



Charter - Information Technology Executive Board

Purpose:

The purpose of the Information Technology Executive Board (ITEB) is to:

- Align IT strategy with the university's academic mission
- Review IT trends for potential impacts to, and adoption by the University of South Carolina
- Ensure consistent progress toward a mature IT governance model at USC
- Oversee optimal investment in, and proper management of, IT resources including applications, information, infrastructure and people
- Identify and effectively manage IT risks

Scope:

The scope of the Information Technology Executive Board (ITEB) encompasses all activities of the Division of Information Technology (DoIT), including oversight of major projects, service improvements, and infrastructure investments. Additionally, the ITEB makes recommendations about university-wide IT strategies, investments, projects and initiatives.

Membership:

The CIO will chair the ITEB. Membership will be reviewed every two years by the Provost and Chief Operating Officer and adjusted as needed.

Membership of the ITEB is as follows:

1. Executive Vice President for Academic Affairs & Provost
2. Senior Vice President for Administration & Chief Operating Officer
3. Chancellor representative
4. Council of Academic Deans representative
5. Vice President for Student Affairs
6. Chair, Faculty Senate IT Committee
7. Student Government President or designee
8. Vice President for Information Technology and CIO

Process:

- Meeting frequency – The ITEB will meet four times a year. Additional meetings will be established by the membership as needed.
- Agenda – The chairperson will publish an agenda in advance of the meeting.
- Documentation – All meetings will have documented discussions, decisions and actions.