifically reserved for a representative from Palmetto College.

Finally, as chairs, we would like to extend our thanks to all the committee members for their hard work throughout the year. We would also like to thank the ex-officio members of the committee who lent their time and expertise to our work. We would not have been able to do our job without their counsel.