

GRADUATE TEACHING & INSTRUCTIONAL ASSISTANT TRAINING, SPRING 2021

1. Graduate TA/IA Training Program – ALL Graduate Teaching and Instructional Assistants

All graduate students who will be newly appointed Teaching or Instructional Assistants (GTAs/GIAs) during the 2020-2021 academic year (*including Summer 2021 sessions*) are required to complete both components of TA Training: (1) GTA/GIA Orientation, and (2) GRAD 701, a one-semester workshop-based course on teaching assistant development (or approved departmental equivalent).

Part 1: GTA/GIA Orientation	Part 2: GRAD 701 – “Teaching Assistant Development” Course						
<ul style="list-style-type: none"> ➤ Attend two separate 3-hour workshops, A and B, introducing graduate students to teaching at USC. <ul style="list-style-type: none"> ◆ GTA/GIA Orientation Workshop A: <i>“Policies, Places and People”</i> Topics: FERPA, University policies and important resources, discrimination/harassment, diversity & inclusion, dealing with student issues, etc. ◆ GTA/GIA Orientation Workshop B: <i>“Teaching Tips and Tools”</i> Topics: First day tips, engaging students, grading objectively, workload management, veteran TA panels ➤ Dates offered: <table border="1" style="margin: 10px auto; border-collapse: collapse; text-align: center;"> <tr> <td style="padding: 5px;">TA ORIENTATION WORKSHOPS</td> <td style="padding: 5px;">9 am – 12 pm</td> <td style="padding: 5px;">1 – 4 pm</td> </tr> <tr> <td style="padding: 5px;">Wednesday, Jan. 6</td> <td style="padding: 5px;">A</td> <td style="padding: 5px;">B</td> </tr> </table> ➤ Students must make every effort to attend on the date above. ➤ Register for GTA/GIA Orientation here: http://sc.edu/cte/TA_OrientationTraining.php 	TA ORIENTATION WORKSHOPS	9 am – 12 pm	1 – 4 pm	Wednesday, Jan. 6	A	B	<ul style="list-style-type: none"> ➤ Formalized professional training course required before or during the first semester of teaching. ➤ Students must register for <u>either</u> GRAD 701: Teaching Assistant Development, <u>or</u> an equivalent course offered by their academic unit that has been approved by the Graduate School (see below): <p>GRAD 701 – Teaching Assistant Development:</p> <ul style="list-style-type: none"> ◆ 1-semester, zero-credit course ◆ Participation in four professional development activities chosen by student ◆ Register for GRAD 701 course through my.sc.edu, using CRN # 41109 ◆ Chemistry GIAs, Writing Center Tutors, and English Discussion Leaders may have special sections of GRAD 701 (ask Graduate Director) <p>701-Equivalent Departmental Course:</p> <ul style="list-style-type: none"> ◆ For students in departments with a Graduate School-approved TA training course ◆ Approved departmental GRAD 701-equivalent courses: EDCE 830, EDHE 738, ENGL 691, FORL 776, HRTM 798/890, JOUR 805, MATH 791/2, PHIL 790, SLIS 804, SPT 810/890 ◆ Contact your Graduate Director or Coordinator for more information; for more details, visit http://sc.edu/cte/Grad701.php.
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<p>To register for both, visit: http://www.sc.edu/about/offices_and_divisions/cte/graduate_teaching_assistants/index.php</p>							
<p>Questions? Contact Dr. Michelle Hardee, TA Training Program Manager, hardeem@mailbox.sc.edu.</p>							

★ Important Information for International Graduate Students

1. International graduate students who will be newly appointed GTAs/GIAs must pass the **International Teaching Assistant (ITA) English Speaking Assessment** held on **Tuesday, January 5, 2020**. For more information on English Language Proficiency Requirements and ITA Assessment, visit English Programs for Internationals (EPI) website: <http://www.epi.sc.edu/ita-workshop-and-assessment>, call 803-777-3867, or email ita@epi.sc.edu.
2. All new international students, regardless of assistantship type, must attend a **Required International Student Meeting (formerly International Student Services Orientation)**. For more information, email iss@sc.edu, call 803-777-7461, or visit: http://www.sc.edu/about/offices_and_divisions/international_student_services/arrival-and-orientation/international_student_orientation/index.php.